

UNIVERSITY OF ARIZONA  
LIBRARY



Annual Report  
1950/51

Tucson, Arizona  
June 1951

June 30, 1951

TO: President Richard A. Harvill

In this, the 38th annual written report from the University Library, I trust you will find the figures and statistics of 1950/51 silhouetted against at least a lank generality of continuing library activities, growth, and aspiration.

Resources and acquisitions. Fifteen years and two librarians ago, the resources of the library were only one-half as great as they are now. If in the future we are able to make use of appreciable quantities of microfilm and microprint, we may again double our holdings in fifteen years without bursting.

During the past ten years the university library has added an average of 8,000 catalogued volumes per year so that the total now stands at 228,953. In addition, our U. S. documents depository now contains approximately 178,202 pieces and increases about 14,000 pieces per year.

Since its beginning the university library has placed a proper emphasis on periodicals and has a very commendable collection, for a medium-sized library. At present we are receiving 2,373 such "continuations" and last year one third of our book budget was spent on periodicals. The library, striving harder than ever, continues to fill gaps in important files whenever possible, either on film, microcard or print.

Resources are resources whether much used or not, but it is good to note that our documents collection continues to be increasingly useful. Of our other special collections, the Hanley Collection and Arizona Collection are used very much, the Stevens Collection very little, although one thesis has been written from this collection.

Current growth is summarized in the following figures:

Comparative Summary Table of Acquisitions

	<u>1949/50</u>	<u>1950/51</u>
Number of volumes, beginning of year	214,570	221,555
Purchased volumes, accessioned:		
General library	3,120	3,844
Law library	540	376
Catalogued gifts & exchanges	2,584	2,464
Volumes added through binding	1,523	1,724
Reinstated	<u>4</u>	<u>17</u>
Total addition	7,771	8,425
Withdrawn	<u>786</u>	<u>1,027</u>
NET TOTAL	6,985	7,398
TOTAL VOLUMES AT END OF YEAR	221,555	228,953
In addition:		
Microfilm added	380 rolls	85 rolls
Microcards added		23 vols.
U. S. Documents added	14,853	14,272
Duplicates added (for reserve)	52	188
Pamphlets added		400

Among the more important (and costly) acquisitions of 1950/51 primarily purchased from the general library allocation rather than the departmental allocations of the book fund, are the following:

- Arabian Nights. Burton translation. 16v.
- Ballesteros y Boretta, Antonio. Historia de Espana. 9v.
- Biologia Centrali-Americana:
  - Arachnida Acaridae.
  - Arachnida-Araneida. 2v.
  - Lepidoptera-Heterocera. 4v.
  - Neuroptera.
  - Rhynchota.
- Boehn, Max von. Die mode; menschen u. moden im neuzehnten jahrhundert. 3v.
- Borkhausen, Moriz Balthasar. Teutsche ornithologie.
- Carlyle, Robert Warrand. History of mediaeval political theory in the west. 6v.
- Friederici, Georg. Amerikanistisches wörterbuch.
- Glasgow, Ellen. Works. Virginia edition. 12v.
- Huguet, E. Dictionnaire de la langue francaise du 16<sup>e</sup> siecle.
- Kabotie, Fred. Designs from the ancient Mimbrenos. Grabhorn Press.
- Lamarck, Jean Baptiste. Histoire naturelle des animaux sans vertebres. 11v.
- Larousse, Pierre. Larousse duXX<sup>e</sup> siecle. 6v.
- London. Stationers Company. Transcript of the Registers, 1554-1708. 8v.

Melville, Herman. Works. 16v.  
Norris, Frank. Works. 10v.  
Norris, Thomas Wayne. A descriptive and priced catalogue of the books relating to California and the Far West. Grabhorn Press.  
Plinius Secundus, C. Naturalis historiae. (1606).  
Propylaen Kunst-Geschichte, v. 16.  
Seebohm, Henry. A monograph of the Turdidae, or family of Thrushes.  
Thesaurus Linguae Latinae.  
Voltaire, Francois. Oeuvres completes. Moland edition. 52v.  
Wytzman, Philogena Auguste. General insectorum.

Microcard:

Association of Official Agricultural Chemists, Journal, vol. 1-2.  
Botanical Gazette, vol. 1-12.  
Fries, Elias M. Systema Mycologicum. 4v.  
Journal of Political Economy, vol. 1-5.

Microfilm:

Arizona daily star, 1925-1947.  
12 University of Arizona theses.  
Current subscriptions to 15 periodical titles.

Periodical Files:

American entomological society, Transactions, vol. 5-55.  
American journal of philology, vol. 12-44.  
Antiquity. Nos. 1-92.  
Audubon Magazine, v. 1-13.  
Journal of English and Germanic philology, vol. 1-9.  
Modern language monographs, nos. 2-16.  
Psychological Monographs, to complete.  
Royal Institute of International Affairs. Documents, 1928-1939.  
---Survey, 1920-1938.  
Science abstracts, A-B, vol. 1-5; A, vol. 6-16; B, vol. 6-29.  
Sociometry, vol. 7-12.

From time to time during the past ten years we have attempted to concentrate on strengthening particular subject fields. Last year the acquisitions department emphasized History, philosophy, psychology, mathematics, and zoology.

Among the 7,464 gift volumes received were the following:

T. E. Hanley	1175
Gila Pueblo	4481
John B. Ascham	246
Mrs. J. L. Creveling	682
Bryan F. Peters	100

Other donors are noted elsewhere. In connection with gifts, it may be of interest to you to see a copy, as follows, of the statement of policy concerning gifts to the University Library as approved by the President and library committee in 1946:

"The librarian is not authorized to accept gifts unless the offers are made unconditionally. Materials offered with provisions that they are to be kept together permanently, or that they are to be shelved in certain locations, etc., are customarily refused, as are materials which have no relation to any of the programs of the university. The particular nature and possible use of gift materials are carefully considered, and in general they are accepted to be administered by the librarian in a manner consistent with established library policies and procedures."

In addition to the continuing exchange of the university publications for those of other institutions, the library received 1678 pieces chosen from exchange lists, and dispatched 3973 pieces, a considerable increase over the preceding year.

Cataloging kept pace with current acquisitions and the department was also able noticeably to reduce its arrears.

Comparative cataloging statistics follow:

	<u>1949/50</u>	<u>1950/51</u>
Main entries (printed)	4,933	4,776
(typed)	<u>971</u>	<u>1,469</u>
TOTAL	5,904	6,245

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	<u>1949/50</u>		<u>1950/51</u>	
	<u>Titles</u>	<u>Volumes</u>	<u>Titles</u>	<u>Volumes</u>
"Additions"				
Continuations - bound	1,556	1,966	1,619	2,425
- unbound	1,130	2,556	1,785	3,520
- law library	243	348	219	318
Second copies added	<u>207</u>	<u>290</u>	<u>244</u>	<u>337</u>
TOTAL "additions"	3,136	5,160	3,867	6,600
Law library - new titles	74	260	25	88
Class numbers assigned	5,429	<u>6,219</u>	5,274	<u>6,872</u>
TOTAL VOLUMES ADDED		11,639		13,560
Recataloging & reclassification	278	<u>314</u>	405	<u>1,020</u>
TOTAL volumes processed		11,953		14,580

Comparative cataloging statistics (continued):

	<u>1949/50</u>		<u>1950/51</u>	
	<u>Titles</u>	<u>Volumes</u>	<u>Titles</u>	<u>Volumes</u>
Temporary cataloging	251	432	255	314
Hanley (included in above)	2,570	2,685	2,039	2,394
Microfilm added	2	380	29	85
Microcards added			4	26

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	<u>1949/50</u>	<u>1950/51</u>
Cards added to catalogs		
Typed	8,400	11,854
Printed	29,450	27,932
Law catalog	<u>635</u>	<u>201</u>
TOTAL CARDS	38,485	39,987

Services:

The library resources of the university are now housed in the main library, the law library, humanities reading room and the chemistry-pharmacy reading room. With the exception of the latter, the libraries were open a sufficient number of hours per week to please practically all faculty members and students. The attendants of the chemistry reading room were paid from chemistry department funds, and I believe the room was operated satisfactorily for the chemistry and pharmacy faculty, but a number of complaints were registered by graduate students, general library reference, and some faculty members (particularly in agriculture) that the open hours were not sufficient.

In addition to routine reference work, members of the reference department compiled several specialized bibliographies (e.g. Beavers, for the new Wildlife Research unit; Desert conditions, for Sir Hubert Wilkins), improved the method of handling the debate materials, revised completely our method of treating pamphlets, enlarged the Arizona index, and maintained the index to collected plays.

The documents office was moved to Room 204, and the current technical periodicals were shifted to the main reading room. Approximately 2,600 documents were used during the year, many of them in important research.

Volumes borrowed from other libraries for the use of faculty members and graduate students totalled 219, and volumes loaned to other libraries increased to 348 and covered the country from Washington state to Florida. We continued to send work-slips for our acquisitions to the union catalog of the bibliographical center in Denver.

Comparative summary table of circulation statistics:

	<u>1949/50</u>	<u>1950/51</u>
Volumes loaned for home use		
To faculty (main desk)	8,253	9,076
To students (main desk)	<u>41,476</u>	<u>45,542</u>
TOTAL	49,729	54,618
Volumes loaned for reading room use		
From main desk	39,763	40,148
From reserve	255,097	145,766
From Humanities		<u>10,709</u>
	<u>294,860</u>	196,623
Total over-the-desk circulation	344,589	251,241

Mrs. Knipe partially accounts for the decrease in reserved book reading by (1) The smaller enrollment. (2) The reorganization of class assignments in elementary psychology and humanities wherein students now purchase more reading materials. (3) The moving upstairs of some formerly reserved books. (4) The relaxation of the two-hour loan period whenever possible to permit more readers to finish assignments at one sitting.

However, Robert Frost has stated that "we go to college to be given one more chance to learn to read in case we haven't learned in high school." I hope that the increase in "book" reading shown above, and the decrease in reading of chapter assignments, etc. indicate that more students are becoming sensible of what may be their last opportunity.

The above table does not include the heavy use of materials in the reference and documents rooms, nor the law, chemistry-pharmacy library books. The circulation department also mailed 373 volumes on extension loan, in

response to 184 requests chiefly from smaller towns of the state. About 324 privilege cards were granted to non-university readers, chiefly to professional people and others who had exhausted the public library resources. Among visiting authors who used the library were Harry Emerson Fosdick, Carlos Baker, Joseph Wood Krutch, Ferdinand Schevill, Ralph Wallace, Roy Chapman Andrews, Jerrold Beim, Sir Hubert Wilkins.

The larger enrollments in American universities have brought into the student communities an increased share of intransigent childishness. We are more plagued by thieves and careless readers, as well as the descendants of those "shameless youths" of the thirteenth century Durham College library "who, when they have learned to shape the letters of the alphabet, straightway they become incongruous annotators of all the fairest volumes that come in their way---" The difference in behavior between the older summer school students and regular session students is evident. Some librarians feel that more policing is indicated, but I am not yet convinced that any drastic police or inspection activity is economical or in any way therapeutic. In fact, it appears that more protection furnished to youth, more regulations to transgress, and more outward excuses they have upon which to blame their inner failures---merely further delay the growth of a sense of responsibility.

During the year the faculty library committee, an interested and cooperative group, paid particular attention to the impossibilities involved in supplying, from our budget, sufficient library materials and services to ten colleges, several schools and bureaus, and other increasing units of university endeavor. From the book and periodical budget, the committee approved the allocation of approximately two-fifths of the total for book purchases in specialized departmental fields, one-third of the total for periodicals (a combined periodical fund) and one-fourth to the general library

for general materials and expensive sets, etc. which cannot be purchased from the small departmental allocations. The actual costs of library materials and binding have kept abreast of other prices, possibly even forged ahead, in the hill-climbing general cost race.

In broad categories, the library budget and expenditures were as follows:

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Expenditures</u>
Wages	\$13,500.00	\$14,074.99 <sup>1</sup>	\$12,743.32
Office supplies	1,675.00	1,675.00	1,744.85
Operations:			
Freight & Express	650.00	650.00	1,184.86
Operational Supplies	500.00	500.00	386.03
Binding <sup>2</sup>	6,500.00	6,500.00	8,134.20
Capital:			
Books and Periodicals <sup>2</sup>	30,060.00	30,379.76 <sup>3</sup>	29,765.85
L. C. Cards	1,500.00	1,500.00	1,500.00
Equipment and Repairs	1,140.00	1,140.00	1,078.61
	<u>\$55,525.00</u>	<u>\$56,419.75</u>	<u>\$56,537.72</u>
Salaries	56,150.00	55,575.01 <sup>1</sup>	55,373.58
TOTAL:	<u>\$111,675.00</u>	<u>\$111,994.76</u>	<u>\$111,911.30</u>
		Unexpended balance: (Salaries)	\$83.46

1. \$766.66 transferred to wages from Davis salary; \$191.67 transferred from wages to salaries for Knipe.
2. Exclusive of Law.
3. \$319.76 added to Library's book budget for purchase of multiple copy stock for Humanities course.

An addition to the library building is under way which will add:

Stack space for about 100,000 volumes (permitting us to expand the free space on now over-crowded shelves and to return to the stacks many volumes now inconveniently stored elsewhere).

Forty open carrells and fifteen enclosed ones particularly useful for reading microfilm and typing.

Much improved rest-room facilities.

A room on the first floor to be used for typing.

More convenient quarters (for both the librarians and students) for the delivery of reserved books.

Additional seating space for about forty students.

And a few other minor improvements.

Also during the course of the year new lighting was installed in the main reading room, much to the delight of the students.

When the present construction is finished, the building painted, and the ventilating system in operation throughout the year, the library building will be in more serviceable condition than it was even twenty-five years ago when first built. We hope to alleviate the shortage of work space in the future when certain non-library activities may be moved to their proper building.

The opening of the humanities reading room greatly helped the previous crowded study conditions.

#### Library Science.

For several years the summer curriculum has contained some rather satisfying training for school librarians, and in the spring the library staff has given a course in library administration. Because of the growth of Arizona schools and new library requirements for accreditation, the demand for courses in library science and children's literature has increased to the point that we have thought it wise to add several courses during the year. The curriculum, although experimental in the number of courses taught, is basically sound and the instructor is a teacher of much experience in the field. She will also be able to call upon the library staff, particularly its specialists, for supplementary instruction as may be indicated.

#### Staff.

As last year, members of the staff continued to participate in general university affairs, and their library interests were statewide, regional,

and national. The twenty staff positions were filled by the following people, and I am noting some of their outside professional activities.

Mrs. Anne Adams, circulation assistant, resigned for family reasons.

Miss Phyllis Ball, assistant in acquisitions, served as program chairman for the state library association convention.

Mrs. Delores Belk, circulation assistant, was treasurer of the state library association.

Mr. Jackson Carty, reference librarian, chairman of the association convention, was elected first vice-president and made several talks in southern Arizona in the interest of library extension. He attended the southwestern association meeting in San Antonio.

Miss Virginia Cochrane, acquisitions assistant, served on a committee, and as a section officer of the Arizona association.

Mr. Frederick Cromwell, librarian, served on several committees of the Bibliographical Center in Denver, the American Library Association and the Southwestern Association of which he was elected second vice-president. He is a member of the public library board in Tucson.

Miss Baylor Davis, reserve book room librarian, resigned to be married and live in England.

Miss Alice Giltner, humanities reading room attendant, resigned to take a position in the public library.

Miss Glendora Hall, reference-circulation assistant, helped Miss Paylore compile an excellent and long-desired list of official university publications.

Mrs. Maye Keith, documents librarian, was advertising manager of the Arizona Librarian.

Mrs. Jane Knipe, who replaced Miss Davis as reserve book room librarian, headed a committee for the state convention.

Miss Patricia Paylore, assistant librarian, continued as editor of the Arizona Librarian and second vice-president of the association. She also served on an Association of College and Reference Libraries committee and made several talks throughout Arizona in the interest of library extension.

Mr. Donald Powell, head of reference, was president of the state association and made numerous talks on behalf of extension. He attended the southwestern convention in San Antonio and took a major part in organizing the Friends of Arizona Libraries.

Miss Dorothy Siebecker, head of the catalog department, was elected to the council of the American Library Association.

Mrs. Lois Smith, head of the circulation department, contributed to the university and college section of the state association.

Other staff members were Mrs. Anne Gameron, catalog-acquisitions assistant; Miss Lucille Durzo, catalog assistant; Miss Carolyn Haythornwhite, catalog assistant; Mrs. Lutie Higley, cataloger; Miss Grace Junkin, circulation assistant; Mrs. Patte Karman, catalog assistant; Mrs. Marilyn Stanek, Secretary. The Arizona Library Association appreciated their interest, and their help with the convention held at the University Library March 30-31. Mrs. Stanek aided greatly the latest supplement to the compiled writings of university faculty members.

#### RECOMMENDATIONS

1. During the year the librarian submitted some facts and comments about the status of library personnel in American universities to the committee on faculty status. I believe I am correct in concluding that the heads of library departments (seven people including the law librarian and the instructor in library science) have full faculty status. The status of professional librarians in the university, whether faculty or not, needs further discussion.

A companion matter, of practical concern, is a classification and salary scale and I recommend to you the plan submitted in the biennial budget request for 1951-53.

2. May I repeat the recommendation of the library committee: in view of the fact that stronger institutions consistently spend more than 4% of their funds on libraries, that the administration should give careful study to the problem of library support along the lines suggested in the 1951-53 request.
3. If the site of the proposed biological science building is carefully chosen, a library in the building may be developed for biological sciences, chemistry, physics, pharmacy, medicine, and agriculture, and be most

conveniently located for all. Such a library should be fairly large to be of real value, adequately staffed and open 79 hours a week.

4. As requested by the comptroller, the librarian made a supplementary request in the 1951/52 budget request for equipment for the library addition now under construction. The request was not granted. It may be that the university can furnish sufficient additional tables and chairs, but I do recommend that approximately \$5,000 be discovered for purchasing map cases. For several years our map collection, some 25,000 maps, has remained unused and unsung, wraps on, in the darkest basement.
5. Several library staff members are involved in general university affairs, serve on committees, etc., but I feel that there are other capable people who could make a contribution as committee members when needed. There are a number of points of contact, too, between the duties of certain committees and the library---especially in matters of the enlargement and coordination of the curriculum. It is worth considering whether the librarian should be on the advisory council, and whether the library should be represented on such committees as the graduate study, and coordinating committees.
6. Speaking of committees, I wonder, as a result of our experience in repainting the library, whether a university committee on decoration and design might not result in an economy of time and effort. Such a committee could function in esthetic matters involving any building decoration, design of publications, etc. and interested parties could bring such matters before the committee for discussion and recommendation.
7. For the record, I should like to note that the present library addition was curtailed by omitting the steel stacks in the fifth and sixth floors of the new stack room, by leaving that portion of the building unfinished, and by postponing the purchase of an elevator for the new shaft. I

recommend that this unfinished business be kept in mind during discussions of additional capital needs.

8. I feel that sometime soon the administration, the library, and the history department should discuss the proper care and preservation of the university archives.
9. For the record also, since it has been recommended before, when the art department moves into its own building, I think our special collections should be moved to the first floor rooms. The Hanley Collection, located in the present art gallery, would provide an unusually fine "browsing" collection (Mr. Hanley approves) and the other special collections could be housed in a connecting room.
10. If the present course in library science is successful, and if the course in children's literature is required of elementary school teachers, I recommend that the instructor be placed on a full time basis.

Respectfully submitted,

  
Frederick Cromwell  
Librarian