UNIVERSITY OF ARIZONA LIBRARY
TUCSON

Annual Report Summary
1966 - 1967

Prepared
by
DONALD M. POWELL
Assistant University Librarian
A total of 57,656 items processed during the year brings the Library's holdings to 1,161,526 of which 464,729 are hard-bound volumes. The balance of 696,797 items includes government documents, maps, micro-forms, and other non-book materials. Expenditures from all sources for library materials came to a record $471,050.

The large special funds obtained for the Library during the past two years have been most helpful. These special funds plus those obtained specifically for Latin American purchases and some NDEA funds provided by certain departments have brought our book budget close to half a million dollars. However, all this and more will be required in the next and following years as current and developing University programs require increasingly heavy purchase of current and retrospective foreign language materials, monographic and serial, as well as some retrospective domestic items. Larger budgets will be needed to enable us to come even close to meeting the needs of students, faculty, and staff. While a few allotments for purchases for departments were not used up, most such allotments were fully spent by mid-year, and for all practical purposes departmental orders were reduced to a mere trickle by April.

Comparisons with other universities, however, reveal that to do well our job of servicing the University's needs we should have now a book collection
of 1,000,000 bound volumes to reach "threshold adequacy." While it can be argued that such comparisons are neither objective nor valid, they bear out subjective impressions and general agreement. If such libraries as Michigan, Illinois, and North Carolina can be said to have very good collections for the academic programs they support, we are probably short of the basic minimum by some 537,275 books.

The problem of the unmet need for current American books will be largely solved beginning July 1 of the 1967-1968 fiscal year when the Library begins to receive from its jobber the total significant output of major American publishers including university presses. However, there still remain areas that require major infusions of funds — out-of-print monographs, serial backfiles, increased journal subscriptions, and such special subject areas as Latin America, Oriental Studies, Optical and Space Science, English, History, Philosophy, etc. Also needed is a discretionary fund for the Librarian to enable us to take advantage of unique or important subject collections or other unusually valuable potential purchases that come on the market from time to time.

It is pleasing to close on an encouraging note. The University administration is clearly aware of the situation concerning the University's library resources and has been doing its best to provide special funds to help the Library attain strength as one of the major academic resource centers of the Southwest as rapidly as possible.

PHYSICAL REQUIREMENTS

Here again, in spite of construction of the Science Division library building and remodeling of the Main Library only four years ago, the University of
Arizona has a serious problem on its hands. It must be solved soon if we are to provide satisfactorily for the Library's patrons, staff, and books.

At present we have only 1360 reader spaces in the two buildings. Adding the seating capacity in the Music Collection (50) and Instructional Materials (60) gives a total of 1470 spaces for a student body of approximately 22,000, or space for less than 7% of the student population. As for the faculty, there is virtually no adequate space available except as they can find it in the general reading rooms or occasional locked cubicles which are also in demand by graduate students actively engaged in writing theses or dissertations.

If we assume that only a 25% ratio of seats to students is an acceptable standard we are deficient by roughly 3700 seats. New quarters now being built or planned for Music and Instructional Materials respectively will do little to solve the problem for readers.

Space for books likewise is rapidly disappearing. Earlier estimates of carrying capacity, especially in the Main Library were somewhat too sanguine. Within the coming year it will be impossible to make any more major shifts to produce any appreciable space, and certainly within two years we will be literally piling books on the floor in Main or will have to retire a portion of the collections to storage, and the situation in Science is only slightly less discouraging. Quarters for the administrative staff appear to be reasonably adequate for a few more years; however, working space for both public and technical service personnel is again getting tight.

It is time that we begin to give serious thought to the location and type
as well as to priorities for new library construction. As in the matter of resources the administration is aware of and sympathetic to the Library's space and building requirements for optimum service.

STAFF

It is likely that few if any libraries are better than the staff that selects, processes, binds and services its collections. Despite the difficulties of recruiting, the present Library staff is not only basically well-trained and qualified, but probably the best Library staff not only in the Library's history but in the Southwest.

With the exception of salaries our over-all staff problems on the whole are not major. Since most newly authorized positions are at the beginning professional level these salaries are reasonably competitive. The main difficulty comes in recruiting at the lower-middle, middle and upper-middle levels (experienced catalog, reference or other specialist librarians); only recently were we able to fill two cataloging positions, both of which had been vacant for a year. Because this is a university community we are able to attract sub-professional staff of better than average training and competence, and we usually do not have serious difficulty in filling these positions. Although there is considerable turn-over in some positions at this level, with consequent breaks in continuity and expenditure of time involved in replacement and re-training, this problem apparently is University-wide and we do not suffer alone.

Our student assistants on the whole are intelligent, efficient and conscientious. Currently one of our problems is retaining the better ones who leave for more lucrative hourly wages offered elsewhere on and off the campus. Inasmuch as the Library is one of the largest campus employers,
and since the work generally requires more literate and capable students, our budget for this purpose must be one of the largest and our hourly rates competitive. The alternatives of leaving rates where they are or increasing them and cutting services are unacceptable.

IMPORTANT EVENTS

The significant growth of library services and resources is always a matter of satisfaction for the institution's officials and Library staff. This year in addition to the noteworthy increases in funds for purchase of materials alluded to above a number of important events have occurred. Briefly they may be summarized as follows without any attempt to rank them as to comparative importance:

1. On invitation from the Association of Research Libraries the University became a member through the Library.

2. The appointment of Dr. Arnulfo D. Trejo as Bibliographer for Latin American Collections and establishment of a special fund for purchases significantly increased the Library's progress in this area.

3. The authorization to establish a Photographic Laboratory as a unit under Mr. James Babb made a new range of photocopying services - photoprints, microfilm - available to the university community.

4. The Library became a member of the Committee on Library Automation, an unofficial but important "by invitation only" group of major American libraries engaged in significant automation work and experiments.

5. Climaxing a search of almost ten months for a qualified librarian knowledgeable in acquisitions, cataloging, and computer procedures,
we secured the services of Mr. Charles M. Peters who began service as Chief Technical Services Librarian July 1, 1966. This appointment filled a major gap in the staff, provided needed coordination of technical services work, and enabled us to move forward in step-by-step phasing of selected clerical chores into automated routines on a priority basis.

6. The student recipient of the Library Staff Association's $100 first prize in the Undergraduate Book Award contest, Mr. Charles Pease, was awarded $200 and second place in the Amy Loveman National Book Award competition for his collection on speleology with consequent publicity in at least two national journals, as well as in the Arizona Daily Wildcat and local newspapers.

7. Mr. John Sanderlin of Florida Atlantic University presented the second Library Lecture in May on the topic "Man or Machine: The Dynamics of Data Processing in the University Library."

8. On July 1, 1966, Mr. Donald M. Powell became editor of the monthly checklist, Books of the Southwest, when Lawrence Clark Powell retired as editor and as Dean of the School of Library Service at UCLA. Mr. Powell also was awarded the Tucson Retail Trade Bureau's Faculty Recognition Award for March.

NOTABLE ACQUISITIONS

Twenty-two items of rare Western and Southwestern Americana from the sale of the library of Thomas Streeter.

Forty-one volumes of the Journal of the Society of Motion Picture and Television Engineers, gift of Dr. Edwin C. Fritz.
Fifteen hundred volumes from the library of Mrs. P. K. McFarland of Tucson.

0 Pioneers! by Willa Cather, N.Y., 1912.

Milton, Poetical Works, 2 volumes, with fore-edge painting of Windsor Castle, London, 1836.

Collection of circulating recordings from Phi Mu Alpha Sinfonia in memory of a student, Mr. Alan Langworthy.

Harvard-Yenching Institute Sinological Studies, 63 volumes; and Historical Documents of Japanese Foreign Relations, 84 volumes.

Bibliographie der deutschen Zeitschriften-Literatur, 99 volumes.

Documents of New Mexico pioneers, 1828-1898 including records of Blazer's Mill and the Blazer family, from Mr. Paul Blazer.

Agreement with Secretary of the Interior, Stewart Udall, for the deposit of his papers with the University of Arizona Library.

Note: A xerox copy of the full report may be obtained for $4.00; minus appendices of local interest only, $2.80. Address Librarian's Office.
## Appendix A - 1
### STATISTICS OF BOOK RESOURCES

<table>
<thead>
<tr>
<th>Category</th>
<th>1965/66</th>
<th>Added 1966/67</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bound Volumes</strong></td>
<td>423,561</td>
<td>43,077</td>
<td></td>
</tr>
<tr>
<td><strong>Withdrawn Volumes Reinstated</strong></td>
<td></td>
<td>88</td>
<td>43,165</td>
</tr>
<tr>
<td><strong>Withdrawn</strong></td>
<td></td>
<td>2,000</td>
<td>41,165</td>
</tr>
<tr>
<td><strong>Government Documents:</strong></td>
<td>371,852</td>
<td></td>
<td>464,729</td>
</tr>
<tr>
<td>Depository</td>
<td></td>
<td>17,616</td>
<td></td>
</tr>
<tr>
<td>Non-Depository</td>
<td></td>
<td>7,977</td>
<td></td>
</tr>
<tr>
<td>NASA Reports</td>
<td></td>
<td>1,517</td>
<td></td>
</tr>
<tr>
<td>AEC Depository</td>
<td></td>
<td>445</td>
<td></td>
</tr>
<tr>
<td><strong>Non-Bound Holdings:</strong></td>
<td>220,208</td>
<td></td>
<td>399,407</td>
</tr>
<tr>
<td>Microfilm Reels</td>
<td></td>
<td>1,670</td>
<td></td>
</tr>
<tr>
<td>Microcard and Microfiche</td>
<td></td>
<td>57,480</td>
<td></td>
</tr>
<tr>
<td>Maps</td>
<td></td>
<td>3,441</td>
<td></td>
</tr>
<tr>
<td>Tape Recordings</td>
<td></td>
<td>13</td>
<td></td>
</tr>
<tr>
<td>Photographs</td>
<td></td>
<td>14,578</td>
<td></td>
</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
<td></td>
<td></td>
<td>1,161,526</td>
</tr>
</tbody>
</table>
ANNUAL REPORT
OF THE
UNIVERSITY LIBRARIAN
FOR THE
1966-1967 YEAR
TO THE PRESIDENT
Dr. Richard A. Harvill, President
University of Arizona
Tucson, Arizona

Dear President Harvill:

I am pleased to present herewith the Annual Report for the University Library for the 1966-1967 academic year.

The past year is one which has been marked by better than average progress in a number of the Library's activities and services—a year of change, progress, growth and several important developments, not the least of which were some highly helpful increases in funds for strengthening the University's library resources. While the pre-allocated budget increases were not all that we could have used well or even needed, we were able to make significant progress in a number of areas because of seriously needed increased funding.

The attached report includes a survey of the year's activities as detailed in the reports of the division and department heads and others which follow this report.

Along with a description of the Library's services, and our current and anticipated future problems is a detailed statistical overview which reduces to round numbers the financial support, our stewardship of these funds, and the figures representing the various facets of the Library’s activities in serving the students and faculty and in processing materials during the year.

While we did not accomplish all we had hoped to, and probably never will, nevertheless we can look back upon the past year with a good deal of gratification. The comparison of our actual performance against the accomplishments of the previous year, and so on back for a number of years, gives us a highly
satisfying feeling for the year's work in which each member of the staff can be proud, individually and also as a member of a service team. I too can take pride in the work and accomplishments of all of the Library staff members without whose efforts the impressive record presented by this and the attached reports could not have been written. We look forward to another year of growth and improvement.

Respectfully submitted,

Robert K. Johnson
University Librarian
SUMMARY

In presenting the report of the progress of the University Library for 1966-1967 the format is again being varied somewhat. The narrative form of previous years is being retained but an attempt is being made here to reduce the bulk of the text as much as possible while performing the desired reporting services, inasmuch as the year's activities of the Library's divisions, departments and other reporting units are covered in considerable detail in their own reports. The report this year will be presented under the general headings of collections, physical requirements, important developments, and notable acquisitions; the appropriate related tables and appendices, and divisional, departmental and other reports follow.

Over-all statistical records, discussed in the separate reports of the various units of the Library, are given in detail in Appendix A. These may be summarized as follows: The Library added 146,248 items of all kinds during the 1966-1967 year, bringing our total holdings to 1,161,526. Of this figure, 464,729 are bound volumes or items cataloged and ready for use, and 696,797 are "non-books" (documents, technical reports, maps, atlases, etc.), marked and otherwise processed and available for use through indexes or other finding tools.

The expenditures for library materials during the year amounted to $471,050 (almost $120,000 more than the previous year); we now receive over 10,456 serial titles; more than 37,066 items were cataloged and classified, and over 171,358 catalog cards were produced and filed. The recorded use of general library materials was 607,760 items, an increase of nearly 54,000 recorded loans alone; and approximately 45,642 questions of actual reference nature were handled throughout the system.

As was the case last year, personnel problems are on the whole not major although recruiting difficulties at the middle and upper professional levels are becoming serious; space problems are extremely serious for patrons and library materials; and budget requirements are major. Information relating to these and other matters is presented in detail in the body of the report of the University Librarian and the unit reports, and related information is outlined in the tables and appendices as noted below:
Tables:


II -- Comparative Library Statistics, 1965-1966, Group II.

Appendices:

A -- (1) Statistics of Book Resources; (2) Comparative Statistics of Cataloging; (3) Statistics of Library Use; (4) Statistics on Interlibrary Loan and Photocopy Transactions.

B -- Staff Activities.

C -- Library Officers.

D -- University Faculty Library Committee.

E -- Library Organization Chart.
THE COLLECTIONS

A total of 57,656 items was processed for us during the year. Total holdings increased to 1,161,526 of which 464,729 are hard bound volumes, and the balance of 696,797 items consists of technical reports, government documents, material in micro-format of various kinds and other non-book items. Expenditures from all sources for library materials came to $471,050, a new record. These are impressive figures and are an encouraging indication of progress.

The large, special subventions obtained for the Library during the past two years have been helpful indeed. Of the special funds provided in 1965-1966, only about $14,000 was actually spent by the end of June 1966 (although considerably more of it had been encumbered by that time), and most of the remainder was used during the 1966-1967 year. About half of the special grant of 1966-1967 was obligated before June 30, 1967, and this half will be spent in 1967-1968, with the remaining fifty per cent being held for the 1968-1969 fiscal year.

These special funds, plus those obtained for the Latin American purchasing program in addition to some NDEA funds allotted by various departments, have been largely responsible for bringing our budget for materials to close to approximately a half million dollars for the 1966-1967 report year. Funds in this amount and more, will be required for the next and following years as current and developing University programs will require heavy purchasing in current and retrospective foreign materials, both monographic and serial. Journals in all fields, not only American and English but on a truly international scale are requiring ever-increasing expenditures. Included in these requirements are subscriptions to important new titles as well as needed current titles not subscribed to; and increased costs for serial as well as monographic items also take their toll of our budget.

A close examination of figures shows that we must continue to increase funds on a greater scale in order to come even close to meeting the needs of students, faculty and staff. While library purchasing allocations to a few departments were not used up, many such allotments were fully spent by mid-year, and for all practical purposes departmental purchases were reduced to a mere trickle by April.
Comparison with other large universities reveal that we show up fairly well in some ways or that we don't show up particularly well as a university library, depending on what we are being compared with. If we consider other universities in the Southwest we come out reasonably well in most categories as the figures in Table I, page 19, show.

If we compare with some other universities comparable to the University of Arizona in some respects we get a different picture as shown in Table II, page 20.

It seems evident, considering the University's extensive programs of undergraduate and graduate education and research, that to do well our job of servicing the University's needs we should have a book collection of 1,000,000 volumes merely to meet what has been termed "threshold adequacy," whereas our present book holdings number 464,729. It can be argued that such comparisons and formulae are neither objective or valid, but on the other hand the general results are certainly in line with subjective impressions and resulting agreement that such institutions as Michigan, Illinois, UCLA, North Carolina, Oberlin, Swarthmore, etc., have very good collections considering the academic programs which they support. Viewed in this manner (which on the whole bears out the estimates of holdings and rate of expenditures we should be attaining each year as noted in the Library's Five and Ten-Year Projection Report) we are short of basic minimal holdings by about 537,275 books (or 53 per cent of what we should have). At the rate of addition which we now can anticipate, some seven years will be required to reach this figure (by which time the required minimum will have been raised because of increases in faculty and student enrollment, and other factors).

While there has been, until this year, the problem of unmet needs for current books in many departments, schools, and colleges, particularly the most active and larger units, there has been, throughout previous years a large demand for non-currently published books which could not be met. Beginning on July 1, with the 1967-1968 fiscal year there will no longer be a problem in obtaining the bulk of the current output of major American publishers, including American university presses as well as that of all British publishers and a French university press, because of our adoption of the ABC (All Books Current) program through one of our major jobbers as a result of the increased budget for library materials.
However, there still remain areas requiring major infusions of funds. Among these are out-of-print monographs and serial backfiles, both foreign and domestic; increased journal subscriptions both new and established with the concomitant need to purchase backfiles when subscriptions to older journals are entered; also subject areas requiring special attention when new graduate and research programs are developed such as those in Oriental Studies, Latin America, Optical and Space Science, History, English, Philosophy, etc.

There is no question of the necessity for our building collections much more rapidly in the future than in the past. We must work toward our goal for attaining an annual $1,000,000 book budget as soon as possible and in addition try to find sources to enable us to purchase retrospective materials costing several times that amount in the coming years—materials we have not been able to obtain in the past but which are badly needed by graduate students, faculty and research personnel now.

In this connection it should be noted that we should work also toward the establishment of a discretionary fund for the Librarian to draw on when unique or important subject collections or other unusually valuable potential purchases become available. Some relatively undistinguished academic libraries have become national resource centers, literally "overnight," when they have been able to acquire on short notice internationally known collections (this has happened twice recently at San Diego State College; one such collection was a famous private library in renaissance and medieval history which was obtained for $250,000). We have been able to engage in some activity along these lines recently, particularly in the past three or four years, as a result of special subventions, and are developing the beginnings of some very respectable holdings in a few areas as a result, but there is a definite need for us to increase our flexibility and capacity for this kind of activity.

I am pleased to end this section on a most encouraging note. The University administration is well aware of the general situation as noted above and is determined to do something about it. Tangible evidence of this has come in the numerous special funds made available in recent years for purchasing the Campbell, Castillero and Smith-Oury collections, the special monies for Oriental Studies, the NDEA subventions in several fields, and particularly the $100,000 and $225,000 grants of 1966 and 1967 respectively, as well as other
administrative grants. As the result of the University administration's attention to the library needs of the university community, our expenditures from all sources for library materials, including the basic federal grants of $5,000 and institutional matching grants each of the last two years, have risen over recent years as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>1962/63</td>
<td>$228,240</td>
</tr>
<tr>
<td>1963/64</td>
<td>$261,637</td>
</tr>
<tr>
<td>1964/65</td>
<td>$281,386</td>
</tr>
<tr>
<td>1965/66</td>
<td>$313,992</td>
</tr>
<tr>
<td>1966/67</td>
<td>$471,050</td>
</tr>
</tbody>
</table>

These figures are indeed heartening and give definite proof that the University is indeed on its way toward developing its Library into one of the major academic resource centers, not only in the Southwest but among some of the larger American universities as well.
PHYSICAL REQUIREMENTS

Three inter-related and fundamental physical ingredients of any library system are space, facilities and buildings. Here as in the situation concerning library materials, the University of Arizona has some serious problems on its hands, and they must be solved soon if we are to be able to provide satisfactorily for the physical needs of the Library's patrons, staff, and books.

At present, we can supply seating in the reading rooms of the Main and Science Division Library buildings for only 1360. This includes 75 tables scattered throughout the various levels of the central stack in the Main building as well as 35 locked cubicles and study rooms in the central stacks and in the Science Division.

Adding the seating capacity of the Music Collection (50) in the Music building, and that of the Instructional Materials Collection (60) in the College of Education building, gives us a total of only 1470 spaces where students and faculty may sit in libraries and work with library materials, or, as is often the case, with their own books. With the University's current enrollment of approximately 22,000 students we have a seating capacity of less than 7 per cent of our undergraduate and graduate student population. We are so seriously deficient in supplying seating stations for students that except for assignment of a few of the locked study spaces it is almost always a practical impossibility to count on any desirable available seating or study space for faculty except at "off-peak hours" which are not likely to prove to be very usable for most of the faculty. However, since our responsibility for providing "general study" seating is to students first, this must be our major current concern—and it certainly is a major problem.

It is generally agreed among educators that academic libraries should try to provide seating for from 20 per cent to 50 per cent of their patrons, depending on the institution, its size, clientele, etc. If we assume that a 25 per cent ratio is acceptable our current total seating capacity of 1470 stations (just under 7 per cent) is deficient by roughly 3700 seats. The seating problem is of primary importance throughout the Library system in general, and is only slightly less serious in the Science Division than elsewhere. Likewise, space for library materials is fast disappearing. Our previous estimate
of available space for books has proven to be too high, partially as a result of not being able to anticipate accurately several years ago the increased influx of materials over the past two years. Within the coming year we are now expecting that we will be unable to make any more major shifts of the materials in the Main Library stacks in order to produce any appreciable shelving space, and that we literally will be piling books on the floor or be forced to retire large numbers to "active storage" which we can only hope will be temporary. At this point we do not know what shape our makeshift plans to meet this problem are going to take. This space situation for books is acute throughout the system; and even the planned new quarters for the Music Collection and the Instructional Materials Collection offer the promise of relief only temporarily.

Administrative staff quarters in the Main building and the Science Division appear to be reasonably adequate for the time being, and for perhaps a few more years; however, here again such space is nearly non-existent in the Music Collection and the Instructional Materials Collection. We expect administrative staff situations in the latter two locations to be eased somewhat although not completely when new quarters for them materialize. However, the quarters for the working staff throughout the Library system are again getting tight. It is not difficult or serious in most cases as yet except for the Music and Instructional Materials collections, but requirements for normal staff growth throughout the libraries will start creating staff working area pressures within the next few years.

A new central library facility which, hopefully will be constructed on the site now occupied by Beardown Gymnasium, will leave the west and northwest sections of the campus without extensive library holdings nearby, and we should begin thinking now about the possibility of a Fine Arts Division library facility in the northwest campus area, which would serve the needs of students and faculty in Art, Architecture, Drama, Music, Speech, etc.

We should also be considering whether, at the point of constructing the new central library, the present Science Division building (which by them presumably will have two additional stories) should be converted to an undergraduate library. We should also study the possibility of reversing the Library system's building need priorities so that the
proposed new central library facility might be constructed first.

As in the matter of resources, the University administration also is fortunately aware of, and sympathetic to, the Library's space and building requirements for optimum service.
LIBRARY STAFF

This brings us to another significant ingredient of the Library system—the staff. Without a well-trained and dedicated group of people to select, process, bind and service the "materials of communication," even a large collection of books and good physical quarters cannot support the University's educational, research and service programs in a superior fashion. With the exception of salaries, our overall staff problems on the whole are not major although there are a few trouble spots. Considering the national market for well-trained and experienced librarians, which, like that for good teaching faculty, is continuous and almost savage in some of its recruiting practices, we seem to have reasonable success in recruiting at the beginning level for inexperienced librarians; but, as is the case at the present writing, we have two professional vacancies. These have not "gone begging," because we have had applicants who would have accepted the jobs, but we are very particular in our selection and so far have not been able to interest people with the qualifications we feel are essential. We hope to fill these jobs before the beginning of the fall term, but at present we have no prospects.

Since most of our newly authorized positions are at the lower levels, and our beginning professional salaries are reasonably competitive, at least currently, our main troubles in recruiting are at the lower-middle, middle, and upper-middle (including supervisory) levels (e.g., experienced reference, catalog, or other specialist librarians). Only just recently were we able to fill two cataloging positions, one of which had been vacant for a year, the other having been filled on a part-time basis as a special favor to us by the former incumbent who had retired in 1966. The salary levels for our professionals in the lower-middle, middle, upper-middle and higher level positions get progressively poorer from the lower-middle on up the scale in comparison with what other institutions offer for similar positions. Resignation of personnel in our higher level positions would create problems ranging from serious to nearly disastrous.

However, despite the never-ending difficulties of recruiting, I feel that over the last several years of staff growth, having been able to build upon a nucleus of clerical and professional staff which was not only good but basically very capable and well-qualified, we have what is probably the best Library staff not only in the University's history but in the Southwest. These people are well-trained, generally have good foreign
language training, are impatient with the rate of progress being made, and are determined to help distinguish the University of Arizona through superior library services. Fortunately the University administration has demonstrated an unusual degree of the quality known as "library mindedness," and this has been shown in the regular, if slow, growth of the Library staff in keeping with the growth of the Library's budget for materials, services and other requirements.

There is a considerable turnover in some types of clerical positions, and this is expensive and inefficient from the standpoint of training, breaks in continuity, time involved in replacement, etc. However this is a problem which apparently is University-wide and we do not suffer alone.

Our student assistants on the whole are intelligent, efficient and conscientious. They perform a myriad of sub-professional and clerical duties in the provision of numerous, repetitive but essential services, thus freeing full-time staff for other work. Currently, one of our problems in retaining the better student assistants is matching more lucrative hourly wage rates offered them elsewhere on the campus. Since the Library is one of the larger campus employers of students, our wages budget must not only be one of the largest because of the number of students employed but also because the work generally requires the more literate and more capable student who should be paid at higher rates. The alternatives of leaving our rates where they are or increasing them and cutting down services are unacceptable.

Here again, we are fortunate that the University administration is aware of our various staffing problems and is willing to do everything in its power to help us with our plans to solve them.
IMPORTANT EVENTS

The significant growth of a library in resources and services is always a matter of satisfaction for the institution's officials and its library staff. This year, in addition to "normal" growth in our holdings of library materials as well as noteworthy increases in funds available for major purchases (which will show up statistically in this annual report as well as the one for the coming fiscal year), a number of important events have occurred. For various reasons, I hesitate to characterize the over-all result of these happenings as "a great leap forward"; nevertheless, these occasions were important, and taken individually as well as collectively they constitute major advances for the University and the Library. Briefly they may be summarized as follows without any attempt to rank them as to comparative importance:

1. The appointment of Dr. Arnulfo Trejo as Bibliographer for Latin American Collections, and the establishment of a separate fund for purchasing materials of value to the University's various research and other programs in areas of Latin American endeavor.

2. The invitation from the Association of Research Libraries for the University to become a member of that group through the Library.

3. The establishment of a special fund (similar to a smaller one last year for similar purposes) for strengthening the Library's resources in specific areas. As happened with the previous year's special fund, these monies also will be spread out over a two-year period; this last amount received was equal to approximately two-thirds of the Library's budget for materials for the fiscal year just past.

4. Late in the fiscal year, the Library was able to adopt the ABC (All Books Current) program with one of our major jobbers. This will insure our receiving automatically, with some exclusions, most of the output of major American and British publishers--books which we would have been buying otherwise at a great expense of time and labor in checking and ordering procedures.

5. Early in the 1966-1967 fiscal year the Library was authorized to establish its Photographic Laboratory to
be partially financed initially from funds derived from the Library's Photocopy (Xerox) Services. Accordingly the Xerox services and the newly authorized photographic services were organized in one unit under Mr. James B. Babb, a Library staff member with photographic laboratory experience. The first annual report of the newly established Photocopy Services unit is appended with others at the back of this report.

6. The Library became a member of C.O.L.A. (Committee on Library Automation), an unofficial but important "by-invitation-only" organization composed of major American libraries engaged in significant automation work or experiments (e.g., the Library of Congress). Key personnel of member libraries meet at the American Library Association Annual and Mid-Winter conferences to discuss problems, solutions and ideas.

7. Climaxing the Library's search of almost ten months for a qualified librarian with good, general experience who was also knowledgeable in acquisitions, cataloging, automation and computers, Mr. Charles Peters began his service as Chief Technical Services Librarian on July 1, 1966. This appointment filled a major gap in the Library's staffing; and in addition to providing study, coordination and better supervision of the many facets of our technical services work, has enabled us to move ahead with specific plans for a step-by-step phasing of selected clerical chores into automated routines on a priority basis. Some idea of the need for converting certain routines from manual to automated handling, as well as the methods for doing this, can be gained from the annual report of the Chief Technical Services Librarian.

8. The University of Arizona student recipient of the first prize ($100) in the Library Staff Association's Undergraduate Book Award contest in April, Mr. Charles Pease, was awarded $200 and second place in the Amy Loveman National Award book competition for his collection on speleology. Mr. Pease, the University and the Library received nationwide recognition as a result of this in at least two journals: One of these is AB, The Bookman's Weekly, a professional book-trade journal widely read by librarians and commercial booksellers; the other is the Saturday Review.
9. Mr. John Sanderlin, Chief Technical Services Librarian at Florida Atlantic University, presented the second Library Lecture in May on the topic "Man or Machine, the Dynamics of Data Processing in the University Library."

10. The University and the Library were honored when Mr. Donald M. Powell, Assistant University Librarian, received the Tucson Retail Trade Bureau's Faculty Recognition Award for March. In addition, Mr. Powell assumed the editorship of Books of the Southwest with the issue of July 1966, No. 110, when Dr. Lawrence Clark Powell retired as editor and as Dean of the School of Library Service at the University of California in Los Angeles.
NOTABLE ACQUISITIONS

As has been true in previous years, many unusually useful and valuable materials have been acquired for the collections. The detailed listings of the most outstanding of these are given in various divisional, departmental and unit reports, notably those of the Acquisitions Department, the Chief Special Collections Librarian, the Field Historian, and the Chief Humanities Librarian. Following a trend of recent years, the Field Historian has been responsible for bringing an increasing amount of important material to the Library. The following listing of items is only a small selection of the year's outstanding materials acquired from all sources through gifts and purchases, presented herewith in order to give some idea of the scope, depth and variety of these materials, and without any attempt to show the most impressive ones or to rank them by importance. Equally valuable and useful items will be found noted in the longer lists elsewhere in the attached reports.

Album of photographs of Tucson and the University, from Mr. J. Robert Morrison of Paw Paw, Michigan.

Complete roster of all enrollees in the U.S. Naval Training School (Indoctrination) at the University of Arizona during World War II; from Lt. Commander William Stuart Nichols (USN Retired) of Tucson.

Boxed copy of the first American edition of Dr. Zhivago; from Mr. Arthur Krolich, Tucson.

Volumes 1-11 of the Arizona Post (1946-1958), and volumes 1-6 of The South Tucson Gazette, all bound; from Mrs. M. L. Rutz.

Forty-one volumes of the Journal of the Society of Motion Picture and Television Engineers; from Dr. Edwin C. Fritz.

Broadsides, posters and pamphlets relating to farming activities in the Arizona Territory around 1889-1890; from Mr. John Burnham, University of Arizona Department of Agriculture.

Account books dealing with prominent companies in White Oaks, New Mexico; from Mrs. Eve Ball, Hollywood, New Mexico.

Personal library of over 1500 volumes from Mrs. P. K. McFarland (deceased) of Tucson.

Over 200 mining books and runs of rare mining journals, nineteenth century reports of California and other western mines; from Mr. P. K. Wiseman of Los Angeles.

The Original Water-Color Painting of John J. Audubon, in 2 volumes, 1966.


Census Document, Colima, Mexico, 16 pages 1592.

Panamanian and Latin American Collection of Professor Ernesto Castillero of Panama.


Coleccion de Constituciones de los Estados Unidos Mexicanos, in 3 volumes. Mexico.

Jedediah Morse, The American Geography... London, 1784.

Multiple copies of books for classes in children's literature; loop films, filmstrip, slides, etc.; for the Instructional Materials Collection.


Collection of circulating recordings from the men's professional music fraternity, Phi Mu Alpha Sinfonia, in memory of a student, Mr. Alan Langworthy; and a historical collection of jazz recordings; for the Music Collection.

Harvard-Yenching Institute, Sinological Series, 63 volumes; and Historical Documents of Japanese Foreign Relations, 84 volumes; for the Oriental Studies Collection.

Personal diaries of Captain Tenodor Ten Eyck; military records of his activities in the 1860's.

Bibliographie der deutschen Zeitschriften-litteratur, 99 volumes.

New York Times Index for the Published News of 1863-1874.

Diccionario enciclopedico ilustrado de la lengua espanola, by Ramon Sopena.

La litterature francaise contemporaine, 19th century, in 6 volumes.

Classical Quarterly, beginning with Volume 1, 1951.


Southwestern Art, beginning with Volume 1, No. 1

Architectural Index, 1965.


The Negro in America, by Elizabeth W. Miller, 1966.

Environmental Biology, by Altman, 1966.

Backfile and subscription to Sadtler Spectra.
College of Liberal Arts, University of Arizona, five cartons of records for the University Archives.

Documents of New Mexico pioneers for the period 1828-1898, including records of Blazer's Mill and the Blazer family; from Mr. Paul Blazer, Tularosa, New Mexico.

Personal papers of Mr. Richard D. Sparks of Prescott, Arizona.

Additions to Bayless-Berkalew documents concerning Arizona cattle and sheep ranching enterprises, family papers, etc.

Agreement with Secretary of the United States Department of the Interior, Stewart Udall, concerning the deposit of his papers with the University of Arizona Library. The first shipment of these is expected to arrive shortly after July 1, 1967.
<table>
<thead>
<tr>
<th>Institution</th>
<th>Number Volumes***</th>
<th>Volumes Added</th>
<th>Number Microforms Held</th>
<th>Number Serials Received</th>
<th>Operating Expenditures</th>
<th>Spent For Library Materials</th>
<th>Operating Expenditures As Per Cent Of Total University Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Arizona</td>
<td>858,067</td>
<td>64,643</td>
<td>159,005</td>
<td>9,777</td>
<td>$1,044,149</td>
<td>$313,992</td>
<td>2.9</td>
</tr>
<tr>
<td>University of Denver**</td>
<td>518,173</td>
<td>21,405</td>
<td>15,576</td>
<td>4,363</td>
<td>478,292</td>
<td>167,249</td>
<td>4.6</td>
</tr>
<tr>
<td>University of Nevada</td>
<td>278,077</td>
<td>21,136</td>
<td>340,443</td>
<td>2,789</td>
<td>603,535</td>
<td>221,951</td>
<td>4.8</td>
</tr>
<tr>
<td>University of New Mexico</td>
<td>479,710</td>
<td>41,030</td>
<td>112,413</td>
<td>18,069</td>
<td>860,146</td>
<td>324,000</td>
<td>8.0</td>
</tr>
<tr>
<td>University of Oklahoma</td>
<td>1,023,894</td>
<td>48,507</td>
<td>1,887</td>
<td>14,000</td>
<td>884,164</td>
<td>334,367</td>
<td>N/A</td>
</tr>
<tr>
<td>University of Utah</td>
<td>924,381</td>
<td>75,906</td>
<td>202,995</td>
<td>13,900</td>
<td>949,823</td>
<td>323,140</td>
<td>2.6</td>
</tr>
<tr>
<td>Brigham Young University</td>
<td>589,295</td>
<td>63,865</td>
<td>56,171</td>
<td>11,851</td>
<td>971,612</td>
<td>458,296</td>
<td>5.4</td>
</tr>
</tbody>
</table>


**Figures for the University of Colorado not available.

***Includes bound periodicals and non-periodical government documents; excludes microtexts.
### COMPARATIVE LIBRARY STATISTICS 1965/66* - TABLE II

<table>
<thead>
<tr>
<th>Institution</th>
<th>Number Volumes** At End Of Year</th>
<th>Number Volumes Added In Year</th>
<th>Number Microforms Held At End Of Year</th>
<th>Number Serials Received At End Of Year</th>
<th>Operating Expenditures Spent For Library Materials</th>
<th>Operating Expenditures As Per Cent Of Total University Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Arizona</td>
<td>858,067</td>
<td>64,643</td>
<td>159,005</td>
<td>9,777</td>
<td>$1,044,149</td>
<td>$313,992</td>
</tr>
<tr>
<td>University of Iowa</td>
<td>1,284,836</td>
<td>63,762</td>
<td>247,352</td>
<td>14,906</td>
<td>1,585,468</td>
<td>569,050</td>
</tr>
<tr>
<td>University of Kansas</td>
<td>1,201,615</td>
<td>81,410</td>
<td>57,971</td>
<td>15,381</td>
<td>1,327,596</td>
<td>537,525</td>
</tr>
<tr>
<td>Louisiana State University</td>
<td>1,029,650</td>
<td>55,050</td>
<td>215,751</td>
<td>13,379</td>
<td>1,177,945</td>
<td>372,512</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>1,112,743</td>
<td>58,710</td>
<td>64,908</td>
<td>15,938</td>
<td>1,197,455</td>
<td>311,501</td>
</tr>
<tr>
<td>University of Texas</td>
<td>1,912,018</td>
<td>119,174</td>
<td>389,046</td>
<td>16,978</td>
<td>2,272,450</td>
<td>1,070,083</td>
</tr>
<tr>
<td>University of Washington</td>
<td>1,466,906</td>
<td>78,522</td>
<td>474,896</td>
<td>23,240</td>
<td>2,761,506</td>
<td>699,636</td>
</tr>
</tbody>
</table>


**Includes bound periodicals and non-periodical government documents; excludes microtexts.
Appendix A

(1) Statistics of Book Resources;
(2) Comparative Statistics of Cataloging;
(3) Statistics of Library Use;
(4) Interlibrary Loan Transactions and Photocopy
### Appendix A - 1

**STATISTICS OF BOOK RESOURCES**

<table>
<thead>
<tr>
<th></th>
<th>1965/66</th>
<th>Added 1966/67</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bound Volumes</strong></td>
<td>423,564</td>
<td>43,077</td>
<td>464,729</td>
</tr>
<tr>
<td>Withdrawn Volumes Reinstated</td>
<td></td>
<td>88</td>
<td>43,165</td>
</tr>
<tr>
<td>Withdrawn</td>
<td></td>
<td>2,000</td>
<td>41,165</td>
</tr>
<tr>
<td><strong>Government Documents:</strong></td>
<td>371,852</td>
<td></td>
<td>399,407</td>
</tr>
<tr>
<td>Depository</td>
<td></td>
<td>17,616</td>
<td>17,616</td>
</tr>
<tr>
<td>Non-Depository</td>
<td></td>
<td>7,977</td>
<td>7,977</td>
</tr>
<tr>
<td>NASA Reports</td>
<td></td>
<td>1,517</td>
<td>1,517</td>
</tr>
<tr>
<td>AEC Depository</td>
<td></td>
<td>445</td>
<td>445</td>
</tr>
<tr>
<td><strong>Non-Bound Holdings:</strong></td>
<td>220,208</td>
<td></td>
<td>297,390</td>
</tr>
<tr>
<td>Microfilm Reels</td>
<td></td>
<td>1,670</td>
<td>1,670</td>
</tr>
<tr>
<td>Microcard and Microfiche</td>
<td></td>
<td>57,480</td>
<td>57,480</td>
</tr>
<tr>
<td>Maps</td>
<td></td>
<td>3,441</td>
<td>3,441</td>
</tr>
<tr>
<td>Tape Recordings</td>
<td></td>
<td>13</td>
<td>13</td>
</tr>
<tr>
<td>Photographs</td>
<td></td>
<td>14,578</td>
<td>14,578</td>
</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
<td></td>
<td></td>
<td>1,161,526</td>
</tr>
</tbody>
</table>
## Appendix A - 2

### COMPARATIVE STATISTICS OF CATALOGING

<table>
<thead>
<tr>
<th>Kinds of Items Processed</th>
<th>1965/66</th>
<th>1966/67</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Volumes Newly Cataloged:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Library</td>
<td>27,655</td>
<td>27,407</td>
</tr>
<tr>
<td>*Law Library</td>
<td>1,511</td>
<td>No Longer Applicable</td>
</tr>
<tr>
<td>Oriental Studies</td>
<td>6,020</td>
<td>5,922</td>
</tr>
<tr>
<td><strong>TOTAL VOLUMES NEWLY CATALOGED</strong></td>
<td>33,675</td>
<td>33,329</td>
</tr>
<tr>
<td><strong>Additions to Items Already Cataloged:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continuations, General Library</td>
<td>20,508</td>
<td>20,867</td>
</tr>
<tr>
<td>Continuations, Law Library</td>
<td>873</td>
<td>No Longer Applicable</td>
</tr>
<tr>
<td>Second Copies</td>
<td>3,247</td>
<td>2,483</td>
</tr>
<tr>
<td><strong>TOTAL ADDITIONS</strong></td>
<td>24,628</td>
<td>23,350</td>
</tr>
<tr>
<td><strong>Volumes Re-Classified and/or Re-Cataloged</strong></td>
<td>1,448</td>
<td>977</td>
</tr>
<tr>
<td><strong>TOTAL VOLUMES PROCESSED</strong></td>
<td>53,731</td>
<td>57,656</td>
</tr>
<tr>
<td>Microfilm Reels Cataloged</td>
<td>592</td>
<td>1,624</td>
</tr>
<tr>
<td>Microcards and Microfiches Cataloged</td>
<td>113</td>
<td>30,156</td>
</tr>
<tr>
<td>(Number of Cards)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tape Recordings</td>
<td>1</td>
<td>13</td>
</tr>
<tr>
<td>Temporary Cataloging</td>
<td>569</td>
<td>320</td>
</tr>
<tr>
<td><strong>TOTAL ITEMS CATALOGED</strong></td>
<td>113,308</td>
<td>146,248</td>
</tr>
<tr>
<td><strong>TOTAL CARDS ADDED TO CATALOG</strong></td>
<td>171,353</td>
<td>171,358</td>
</tr>
</tbody>
</table>

*Will not be recorded in annual report of University Librarian hereafter.*
Appendix A - 3

STATISTICS OF LIBRARY USE

<table>
<thead>
<tr>
<th>Type of Loan</th>
<th>1965/66</th>
<th>1966/67</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Use:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Main Loan Desk</td>
<td>213,505</td>
<td>237,452</td>
</tr>
<tr>
<td>Science Loan Desk</td>
<td>65,533</td>
<td>63,381</td>
</tr>
<tr>
<td>Music Loan Desk</td>
<td>7,083</td>
<td>10,754</td>
</tr>
<tr>
<td>Map Loan Desk</td>
<td>996</td>
<td>1,215</td>
</tr>
<tr>
<td>Instructional Materials Collection</td>
<td>39,803</td>
<td>46,639</td>
</tr>
<tr>
<td>HOME USE TOTAL</td>
<td>326,926</td>
<td>359,441</td>
</tr>
</tbody>
</table>

| Building Use:                         |         |         |
| Main Library Reserve                  | 102,084 | 110,272 |
| Science Division Reserve              | 19,514  | 24,466  |
| Liberal Arts Reserve                  | 39,939  | 46,258  |
| Music Reserve                         | 6,516   | 18,362  |
| Instructional Materials Collection    | 53,611  | 35,787  |
| Special Collections                   | 6,309   | 8,114   |
| Map Collections                       | 2,890   | 5,060   |
| BUILDING USE TOTAL                    | 230,863 | 248,319 |

TOTAL NUMBER OF LOANS                  | 557,789 | 607,760 |
## Appendix A - 4

**INTERLIBRARY LOAN TRANSACTIONS**

<table>
<thead>
<tr>
<th></th>
<th>1965/66</th>
<th>1966/67</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items Sent to Other Libraries</td>
<td>2,149</td>
<td>2,719</td>
</tr>
<tr>
<td>Items Received from Other Libraries</td>
<td>1,274</td>
<td>1,430</td>
</tr>
</tbody>
</table>

## PHOTOCOPY

<table>
<thead>
<tr>
<th></th>
<th>1965/66</th>
<th>1966/67</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Photocopies Produced</td>
<td>511,931</td>
<td>663,771</td>
</tr>
<tr>
<td>Total Microfilms Made for University Library</td>
<td>N/A</td>
<td>274 rolls</td>
</tr>
</tbody>
</table>
Appendix B

Staff Activities
Appendix B

STAFF ACTIVITIES

Adams, Frances
Member: Arizona State Library Association; Southwestern Library Association.

Babb, James B.
Member: American Standards Association; American Society of Cinematographers.

Bahm, Linda
Member: Arizona State Library Association; Southwestern Library Association.

Ball, Phyllis
Member: Arizona State Library Association; Southwestern Library Association; Arizona Pioneers' Historical Society; Society of American Archivists.

Bean, Gladys H.
Member: Arizona State Library Association; Southwestern Library Association; Sigma Tau Delta

Blakeley, Mary
Member: American Library Association; Arizona State Library Association; Special Libraries Association.

Braun, Donald
Offices Held: Vice President, University of Arizona Library Staff Association, September 1966 - August 1967.

Brooking, Airldine
Member: Social Committee, University of Arizona Library Staff Association, March - August 1967.
Offices Held: Secretary, University of Arizona Library Staff Association, September 1966 - February 1967.

Colby, Clinton E., Jr.
Compiled: Checklist of Theses and Dissertations Accepted for Higher Degrees at the University of Arizona 1962-1966. Tucson, University of Arizona Library, 1967;
Clinton E. Jr. (cont'd)

Index to Arizona News in the Arizona Daily Star 1964 (with Donald M. Powell).

Diamos, Constance

Offices Held: Chairman, Constitution and By-laws Committee, University of Arizona Library Staff Association, September 1966 - August 1967.

Emerson, Sandra

Member: Arizona State Library Association; Southwestern Library Association.

Espenshade, Ralph

Member: American Association of University Professors; American Institute of Biological Sciences; American Library Association; Arizona State Library Association; Southwestern Library Association; Ecological Society of America; Wilderness Society.

Evans, Eugenia

Member: Phi Alpha Theta.

Franklin, Elizabeth

Member: American Library Association; Arizona State Library Association; Southwestern Library Association; University of Arizona Faculty Women's Club.


Offices Held: Secretary-Treasurer, Arizona State Library Association, College and University Division.

Lectures: Presented two lectures in Library Techniques 289.

Frazier, Gloria

Member: Arizona State Library Association; Southwestern Library Association.

Gilchriese, John D.

Member: Arizona Pioneers' Historical Society; Western History Association; Historical Society of Pomona Valley; and the Southern California, California, and Kansas State Historical societies; Denver, Los Angeles, Tucson, and London (England) Corrals of the Westerners; Steering Committee, Arizona Historical Convention; Board of Directors, W. C. Cox Memorial Foundation.
Gilchriese, John D. (cont'd)


Public Appearances: A number of radio and television programs over several stations in Tucson and Phoenix, and numerous lectures to meetings of clubs and other groups.

Visited: California; Des Moines and Pella, Iowa, as well as numerous points in Arizona in connection with acquisition of materials for the Library's Special Collections Department.

Gjelsness, Rudolph H.

Member: American Library Association; Arizona State Library Association; Southwestern Library Association; Association of College and Research Libraries; Bibliographic Society of America; American Association of University Professors; Arizona Pioneers' Historical Society; Arizona State Historical Commission; Clements Library Associates; Michigan Academy of Arts, Science and Letters; Phi Beta Kappa; Phi Kappa Phi; Beta Phi Mu.


Lectures: Presented two lectures each semester at University of Arizona in Library Techniques 289.

Juror for Undergraduate Book Award offered annually by the University Library Staff Association, 1967.

Gloyd, Kathryn J.

Member: Arizona State Library Association; Southwestern Library Association; Special Libraries Association; Beta Phi Mu.
Cloyd, Kathryn J. (cont'd)

Greeley, B. McKay
Member: Arizona State Library Association; Southwestern Library Association; U. S. Military Academy Alumni Association; West Point Society of Tucson.
Public Appearances: Addressed Armed Forces Writers' Guild, Tucson Chapter, February 22, 1967 on Special Collections of the University of Arizona Library.

Harris, Evelyn J.
Member: American Library Association; Southwestern Library Association; Arizona State Library Association.

Higley, Lutie L.
Member: American Association of University Professors; American Library Association; University of Arizona Faculty Women's Club; Arizona State Library Association; Southwestern Library Association; Phi Kappa Phi; Phi Beta Kappa.
Offices Held: Secretary-Treasurer, University of Arizona Chapter, Phi Beta Kappa; Chairman, Tucson Committee on Interlibrary Cooperation.
Lectures: Guest lecturer for Dr. Metcalfe's class in Agriculture, and Dr. Bob G. Johnson's doctoral candidates in rehabilitation; addressed Winter School; taught Library Techniques 289 for advanced students.

Johnson, Genevieve
Member: Arizona State Library Association; Southwestern Library Association; Staff Room Committee, University of Arizona Library Staff Association, September 1966 - August 1967.

Johnson, Robert K.
Member: American Library Association; Arizona State Library Association; Southwestern Library Association;
Johnson, Robert K. (cont'd)

American Association of University Professors; Arizona Pioneers' Historical Society; Steering Committee, Arizona Historical Convention; Western History Association; University Folklore Committee; Coordinating Committee; Publications Committee; President's Advisory Council; Policy Committee on University Data; Urban University Libraries Committee of the Association of College and Research Libraries; Committee on Appointments (1967) and Nominations (1968) of the Association of College and Research Libraries; Arizona Library Survey Advisory Committee and its Public Relations Sub-Committee; Executive Board, Arizona State Library Association.


Visited: Arizona State University; Northern Arizona University; Phoenix Public Library; Stanford University Library; San Francisco State College Library.

Krizman, Ceraine

Member: Arizona State Library Association; Southwestern Library Association.

Leatherman, Patricia

Offices Held: Treasurer, University of Arizona Library Staff Association, September 1966 - August 1967.
MacMillan, Janice
Typist and printer of the University of Arizona Library Staff Association newsletter, "The Bookworm's Digest."

McConville, Gilbert
Member: Arizona State Library Association; Southwestern Library Association; American Library Association.

Makuch, Andrew
Member: American Library Association; Arizona State Library Association; Southwestern Library Association.

Mautner, Robert
Member: American Library Association; Arizona State Library Association; Southwestern Library Association; American Association of University Professors.

Offices Held: President, College and University Division, Arizona State Library Association; Treasurer, University of Arizona Chapter, AAUP.
Lectures: Lecture on library use and bibliographic tools to Dr. Metcalfe's class in Agriculture.

Means, Frances
Member: Staff Quarters Committee, University of Arizona Library Staff Association, September 1966 - August 1967.

Merry, Judith
Offices Held: Secretary, University of Arizona Library Staff Association, September 1965 - September 1966.

Milligan, Louise
Member: American Library Association; Arizona State Library Association; Southwestern Library Association.

Olsrud, Lois
Member: American Library Association; Arizona State Library Association; Southwestern Library Association.
Park, Joseph F.
Member: Phi Alpha Theta; Arizona Pioneers' Historical Society.
Attended: Arizona Historical Convention, Tucson, May 1967; traveled to Huntsville, Alabama, September 1967, to appraise manuscripts and artifacts in connection with the Dr. Carlos Montezuma collection.

Patterson, Joan
Member: American Library Association; Arizona State Library Association; Southwestern Library Association; Arizona Pioneers' Historical Society; Arizona Index Committee, Arizona State Library Association; University Faculty Women's Club.
Offices Held: Recording Secretary, Arizona Pioneers' Historical Society; Secretary, University of Arizona Library Staff Association, September 1966 - February 1967.

Perry, Ann
Member: Arizona State Library Association; Southwestern Library Association; American Library Association.

Peters, Charles M.
Member: Mediaeval Academy of America; American Library Association; Committee on Library Automation; University of Arizona Data Coordination Committee; American Documentation Institute.

Phillips, Elsie
Phillips, Elsie (cont'd)

Offices Held: Faculty Advisor, Student Christian Science Organization.

Visited: Kagawa University Library, Takamatsu, Japan, May 1967.

Poland, Robert R.

Member: American Library Association; Arizona State Library Association; Southwestern Library Association; American Association of University Professors.


Offices Held: Chairman, Constitution and By-Laws Committee, Technical Services Division, Southwestern Library Association; President, University of Arizona Library Staff Association, September 1965 - August 1966.

Lectures: Lectured in Library Techniques 289.

Powell, Donald M.

Member: American Library Association; Arizona State Library Association; Southwestern Library Association; Arizona Pioneers' Historical Society; American Association of University Professors; University Folklore Committee; Steering Committee, Arizona Historical Convention; Phi Kappa Phi.


Offices Held: Chairman, Book Award Committee, Southwestern Library Association; Awards Committee, Arizona State Library Association.

Lectures: Lectured in Library Techniques 289.

Editor: Books of the Southwest, July 1966 to date.


Prichard, Louise

Member: Arizona State Library Association; Southwestern Library Association; Pacific Northwest Library Association; American Association of University Women; University of Arizona Faculty Women's Club.
Rednour, Frances
Member: Arizona State Library Association; Southwestern Library Association.

Sacconaghi, Charles
Member: American Library Association; Arizona State Library Association; Southwestern Library Association; Western History Association; American Association of University Professors.

Siebecker, Dorothy
Member: American Library Association; Arizona State Library Association; Southwestern Library Association; American Association of University Professors; Continuing Projects Committee, University of Arizona Library Staff Association, September 1966 - August 1967.
Visited: Kagawa University Library, Takamatsu, Japan, May 1967.

Smith, Elinore
Member: American Library Association; Arizona State Library Association; Southwestern Library Association.

Stengle, William H.
Member: Arizona State Library Association; Southwestern Library Association; Constitution and By-Laws Committee, University of Arizona Library Staff Association, September 1966 - August 1967.
Stroehlein, Iola
Member: Arizona State Library Association; Southwestern Library Association; American Library Association; Special Libraries Association; International Association of Agricultural Librarians and Documentalists; Beta Phi Mu.
Offices Held: President, University of Arizona Library Staff Association, September 1966 - August 1967; Representative of American Library Association Junior Members Roundtable, Arizona Section; Vice President, University of Arizona Library Staff Association, September 1965 - August 1966.

Stull, S. Louise

Swaim, Beverly
Illustrator: University of Arizona Library Staff Association newsletter, "The Bookworm's Digest."

Trejo, Arnulfo D.
Member: American Association of University Professors; Arizona State Library Association; Southwestern Library Association; Association of American Library Schools; American Library Association; Instituto Internacional de Literatura Iberoamericana; Phi Delta Kappa.
Lectures: Lectured in Library Techniques 299.
Trejo, Arnulfo D. (cont'd)
Foreign Travel: Mexico, Colombia and Panama.
Research and Grants: Diccionario etimologico del lexico de los delincuentes iberoamericanos, con enfasis en Mexico y el Peru (partially financed by a grant from the University of Arizona).

Tucker, Mary Beth
Member: Arizona State Library Association; Southwestern Library Association.

Watson, Susan
Editor: University of Arizona Library Staff Association newsletter, "The Bookworm's Digest."

Wellborn, Cecil
Member: American Library Association; Arizona State Library Association; Southwestern Library Association.

Young, Brenda
Member: American Library Association; Arizona State Library Association; Southwestern Library Association.
Offices Held: Treasurer, University of Arizona Library Staff Association, September 1965 - August 1966.
Appendix C

Library Officers
Appendix C

LIBRARY OFFICERS

University Librarian ......................... Robert K. Johnson
Assistant University Librarian .............. Donald M. Powell
Chief Public Services Librarian ............. Lutie L. Higley
Chief Science Librarian ...................... Robert M. Mautner
Chief Special Collections Librarian ........ Rudolph H. Gjelsness
Chief Technical Services Librarian .......... Charles M. Peters
Head, Acquisitions Department ............... Robert R. Poland
Head, Cataloging Department ................ Dorothy Siebecker
Chief Humanities Librarian .................... Frances Wright
Instructional Materials Librarian ............. Evelyn Harris
Loan Librarian .................................. Cecil Wellborn
Maps Librarian .................................. Mary Blakeley
Music Librarian ................................ Elsie Phillips
Oriental Studies Librarian ..................... John B. Liu
Senior Reference Librarian .................... Elizabeth Franklin
Chief Social Science Librarian ............... S. Louise Stull
University History, Archives and Manuscripts Librarian ........ Phyllis Ball
Curator, Western Americana ................... Joseph Park
Appendix D

University Faculty Library Committee
Appendix D

UNIVERSITY FACULTY LIBRARY COMMITTEE

David Bishop, Librarian, College of Medicine (ex officio)
O. M. Hartsell, Professor of Music
Robert K. Johnson, University Librarian, Chairman
H. A. Marcoux, Professor of Aero-Mechanical Engineering
Lloyd E. McCann, Professor of Education
James W. Perry, Professor of Systems Engineering
Thomas J. Tormey, Law Librarian (ex officio)
Henry Tucker, Professor of Systems Engineering*
Kenneth F. Wertman, Professor of Microbiology, Head of Department of Microbiology and Medical Technology**
John H. Wieland, Professor of Marketing
Edward N. Wise, Professor of Chemistry, Associate Coordinator of Research

*On leave, 1966-1967
**Deceased, 1967
Appendix E

Library Organization Chart
ANNUAL REPORT

OF THE

BIBLIOGRAPHER FOR LATIN AMERICAN COLLECTIONS,

1966/1967

TO THE UNIVERSITY LIBRARIAN
Aware of the strong interest that now exists in affairs concerned with Latin America, on July 1, 1966, the University of Arizona Library established a Latin American Library Program designed to enlarge and improve the University's Latin American collection. To implement the program, the University Administration and the University of Arizona Foundation provided $30,000 for the purchase of books and periodicals and for wages of clerical help. Since much of the published material can only be acquired through personal contact with book dealers and publishers, the special budget also allows money to cover travel expenditures incurred by the Bibliographer for Latin American Collections.

Inasmuch as the University of Arizona is responsible, under the Farmington Plan, for the procurement of materials from Colombia and Panama, attention was first directed to those two countries. A preliminary survey of the Library's holdings revealed that the Colombian and Panamanian collections needed to be broadened in breadth as well as in depth. Of the two countries, Colombia showed a much better representation of its publications in the University Library. The holdings, however, were scanty, both in books and in periodicals. When the 234 titles cited in the 1966 catalog of the scholarly Instituto Caro y Cuervo were checked in the University Library's Catalog, it was discovered that only 44 of them were reflected in the Library's collection. To determine the strength of the Panamanian collection, the checklist used was Charles E. King's Apuntes para una bibliografía para la literatura de Panamá. Out of the 370 items listed, only 41 were included in the Library's Catalog.

Having completed the first stage of the developmental work of the newly established Program, preparation was made for the first of a series of trips to Latin America. Before the trip, meetings and informal discussions were held with some of the leading Latin American specialists in the University. Professor Russell Ewing, who is well-acquainted with Colombia, willingly shared information that later became invaluable to the roving librarian. Dean Harold Myers of the College of Agriculture provided information on Panama.

In a meeting called by Dean William Voris of the College of Business and Public Administration, the Latin Americanists in his college were brought to the attention of the Bibliographer of Latin American collections. Here, suggestions were obtained on the kind of materials that should be of special interest to students and faculty working on projects concerned with our neighbors to the South. As a result of this meeting, special attention was given to the procurement of publications dealing with subjects such as marketing, economics, labor and industrial relations, social welfare, and agrarian reform as it pertains to the economic development of Latin America.
The one-month whirlwind journey began with a four-day stay in Medellín where Dr. Luis Floren-Lozano, the Director of the pilot library school, made arrangements for the writer to meet with the leading local book dealers, university administrators and directors of other scholarly organizations.

A recommendation from Dr. Floren-Lozano also led to an important acquisition of at least 150 volumes concerned with the history of Colombia. Most of these publications have added value because they are either out of print or no longer obtainable through regular library purchasing channels. Among the items acquired are the complete collection of the Memorias del General O'Leary, the Archivo Santander and the Archivo del General Miranda.

The triumphant visit to Medellín suggested the procedure that would be followed during the remainder of the trip. Emphasis was placed on cultivating contacts with universities, academies and other scholarly institutions in preference to devoting time to the purchase of commercially published works. To minimize the loss of time after the initial contact was made with book dealers, they were asked to submit price lists of works representing their national bibliography.

The planning and coordination of bibliographic activity while in Bogotá took place in the office of USAID. The invaluable assistance received from Dr. Edward Schten will long be remembered. The time spent in Bogotá became even more productive with the help of Señorita Lucia Belmonte, the former director of the Main Library at the National University of Colombia.

This is not the place to enumerate names of the many institutions with which an affiliation was established in Colombia. It would be remiss, however, not to mention the Biblioteca Luis Angel Arango of the Banco de la República. This library which serves more than 1,500 readers daily with its book collection that approximates the 200,000 mark, is undoubtedly one of the best, if not the best, equipped public libraries in Latin America. The University of Arizona is indebted to Dr. Jaime Durante-French, the director of this fine Colombian library, for donating one copy of each work published by the Luis Angel Arango Library (the library has its own press and has published more than 200 items to date). It is hoped that the Gifts and Exchange Department of our Library will in time be able to reciprocate in kind.

While in Panama, I was warmly welcomed by Dr. Peter Duisberg, a former University of Arizona student who is now Chief of the Natural Resources Division in the United States Army's Interamerican Geodetic Survey in Panama. His introduction to Dr. F. Webster McBryde, Field Director for the Bioenvironmental Program of the Battelle Memorial Institute, and Mrs. Elinor K. Willis, Administrative Assistant at Battelle, proved to be the key to a successful book-hunt in Panama. Contact was established with various academic and scholarly institutions such as the Academia Panameña de Historia, the Biblioteca Nacional de Panamá and the Universidad Nacional de Panamá. As a result of these contacts, the University of Arizona Library received about seventy-five imprints as a donation from the National Library of Panama. However, the most significant accomplishment derived from the Panamanian
visit was the purchase of the private collection of Professor Ernesto J. Castillero R., a retired diplomat who devoted fifty years of his life to the formation of one of the finest collections of books, periodicals, pamphlets and other materials concerned primarily with the history of Panama.

As the writer is well-acquainted with the librarians and book dealers in Mexico City, much work was transacted in the limited time spent in that city. The singular achievement that especially made the trip to Mexico worthwhile was to be permitted to select any items desired from the duplicates housed at the National Library of Mexico. More than 150 publications were selected for Arizona. Also, a Gifts and Exchange Program was established.

The Latin American Bibliographer has endeavored to enlarge the Latin American Collection by also buying from book dealers in this country. Specialized bibliographies, lists and catalogs are checked regularly in an effort to continue to increase the Library's Latin American holdings in a systematic manner.

The work of the Latin American Bibliographer has also included writing and/or assisting with the writing of proposals. The two most recently submitted proposals concerning Latin America are: "Book-buying Consortium for the Major State University Libraries in Arizona for Latin American Materials" and "Systems Design for New Approaches to Advance Latin American Research in the Universities of the State of Arizona."

The special funds provided by the University of Arizona Foundation and the University have made possible a much needed special acquisitions program of Latin American materials. Gradually, the existing gaps in the Latin American Collection are being filled, but the overall lean holdings forecast that it will be a long while before adequate bibliographical representation can be obtained for all of Latin America. Only through forceful and continual financial support can the University Library expect to keep abreast of the other university libraries which have similar Latin American area study programs. This year's budget has permitted the acquisition of many important publications to strengthen the library holdings, particularly those concerned with Brazil, Colombia, Mexico and Panama. It is important, however, to emphasize that in order to maintain the bibliographical advantage gained in the course of this year, an appropriate annual budget needs to be allocated regularly to allow the development of a meaningful, long-range growth pattern for the Collection.

Because of the expenditure involved in building a basic Latin American Collection, as well as the necessity for specialized personnel to maintain it in a viable manner, I recommend that an annual budget of $60,000 be given serious consideration. With this kind of financial support the University of Arizona is assured of assembling a satisfactory research collection quickly enough for present needs. The investment made in the procurement of these materials should help not only the Latin American area studies program of the University,
but should also broaden the spectrum of knowledge with our neighbors to the South, and thereby, strengthen the cultural bonds which unite this country with the other Americas.

The progress which has been made in the University Library's Latin American program is in large part due to the fine cooperation received from Dr. Robert K. Johnson, the University Librarian, and his assistants, Messrs. Donald M. Powell and Charles Peters, as well as the Librarian's clerical staff. I thank them all. I also wish to express my appreciation to Messrs. Robert R. Poland, Andrew Makuch and Charles Sacconaghi for the assistance which they have generously given me in the course of my work. Finally, a word of gratitude to Professors Russell Ewing, Renato Rosaldo, Harold Myers and Jack Dulles and the many other faculty members who have taken great interest in the development and implementation of the Latin American Library Program at this University.

Respectfully submitted,

Arnulfo D. Trejo
Associate Professor of Library Science and Bibliographer for Latin American Collections
APPENDIX

Travel

July 6 to July 13, 1966
11th Annual Seminar on the Acquisition of Latin American Library Materials; 1st part of the Annual Conference of the American Library Association.
New York, New York

Oct. 2 to Oct. 30, 1966
Book-purchasing trip.
Florida, Colombia, Mexico and Panama

Jan. 18 to Jan. 23, 1967
Primera Reunión del XIII Congreso de Literatura Iberoamericana.
Santa Monica, California

Apr. 6 to Apr. 7, 1967
Phoenix, Arizona

June 21 to June 24, 1967
12th Annual Seminar on the Acquisition of Latin American Library Materials.
Los Angeles, California

Membership in Professional Organizations

American Association of University Professors
Arizona Library Association
Association of American Library Schools
American Library Association
Instituto Internacional de Literatura Iberoamericana
Phi Delta Kappa

Publications


"Introducción al léxico de la delincuencia latinoamericana," in Folklore Americas.

Reviews

Various reviews in the Library Journal and Choice.
Diccionario etimológico del léxico de los delincuentes iberoamericanos, con énfasis en México y el Perú. (Partially financed by a grant from the University of Arizona).
ANNUAL REPORT OF THE
FIELD HISTORIAN FOR THE
1966-1967 YEAR TO THE
UNIVERSITY LIBRARIAN
The following report is submitted by the Field Historian and will outline the major activities of the past twelve months. These activities have been concentrated in the various fields which most effectively enlarge the image of the University of Arizona Library's objective of preserving and interpreting historic materials concerning Arizona and the West.

In this regard, the following efforts have been successfully carried out; and I believe that thousands of people are now interested in, and have respect for, our program here at the University of Arizona.

I. OFF-CAMPUS ACTIVITIES

A. Radio and Television Appearances

2. "You're on the Air" on KTUC Radio, weekly since August 23, 1966.
4. Two appearances on radio and six on television news broadcasts in Tucson and in Phoenix.

B. Personal Appearances (Lectures)

1. July 28, 1966--Tucson Trade Bureau, Tucson
3. August 9, 1966--Civitan Club, Tucson
5. September 19, 1966--Trico Electric Co-op. Board Meeting, Tucson
6. October 23, 1966--Downtown Sertoma Club, Tucson
8. November 16, 1966--Western Surgical Association, Phoenix, Arizona
Personal Appearances (continued)

10. January 11, 1967--Coronado Chapter of Telephone Pioneers of America, Tucson
12. January 20, 1967--Palomar Mortgage Company of San Diego, California, Tucson
15. February 5, 1967--Stan's Museum Dedication, Tucson
16. February 8, 1967--Infilco, Tucson
17. February 13, 1967--Green Valley Women's Club, Tucson
18. April 6, 1967--Retired Teachers' Association Convention (Ariz. RTA) Tucson
19. April 23, 1967--Prairie Club, Des Moines, Iowa
21. May 19, 1967--Southern Arizona Heart Association, Tucson
22. May 24, 1967--Kiwanis Club of Sunshine, Tucson
23. June 8, 1967--Nucleus Club, Phoenix, Arizona

II. PUBLICATIONS

A. Articles

1. An article each month in Arizona Currents

B. Wrote introductions to following books

1. Smith, Cornelius C.

   William Sanders Oury, History-maker of the Southwest
   University of Arizona Press, June 1967

2. MacConnell, C. E.

   XIT Buck
   University of Arizona Press, Spring 1967
III. DONATED HISTORICAL COLLECTIONS

1. Mrs. Eve Ball, P. O. Box 215, Hollywood, New Mexico--December 1, 1966--Four large account books dealing with a number of prominent companies in White Oaks, New Mexico. Estimated value: $500

2. Mr. Paul Bailey, Owner of Westernlore Press, P.O. Box 41073, Los Angeles, California--December 20, 1966--Original manuscript of Mr. Bailey's "Claws of the Hawk." Estimated value: $500


4. Mr. John Burnham, Department of Agriculture, University of Arizona--November 7, 1966--Broadsides, posters, and pamphlets regarding farming activities in Arizona Territory, circa: 1899-1900. Estimated value: $100

5. Mr. Lawrence Furio, Palm Springs, California--October 22, 1966-- Original photographs of range-cattle industry and ranches in Bisbee, Arizona and Silver City, New Mexico in 1907. Original photographs of Columbus, New Mexico during the border warfare with Pancho Villa. Estimated value: $350


8. Mr. John D. Gilchriese, 729 North Campbell, Tucson--November 2, 1966-- A lithographed print of "Street Fight" of October 26, 1881, signed by the artist-Don Perceval. Value: $10

9. Mr. Everett Hager, P. O. Box 6, Terminal Island, California--March 23, 1967-- Three clippings from early Arizona newspapers dealing with constitution of Arizona. Estimated value: $10

10. Mr. and Mrs. Herbert Matthew E. Johnson, 6031 East Eastland, Tucson--November 2, 1966-- Valuable collection of Civil War letters in excellent condition. Sketches of family castle in England and a hand-written account of early family history. Estimated value: $1,000

11. Mr. William J. Kelly, 565 South Avenida de Palmas, Tucson--August 1, 1966-- Letters of James H. Tevis and the handwritten, uncut notes as well as the typed manuscript of his book, "Arizona in the 50's." Estimated value: $750

12. Mr. Sam R. Kipnis, 7313 East Huarapa Grande Place, Tucson--January 25, 1967-- Some correspondence, a scrapbook pertaining to formation of South Tucson and some WW 2 material. Estimated value: $20

14. Mrs. Maria Leithold, 1803 East Bay Front, Balboa, California--January 10, 1967--Correspondence and business papers concerned with mining plus personal certificates, correspondence, railway passes and memoirs. Estimated value: $2,500

15. Mr. James G. Lotter, 11536 Harvard Avenue, Chicago, Illinois--April 26, 1967--Correspondence, speeches, manuscripts and papers of Dr. Carlos Montezuma-Apache Indian physician and crusader for Indian rights. Estimated value: $1,000

16. Mrs. P. K. McFarland, (deceased)--January 19, 1967--Donated through her Will, 1,751 books in mint condition. Among these are many first editions and the subject matter is history, art, and worldwide people and places-most of which is reference material. Estimated value: $21,000

17. Mrs. P. K. McFarland, (deceased)--January 19, 1967--Donated through her Will, discharge papers, letters, service records, etc. of the late Colonel William McFarland. Estimated value $150

18. Mr. Nelson C. Nye, 2155 Silver Bell Road, El Corral Estates, Tucson--December 26, 1966--Original manuscript of "Pistoles for Hire" written by Mr. Nye. Estimated value: $500

19. Sears, Roebuck and Co., through Mr. Joe Metcalf, Manager, Tucson Sears--August 11, 1966--One reel Spring-Fall 1966 Sears Roebuck catalogue. Estimated value: $10

20. Mr. James E. Serven, Route S Box 945, Tucson--April 4, 1967--"Conversations on Chemistry" by J. L. Comstock, M.D., 1326, Barford, Conn. Estimated value: $10


22. Mrs. George Simmons, Route 9 Box 970L, Tucson--March 2, 1967--Photograph of Carrie Nation, 1910, Lincoln, Illinois. Estimated value: $5

23. Mr. and Mrs. Kingston J. Smallhouse, 140 Camino Espanol, Tucson--January 19, 1967--Documents, catalogues, letters and account books of the Bayless-Berkalew Ranch, one of Southern Arizona's important land holdings. Estimated value: $1,000

24. Mr. William F. Staunton, Jr., #1 Lida Lane, Pasadena, California--January 10, 1967--Business records of oil and mining companies, correspondence with Arizona governors Kibbey and Sloan, personal diaries, photographs and writings by Mr. Staunton and bound volumes of early, rare San Francisco newspapers. Estimated value: $2,500

25. Mr. Harry Stewart, formerly lived at 2042 East Jason Vista, Tucson--July 2, 1967--Mining material of the late T. N. Stevens. Estimated value: $500
26. Mr. James Vail Wilkinson, 173 South June Street, Los Angeles, California--January 2, 1967--Statue of Walter Vail sculptured by Sterling Calder from pure white Colorado marble. Estimated value: $5,000

27. Mr. P. K. Wiseman, 1206 Pacific Mutual Building, Los Angeles, California--June 10, 1966--Over 200 mining books and runs of rare mining journals covering world-wide activities of professional mining engineers bound in excellent condition. Nineteenth century reports of California mines and those of other western mines. Estimated value: $1,000

28. Professor Lawrence W. Witt, Department of Agricultural Economics, Michigan State University, East Lansing, Michigan--June 20, 1966--Letter and brochure from Williams-Grand Canyon Chamber of Commerce, 1933. Estimated value: $10

29. Yavapai County Cattle Growers Association, Mr. Alvin Allen, County Agricultural agent, P. O. Box 393, Prescott, Arizona--August 24, 1966--Three large boxes of business records and personal correspondence relating to the history of Yavapai County Cattle Growers Association. Estimated value: $500


31. Walter Chiles Cox Memorial Foundation, 302 West Elm, Tucson--June 9, 1967--Select group of books dealing with American West with emphasis on California. Estimated value: $3,000

32. Mr. and Mrs. A. H. Weber, 726 East Pierce Street, Phoenix, Arizona--June 9, 1967--Collection of books, brochures and journals concerning the Horseless Carriage and Horseless Carriage Club of Phoenix, Arizona. Estimated value: $500

33. Mr. and Mrs. A. H. Weber, 726 East Pierce Street, Phoenix, Arizona--June 20, 1967--More journals and brochures concerning the Horseless Carriage and Horseless Carriage Club of Phoenix, Arizona. Estimated value: $250

All of the Blachly tapes referred to in the 1965-66 annual report have been received—totaling 600 tapes and possibly makes the University of Arizona Library's Western Collection of oral history the most extensive west of the Mississippi, in tapes dealing with the settlement of the Southwest.

IV. OTHER ACTIVITIES

The Field Historian has taken numerous trips to points around the state of Arizona, to California, and traveled to Des Moines and Pella, Iowa at the end of April, 1967, in order to contact people about western collections and to give lectures. There was also a trip to the Western History Association Meeting in El Paso, Texas in October of 1966 and attendance at the Arizona Historical Convention.
in May 1967, in Tucson. Hundreds of new contacts were made on the trips and through the local radio programs and personal lectures during the year.

Through the efforts of the Field Historian, the Western Collection of the University of Arizona Library has been listed in the Tucson Visitor each week since October 1966 and was also prominently mentioned in Sunset Magazine's story on Tucson in their January issue.

The Field Historian is now on the Board of Directors of the W. C. Cox Memorial Foundation.

V. CONCLUSION

The evaluation of the donated collections acquired by the Field Historian for the University of Arizona Library during the past twelve months comes to a total of $44,725.

This is the conservative, official evaluation and does not represent the actual market value of the combined donated collections of the past twelve months. That figure in reality would be closer to $100,000. In consultation with the Librarian, it has been the policy of the Field Historian to be extremely conservative in the official evaluation of donated gifts.

The past twelve months have been most fruitful, not only in the gathering of donated material but also in the field of personal contacts and in the publicizing of the University of Arizona Library's Western Collection.

Respectfully submitted,

John D. Gilchriese, Field Historian

JDG/kwb
ANNUAL REPORT OF THE
CHIEF PHOTOCOPY SERVICES FOR THE
1966-1967 YEAR TO THE
UNIVERSITY LIBRARIAN
It is with a great deal of pleasure that I submit the first annual report of the Chief, of Photocopy Services for the fiscal year 1966-1967.

The Photocopy Service is divided into two separate operations, the first of which is Photocopy Service (Xerox) and secondly the Photographic Laboratory.

The Photocopy Service produced a total of 663,771 Xerox copies which is an increase of 151,840 copies over the fiscal year 1965-1966. A month by month comparison can be found on the attached graph. The addition of two 720's, one in the Main library and one in the Science library, has speeded up our work considerably. It took, however, some months before these two new machines had all the bugs worked out of them and we could start using them for high volume work. The opening in September of Xerox service in the Law School library has met with great success and acceptance by the faculty and students, and we hope that in the fall we shall be able to extend our hours of service.

Again this year in cooperation with the graduate college
we have done untold numbers of theses and dissertations for students meeting the requirements for degrees in higher education, and it seems that our fame for "perfect copies" has spread across the state. We were very flattered to have several requests from Arizona State University and Arizona Northern University. We took great pride in a dissertation that we did for the Library of Congress. I can't praise highly enough the hard work and cheerful spirits of our Xerox operators.

Construction of the Photo Laboratory was started by the Physical Plant on the 28th of July, 1966, and our doors opened for business on November 1, 1966. During the time of construction a total of 135-100 foot rolls of microfilm were used to film the Douglas Daily Dispatch, 1902-1939. Also, the University holdings of Bisbee daily Review, 1901 to date; and a complete file of the Arizona Daily Wildcat, 1918 to date, making a total of 274 rolls of film soon to be placed in the stacks of the University Library. The entire cost was absorbed by the Photocopy Department. The Photographic Laboratory microfilmed 37,000 records for the University Health Department and a start of about 2,000 old
matriculation records were done for the Registrars Office, this is a continuing project. This year again it was our pleasure to film the latest volume of the records of the Board of Regents, they now have a complete set in duplicate stored in the new Administration building.

This year for the first time Photocopy Service placed four coin operated electric typewriters in the Main and Science libraries. Unfortunately the typewriters did not arrive until after the first semester term papers were due and because of this it took some time for the students to discover that they were available. As of this time the response has not been overwhelming, however, the typewriters are paying for themselves. We look forward to the fall for much heavier use and possibly the acquisition of two more.

On November 1, 1966 the Special Collections division of the library turned over to the Photographic Laboratory some 750 nitrate negatives. The purpose of this was to copy each negative and destroy the highly inflammable, nonsafety film which has been stored in the library for years. The new negatives and
prints were then returned to special collections and placed back in their files.

In cooperation with the Field Historian we have duplicated many photographs that he has collected and added to the University archives.

Photographs from the Robert H. Humphrey picture collection were printed for publication purposes. The collection now numbers some 1350 negatives and prints complete with a punch card index and is available to the public and University for research purposes.

In cooperation with the state of Arizona Department of Mineral Resources, a collection of 80 colored Geologic maps was photographed in color and will be used by the state in teaching and training Geologists and Hydrologists throughout the country.
PHOTOCOPY SERVICES ANNUAL REPORT

July 1, 1966 -- June 30, 1967

Number of Campus Departmental Accounts-356

Number of Campus Dept. I.L.L. Accounts-97

Total Number of Copies Run During the Month of-

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603,771 TOTAL

Total Amount of Cash Deposited $40,267.77
ANNUAL REPORT OF THE
CHIEF PUBLIC SERVICES LIBRARIAN
FOR THE 1966-1967 YEAR
TO THE UNIVERSITY LIBRARIAN
PUBLIC SERVICES DIVISION

The overall report of the Division is comprised of the individual reports of the Departments: Humanities, Social Science, General Reference, and Loan. The report of the Documents Section is included with that of the Chief Social Science Librarian, and the Interlibrary Loans Section, with General Reference.

Miss Wright has done an admirable job as Chief Humanities Librarian since she joined the staff last November. Her background in administration is evident at all times, and we consider her one of our finest assets.

We wish to thank Miss Stull for a dependable and responsible performance during her sixteen months as Chief Social Science Librarian, as she leaves for a teaching position.

Two points make up the theme of this discussion, the superior performance of the reference staff, and the need for space. Few libraries, if any, can surpass the quality of reference service offered by the staff: a combination of professional competence, a willingness to serve, and obvious teamwork. I am proud and grateful.

One will note throughout these reports that more space is needed desperately and soon. Seating space is wholly inadequate. A comprehensive reorganization of the stack under the capable supervision of Miss Franklin underscored the realization that within a year or two there will be no more shelf space.
The first Public Service Seminar was held September 7 - 8. Because of staggered schedules, it is almost impossible to hold general staff meetings during the academic year, and yet, as the University grows, effective communication becomes even more important. The Seminar was planned to provide an opportunity for certain staff members to speak about their work. Intensive departmental staff meetings were also arranged for which questions were submitted in advance. Mr. David Bishop and Mr. Thomas Tormay discussed the organization of the College of Medicine and College of Law libraries, respectively. The technical work of the Library was outlined with insight and wit by Dr. Gjelsness, Miss Siebecker and Mr. Poland. Mr. Mautner spoke of the unusual services of the Science Division. Two distinguished new specialists, Dr. Trejo and Mr. Peters, presented their ideas on the acquisition of Latin American materials, and plans for the applications of data processing. The response to the meetings exceeded all expectations and a similar program is planned for the fall.

AUTOMATION

It has been a rare pleasure this year to work with Mr. Peters in his planning toward automated procedures. We are looking forward to new circulation system which will be enthusiastically received by the public. The present manual operation is highly inadequate for the volume of business transacted, and the staff looks forward to a modern business control of the Library's voluminous loan records.

Mr. John Sanderlin of Florida Atlantic University delivered the second Library Lecture, "Man or Machine", and most public service staff members attended.
Because the foreign student requires a special kind of orientation, the public services staff is always conscious of his needs. I have enjoyed working as the liaison staff member with the Foreign Student Adviser, and this year it was my pleasure to speak during the orientation session in September. In the spring I presented a slide lecture, assisted by Miss Stull, to the incoming students. The entire staff participated in conducting tours and offering reference service to the fifty participants in the English Language Institute held in August. With the addition of Dr. Trejo to the staff, we have been able to extend a cordial welcome to visitors from Latin America, and to provide unusual bibliographic services in the Spanish language.

TEACHING

The staff's courses in library techniques continues to be a most rewarding activity. Various staff members with special subject backgrounds assist with this work, and Dr. Gjelness and Mr. Poland presented guest lectures on bibliography and acquisitions. This year for the first time we had the pleasure of hearing Dr. Trejo speak on reference works in the Spanish language, and bibliographical activity in Latin America. Miss Franklin delivered the lectures on two occasions.

LECTURES

Interpreting the Library is perhaps one of the most important functions we perform. For the fourth time I was pleased to address the Winter School which I consider one of the most exciting programs the
University offers. For the first time I spoke to Dr. Bob Johnson's group of doctoral candidates in rehabilitation, two of whom were deaf. A fellow student interpreted my remarks. Mr. Mautner and I lectured Dr. Metcalfe's class in agriculture.

TOURS

The tour remains one of the most helpful devices known to introduce the Library. Several new members of the College of Education faculty visited us last fall, and we were able to point out many unexpected sources. Under the direction of Dr. Herbert Wilson, twenty-two teachers from seventeen countries were shown through the Library by Miss Franklin and Mrs. Patterson. The Library staff is happy to join with other University officials in welcoming high school seniors. This year we were visited by the Coolidge High School senior class, and an enthusiastic group from Marana. Mr. Graham Wright's 4-H group spent some time last summer working in the Library.

UNUSUAL SERVICES TO THE FACULTY AND THE COMMUNITY

The Special Collections Division was able to provide a series of important state documents for the use of Dean Ares and Dr. Rappeport. Miss Franklin gathered much material for the Executive Development Conference sponsored by the University last fall. The distinguished author Ann Nolan Clark, now living in the Tucson area, calls upon us frequently for reference assistance. Staff members in the
Documents Section and the Social Science Department assisted Mr. De Concini capably in his study of the Job Corps. Mrs. Smith of the Southern Arizona Mental Health Center worked with the collection extensively.

VISITORS

We were again honored by visitors from many interesting parts of the world. Mr. Gokounous, a librarian with the USIA embassy in Togo, spent a day studying the organization of our Library. A student from Barcelona spent some time with us while visiting in Tucson with the John Haughs. Mr. Doran of Elmira College in New York was given a tour by Miss Franklin. We were charmed by Mrs. A. J. Walls, wife of the editor of the British National Bibliography. Mr. Frederick Cromwell, on his way from Tokyo to Paris, was impressed by the growth of the Library's resources. Mrs. Knorr of the Home Economics faculty, brought two fascinating ladies to meet us, Dr. Zandi of Iran, and Mrs. Chakravorty from India. Dr. Perry Bliss of the University of Buffalo is working at the University now, and Dr. Callahan of Syracuse spent several months this winter writing a book on parliamentary procedure. Mrs. Ann Findlay is a frequent visitor because of her association with the Radcliffe seminars.

GIFTS

The Library was the recipient of $100 with which to buy books in memory of Dr. John Williams, from the Pistor-Stanley fund. The books in this collection contain book plates and are concerned with
some phase of agricultural education. Mr. Tormey of the Law College presents us regularly with duplicate runs of journals and codes, most recently, the Public Utilities Fortnightly. Dr. Shaw Livermore gives us recent, useful titles in business and economics, from time to time. Dr. and Mrs. William McLaughney were the donors of a basic collection on naval history.

UNIVERSITY FUNCTIONS

It is extremely important that staff members participate in University affairs. This year, for the first time, the Library was honored by the recognition of the Assistant University Librarian and his contribution to the life of the University. The Retail Trade Bureau of Tucson presented Mr. Powell with a plaque at a most enjoyable luncheon meeting. The Library and the University need this kind of earned reward.

Luncheons in honor of visiting poets sponsored by the Ruth Stephan Poetry Center are always pleasurable events. I was happy to meet Mr. Karl Shapiro and Miss Louise Bogan in this way.

Public service staff members represented the Library at the monthly meetings of the Faculty Women's Club.

I replaced Mr. Shirey as Secretary-Treasurer of the local chapter of Phi Beta Kappa.
Dr. Ritchie of the Bureau of Audiovisual Series met with members of the Library staff recently to acquaint us with the overall plans of the Bureau. This meeting was followed by another with representatives from various departments of the University in an attempt to coordinate campus-wide programs. We hope that the Library will participate in this effort to use audiovisual media, to the fullest extent, especially in orientation.

INTERLIBRARY COOPERATION

Dr. Trejo and I shared the privilege of meeting with representatives from the University of Sonora to discuss the possibility of interlibrary loan as one facet of cooperation between the two universities. Because of the unsettled political situation in Hermosillo during the past year, little came of the proposal, but we are looking forward to happier times. On the local scene, a Committee on Interlibrary Cooperation was named in order to explore avenues of the possible correlation of library activities particularly between the Public Library and the schools. Miss Franklin worked closely with the Public Library in filling their needs.

RECOMMENDATIONS

While most of my recommendations appear throughout this report, I should like to reiterate one which was presented last year. The need for more copies of scholarly and professional journals is still acute. One copy of the basic periodical for a major discipline is not enough to serve a public of our size. It is my hope that we
shall be in a position soon to duplicate files in consultation with the departments concerned. This step forward is mandatory if we are to meet the research needs of the faculty.

Respectfully submitted,

Lutie Higley
Chief Public Services Librarian
HIGLEY, Lutie:

Member, American Library Association

Member, Arizona State Library Association

Member, University Academic Advisers to Foreign Students

Member, Phi Kappa Phi

Member and Secretary-Treasurer, Phi Beta Kappa

Chairman, Committee on Interlibrary Cooperation

Member, University Faculty Women's Club

Member, Staff Association, University Library

Attended Arizona State Library Association Convention, Phoenix, April 1967
Dr. Robert K. Johnson, Librarian
University of Arizona

Dear Dr. Johnson:

It is my pleasure to submit the Annual Report of Public Services Division for 1966/67. I wish to thank you and Mr. Powell for your continuing support and assistance. Without your help and that of my staff, the successful year just completed would have been impossible.

Respectfully submitted,

Lutie Higley
Chief Public Services Librarian

Li: cc
ANNUAL REPORT OF THE
GENERAL REFERENCE DEPARTMENT
FOR THE 1966-67 YEAR
TO THE CHIEF PUBLIC SERVICES LIBRARIAN
The General Reference Department continues to serve as the focal point for informational service of a broad nature. Because the card catalog is located here, the staff is in a position to describe the Library's holdings to the incoming freshman and to the research scholar. The Department answered 19,097 inquiries, as compared with 20,609 during 1965/66. While the total is somewhat less, it must be pointed out that statistical measurement of reference service is indicative only of the quantity of interviews, with no reflection of quality, our chief objective. It must be emphasized that the above figure includes only reference questions, no directional or referral matters. Many of the problems require hours of searching, another point which cannot be made with statistics.

It was with genuine pleasure that we welcomed Miss Franklin to the Department last July as Senior Reference Librarian. She has been responsible for the general supervision of the staff and the collection, displaying always the quality of flexibility, the sine qua non of superior reference service. Under her direction the reference section was reorganized, and a major stack shift effected. She contributed to almost all the tours, especially those for the sections in Educational Research which will be emphasized in the report of the Social Science Department. Miss Franklin is in charge of the issuance of Special Borrowers' cards, an important phase of the Library's service to the community. Among several excellent bibliographies compiled by Miss Franklin was one on Samoa, for Dr. Betsy Johnston, a departing faculty member.
Miss Stull proposed the idea of a current listing of University activities to be maintained at the General Reference desk. Miss Franklin assumed the responsibility of organizing the materials we began to receive as a result of an invitation to the Deans. This service is most appreciated evenings and week-ends when the departments of the University are closed.

Mr. Colby last fall assumed full responsibility for the indexing of the Arizona news in the Arizona Daily Star. The index is an invaluable guide to Arizona topics for the public, and for other libraries. Mr. Colby began an index to the Arizona Daily Wildcat, an entirely new project for which the staff of the Wildcat is most grateful. He also compiled the Checklist of Theses and Dissertations, University of Arizona, 1962-1966. This cumulation supersedes the annual issues for 1962 through 1965, and includes the new list for 1966. The compiler is to be congratulated for his scholarly work and boundless patience. Mr. Colby also meets regular schedules at the General Reference desk.

Mrs. Bahm, in addition to her duties at the reference desk, assists Mr. Colby with the index to the Star. She is compiling an index to the special reports of the American Historical Association, and plans for the future include some indexing of early Arizona newspapers. The maintenance of the visible index to periodicals is a task which she assumes with accuracy and good cheer.

NEW ACQUISITIONS

One of the most substantial and noteworthy acquisitions for the Library in recent years is the list of newspapers which we added
a year ago. Holdings were noticeably weak on the American scene, but the current list of metropolitan dailies is one of which we can be proud. A major effort is now being directed toward Latin America under the guidance of Dr. Trejo, and the Library plans to participate once more in the Foreign Newspaper Microfilm Project. Reference staff members in all departments deserve credit for their contribution to the newspaper project.

The major acquisition of the year was the Bibliographie der deutschen Zeitschriften-litteratur, in 99 volumes, and its companion series, Bibliographie der Recensionen, 77 volumes in 52. These titles are considered basic in an academic collection.

Other notable titles added:

- **Australian Dictionary of Biography.** 1966.
  - *Volume 1:* 1788-1850

- **Brockhaus Enzyklopädie.** 1966. Volume 1-2:
  - (A-Blis)

- **Dictionary of Canadian Biography.** 1966.
  - *Volume 1:* 1000-1700.


Although the receipt of new titles is a most exciting event, we must face the problem of space. The reference shelves are taxed to capacity, and shelving in the bibliography alcove is rapidly approaching a crisis.

**INTERLIBRARY LOANS**

Miss Prichard concludes her second year as Interlibrary Loans Librarian with a fine collection of complimentary letters from patrons.
she has served. The total number of transactions this year, 4140, represents a substantial increase over the previous year of 3423. The new total surpasses the 4044 figure for 1964/65. The detailed statistical report for the Section is attached as Appendix A.

We shall miss Mrs. Sandra Emerson as the assistant in Inter-library Loans, but even more so as a sincere and dependable member of the Reference team. We wish her well as she returns to the teaching profession.

Respectfully submitted,

[Signature]

Lutie Higley
Chief Public Services Librarian
FRANKLIN, Elizabeth:
Member, American Library Association
Member and Secretary-Treasurer, College and University Division, Arizona State Library Association
Member and Chairman, Membership and Nominating Committees, Staff Association, University Library
Member, University Faculty Women's Club
Attended Arizona State Library Association, Phoenix, April, 1967

PICHARD, Louise:
Member, Arizona State Library Association
Member, Pacific Northwest Library Association
Member, Staff Association, University Library
Member, American Association of University Women
Member, University Faculty Women's Club
Attended Arizona State Library Association, Phoenix, April, 1967

BAHM, Linda:
Member, Arizona State Library Association
Member, Staff Association, University Library
Attended Arizona Historical Convention, Tucson, May, 1967

EMETSON, Sandra:
Member, Arizona State Library Association
Member, Staff Association, University Library
Appendix to Annual Report

of the General Reference Librarian

1966 - 1967
INTERLIBRARY LOAN
ANNUAL REPORT
July 1, 1966–June 30, 1967

BORROWED
Books and microfilm requests 874
Photocopy requests 556
TOTAL 1430

Cancelled requests TOTAL 72

LENT
Books and microfilm 1447
Photocopy 1271
Extension 1
TOTAL 2719
Combined TOTAL 4149

Unfilled requests Total 722

Sincerely,
[Signature]
Interlibrary Loan Librarian
### INTERLIBRARY LOAN ANNUAL REPORT

**July 1, 1966—June 30, 1967**

<table>
<thead>
<tr>
<th></th>
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<tr>
<td>Books and microfilm requests</td>
<td>1046</td>
<td>713</td>
<td>874</td>
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<tr>
<td>Photocopy requests</td>
<td>728</td>
<td>556</td>
<td>556</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1774</strong></td>
<td><strong>1274</strong></td>
<td><strong>1430</strong></td>
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**Cancelled requests TOTAL**

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<tr>
<td>Books</td>
<td>935</td>
<td>1073</td>
<td>1447</td>
</tr>
<tr>
<td>Photocopy</td>
<td>1280</td>
<td>983</td>
<td>1271</td>
</tr>
<tr>
<td>Extension</td>
<td>54</td>
<td>93</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>2230</strong></td>
<td><strong>2149</strong></td>
<td><strong>2719</strong></td>
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</table>

**Combined Total**

<table>
<thead>
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<th>Unfilled requests TOTAL</th>
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</thead>
<tbody>
<tr>
<td>4044</td>
<td>3423</td>
<td>4149</td>
<td></td>
</tr>
</tbody>
</table>

**Unfilled requests TOTAL**

722
1966 - 1967

Requests to Bibliographical Center

TOTAL - 81

47 books referred to other libraries

34 reported at the Library of Congress or not located

Information from National Union Catalog

Total Requests - 68
LOANED OR XEROXED MATERIAL FOR LIBRARIES IN:

Australia - 1
Brazil - 1
Burma - 1
Canada - 3
Denmark - 1
England - 5
France - 2
Germany - 2
Israel - 1
Japan - 1
Mexico - 36
New Zealand - 3
Philippines - 1
Singapore - 1
Scotland - 1
South Africa - 1
Switzerland - 1

REQUESTS FOR PHD. DISSERTATIONS OR OTHER REQUESTS NOT FILLED CAME FROM:

Australia
France
East Germany
England
Puerto Rico
ANNUAL REPORT OF THE
CHIEF HUMANITIES LIBRARIAN
FOR THE 1966-1967 YEAR
TO THE CHIEF PUBLIC SERVICES LIBRARIAN
The work of the Humanities Department has proceeded along the same lines as in former years. The method of recording the assistance given to readers has been changed, so that a separate record is now kept of questions which required actual assistance in using the resources of the library, and a tally of routine questions requiring only directions. This change was put into effect in January, 1967. From that date until June 30, 1967 the count was 4460, of which 1980 were reference questions and 2480 were of a routine nature. The total reported for those months in 1966 was 3760, but there is no indication of the nature of those questions, so no comparison can be made. A schedule of the available figures for the two years is appended.

The number of volumes shelved in the Humanities Department at the end of June, 1966 was estimated at 35,000. During the current year 3467 books were added, 175 withdrawn, and 2476 transferred to the stacks, making a net addition of 816. This gives us a figure of 35,816 volumes now in the Humanities Department Library. The shelf list as it exists has never been verified, so at present it is not possible to give an exact accounting of the number of volumes in the collection.

A number of outstanding reference books were placed on the shelves during the year, among which were

016.052 Houghton, W. E. 
H838 Wellesley index to Victorian periodicals, 1824-1900 Univ. of Toronto Pr. 1966

016.13134 Grinstein, Alexander
Stratman, Carl J. Bibliography of English printed tragedy, 1565—1900 Southern Ill. univ. pr. 1966

E56e

Encyclopedia of philosophy
Macmillan 1967 6 v.

220.52

Bible English 1966 Jerusalem Bible
1966a

The Jerusalem Bible Doubleday 1966

H19a

The Random house dictionary of the English Language
Random house 1966

421

Duden, Konrad
Der grosse Duden Bibliographisches Institut 1963 9 v.

463

Diccionario enciclopadico ilustrado de la lengua espanola
Ramón Copena 1954 4 v.

703

Runes, Dagobert David
Encyclopedia of the arts Philosophical library 1946

720.3

The focal encyclopedia of photography
Focal pr. 1955 2 v.
1965

780.92

Sainsbury, John S.
A dictionary of composers from the earliest times N.Y.
S132

Da Capo 1966 2 v.

791.409

Dustin, Richard Bertrand
A title guide to the talikes Scarecrow pr. 1965

803

Kindlers literatur Lexikon Kindler
K51

Kindler 1964 v. 1 and 2, to be complete in 7 vols.

809

Frampolini, Giacomo
Historia universal de la literatura UTEBA Argentina
S714

1955—53 13 v.

832.622

Pyritz, Hans Werner
Goethe-Bibliographie C. Winter 1965

840.3

Guérard, Joseph
Q42

La littérature française contemporaine 19th century
Hainecourt and Larose 1965 6 v.

The following new periodicals were received during the year, beginning with the issue indicated,

Apollo V. 65, #59
Ja 67
Arcadia V. 2 #1, Jan. 1967
Artists proof V. 6, 1966
Beloit poetry journal V. 17 #2, Winter 1967
Broadcasting V. 72 #1, Jan. 1967
CA magazine V. 9 #1, Jan. 1967
Chaucer review V. 1 #1, June 1966
Classical quarterly V. 1, 1951 n.s.
Coloquio #1, Jan. 1959
Cruzeiro V. 39 #15, Jan. 1967
Cuadernos de arquitectura #3-16, 18-, 1961-64, 1965-
Denver Quarterly V. 1 #4, Winter 1967
Dialogue V. 1 #1, March 1966
Downbeat V. 34 #1, 1967
Film heritage V. 2 #2, January 1967
Foreign language annals #1, 1966
International art market V. 7 #1, Mar. 1967
Jornal de letras V. 19 #201, Jan. 1967
Journal of Roman studies V. 56, 1966
Journal of Semitic studies V. 12 #1, Mar. 1967
Journal of the reading specialist V. 5 #3, Mar. 1966
Midwest quarterly V. 8 #1, Autumn 1966
Multivariate behavioral research V. 1 #1, Jan. 1966
Mundo nuevo #3, Sept. 1966
Musical opinion V. 70 #1072, Jan. 1967
L'Oeil #145, Jan. 1967
Papers on language and literature V. 3 #1, Jan. 1967
Perception and psychophysics V. 1 #1, Jan. 1967
Also added to the reference collection were several periodical indexes, as follows:

- Catholic periodical index: V. 13 #1, Jan./Mar. 1965
- Music article guide: V. 2 #1, Winter 1966/67
- Music index: V. 18 #7, July 1966
- Architectural index: 1965
Considerable work still remains to be done in checking these indexes for new periodical subscriptions. Older publications also need to be re-checked, as for instance the British Humanities Index and the Essay Index.

Bulletin boards and other special displays were regularly arranged. Some of the more unusual or interesting topics were:

- Folk songs
- Demonology
- Philosophy

as well as the frequently used types of literature, and topics of seasonal interest.

Some work was done on checking standard lists of books with the catalog, but considerable more remains to be done. Definite progress cannot be reported at this time, but the work will be carried forward through the coming months.

All members of the staff devoted some time to book selection, according to their separate fields of special interest. A complete record is not available but since November 1, 1966 at least 1000 titles were recommended for purchase for the humanities area.

At the same time that the shelves were weeded to make room for current accessions, the collection was re-arranged so that all reference books are now shelved in the small room at the southwest corner of the library. This is a more satisfactory arrangement for the staff, but does not meet with universal approval among the students.

The art index was maintained along the same lines as in previous years.

The greatest obstacle to satisfactory service in the Humanities department is the lack of a catalog. Many students have to be sent back to General Reference to get a call number, since there is no way to locate the works either
by an author or about an author without referring to the catalog. The existence of the shelf list is of some help, if a classification number is already known, but with a constantly changing staff it is impossible to expect that all staff members would be thoroughly acquainted with the resources of the collection, and the location of various reference works on the shelves. The lack of a catalog is a disadvantage which should be corrected as soon as possible.

Humanities Department Staff 1966/67

Miss Frances Wright, Chief Humanities Librarian
Mrs. Gladys Bean, Senior Humanities Librarian
Miss Lois Olsrud, Humanities Librarian
Mrs. Dorothy James, Library Assistant
Mrs. Mary Lou Winheld, Library Assistant (September 1, 1966 - May 30, 1967)
## Reference Questions

**Humanities Department, 1966/67**

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<thead>
<tr>
<th>Period</th>
<th>Reference</th>
<th>Routine</th>
<th>Total, 1966/67</th>
<th>Total, 1965/66</th>
</tr>
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<tbody>
<tr>
<td>July</td>
<td>398</td>
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<td>398</td>
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<td>August</td>
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<td>September</td>
<td>508</td>
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<tr>
<td>October</td>
<td>745</td>
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<tr>
<td>November</td>
<td>969</td>
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<td>December</td>
<td>523</td>
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<td>523</td>
<td>593</td>
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<tr>
<td>January</td>
<td>740</td>
<td></td>
<td>740</td>
<td>741</td>
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<tr>
<td>February</td>
<td>347</td>
<td>402</td>
<td>749</td>
<td>623</td>
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<tr>
<td>March</td>
<td>481</td>
<td>740</td>
<td>1221</td>
<td>1072</td>
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<tr>
<td>April</td>
<td>447</td>
<td>616</td>
<td>1063</td>
<td>834</td>
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<td>May</td>
<td>396</td>
<td>433</td>
<td>829</td>
<td>853</td>
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<td>June</td>
<td>309</td>
<td>289</td>
<td>598</td>
<td>378</td>
</tr>
</tbody>
</table>

Total          8589  8200
Professional activities of the Humanities Department staff, 1966/67:

FRANCES WRIGHT

Member, Arizona state library association
Attended state library conference, April 6-8, 1967
Member, University of Arizona library staff association
Chairman, Committee on grievances
Member, Women's faculty club
Member, American association of university women

GLADYS BEAN

Member, Arizona state library association
Attended state library conference, April 7, 1967
Member, University of Arizona library staff association
Member, Women's faculty club
Member, Sigma Tau Delta, international honorary English society
Member, Alpha Lambda Phi, honorary library society
Enrolled in course in folklore, summer 1967

LOIS OLGRUD

Member, American library association
Member, Arizona state library association
Attended state library conference, April 7, 1967
Member, University of Arizona library staff association
Member, Social and Staff Room clean-up committees
Member, Women's faculty club
Member, Faculty-staff club
Member, Delta Kappa Gamma, international honorary education society
Member, Pi Lambda Theta, national honorary education society
ANNUAL REPORT OF THE
HEAD, LOAN DEPARTMENT
FOR THE 1966-1967 YEAR
TO THE CHIEF PUBLIC SERVICES LIBRARIAN
The library service looming largest in the consciousness of most patrons is that of lending books. This service showed a significant acceleration during the past year.

The lending of books at the Main Loan Desk for home use increased by about 11 per cent, and the Reserve Book Room circulation rose about 8 per cent. The Liberal Arts Reserve book lending increased by about 16 per cent—the highest percentage increase for that facility in several years. Since the advent to the open stack policy at the library, there has been no accurate method of determining the use of non-reserve building use materials, but from the time now necessary to clear the study areas it becomes apparent that there has been a tremendous growth in this area of library use.

For the first time in several years, there has been no change in the departmental personnel on appointment. This staff stability pays dividends as the group becomes more knowledgeable in library routines and the content and location of library materials.

The annual faculty inventory proved as successful as the preceding year’s undertaking. There were very few notable exceptions and some procedure should be developed to correct this slight difficulty.

Although the increase in circulation caused a sharp upswing in the number of over-due books, a daily review of these over-dues made it possible to reduce the number of bills sent. This reduction in the billing made it possible for the Loan Department personnel to handle the semester end billing without the able and willing assistance from members of other departments.

Two departmental functions that bear serious review are the "holds and recalls" and the "searches." More than half of the number of books placed on the hold shelf are never called for by the patron requesting the service. Besides being costly in staff time there are disadvantages to other library users. The original borrower may still have a need for a book while it remains for several days on the hold shelf, or a borrower who may never have had a chance to use the book must wait out this period while the book is not in use. It has been the practice of the department over the years to suggest to a patron making an inquiry concerning the location of a book found to be in circulation that the book might be held or recalled. Perhaps it would be wise to discontinue this practice. Since the vast majority of the requests for searches are found by departmental personnel on the first search and found exactly where they belong, we might also discontinue suggesting searches or accepting them until after we are certain the patron has exhausted his own resourcefulness.

At no time during the past year when the daily circulation rose above 800 was the staff able to keep abreast of the filing and discharging. Until the installation of the new circulation system, there seems to be no solution to this dilemma except additional man hours.

The major problem within the Loan Department is the reshelving of the books and periodicals used in the building. If it were possible to employ one or two full-time shelvers who would work during the hours the library was closed, this operation might go faster and more efficiently.

The Reserve Book Room staff with Mrs. Mary Beth Tucker deserve special mention for the splendid job they performed and the many compliments they received during the year.
<table>
<thead>
<tr>
<th>Month</th>
<th>Main Loan Desk</th>
<th>Reserve Book Room</th>
<th>Liberal Arts Reserve</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>14,139</td>
<td>6,710</td>
<td>2,577</td>
</tr>
<tr>
<td>August</td>
<td>10,455</td>
<td>7,165</td>
<td>2,519</td>
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<td>September</td>
<td>13,102</td>
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<td>21,923</td>
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ANNUAL REPORT OF THE
CHIEF SOCIAL SCIENCE LIBRARIAN
FOR THE 1966-1967 YEAR
TO THE CHIEF PUBLIC SERVICES LIBRARIAN
As in past years, and this year is by no means different, our department's chief concern has been to give reference assistance to students and faculty. Our statistics show a figure of 4,086 as the number of questions asked and answered. This figure was for those questions which were truly reference in nature, where assistance was given in locating data. Directional or "where is" queries were not tabulated as reference questions. If a break down of the type of questions could have been kept, it would seem that the most common question searched was for addresses of firms, schools, and associations. This was one of the most common telephone questions, which coming from firms or businesses in the city, would indicate one of our important services to the community.

A number of interesting questions were answered from mail inquiries. One such letter wanted the directions for collecting water in the desert in plastic over a cone shaped depression which had been described in an issue of Desert Magazine. Another query asked for material which would identify Chiquito, a Manso Indian of New Mexico.

Mrs. Patterson, in response to written requests, collected material for bibliographies on: Books on the language of Apache Indians, for a Mission at San Carlos; Bisbee Deportation, July 1917, for a gentleman in New Mexico; and a bibliographic search for Mr. Donald Powell on the book The Spanish Conquest of New Mexico. Mrs. Patterson also compiled a selected list of abstracts and indexes in the fields of economics and business for the Marketing Department.
Mr. Richard, at the request of the Sigma Chi Epsilon Fraternity, compiled a bibliography of reference materials for the fraternity's consideration of purchase. Recommended first purchase items were starred. Mr. Richard also compiled a bibliography for Mr. Powell concerning "Aspects of public service in libraries".

Miss Stull and Mrs. Patterson collaborated in compiling a bibliography concerning ARL Research Projects for Mr. Peters and Mr. Powell. Miss Stull traced the history of the National Defense Education Act for Professor Eleanor Saltus.

An important aspect of our work in Social Sciences has been the meeting of Educational Research classes in order to orient students to reference tools and their use. At the invitation of the professor, Miss Stull gave a lecture citing specific reference materials and, then with assistance from Mrs. Patterson, Miss Franklin and Mrs. Higley, a short tour of the Library followed the lecture. The lectures were given both semesters and the summer sessions. The average number of students attending each semester was 187 and there were seven classes for each session except the second summer term when there were five classes.

Mrs. Patterson also gave a lecture to a class of 30 students in Anthropology on reference materials pertaining to their field of study. Miss Stull and Mrs. Patterson compiled a selected bibliography for these classes to use.

Miss Stull and Mrs. Patterson assisted the General Reference Department with tours of the Library for special groups. A class of English language foreign students were given a tour of the Library. A group of 22 faculty from foreign universities were shown around the Library. Miss Stull took a small group of young people who were partially sighted and one who was blind through the Library.
Miss Stull checked revised lists of periodicals which will appear in the next issues of Business Periodical Index and Education Index. Recommendation was made to consider new subscriptions for all periodicals which appear on the revised index lists as time and budget permit. The Education Index indexes several state education association periodicals to which the Library does not subscribe. Letters were sent to each organization inviting them to submit examination copies of their periodicals. After an evaluation of each, orders were placed for all of them.

During the year the Social Sciences staff completed work on the pamphlet file. All pieces have now been absorbed and some use has been made of the material.

Last summer two major over-crowded areas in the Department were shifted in order to relieve a congestion that was becoming critical. As more and more new material is added, consideration will be given to a systematic weeding to make room for newer books.

The Social Sciences staff checked seventeen subject bibliographies against the Library's holdings. One major list was a nineteen page bibliography published by the Population Reference Bureau, and at the same time an extensive bibliography on the same subject was checked for the Department of Sociology. A lengthy list of books, 451 titles, on the subject of social psychology was also checked against the catalogue. A selected bibliography in the book The University Looks Abroad on "U.S. higher education and world affairs" was checked for our holdings. A reading list on U.S. and Inter-American relations selected by George Wythe was checked and it was found that the Library had most of the titles.

Social Sciences Department added a total of 267 new reference and bibliography titles during the year. There were several outstanding
and much needed titles. Some of the more significant titles were:

**Automated Education Handbook.** Automated Education Center, 1965.


**Sociology of Education Abstracts.** University of Liverpool School of Education, 1965-


**UNESCO. Documentation in the Social Sciences, World List of Social Science Periodicals.** 1966.


----- Research in Education. November 1966-


**Whalen, William J. Handbook of Secret Organizations.** Bruce Publishing Co., 1965-

The staff of the Social Sciences Department attended a Public Service Seminar on 7, 8 September. The Seminar was meant to acquaint the
public service personnel with all activities carried on in the Library.

The collection of state blue books or state government organization manuals was brought up-to-date. The pattern of printing these state manuals is so irregular that about the only way to keep current is to write each state about every four years to inquire if a new manual has been printed.

Respectfully submitted

S. Louise Stull
Chief Social Sciences Librarian
A complete rearrangement of the stacks was necessary to allow for expansion. New stack signs were made. Although there is not a great deal of room in which to expand, we have been able to gain space by discarding some superseded items, by organizing loose-leaf materials which had not been brought up-to-date, and by putting emphasis on binding.

Anticipating the day when we might change some materials shelved in the Documents reading room, we have collected bibliographies and lists of publications of governmental agencies in the office. While these are probably most used by librarians, there is no need for them to be in the office.

Documents has continued to order all items requested by the Law Library and has paid for them with coupons. Series already going to Law are still being sent.

We have continued to work with the staff of the Medical College Library and have made duplicates available to them.

Second copies of documents dealing with Arizona were ordered for Special Collections.

We have attempted to keep track of all documents, not merely the depository items. This seems particularly important now that we have regional status and are receiving all items.

Miss Johnson instructed several classes in the use of government documents including Professor Warner's seminar in government and Dr. Dixon's tax class. We tried to give as much individual help as possible to all students baffled by the intricacies of documents.
Professional Activities

Louise Stull

Conference Attended
Arizona State Library Association
Phoenix Townhouse, April 6-8, Phoenix

Membership in University Organizations
Audiovisual Advisory Council

Membership in Professional Associations
American Library Association
International Relations Round Table
American Association of University Professors
California Library Association
Arizona State Library Association

Joan Patterson

Committee Assignments
Arizona Index Committee, Arizona State Library Association

Membership in Professional Associations
American Library Association
Arizona State Library Association
Arizona Pioneers' Historical Society, Recording secretary
University of Arizona Library Staff Association, Secretary

Membership in University Organizations
University Faculty Women's Club, Foreign Foods Interest Group

Shirley Johnson

Membership in Professional Associations
American Library Association
Arizona State Library Association
American Association of University Women
Appendix A - Statistics

SOCIAL SCIENCES DEPARTMENT

New Books Added

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<tr>
<th>Category</th>
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<td>016's</td>
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<td>Reference</td>
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Transfers to Stack

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Reference Questions

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<th>1965/66</th>
<th>1966/67</th>
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<td>4,215</td>
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<td>4,086</td>
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Documents Division

Reference Questions

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<th>1966/67</th>
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<tr>
<td>1963/64</td>
<td>694</td>
<td>999</td>
<td>1,811</td>
<td>867</td>
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Appendix B - Statistics

DOCUMENTS STATISTICS

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<td>AEC Depository, paper</td>
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<td>445</td>
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<td>AEC microfiche</td>
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<td>JPRS</td>
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<td>OAS</td>
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<td>NASA</td>
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<td>Non-deposit items</td>
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<td>50,736</td>
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<td>Total reference questions</td>
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EXPENDITURES

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<td>Coupons on hand June 30, 1967</td>
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<td>Total purchases from Superintendent of Documents</td>
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ANNUAL REPORT OF THE
CHIEF SCIENCE LIBRARIAN
FOR THE 1966-67 YEAR
TO THE UNIVERSITY LIBRARIAN
The past year has been a relatively uneventful one for the Science Division. Progress and growth have been marked but unspectacular. Our relations with the students and faculty seem to be quite good, for few of the complaints we received indicated dissatisfaction with our personnel and a number of compliments were paid.

PERSONNEL

In September, Miss Young was promoted to the newly authorized position of library assistant and Miss Carole Ramirez was hired on wages to fill the vacated typist position. In order to add stability and maturity to our night and Sunday crews we have been replacing and supplementing our student assistants with older, non-student help. Mr. Bussey, who began work here early this year, has proved an asset in manning the Loan Desk at night and on Sunday - he and his student helpers seem to be getting more work done; and "emergencies" caused by the late arrival or non-appearance of our help, which used to be common at those times, have been almost nil. Mr. Chambers, in the brief time he has been with us, has been a dependable and likeable addition to our security desk forces. These two men have considerably reduced Mrs. William's scheduling difficulties. On the debit side, Mrs. Gloyd is terminating her stay with us as of June 30, and no replacement is in sight.

COLLECTION

This Division now boasts a book and periodical collection of approximately 50,000 titles and 140,000 volumes. When one includes documents and other "non-book" materials, our total holdings approach the 330,000 mark. Unfortunately, we have reached the bursting point in our Earth & Life Sciences Room, even though a seventh shelf has been added in many sections. In August or early September after a number of medical journals and books have been transferred to the College of Medicine Library, we intend to move a part of the Life Sciences collection to the third floor. This will break up our hitherto neat arrangement and will fill up the 600-619 section, but it will distribute the materials much more evenly. Another small step toward ameliorating the situation is the contemplated withdrawal of many unbound volumes of journals for which we have, or will obtain, microfilm copies. We had not discarded these previously because there was some room to spare and our patrons prefer "hard" copy, but this is a luxury we can afford only a little while longer.

Documents - As noted last year, AEC reports on microfiche continue to come in at the rate of 1000 or more each month, in addition to a mass of hard copy publications.
Here too, space is fast becoming a serious problem. Mrs. Wright, the assistant Science Documents Librarian, has been trying to reduce the crowding by withdrawing duplicates wherever possible. Excluding microfiche, our Documents Collection now totals roughly 50,000 pieces.*

R & D Reports - Until October 1966 these materials had been referred to as "Research Reports", but now a less ambiguous term, R & D Reports, is being used. Mrs. Gloyd revised the procedures for this collection and continued the consolidation, weeding, etc. which she had begun the previous fiscal year. An inventory of the Accession card file was completed and the numerical correlation index was expanded. An important development was the decision of the Defense Documentation Center unofficially to relax its stringent rules regarding faculty use of its services. Perhaps when a replacement is found for Mrs. Gloyd, we can make more use of the DDC.

Student Lounge - Approximately 100 more paperbacks were added to the Lounge, but because we lose so many through theft and hard usage our shelves remain relatively empty. Mr. McConville, with Mrs. Schroeder's assistance, has removed some of the "deadwood" from the magazine racks; and when the Biology Department returns our proposed list, several life science journals will be displayed on these racks. The chief nuisance continues to be the disappearance of our newspapers and periodicals from the Lounge - most of the time they are not stolen, merely carried to another part of the building.

Reference Room - Mr. Espenshade has added 121 new titles to this collection and had 23 more transferred from the regular stacks. The most notable additions are listed in Addenda-3. We answered over one thousand more reference questions this year. However, since we had to rely more on inexperienced staff, we are not at all sure the quality of our answers was as high.

Pamphlet Collection - Mr. McConville has been attempting to gather together Arizona agricultural publications which are not represented either in our cataloged or documents holdings. To this end he contacted a number of local, state and federal agencies asking for those ephemeral materials which previously had escaped our attention and requesting that our name be added to their mailing lists. We now have a sizable and growing file of pamphlets from these various agencies. The Bibliography Pamphlet

* Short of hiring someone to count each piece, this estimate will have to do. Our 800 shelves hold the equivalent of 16,000 bound volumes. Actually, shelf after shelf may hold from 80 to over 200 pamphlets, while others contain but a few large volumes.
File and the Pamphlet File were both pruned and then amalgamated. Because we added a large number of *Scientific American* reprints to fill in gaps and bring our file up to date, the overall count for our pamphlet holdings is approximately what it was a year ago. Data for the various pamphlet collections are supplied in Addenda-1.

**BUILDING AND EQUIPMENT**

Generally speaking the building is in good condition, even though four years of aging and wear make some minor repairs and a good deal of painting most desirable. Our elevators had been working well for awhile, but recently one or another has needed repairs once or twice a week. Vandalism continues. Although it is not serious, replacing stolen signs and having to remove the scribbling from the walls is a continuing nuisance.

We alluded earlier (see *THE COLLECTION*) to our fast-approaching shelving crisis and the steps we've taken to ease what problems we already had. We have already reached 75% or more of our capacity and are faced with the prospect of more and more shifting to alleviate the jammed shelves. Our Microforms Room is also quite crowded. We had hoped to transfer our microfilms to storage cabinets and remove the book shelves to create more space. Since we weren't able to get the cabinets, this will have to wait until another year. Meanwhile, our microfiche storage problem is solved now that we have three cabinets and a fourth on the way.

In connection with microfiche, it should be noted that the acquisition of a reader-printer and/or another reader is becoming most desirable rather than simply helpful. Several times during the course of the year faculty members have asked when we would be able to reproduce microfiche. Too, when we had to rely on a rather mediocre little microfiche reader because our big one was out of order, it was brought home to us how useful another good machine would be.

The Science Division each year receives more complaints about the public telephone situation than it does about any other single thing. Those telephones should be placed in the lobbies on the first and third floors, since anyone making a phone call now can be easily heard throughout what were meant to be study areas.

**LOAN DESK**

Rather surprisingly, our circulation remained about the same this year as last, see
Addenda-1. Mrs. Williams reported somewhat better success in getting back long overdue materials from the faculty and noted little evidence of faculty dissatisfaction with our procedures. The addition of Mr. Bussey, noted on page 1, has been an aid in making a relatively efficient operation run still more smoothly.

OTHER NOTEWORTHY ACTIVITIES

The reference staff completed checking its holdings of medical and related journals for a state-wide union list; and now that the completed union list has been received, we have been checking it for errors.

Mr. McConville prepared a list of the Science Division's holdings in the agricultural sciences and distributed copies to some seventy-five members of the Agriculture Department. Mrs. Wright has begun work on that portion of a revision of an introductory manual of geology which relates to the Library, and a list of geological and related journals will be produced as a consequence.

Mr. Bishop and I completed our review of the Science Division's holdings to see which titles would be transferred to the Medical Library. There is little left now but to oversee the actual transfer and correct our records.

During the months of December 1966 and January 1967 we had a direct teletype line to the ASU Library. This experimental installation had been obtained under a STSA grant. Although it was little used in connection with the STSA, it proved useful for interlibrary loan inquiries and other library matters. Both libraries profited from this venture and we look forward to the day when we can afford a permanent installation.

In late February a Suggestion Box was set up. Many students seemingly are reluctant to make suggestions personally, so this innovation proved an almost instant success. Several good ideas were offered; for example: that we put benches in front of the building; that we mark our big reference sets for easy and quick reshelving; and that in the future we buy tables with glare-free surfaces. In addition, our patrons pointed out a number of minor problems which we investigated and remedied when possible.

We gave a large number of tours and lectures to students and faculty throughout the year. On several occasions, faculty members asked us to give hour-long orientation talks in lieu of regular classes, twice to classes of 75 each. We attempted
to provide regular tours during the first week of the Spring Term, but the response was poor; we will try this again in the Fall however, before deciding whether or not to give up.

Mrs. Stroehlein and her assistants, in addition to maintaining our various card catalogs, have been adding "see" references to our files at an increasing pace. It is an arduous task, however, and was complicated by the arrival of a new edition of the LC List of Subject Headings. However, the letters A through D have been completed.

OUTSIDE ACTIVITIES AND NOTEWORTHY ACCOMPLISHMENTS

Mr. Espenshade - Compiled bibliographies on the Ammonia leaching of copper and on the Cassava and its derivatives; attended sessions of the joint meeting of the Arizona Academy of Science and the AAAS.

Mrs. Gloyd - Attended meetings of the Special Library Division of the ASLA in January 1967 and of the ASLA in April 1967.

Mr. Mautner - Served as President of the College and University Division of the ASLA and as Treasurer of the local chapter of the AAUP; attended various board meetings and the Annual Conference of the ASLA; also attended the ALA Convention in San Francisco.

Mr. McConville - In addition to setting up the agricultural pamphlet file previously noted, Mr. McConville also did a yeoman-like job in taking over the R & D Collection responsibilities when Mrs. Gloyd left.

Mrs. Stroehlein - Served as president of our Library Staff Association and as representative of the ALA's Arizona section of the Junior Round Table; attended the ASLA Conference in Phoenix and the ALA Convention in San Francisco; is a member of some thirteen professional organizations; besides conducting tours, she advised several students for the Library Techniques 289 course.

Mrs. Wright - Set up herself or arranged for a number of attractive displays throughout the year; was responsible for the bulk of the ILL work done at Science and for our periodic Accession Lists.
## APPROXIMATE SCIENCE DIVISION HOLDINGS

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</tr>
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<th>Documents ³</th>
<th>Misc. ⁴</th>
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### CIRCULATION

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### REFERENCE QUESTIONS

|                    | 12,803 | 13,402 |

1. These estimates are accurate only within 3 or 4 per cent.

2. The figures for various microforms are:

   - Microfilm - 814
   - Microcards - 98,500
   - Microfiche - 36,000

3. No estimate of our Documents holdings was made in 1965/66. For the method used in arriving at our 1967 figure, see footnote, page 2.

4. Includes:
   - * Agriculture pamphlet file - 330 items
   - Pamphlet collection - 350 "
   - R & D Reports - 2,440 "
   - Scientific American reprints - 850 "
   - * Student Lounge collection - 791 "

* - not included in 1966 estimate
## ESTIMATED HOLDINGS BY DEWEY CLASS

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<tr>
<td>690-699</td>
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*Bibliography of reproduction*. 1966-

British union-catalogue of periodicals ... 1964-

Buchanan. *Index Bergeyana*. 1966-

*Directory of published proceedings*. 1966-

Monthly catalog of U.S. publications. File completed back to 1941.


Oceanic index. 1964-

Psychological abstracts. File extended back to 1946.

Sadler spectra. Completed backfile and began subscription.
ANNUAL REPORT OF THE
CHIEF SPECIAL COLLECTIONS LIBRARIAN
FOR THE 1966-67 YEAR
TO THE UNIVERSITY LIBRARIAN
Use of Books and Manuscripts.

The record of readers' use of books and manuscripts was substantially greater than a year ago, showing an increase of 10 per cent. The figures follow:

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<th>1965/66</th>
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<tr>
<td>Arizona Collection</td>
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<td>...........</td>
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<td>Holmes Collection</td>
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<td>Campbell andWestern</td>
<td>132</td>
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<td>Sept.: 382</td>
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<td>Total:</td>
<td>7413</td>
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<td>Total:</td>
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The demand for photography, not included in the above, continues to be a lively one and shows an increase each year. This is a section of the Collections for which demand will warrant further development. The installation of a photoreproduction laboratory in the library has been a great asset in providing copy service for our readers. Among the photographic requests which were met was one from Robert P. Lorelevitz, Washington, D.C. for pictures relating to aspects of medicine in the old West for a projected book on "Doctors of the old West."

The use of manuscripts is not only increasing from our local students and faculty but there is also a vigorous demand from points in the State and elsewhere in the U.S. The following is a sampling:
Church of Jesus Christ of Latter-Day Saints. Little Colorado Stake.

Minutes of the quarterly conference, 1873-1886. Xerox copy of form dated April 10, 1884, Salt Lake City, provided Charles S. Petersen, Price Utah for use in a dissertation.

Pradeau, Albert F. "Los Jesuitas en Sonora." Copy of several pages from the manuscript were made for: John L. Kessell, Albuquerque, New Mexico.


Thomas Wood Stevens Collection. Mrs. Geni Michaeloff, Louisiana State University, Baton Rouge, requested information on material in this collection relating to William Poel, a theater director who was associated with Stevens at one time. We provided xerox copies of six letters pertaining to the subject. Another request regarding this collection came from Jerrold A. Phillips, Shippensburg, Pennsylvania.

Arthur Symons Manuscripts. An inquiry was answered from Dr. Arnold T. Schwab, California State College, Long Beach, about certain Symons manuscripts. Twenty-three pages of xerox copies were made for Mrs. Carol Simpson Stern for her dissertation at Northwestern University. An additional request for specific information came from Arthur Strange, University of San Francisco.

Whalen, Norman M. The Catholic Church in Arizona, 1820-1870. Chapters II and III of this thesis were copied for Paul Morgan, Wesleyan University, Connecticut.
Visitors.

Librarian visitors who signed our register included Mr. and Mrs. Arnold Trotier, of the University of Illinois, Urbana; Mrs. Marion Gardner, University of Saskatchewan; Alta Webster, Lansing, Michigan, Public Library; James Nebb, Yale University; Fred Cromwell, former librarian of the University of Arizona, and now with the U.S. State Department, in Paris, France.

The Arizona Historical Conference brought many visitors, among them: C.L. Sonnichsen, El Paso, Texas, who was guest speaker at the Tucson Westerners dinner on May 4; and Carl Hertzog, El Paso printer, whose distinguished work has enhanced the appearance of so many southwestern books. He gave an informal, instructive and entertaining talk on his experiences as a printer at the afternoon session on May 5, and visited Special Collections on the same day.

Among other visitors during the year: Dr. Richard Farwell, President of the University of Arizona, who came to see the DeParland gift noted elsewhere in this report; Mr. and Mrs. Samuel Barchus, Tucson; Frank F. Jestrab, Williston, North Dakota; Mr. and Mrs. Harold Bradley, Berkeley, California; V.T. Corbinier, Long Beach, California; Glen Dawson, Los Angeles, California; H. George Donovan, Chicago, Illinois; Bert Fireman, Arizona State University; Mrs. E.M. Grady and Mrs. J.B. Freble, La Grange Park, Illinois; Paul Horgan, Roswell, New Mexico, author of The Great River (the Rio Grande) and other southwestern books; Louis A. Metrony, Jr., Los Angeles, California; Irving McNeil and Richardo Torre Reyes from the U.S. Park Service at the Tumacacori Mission; Charles F. Parker, founding president of Prescott College; George H. Pittman, Kennecott Copper Co., Hayden, Arizona; F.T. Reilly, North Hollywood, California; Mr. and Mrs. Ludwig Reis, Forest Hills, New York; A. Wilcox Steven, Prescott College; Douglas Strong, Calexico, California; Charles C. Salcutt, Great Neck, N.Y.; Mr. and Mrs. Royden Wilson, Greenwich, Conn.
visitors (continued).

Mrs. Barbara Carpenter, from Marshfield, Vermont, daughter of Lov. Blackly, came to see the collection of personal papers willed to the University by her father. She was a most welcome and gracious guest in the Department for a week and during that time gave valuable advice and assistance in sorting and arranging the extensive Blackly papers.

Warren D. Pribyl, graduate student, Chico State College, California, spent several days in the Collections in December seeking material on the role of the railroad in the movement of sheep between California and the states of Arizona and New Mexico.

William George Whittaker, assistant professor of history, University of Mississippi, worked in the Collections for a week or more on material relating to the Sarabia kidnapping case of 1907.

Mrs. Philip Mangelendorf, Tucson, has carried on extended research with the U.S. War Relocation papers (from the files of Edward H. Spicer) regarding Japanese relocations in World War II.

As in previous years, a number of groups came to visit the Collections ranging from elementary school classes to advanced graduate students. The 4th and 5th graders from the Cerillo school made a lasting impression for their alertness, interest and good behavior. The Eskimo plates on exhibit at that time fascinated them as they had been studying the life of the Eskimo in school very recently.

Exhibits.

The first exhibit of the year was in recognition of the centennial of George Ade's birth, 1866. He was one of an emerging literary and artistic group in Chicago at the turn of the century and achieved particular success as a humorist and playwright. The exhibit showed many first editions of his books including Fables in Slang, printed by the Lakeside Press in Chicago in 1900. Colograph
drafts of several of his "fables" were shown. Other items included were original drawings by Frank Holme and the three issues of "The Strenuous Lad's Library" by George Ade with Holme illustrations, printed by the famous Chando-lay Press in Phoenix.

The second exhibit honored Herman Melville whose greatest work, *Moby Dick*, was published in 1851. This notable exhibit included the first American edition of *Moby Dick*, a book which the Grolier Club included in its list of 100 most influential American books and which now appears in book catalogs at prices of $400 or more. Other first editions shown: *Tyro* (1846), *Choo* (1849), *Pierre* (1852), and *Redburn* (1849). All of these books were gifts to the University of Arizona from the estate of Judge Samuel L. Kingan of Tucson, in 1952.

The third exhibit was to draw attention to a group of books of singular interest in the Hanley Collection. They were all 17th century editions of British dramatists including George Chapman, William Congreve, Ben Jonson, John Dryden, Philip Massinger, Beaumont and Fletcher, William Wycherley and others of the same period. In almost all cases the copy shown was a first edition.

For the Arizona Historical Conference, there were two exhibits, one in connection with the publication by the University of Arizona press of the biography of an Arizona pioneer, William S. Gury, written by his grandson, Dr. Cornelius C. Smith. Four pages of the handwritten copy of Gury's report on the Camp Grant massacre (April 30, 1871, before the "Society of Arizona Pioneers" April 16, 1885) were placed on view. The entire manuscript is part of the collection relating to the Gury family, recently purchased from Dr. Smith by the University.

Carl Hertzog, El Paso printer, was the subject of another exhibit. Some of his printing successes were shown, notably *The King Ranch*, along with pictures of Hertzog and evaluations of his work. Hertzog saw the exhibit when he was here to appear on the program of the Arizona Historical Conference.
In addition to the above, books from Special Collections were used by E. Powell in a special exhibit in honor of the acquisition of the Library's one millionth accession. Bernoulli's Hydrodynamics was the central spot in the exhibit. Other books shown were early scientific and engineering works including early editions of Galileo and Newton.

The exhibit for the summer will be devoted to the life and career of Dr. Andrew F. Douglass, whose voluminous collection of papers have just been processed.

Special Services and Other Items of Interest.

In the course of any year, numerous questions are answered relating to books and other materials brought in by individuals who want to know something about their importance or value.

While reprints of the famous Ulster County Gazette, Jan. 4, 1800, which exist in only one original copy, turn up frequently, this is only the second time I have had the opportunity to examine a purported original of the Daily Citizen of Vicksburg, Mississippi for July 2, 1863. This edition was in press when the Union Army entered Vicksburg and the printing of the issue was completed by the Union soldiers. One distinguishing feature is that it was printed on wall paper as regular paper had become unavailable in Vicksburg at that time. The copy shown me, while on wall paper and aged in appearance, unhappily proved to be a reprint.

William E. Blake's manuscript "The Land of Mañana," a journal kept by Blake on a journey to Sonora and Sinaloa in 1883, was published in part in Arizona and the West for August 1966, edited by Blake's grandson, Robert E. Gilson. The title of the article is "An Iowan visits Sinaloa: observations of William E. Blake." This manuscript was presented to the University of Arizona Library in 1963. It is a gain to the Library to have the main content of this interesting document...
Special Services and Other Items of Interest (continued).

in printed form.

Morris Hundley of the University of California at Los Angeles requested materials on the League of the Southwest, with special reference to its activities in the Colorado River controversy of the 1920's. We were able to give him the information wanted. Xerox copies of material he had not been able to locate in Los Angeles.

The Millionth Volume in the University of Arizona Library.

The book chosen for this honor was Daniel Bernoulli's Hydrodynamics (1738) in which the author advanced the kinetic theory of gases and fluids. This was purchased from Zeitlin this year. (See story in Wildcat, Oct. 21, 1968) It happens that Thomas Carnody, associate professor of civil engineering, University of Arizona, has translated this work from the Latin and publication of his translation is under way. He has been happy to be able to use our copy in checking and correcting proofs. Xerox copies were made for him of twelve plates.

Southern Pacific Railroad. On the request of officials of the Railroad, we prepared a bibliography of early historical materials relating to the Southern Pacific Railroad in Arizona, which was wanted in connection with the S.P. Centennial celebration.

Arizona Manuscripts Since 1900. A list of our holdings of Arizona manuscripts bearing on the history and development of the state since 1900 was prepared for Professor Richard Davies of Northern Arizona University.
**Distinguished Purchases, 1966/67**

**Book:**


Charlevoix, Francois Xavier de. *Letters to the Duchess of Lesdiguires; voyage to Canada and travels through that vast country and Louisiana to Gulf of Mexico*. London, 1763.

Books (continued)


Dos Passos, Three soldiers. N.Y., 1921. 1st ed.
A pushcart at the curb. N.Y., 1922. 1st issue.


Fore-edge paintings.
see
Rider's British Merlin, 1815.


Geoffrey of Monmouth. Britanie utrivaque regum...Paris, 1508. (Early history of Britain, written in the 12th century)


The history of the works of the learned; or, impartial account of books lately printed in all parts of Europe. London, 1699-1711.


José Guadalupe Posada, ilustrador de la vida Mexicana. Mexico, 1963.


Martin, (Mrs.) Victoria Woodhull. A speech on the principles of social freedom. N.Y., 1874.

Miller, John. poetical works. London, A. Bell, 1836. 2 v. (Fore-edge painting of Windsor Castle, v. 1, and Hampton Court, v. 2)

Monasticon Hibernicum, or, the monastical history of Ireland. London, 1722.


Rider’s British Merlin for the year 1615. London, Nichols, 1615. (With fore-edge paintings of North Gate, Yarmouth)

Books (continued)


Sands, Frank. A pastoral prince; the history and reminiscences of J.W. Cooper. Santa Barbara, 1893.


U.S. General Land Office. Map of the Territory of Arizona...under the supervision of G.P. Strum. 1883.


Vintzelli, Henry. Four months among the goldfields in Alta California. N.Y., 1849.

Walker, Joseph Cooper. Historical memoir on Italian tragedy from the earliest period to the present time. London, 1759.


Webster, Noah. A manual of useful studies for the instruction of young persons of both sexes. New Haven, 1839.


Wright, Laurence C. The colonial printer. N.Y., Grolier Club, 1921.

Manuscripts:

Collins, Mexico. Mexican census document, 1592. 16 pages original manuscript. Purchased from Joseph Rubinstein, Cat. #3, Item 52.

Fink, Joseph. History of Arizona. An early and comprehensive history which has never been published. This library had a portion of a typescript only. With the cooperation of the Arizona Department of Libraries and Archives, we were able to secure copies of the lacking part and so complete the volume.

Hoar, George B. Original MS of Senator Hoar's speech, Apr. 17, 1900 on U.S. Philippine Policy.
Oury Collection.

An important collection of pioneer Arizona manuscripts, with related printed material, was purchased from Cornelius C. Smith, Jr., author of William Sanders Oury; history-maker of the Southwest, which was published by the University of Arizona press in May 1967. Dr. Smith is the great-grandson of the subject of his biography.

The major manuscript units in the collection are:

1. William Sanders Oury's original hand-written report to the "Society of Arizona Pioneers" on the Camp Grant Massacre, April 30, 1871.
   The 25-page report was presented to the Society on April 6, 1885.
2. Handwritten letters from William Sanders Oury to his daughter, Lola Oury Smith, Nov. 29, 1883-Nov. 20, 1885.
   (a) Letter from Sylvester Howry to Granville Oury, Apr. 22, 1860 from Charleston, South Carolina where the democratic national convention was being held.
   (b) Letter from Granville Oury, Dan Showalter and others to Lt. Gen. Kirby Smith, C.S.A., Feb. 14, 1864. Plan of a scheme to finance a military venture to turn the tide of the Civil War against the Union forces in the West.
4. Manuscripts relating to Gilbert Cole Smith who came to Tucson with the California Column in 1863. He was later quartermaster at Camp Lowell. Included is his "book of letters sent" from 1868-1870 and his diary from 1857-1867. He married Lola Oury, daughter of Mr. Sanders, July 1, 1868.
5. Documents and records relating to Gilbert Cole Smith, including photographs.

Ten Eyck, Tenodor (Captain). Nine books of original diaries kept by Captain Ten Eyck in the 1860's, his military records, prospectus of his book "My army life on the plains," photographs, pamphlets, two books, with added material relating to the family. Includes powder horn and Ten Eyck's blizzard glasses (in metal case). Purchased from Fred Rosenstock, Denver.

Ampudia, Pedro de, 1803-1868.
El Ciudadano General Pedro de Ampudia ante el tribunal respetable de la Opinión Pública, por los primeros sucesos ocurridos en la guerra... San Luis Potosí, 1846.
General Ampudia's explanation to the Mexican public on the loss of the battles of Palo Alto and Resaca de la Palma in the Mexican War of 1846. Streeter #239. $400.

Arista, Mariano, 1802-1855.
Reseña Histórica de la Revolución que desde 6 de junio hasta 8 de octubre tuvo lugar en la República el año de 1833 a favor del sistema Central. Méjico, 1835.
Arista was later President of Mexico, 1851 to 1853. Streeter #236. $300.

Arizona. Territory.
Official map of the Territory of Arizona. Prescott, 1865.
In Arizona, the year 1865 was made notable in cartography by the first great map of the Territory, compiled by Richard Gird, C.E., Commissioner, and approved by John N. Goodwin, Governor. Gird, an engineer, explored various parts of Arizona and was the first to follow a path from the Colorado River to Prescott by way of Granite Wash, in 1863. Streeter #511. $375.

Arny, William Frederick Milton.
Interesting items regarding New Mexico; its agricultural, pastoral and mineral resources, people, climate, soil, scenery. Santa Fe, 1873.
A general description of New Mexico's resources, climate and future possibilities for development, prepared by the acting governor of New Mexico in 1873. Streeter #469. $295.

Berger, William M.
"Description of towns, pueblos, churches, pictures, statues, ruins and antiquities; together with mountains, canyons, springs and other places of interest." Streeter #479. $350.

* An exhibit of all items secured in the Streeter sale was placed in the lobby cases of the main library building by Mr. Powell.
Cram, Thomas Jefferson, 1807-1833.
Memoir showing how to bring the lead, copper, silver, and gold of Arizona into the marts of the world. Washington, 1858.

Captain Cram of the U.S. Corps, Topographical Engineers, presented the proposal that a railroad be constructed from the center of Arizona to the harbor of Guaymas, Sonora, to permit the shipment of Arizona exports to the port of San Diego. Streeter #491. $600.

Disturnell, John, 1801-1877.
Mapa de los Estados Unidos de Mejico. New York, 1848.
The 16th edition of the famous map, the seventh edition of which, published in 1847, was referred to in Article V of the Treaty of Guadalupe Hidalgo as attached to the original manuscript of the treaty. Streeter #278. $250.

Gage, Thomas, 1603-1656.
The English-American his Travail by Sea and Land; or, a New Survey of the West-India's... London, 1648.
English traveler. A Dominican priest, he lived and traveled in various parts of Central America and Mexico from 1625-1637. Streeter #193. $250.

Galván, Rivera, Mariano, comp.
Colección de Constituciones de los Estados Unidos Mexicanos. Mexico, Imprenta de Galván, 3 v. Streeter #223. $350.

Hartley.
Hartley's Map of Arizona from Official Documents. New York, 1863?
On this map which extends from about 28° n. lat. to as far north as San Francisco, and from New Mexico to the Pacific, the 115° meridian of longitude west of Greenwich is the boundary between Utah and Nevada. The boundary of Nevada was moved one degree east by Congress in 1864. Streeter #503. $1,100.

Ives, Joseph Christmas, 1828-1868.
Ives' expedition went up the Colorado some 500 miles to the limit of navigation, then continued overland along the river. His account of the Tonto Apaches who lived on the canyon walls is of particular interest. Streeter #177. $50.
Las Casas, Bartholome de, 1474-1566.
Narratio Regionum Indicarum por Hispanos quosdam Devastatarum verissima. Frankfort, 1579.
A Latin version of the Antwerp 1579 edition in French. This is the first edition with the famous plates depicting the cruelties that, according to Las Casas, the Spaniards inflicted upon the Indians. Streeter #30. $300.

Mexico. (Republic).
Ultimas Comunicaciones entre el Gobierno Mexicano y el Enviado Estricto y Ministro Plenipotenciario nombrado por el de los Estados Unidos, sobre la Cuestión de Tejas. Mexico, 1846.
The Slidell mission to Mexico which attempted to solve the problems existing between Mexico and the United States. Streeter #245. $120.

Mexico. (Republic) Constitution, 1824.
Constitución federal de los Estados Unidos Mexicanos, Sancionada por el Congreso. Mexico, 1824.
The constitution of 1824 is considered the first genuine constitution of Mexico. It established a federalist system for Mexico and in its broader aspects was patterned after the Constitution of the United States. Streeter #211. $275.

Mexico. Ministerio de Relaciones Interiores y Exteriores (J.M. Lafragua)
Circulas letter (4 pages) Mexico, 1846.
Letter from LaFragua to the governors of the Mexican states, announcing the recent fall of Tampico, the American advances towards Saltillo, the invasion of the Americans into Chihuahua, and other matters relating to the Mexican War. Streeter #250. $180.

Morse, Jedidiah.

Ortega, Jose, 1700-1768.
Apostolicos Afanes de la Compañía de Jesús. Barcelona, 1754.
One of the prime sources on Father Kino's work in Pimeria Alta and Nayarit. Streeter #144. $450.
Nebenzahl, rare book dealer of Chicago, in his latest catalog, offers this work at $725.
Prescott Consolidated Mining Company.
The Prescott Consolidated Mining Company. New York, 1865.
Charles D. Poston was President and John N. Goodwin, the Territorial Governor, was one of the Trustees. Streeter #510. $140.

Reynolds, Matthew G., compiler.
Reynolds was U.S. Attorney for the Court of Private Land Claims which finally settled the land grant claims in the region, including the fabulous and fraudulent Paralta Grant. Streeter #184. $200.

Santa Fe, Ayuntamiento.
Lista de los Ciudadanos que Deberan Componer los Jurados de Imprenta, formada por El Ayuntamiento de esta Capital. Santa Fe, 1834.
This is believed to be the earliest surviving New Mexico imprint. Under the existing laws of Mexico regulating printing the municipal governments of the capital cities of each state or territory were required to set up a panel of at least fifty citizens eligible for jury duty on complaints for printing libels and other illegal publications. Streeter #409. Gift of W.C. Cox & Co.

Smith, Buckingham, 1810-1871.
Rudo Ensayo, Tentativa de una Prevencional Descripción Geográfica de la Provincia de Sonora. San Agustín de la Florida, 1863. (i.e., Albany, New York)
One of one hundred sixty copies of this first publication of an authoritative work on the history of Pimería Alta during the Jesuit mission period. The author is believed to have been Juan Nentuig who arrived in Sonora in 1750. The manuscript is dated 1763. Streeter #501. $150.

Urrea, José, 1779-1849.
Diario de las Operaciones Militares de la Division que al Mando del General José Urrea, Hizo la Campaña de Tejas. Victoria de Durango, 1838.
Diary of the military operations of the division under the command of the Mexican General Urrea in his campaign in Texas in 1836. Streeter #365. $800.
Gifts, 1966/67

Arizona University, College of Liberal Arts. 5 cartons of records for the University Archives, including: general correspondence, 1944-1951; scholarship studies, 1930-1956; salaries and cost of instruction, 1935-1939; faculty studies, 1941-1949, and other records. 2 framed pictures of Liberal Arts deans.

Arizona University, College of Nursing. Three original leaves from early medical works, with accompanying facsimiles of title pages. (Pline the Elder, Hippocrates)


Arizona University, Vice-President Marvin Johnson. One box materials dealing with the "One University" situation of the 1950's. (Proposition 200). Framed photograph of campus. Framed photograph of military group.

Arizona University, President's Office. Misc. pictures and papers (1 box).


Blazer, Paul, Tularosa, New Mexico. Papers, letters, documents, pictures, clippings, manuscripts relating to the Blazer family, New Mexico pioneers in Lincoln County. Includes material on Joseph H. Blazer, 1828-1898, who emigrated to New Mexico after the Civil War, his son Almer Newton Blazer and others. Letters and pictures were filmed from the originals in the possession of Paul Blazer. Manuscripts by Almer Newton Blazer include two historical novels, "Los Jirones; a tale of two generations on the frontier," (289 p.) and "Santana; the last chief of the mescaleros," (306 p.), and several short sketches and historical pieces. This collection was secured by Dr. Harwood Hinton for the University Library.
Gifts (continued)


Clymer, Mrs. Vance, (Chula Vista) (Through Prof. J. F. McKenzie) 9 U of A photos (groups & individuals) April, 1957.

Cox Library, 302 W. Elm, Tucson, Arizona. Twitchell, Ralph Emerson. Leading facts of New Mexico history.
Santa Fe, Ayuntamiento. Lista de los ciudadanos que debieran componer los jurados de imponentes. 1834. (Broadsides) Streeter #409. Earliest surviving New Mexico imprint.


Davidson, Glen, 550 Figueroa St., Los Angeles, California. Announcements for Teah's Mapping the Trans-Mississippi west.

Knight, Margaret, Tucson, Arizona. The New Testament, published in London, by Longman, Roberts and Green in 1863, presented to her by her grandfather, O.F. Barnes, at Christmas time in 1892 when Miss Knight was 10 years old. Miss Knight has made a significant contribution to community activities in Tucson over a long period.

Krieger, L.L., 3011 E. Monte Vista Dr., Phoenix, Arizona. (Through J.F. McKenzie) 2 University of Arizona student scrapbooks.

Lee, Joe, 251 E. Meyer St., Tucson, Arizona. (Through Dr. Hinton) Two boxes of material relating to the Honorable John R. Murdock, Washington, D.C.


Murphy, M.C., Rear Admiral, U.S.N. (Ret.), 5585 East Pima, Tucson, Arizona. Americans and their guns by James Serven, autographed.

Morrison, J. Robert, Sunny Fields Farm, Paw Paw, Michigan. Album of photographs of Tucson and the University, ca. 1909.

Navajo Tribe of Indians, Window Rock, Arizona, through Mr. Norman N. Littell, General Counsel and claims attorney for the Tribe. Indian Claims Commission. Proposed finding of fact in behalf of the Navajo tribe of Indians in area of the overall Navajo claim. (docket 229) 6v.


Robbins, Irving W., Jr., 81 Ridgeview Dr., Atherton, California. 3 negatives of Andrew F. Douglass, 1941.

Sigma Alpha Iota, Alpha Beta and Alumnae chapters, University of Arizona. 700 scores and sheet music for the Music Collections, through Miss Gail Eyman, 7011 N. Arrowhead, Tucson, President, Alpha Beta chapter and Mrs. Lloyd Roberts, 950 W. Ina Rd., Tucson, President, Alumnae chapter.

Sparks, Richard D., Groom Creek Route, Prescott, Arizona, Box 75. Personal papers of Richard D. Sparks, including 3 scientific monographs, 70 photographs of gorillas, two framed pictures of Carl Akeley, numerous clippings and reprints relating to anthropoids. Personal correspondence (more than 250 pieces, include many letters to and from prominent scientists concerning behavior studies of gorillas, written chiefly in the 1930's.


Gifts, 1966/67

Through the Field Historian, John D. Gilchriese.

Bailey, Paul., 5040 Eagle Rock Boulevard, P.O. Box 41073, Los Angeles, California. Original manuscript of "The Clash of the Hawk."

Hall, Mrs. Eve., Box 215, Hollywood, New Mexico. Four large account books dealing with a number of prominent companies in White Oaks, New Mexico in the 1890's.

Furio, Laurence., 1563 South Palm Canyon Dr., Palm Springs, California. Photographs concerning the range cattle industry and ranches in Minnec, Arizona, Silver City, New Mexico, and Columbus, New Mexico, during the Pancho Villa warfare.

Gilchriese, John D., 720 N. Craybell Ave., Tucson, Arizona. Lithographed print of "Street Fight" of October 26, 1881, signed by the artist, Don Percival.

Six account books of the 1880's and 1890's of a wholesale and retail meat market, Phoenix, Arizona Territory.

The Golden Weekly, a juvenile periodical for boys published in New York City, 1891-1892. 47 issues, unbound.

Hager, Everett C., P.O. Box 6, 631 Terminal Way, Terminal Island, California. Clipings from Arizona newspapers relating to early history, 1891 and 1906.

Kelte, Walter., 5855 North Vista Verde, Tucson, Arizona. Photographs of the Pennsylvania Ranch in the Sonora-Crittenden-Tatagonia area recently sold by Mr. Kelte. Includes photographs of the railroad that went from Fairbank to Nogales.

McFarland, Mrs. William., Tucson, Arizona. Books and papers from the estate of Mrs. William McFarland. The papers are concerned primarily with Colonel McFarland, 1874-1952, who began military service in the Spanish-American War, June 1898. He served continuously for 35 years, retiring in 1933 and in 1939 he and Mrs. McFarland moved to Tucson. The papers include documents relating to his Army service, letters and photographs.

The book collection numbered 1751 volumes including 145 relating to the West. The remainder were in many fields, with emphasis on art, history, literature, books for general reading. Also included are many reference works.

Nye, Nelson C., 2165 Silver Bell Road, Tucson, Arizona. Original manuscript of "Vitools for Hire" by the donor.
Gifts (continued)

Silent, Mrs. Edward, 523 W. 11th St., Claremont, California. Photographs of Judge Charles Silent's estate in Southern California, 27 miles north-east of Los Angeles, Los Alisos Rancho. 60 photographs in album.

Staunton, William F., Jr., #1, Lida Lane, Pasadena, California.
Leithold, Mrs. Maria., 1803 E. Bay Front, Balboa, California.
Business records, correspondence, diaries, photographs and other materials relating to the career of William F. Staunton, Sr., mining engineer. He came to Tombstone, Arizona in 1894 and remained in Arizona until 1910. His papers were presented by his son and daughter, William F. Staunton, Jr., and Mrs. Maria Leithold.

Stewart, Harry., 2042 East Jason Vista, Tucson, Arizona. Mining papers of the late Thomas N. Stevens, mineral surveyor in Southern Arizona, including correspondence, financial records, documents and maps relating to his activities and covering the period 1914-1940.

Smilhouse, Mr. and Mrs. K.J., 140 Camino Español, Tucson, Arizona.
Additions to the previously donated Bayless-Berkalew Collection. Papers of one of Arizona's pioneer families engaged in cattle and sheep production in the area of Oracle and on the San Pedro River. Period covered 1899-1929.


Wiseman, P.K. Books and periodicals (bound) on mining (over 200 volumes).


Yavapai County Cattle Growers Association through Mr. Alvin Allen, County Agricultural Agent, P.O. Box 388, Prescott, Arizona. Three boxes of business records, ledgers, and correspondence concerning the Yavapai County Cattle Growers Association.

Ysles, Mr. Beatriz., 55 E. Broadway, Tucson, Arizona. 12 boxes of business records dealing with Alianza from Mrs. Ysles, Supreme Secretary-Treasurer of Alianza.
A major achievement of the year has been completion of the arrangement and cataloging of the papers of Andrew Ellicott Douglass, 1867-1932. This work was carried to a successful conclusion by Miss Phyllis Hall who has prepared a full inventory of the contents of the 131 boxes which constitute the collection. It is a full record of a remarkable man who served the University of Arizona for 50 years in astronomical and tree-ring research, covering his achievements in science and many other activities of his life. We were aided in securing a complete collection through the cooperation of his widow, Mrs. Ida Douglass, Mrs. Edwin Carpenter, Miss Edith Douglass and Mr. Andrew E. Douglass II, (niece and nephew), and Dr. Bryant Bannister, director of the Laboratory of Tree-Ring Research and his associate William J. Robinson. Materials drawn from this collection will be on exhibit in the summer, 1967.

Other collections which have been processed during the year include:


Kelch Cameron Papers, 1899-1915. Papers relating to his term as delegate to the 81st U.S. Congress, 1909-12, and to his various business interests in the Grand Canyon area.

Cody, William F. (Buffalo Bill). Letters from Cody to Ernest J. Swig and other members of a mining corporation, the Cody-Dyer Arizona Mining and Milling Company, at Campo Benito, Oracle, Arizona, 1911-1916. Also copies of letters from Swig to Cody regarding operations at the mine.

Cochrane, John F. Papers, 1850-1870. Physician and Iowa pioneer, founder of Sioux City, 1855.

Hulstink, Derrick F. Papers. Veteran of the Civil War, served with the 4th N.Y. Artillery, 1861-1865.
processing (continued).

Oral History. Scrapbooks of newspaper clippings relating principally to the

Sparks, Richard D. Correspondence, photographs, clippings of the 1930's,
related chiefly to the capture and use of gorillas for scientific study and
research. Some correspondence with the artist, Theodore Spicer-Simson and his
wife.

U.S. Army. Ambulance Service, with the French Army in World War I. Official
report, 1919.

U.S. Naval Training School, Traverse. Roster of graduates, Oct. 13, 1942-
Dec. 32, 1944, with related manuscript material.

Work continues on the Lou Weckly papers, a large and diffuse collection
which has presented problems of arrangement. The next collection recommended for
final processing is the Louisa C. Folsom papers which were classified and
arranged by Miss Mary Lou Moore last summer and whose written analysis of the
collection will be of great value in making the final catalog record.

Processing of the books in the Campbell Collection and the selection and
processing for cataloging of the books for the Western Collection have continued
under the direction of Mr. Joseph Park. About 1500 titles have now been fully c
cataloged and classified in the Campbell Collection, most of which are titles
new to this Library. About 500 are now similarly available in the Western
Collection.

Following this report is a list of the staff members of the Special
Collections Department, with enumeration of their professional memberships and
activities.

Respectfully submitted,

Rudolph H. Gjelness, Chief
Special Collections Division
APPENDIX

Staff Activities

Bell, Phyllis:
Member: Arizona State Library Association; Southwestern Library Association; Arizona Pioneers' Historical Society; Society of American Archivists.

Evans, Eugenia:
Phi Alpha Theta.

Geisness, Rudolph:
Member: American Association of University Professors; American Library Association; Arizona Pioneers' Historical Society; Arizona State Historical Commission; Arizona State Library Association; Association of College and Research Libraries; Bibliographical Society of America; Clements Library Associates; Michigan Academy of Arts, Science and Letters; Phi Beta Kappa; Phi Kappa Phi; Beta Phi Mu; Southwestern Library Association.
Lectures: Two each semester in Library Techniques (course 239).
Juror for the Undergraduate Book Award offered by the University Library Staff Association, 1967.

Greeley, B. McKay:
Member: Arizona State Library Association; U.S. Military Academy Alumni Association; West Point Society of Tucson.
Addressed the Armed Forces Writers' Guild, local chapter, Feb. 22, 1967 on Special Collections in the University of Arizona Library.

Park, Joseph:
Member: Phi Alpha Theta.
Manuscript appraisal visit to Huntsville, Alabama, Sept. 23-28, 1967 in connection with Carlos Montezuma manuscripts.
ANNUAL REPORT OF THE
INSTRUCTIONAL MATERIALS COLLECTION
FOR THE 1966-1967 YEAR
TO THE CHIEF SPECIAL COLLECTIONS LIBRARIAN:
As the fiscal year 1966/1967 began, the I.M.C. was busy serving a summer NDEA Institute in School Library Science, directed by Mrs. Elinor Saltus, in addition to regular summer classes and three other Institutes in the College of Education.

While Mrs. Evelyn Harris was on leave to attend the summer quarter at University of Denver School of Librarianship, Mrs. Chezirill Field, assisted by Mrs. Nan Schubel, directed an extremely active summer program in the midst of the noise and confusion of remodeling of the East end of the Education building. All College of Education audio-visual equipment and supplies were housed and handled at the I.M.C. during the remodeling as well, crowding the facility to the utmost.

Despite concentrated efforts in the spring to build the I.M.C. book collection to meet anticipated needs of visiting instructors at the Institute in School Library Science, it was necessary to enlist the cooperation of both the Tucson Public Library and School District No. 1 in supplying new books, particularly on the secondary level. During the summer tops of all the file cabinets in the I.M.C. were covered with books borrowed from the Public Library and Tucson High School Library.

In the fall, Mrs. Field completed cataloging of all audio-visual materials acquired during the summer for the Institute, and several new projects were
undertaken involving increased services to the College of Education.

Mrs. Field produced a slide-and-tape project describing I.M.C. resources and how to locate them for presentation to Education methods classes. Mrs. Harris compiled bibliographies of selection aids for books and materials in elementary science and social studies, along with projection transparencies to demonstrate the organization and use of these aids. Each of these units was presented to classes during spring term; in all during the school year, I.M.C. staff members handled about 25 hours of class instruction to the elementary and secondary methods classes.

Also in the fall, Mrs. Harris, with many hours of help from Miss Louise Stull, Social Science Librarian, began a photographic slide project on the history and techniques of children's book illustration. Mrs. Harris intends to make this a continuing project, concentrating primarily on title pages and illustrations in the historical collection of children's books. Slides already produced are being used for teaching in all the classes in children's literature.

By mid-year, crowded shelves in some sections made it necessary to save shelf space by integrating books in the separate juvenile and adolescent collections, arranging them all in one Dewey Decimal classification order. The I.M.C. was closed for three days between semesters to accomplish this shifting. Staff and student assistants working in shifts with the help of two male assistants and extra book trucks from the Loan Division. Before classes began the entire collection of nearly 11,000 books had been shifted, integrated, and reshelved, all adolescent level books stamped to indicate a longer loan period, and the collection of reserve books rearranged to allow shelf space for class reserves. The work of changing the catalog cards to conform to the new arrange-
continued into March.

It was necessary throughout the year to make numerous other changes to adopt circulation procedures and methods of handling and housing materials to the greatly increased use of all the I.M.C. resources. In the middle of the spring semester daily circulation rose to a peak of 850, necessitating hasty rearrangement of furniture and files to change traffic patterns at the loan desk and facilitate handling of double the normal number of charges.

In the second semester Mrs. Schubel undertook the task of weeding, reorganizing, and reclassifying the collection of curriculum guides. All are being recataloged and will be rearranged when the new catalog is completed during the summer.

Also in the spring term the textbook collection underwent drastic weeding and discarding to make room for the hundreds of new texts the I.M.C. acquired during the year. After new lists of state-adopted social studies textbooks were issued the I.M.C. received several hundred new texts at once, all of which had to be cataloged and shelved. In spite of continual systematic weeding, the textbook collection continues to increase each year.

The I.M.C. was represented during the year at most of the organizational meetings which concerned its services. Mrs. Harris attended functions of School Libraries Division, Arizona State Library Association, including a January SLD luncheon and conference on school libraries in Scottsdale; the ASLA conference in Phoenix in April; and a Tucson luncheon meeting in May. All area librarians concerned with work with children. Mrs. Field and Mrs. Harris attended both the fall and spring displays of Books on Exhibit, sponsored by Amphitheater School District, to see and select new juvenile books.
Since enrollment in classes in children's literature rose to an average of over 170 for both terms this year, a large portion of the I.M.C. book budget was expended on multiple copies of books on reading lists for these classes. Special attention was given also to building the collection in the areas of science books, social studies, preschool and beginning reading, as well as selecting the top juveniles in all fields.

Other materials added to the collection during the year include the first 8 millimeter cartridge loop films, to be used with a projector supplied by the College of Education; filmstrips, sets of slides; picture sets; and projection transparencies. With a greater selection of audio-visual materials available, it is anticipated that use of these media will continue to increase. Also, with the addition of audio-visual equipment and materials from the College of Education augmenting those provided by Library funds, the prospect is that I.M.C. services to all departments will be expanded still further in the next year.

The attached tables show the increases in materials and circulation for next year. That circulation figures have risen more than acquisition of new materials indicates a successful effort by I.M.C. staff members to encourage faculty and students to make better use of existing resources.
# INSTRUCTIONAL MATERIALS COLLECTION

## Materials Count - Trade Books

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Children's literature</td>
<td>8,290</td>
<td>9,209</td>
</tr>
<tr>
<td>Adolescent literature</td>
<td>1,326</td>
<td>1,608</td>
</tr>
<tr>
<td>* Collection</td>
<td>532</td>
<td>623</td>
</tr>
<tr>
<td><strong>Total trade books</strong></td>
<td>10,154</td>
<td>11,640</td>
</tr>
</tbody>
</table>

## Materials Count - Non-Literature Materials

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Art prints</td>
<td>[empty]</td>
<td>55</td>
</tr>
<tr>
<td>Bulletins</td>
<td>111</td>
<td>117</td>
</tr>
<tr>
<td>Cataloging collection</td>
<td>212</td>
<td>213</td>
</tr>
<tr>
<td>Classroom magazines</td>
<td>36</td>
<td>34</td>
</tr>
<tr>
<td>Curriculum guides</td>
<td>1,253</td>
<td>827</td>
</tr>
<tr>
<td>Dictionaries</td>
<td>[empty]</td>
<td>42</td>
</tr>
<tr>
<td>Encyclopedias (volumes)</td>
<td>[empty]</td>
<td>174</td>
</tr>
<tr>
<td>Filmstrips</td>
<td>714</td>
<td>801</td>
</tr>
<tr>
<td>Kits</td>
<td>2</td>
<td>2</td>
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<tr>
<td>Maps</td>
<td>20</td>
<td>30</td>
</tr>
<tr>
<td>Paperback collection</td>
<td>383</td>
<td>553</td>
</tr>
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</table>

(Continued on following page)
## Total Materials Count

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Pictures, charts, posters</td>
<td>829</td>
<td>968</td>
</tr>
<tr>
<td>Phonorecords</td>
<td>307</td>
<td>357</td>
</tr>
<tr>
<td>References, periodicals (volumes)</td>
<td>-----</td>
<td>221</td>
</tr>
<tr>
<td>Single-concept films</td>
<td>-----</td>
<td>11</td>
</tr>
<tr>
<td>Slides</td>
<td>296</td>
<td>296</td>
</tr>
<tr>
<td>Tapes</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td>Teaching devices</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Textbooks</td>
<td>8,548</td>
<td>8,917</td>
</tr>
<tr>
<td>Transparencies</td>
<td>12</td>
<td>76</td>
</tr>
<tr>
<td>Viewmaster reels</td>
<td>57</td>
<td>57</td>
</tr>
<tr>
<td><strong>Total non-literature materials</strong></td>
<td><strong>12,702</strong></td>
<td><strong>13,776</strong></td>
</tr>
<tr>
<td>Total trade books</td>
<td>10,154</td>
<td>11,640</td>
</tr>
<tr>
<td><strong>Total non-literature materials</strong></td>
<td><strong>12,702</strong></td>
<td><strong>13,776</strong></td>
</tr>
<tr>
<td><strong>Total materials count</strong></td>
<td>22,856</td>
<td>25,416</td>
</tr>
</tbody>
</table>
## INSTRUCTIONAL MATERIALS COLLECTION

### Circulation Count

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference questions</td>
<td>1,273</td>
<td>1,226</td>
</tr>
<tr>
<td>Building use</td>
<td>13,808</td>
<td>30,779</td>
</tr>
<tr>
<td>Home</td>
<td>39,803</td>
<td>46,639</td>
</tr>
<tr>
<td>Audio-visual equipment</td>
<td>-----</td>
<td>1,444</td>
</tr>
<tr>
<td>Audio-visual materials</td>
<td>-----</td>
<td>2,338</td>
</tr>
<tr>
<td><strong>Total circulation count</strong></td>
<td><strong>54,884</strong></td>
<td><strong>82,426</strong></td>
</tr>
</tbody>
</table>
ANNUAL REPORT OF THE
MAP LIBRARIAN
FOR THE 1966-1967 YEAR
TO THE CHIEF SPECIAL COLLECTIONS LIBRARIAN
With the close of each year the staff always seems to feel that this has been our busiest year. In truth it has been, because each year the Map Collection has been used progressively more. Not only have we had more users this year, the staff has also researched an increasing number of reference questions over past years.

An expanding interest in maps seems to be a new world wide trend. The flow of new maps now being published is almost astounding. This "map explosion", which started after World War II, is the result of a need for maps in many fields other than the military. Also, the development of automation in printing and duplicating techniques has influenced the rapid growth of map production.

To say that map librarians have difficulty keeping abreast of all of this new material would indeed be an under statement. Since there are no standard bibliographies for maps equivalent to the indispensable research tools available for books, it is necessary to continually search for new maps in the professional journals of cartography, geography, geology, surveying and military engineering; commercial map publishers catalogs; cartobibliographies from various sources; announcements and lists from governments, institutions and scientific societies around the world. Numerous letters must be written in an attempt to secure the privately published maps, which are not listed in any of the above sources.

Although the availability of new cartographic materials may be cause for rejoicing, the old housing problem is forever with us. Additional cases will need to be acquired soon, if this collection is to continue to grow. Because we have lacked storage space to house them, sets of large scale maps have not been ordered for the last few years. Greater selectivity has also been exercised in ordering other sheet maps and in accepting gifts. Adequate
shelving for atlases and other reference books is another critical problem with which we are faced. Since the library has acquired a number of very valuable old maps in recent years, some consideration should also be given to their proper protection. Removing them from the general collection and filing them in a separate locked map case may be one answer; however, this is impossible with our present equipment. Perhaps the library administration may wish to consider the question of the future growth of this collection, thus giving direction to the staff regarding these problems.

PUBLIC SERVICE

Over and above our regular day-to-day service the staff received requests to assist patrons with a number of interesting programs.

When the National Defense Education Act Library Science Institute was held on the campus, the group met with us on two occasions. Once the entire Institute came to observe the organization of the collection, and later a committee asked assistance in preparing a special map project, which they presented to the Institute.

Throughout the year we have been helping a member of the University Lunar & Planetary Laboratory staff, who is making a study of the lava deposits in the United States. Dr. Gerard Kuiper, Director of the Laboratory, will eventually use this information in connection with the Appolo Space Program. We were pleased to have been told that without this collection of geologic and topographic maps the research could not have been conducted at this university.

For several months the Hughes Aircraft Company engineers kept us busy finding material on the Far East. We were eventually advised that they were working on a government contract which "concerned Viet Nam".

During the year several classes met in the Map Collection to study material in their particular fields. Of special interest to the civil engineers were the geologic and soils maps of the world.
General reference service always includes class assignments; term papers; theses; doctoral dissertations; faculty research projects and field work. Telephone reference questions were numerous. A considerable amount of time was spent assisting our non-university clientele, some of whom we are pleased to call "friends of the Map Collection", because they continually remember us with donations.

Although our circulation statistics will not reveal this fact, much of the material from this collection circulated in the form of xerox copies. When the copyright permitted, this seemed advisable in order to reduce the wear caused by circulating maps. Many map libraries around the country have a non-circulating policy for all of their cartographic materials. Perhaps the time will come when this library may want to follow this practice. For a number of years some of our faculty members have been most uncooperative in returning atlases when asked to do so. The atlas collection is small, and many times students were deprived of the use of research materials because faculty members liked the convenience of an office reference collection. Due to these circumstances Dr. Gjelsness felt that we would be justified in restricting all reference books to "library use only". This change in policy has enabled us to improve our over all reference service, and it should be noted that the faculty has taken this change in good grace.

STAFF

A problem, which the Map Collection no doubt shares with other departments, is staffing or the lack of a sufficient number of staff members. Since cartographic materials are unfamiliar to most new employees, an extensive training period is always necessary. This has been the case this year as the former full time assistant resigned, thus making the training of a new employee necessary. With the addition of a new professional assistant to the staff next year, many of our difficulties, I hope, will be resolved.
NEW ACQUISITIONS.

Blaeu, Willem Janszoon. Le grand atlas. Amsterdam, 1663. Facsimile ed. in 12 v. Amsterdam, Published by Theatrum Orbis Terrarum, 1967-


Mexico (City) Universidad Nacional. Instituto de Historia. Mapas antiguos del Valle de Mexico. Mexico, 1947.


U. S. Aeronautical Chart and Information Center, St. Louis. Lunar charts. AIC 1 - St. Louis, 1965-


When Stebbins Mineral Surveys recently disbanded, the company gave the University a $60,000 collection of aerial photographs of the Papago and San Carlos Indian Reservations. In accordance with the wishes of the company these stereoscopic prints and color transparencies were divided between the Department of Mining and Geological Engineering and the University Library. This gift provided the Map Collection with some 14,000 photographs.

With the completion of the Arid Lands Research government contract the director gave the University Library the maps, which had been purchased with project funds. This collection consists of World aeronautical charts 1:1,000,000; Operational navigation charts 1:1,000,000; and hydrographic charts of the arid coast lands of the world.

The Department of Geography and Area Development gave us a good selection of wall maps. Much to our happiness this department also loaned the Map Collection five sections of map filing equipment for an indefinite period of time. We immediately filled these cases with topographic quadrangles.

From the Paul D. Keener estate we received a number of topographic quadrangles, national forest maps, national park maps and several Arizona maps of interest.

A very welcome copy of the Atlas of the War of the Rebellion was received from the D. B. Sanger collection.

The T. N. Stevens Collection provided us with maps showing early mining claims and land grants in southern Arizona.

The Arizona State Highway Department presented us with another volume of its new county atlas series, this one being the Atlas of Cochise County, Arizona.
MEMBERSHIP:

Special Libraries Association
   Geography and Map Division
   Rio Grande Chapter, SLA

American Library Association
   College and Research Division

Arizona State Library Association
   Special Libraries Division

Southwestern Library Association

MEETINGS ATTENDED:


Arizona State Library Association Conference, April 7 and 8, 1967.

Arizona Historical Convention, May 5, 1967.

VISITED:

Hayden Library, Arizona State University, Tempe, Arizona.

Respectfully submitted,

Mary Lloyd Blakeley
Map Librarian
Map Collection
Statistics
1966-1967

<table>
<thead>
<tr>
<th>ACQUISITIONS</th>
<th>1966-1967</th>
<th>Total holdings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aerial photographs</td>
<td>14,578</td>
<td>14,578</td>
</tr>
<tr>
<td>Sheet maps</td>
<td>3,441</td>
<td>71,143</td>
</tr>
<tr>
<td>Reference books</td>
<td>87</td>
<td>705</td>
</tr>
</tbody>
</table>

CIRCULATION

- Library use: 5060
- Home use: 1215

REFERENCE QUESTIONS

- Number answered: 4820

Mary L. Blakeley
Map Librarian
ANNUAL REPORT OF THE
MUSIC LIBRARIAN
FOR THE 1966-1967 YEAR
TO THE CHIEF SPECIAL COLLECTIONS LIBRARIAN
New Music Library:

plans were completed during the year for the new music library which is to be part of the Music Building Annex. Construction was started in April. We are grateful that the School of Music permitted us to plan this area; the space allotted to us was extremely generous in view of their own needs. It should be kept in mind, however, that the minimum requirements as set forth by the American Library Association were not met (present seating and shelving space should be multiplied by 5 for new buildings). The present space will provide seating capacity for but 12 more students. The stack area will be increased by only 87%. But the new Library will provide improved study areas and better working conditions for the Staff.

We should begin now to plan for the future expansion of the Music Collection since it will probably outgrow its new quarters within three years.

Staff:

Miss Annie Ross, our music cataloger, resigned in March because of ill health. For the past 6 years she has cataloged most of our present collection and set up many of our cataloging processes, performing highly specialized and involved work in a most competent manner.

Miss Teresa Bissen resigned in August to become a high school teacher, a position for which she has been preparing over several years.

Mrs. Emilie Hance resigned in June to move to San Diego with her husband, who accepted a new position there.

Both Miss Bissen and Mrs. Hance made unique contributions and their leaving has been a loss to the Library.

Miss Audrey Reigstad, who joined our staff in August, has been promoted to the position formerly held by Mrs. Hance.

In April Miss Shirley Davis joined the staff on a part-time basis.

Increased demands from our borrowers, a larger student body and difficulty in carrying on work because of staffing problems has made this year an extremely busy one for the Staff. During the year three of four staff of four resigned. Replacements for these people had to be hired and trained. Four of our five student assistants were untrained when they began work with us in September. The fact that our cataloger had excessive absences during the past two years affected the flow of work to all and has left us with a backlog which will take months to process. Special and unusual activities were therefore curtailed. In spite of the heavy work load services to borrowers have been carried forward at which we hope has been a high level.
The processing of new materials was affected, as shown by the small growth in stock:

<table>
<thead>
<tr>
<th>Material</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scores</td>
<td>848</td>
</tr>
<tr>
<td>Sheet music</td>
<td>428</td>
</tr>
<tr>
<td>Classroom Collection</td>
<td>186</td>
</tr>
<tr>
<td>Records</td>
<td>392</td>
</tr>
<tr>
<td>Tapes</td>
<td>1</td>
</tr>
<tr>
<td>Teaching Materials</td>
<td>33</td>
</tr>
<tr>
<td>Pamphlets</td>
<td>71</td>
</tr>
</tbody>
</table>

Circulation:

Circulation statistics for 66/67 are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Building Use</th>
<th>Home Use</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Records</td>
<td>Tapes</td>
</tr>
<tr>
<td>Circ.</td>
<td>17,378</td>
<td>101</td>
</tr>
<tr>
<td>Monthly Average</td>
<td>1,448</td>
<td>74</td>
</tr>
<tr>
<td>Month high</td>
<td>May (2,214)</td>
<td>May (210)</td>
</tr>
</tbody>
</table>

Grand Totals

65/66   31,960
66/67   37,131

This is an increase of 16%.

Gifts:

During the year 1,241 gifts were received from both students and Tucsonians. We are particularly pleased by this response since it indicates to us that the Music Collection is becoming known through its service to both the University and the city community.

Special mention should be made of a collection of circulating records which were given by the professional men's music fraternity, Phi Mu Alpha Sinfonia, Alpha Upsilon Chapter, as a memorial to Alan Langworthy, a music student who was killed in an accident a year ago. This is a recent gift and dedication will not be held until the fall semester.
As a project the Alumnae and Alpha Beta Chapters of Sigma Alpha Iota collected and donated approximately 700 pieces of music and presented this as a gift to the Library.

Purchases:

Special areas where purchasing in depth was undertaken were those of Oriental and Pacific Island cultures and an historical collection of jazz records. To support the Oriental Music Workshop, given by visiting professors from Hawaii, books, music and records were assembled.

Special emphasis is still being given the Indian and Latin American areas. Purchases were made in South America, through the efforts of Dr. Trajo. Miss Phillips visited the Museum of Navajo Ceremonial Arts in Santa Fe to arrange for the taping of several hundred cylinders of Navajo curing chants.

An effort was made to interest the University Library at the Arizona State University in the cooperative buying of seldom-used, expensive musical items such as monumental sets, complete works of obscure composers and esoteric foreign music journals to be shared through interlibrary loan. This could have been a pilot venture to test the sharing of expensive materials in a wider geographical area. The probing was not successful.

Staff Activities:

Miss Ross and Miss Phillips attended meetings of the Special Libraries Division of Arizona State Library Association.

Miss Raigstad attended classes in Music History during the year.

Miss Phillips attended classes in History of Jazz and the Oriental Music Seminar.
ANNUAL REPORT OF THE
ORIENTAL STUDIES LIBRARIAN
FOR THE 1966-1967 YEAR
TO THE CHIEF SPECIAL COLLECTIONS LIBRARIAN
Many and varied teaching and research programs focusing on certain geographical and cultural areas have made greatly significant development in higher education during the postwar period in the United States. The faculty and students of this University have also actively participated in this nation-wide trend of developing programs in specific area studies.

Neither teaching nor research programs can advance successfully without adequate library resources. Indeed, the Oriental Studies Collection has taken an important role of the implementation and progress of the Oriental studies program here at the University. The use of our facilities has markedly increased during the past year. This was due to the increase of the faculty and student strength of the Oriental Studies Department as well as a substantial use of the Collection by people from other departments on campus who are engaged in research or studies in related fields.

The Collection is now a member of the Committee of the East Asian Libraries (CEAL), formerly the Committee on American Library Resources on the Far East (CALRFE), a standing committee of the Association for Asian Studies. The objective of this Committee is three fold: (1) to serve as a faculty-librarian's forum for the discussion of problems of common concern and to recommend programs for the improvement
of library facilities; (2) to promote the development of library resources and bibliographical controls; (3) to improve inter-library and international cooperation and services. Our membership in this organization has resulted in more understanding of and more cooperation with other Oriental libraries.

During the past year, the Collection has acquired, through allocations from the Library and grants to the Oriental Studies Department, many new books from Taiwan, Hong Kong, Communist China (via Hong Kong), and Japan. The most significant books added were: Ha Fo Yen Ching Hsüeh Shê Yin Tê (Harvard-Yenching Institute Sinological Index Series), 63 vols.; Ssu pu Ts'ung K'an Hsü pien (Collectanea of Chinese Classics, Supplement), 600 Chinese fascicles in 150 vols.; Ku Kung Shu Hua Lu (Records of Chinese Paintings and Calligraphies in the Palace Museum), 4 vols.; Chung Kuo K'ao Ku Hsüeh Pao (Chinese Journal of Archaeology), 1936-1965; Kuo Li Pei P'ing T' u Shu Kuan Kuan K' an (Bulletin of the National Library of Peiping), 1928-1937; Kuo Hsüeh Chi K' an (Sinology Quarterly), 1923-1937 in Chinese section, and Gandai Nihon Shisô Taikei (Collection of Philosophy in Modern Japan), 35 vols.; Meiji Bunka Shiryô Sôsho (Generalia of Culture prior to Meiji Period), 13 vols.; Meiji Zen Nihon Kagaku Shi (History of Scientific Development Before the Meiji Period), 15 vols.; Nihon Gaikô Bunsho (Historical Documents of Japanese Foreign Relations), 84 vols. in Japanese section. Another important addition was an acquisition of 269 Hindi books which matches the need for Hindi studies.

As for current periodicals, the Collection regularly receives 87 magazines and 4 newspapers from Japan; 75 magazines and 4 newspapers from Taiwan and Hong Kong; 34 Magazines and 4 newspapers from Communist
China; and 24 magazines and 9 newspapers from other nations including Korea, the Philippines, Mongolian Republic, Pakistan, Thailand, Burma, and others. Due to the serious nature of the civil strife and power struggle in Communist China, several mainland periodicals have temporarily suspended publication, but it is hoped that they will be again available sometime in the future.

In regard to the physical situation of the Collection, a serious problem has arisen during the past year. The continued and steady growth of the Collection has already taken up most of the immediate shelf space and it is anticipated that there will be no empty shelves in the near future. Also, the small reading and study area located in the Collection is being used by increasing numbers of Oriental Studies students as well as the general student populace. As a result of the two factors, the problem of space grows continuously worse.

Mr. Chan and Mrs. Clisby are still working part-time in the Collection. Mr. West joined the staff in October 1966, making a total of 3 part-time employees and working a combined 43 hours a week.

Submitted by

John B. Liu
Oriental Studies Librarian

July 1967
## APPENDIX

### STATISTICAL PRESENTATION

(1966-1967)

1. **GROWTH OF HOLDINGS & NEW ACQUISITIONS:**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Titles</td>
<td>Volumes</td>
<td>Titles</td>
</tr>
<tr>
<td>Chinese</td>
<td>10,881</td>
<td>20,055</td>
<td>1,884</td>
</tr>
<tr>
<td>Japanese</td>
<td>4,786</td>
<td>7,621</td>
<td>1,238</td>
</tr>
<tr>
<td>Korean &amp; Others</td>
<td>145</td>
<td>1,025</td>
<td>212</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>15,812</td>
<td>28,701</td>
<td>3,334</td>
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</table>

2. **CATALOGING**

<table>
<thead>
<tr>
<th></th>
<th>Titles</th>
<th>Volumes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chinese</td>
<td>1,415</td>
<td>3,348</td>
</tr>
<tr>
<td>Japanese</td>
<td>1,316</td>
<td>2,574</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2,731</td>
<td>5,922</td>
</tr>
</tbody>
</table>

3. **TOTAL CARDS ADDED TO THE CATALOG:**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Chinese</td>
<td>3,854</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Japanese</td>
<td>2,527</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>6,381</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. **REFERENCE QUESTIONS ANSWERED:**

Average 2 or 3 reference questions a day. The total number estimated is 450.
ANNUAL REPORT OF THE

CHIEF TECHNICAL SERVICES LIBRARIAN

FOR THE 1966-1967 YEAR

TO THE UNIVERSITY LIBRARIAN
During the 1965-1967 fiscal year, the Technical Services Division faced several changes in its mode of operations. After the Technical Services Librarian reported for duty on July 1, 1966, the first order of business was writing job descriptions for all personnel within the Division and then examining the respective routines and records of these departments to determine if overlapping of job positions did exist between the two main departments, Acquisitions and Cataloging. The ultimate outcome of the systems analysis of these departments will, hopefully, be an integrated data-processing system to be implemented on a continuing basis over the next three years.

The first fruits of the systems analysis, though, were accomplished in the Serials Section of the Acquisitions Department by manual means. By revising some of the physical aspects of this section, we have been able to increase productivity as illustrated by the following statistical sample. On January 9 - 14, 1967, detailed figures were kept on man-hours spent in check-in time per serial item; 1258 pieces were put through in 52 1/2 hours. After revising the physical flow 1861 pieces were entered in 63 hours. The difference of almost 10 pieces per person per hour means that the same day the serial mail arrives, it can be checked in and placed on the shelves for public use without delays due to internal requirements. Binding was another major area of improvement in our service to the public. By instituting a new arrangement with our binder, we were able to obviate the necessity of typing bindery slips and home use call slips for each individual item by having the binder photocopy our specification cards for his files in order to have him fill out the necessary slips instead of us. We also have a common carrier pick up our material biweekly at the binder's expense in order to expedite binding material through all of the various processes. This latter procedure has cut the amount of time a book or journal is held from circulation to three weeks on conventional binding and to one week on rush binding.

In the realm of Acquisitions and Cataloging, the agreement we entered into with the Library of Congress to search catalog card entries falling within our acquisitions policies has been a great success, not only for the University of Arizona Library but for the Library of Congress. We have access to all of the Library of Congress cards including cross-reference cards saving us considerable time in typing these cards also. The procedural changes which took place with the existence of this file lies in verification time saved in the Acquisitions Department as witnessed by page 17 of the report of the Acquisitions Department head. In cataloging, this has meant much time saved on the part of higher salaried staff by replacing that portion of their work load with a twenty hour per week student assistant. Hence, the cards are filed faster, making our
new material more accessible to the public in a shorter time period than was done before. Other changes in the Technical Services Division procedures are noted in the respective departments' annual reports.

The Loan Departments of the University Libraries consumed much time and effort in the systems analysis of these departments. It was decided to automate this area first due to the immense pressures under which they labor. While the Acquisitions Department is logically the first place to automate, the Loan Department had the most pressing need.

The overall plan for automation will begin in January 1968, with the implementation of an automatic circulation control system. This will consist of IBM 357's with an 026 model 7 card punch slaved to them, with junction boxes and punch control switch. The function of this unit is to read data from badges, cards, and slides, and punch it into cards. It is an off-line unit. A modified version of the IBM 26 card punch is used for generating output cards at a rate of up to 20 characters per second. Switching control can be accomplished by sequential scanning of available input lines; if the full capacity of the system is utilized it takes from 35 to 700 milliseconds to search the 20 station maximum to find a waiting station. Output formats are controlled by a combination of program cards and plugboard wiring and can be punched into any or all of the 80 columns in each output card.

Besides the aforementioned machinery, two other requirements must be met before we can implement our automatic loan system. One is a unique pre-punched book card for every book in the Library and the other is a unique pre-punched identification card for each person comprising our user population. When a book goes out, the data in the book card and identification card are captured by the 357 system and after suitable programs are written give us the following information:

1. Statistics listing the people using the Library for checking out books that day. Unfortunately the clock read-out feature costs another $95.50 per month and we will not be able to give peak usage at any given time of the day as we would wish to do.

2. A listing by call number with date due showing in order to obviate the necessity of going to the stacks to find that a given item is out.

3. Listing by identification number at regular intervals to enable us to clear allegations that a given item was returned to the Library and that failure to find it is due to our incompetency in handling loan transactions.

These steps could also relieve the Office of Special Projects and Business Affairs of many hours of time consuming work in compiling their reports for various governmental agencies.
One prerequisite of the whole system is access to the Registrar's files for obtaining the identification number, name and address, and other information that is needed to charge students for overdue items. The Office of Special Projects and Business Affairs files would also have to be accessible to us in order to claim our items from faculty/staff members and give them periodic inventory listings of items they may have charged out.

The total cost of the salaries and wages of the University's Main Library Loan Department is $93,150. The cost for call slips is $2,000 per year. In addition, there are four desks, chairs, and typewriters which we could transfer to other departments and divisions within the Library at a cash savings on our capital budget of $1,000 if we implemented our new program. There are also two numbering machines in the department which could be transferred to the Maps and Instructional Materials Collections for their charge-out systems at a cost of $250 per machine.

There are five positions in the Loan Department which could be transferred by changing the operation to a computer-based system. The job schemata for these positions are listed below:

1. To handle slips for overdue books and serials to students by exploding one part of a two-part form, typing the student's name and address, a form sheet, and mailing the first claim to the student. In the event that the student has not returned the item, mailing the second part in the same manner and then if the item is still not returned filling out a three-part form, one copy to student, one to file, and one to the Cashier in the form of an 80 column unpunched hollerith card which the Cashier's Office has to punch.

2. To file slips in a separate file for all personnel on staff appointments since these people have extended loan privileges. Periodical inventory of these personnel for charged-out items and to select worn items for binding and mending. The remainder of the time (i.e. 20 hours per week) is spent at the charge-out desk.

3. To supervise shelving of books in the stack areas, making sure that the books and serials are returned to their proper locations by the page staff and reporting periodically to the Head, Loan Department on critical overloading of stack areas for shifting items. Also supervises Loan pages training them in the discharge of their duties along with other miscellaneous matters connected with stack maintenance.

4. To keep the outside borrowers file up to date, typing new cards as the old ones expire, and encoding the outside borrowers record. Also trains new pages for desk duty. Revises call numbers of new books coming into the Loan Department for proper numbering on spine. Also works half-time.
5. To keep records for books wanted by patrons which are out in circulation by placing holds in locator file and typing postcards notifying patron book is in and available for pick-up. Works at desk about 20 hours per week in addition to primary duty of handling holds.

The computer can handle all of these jobs through one central program as per attached schemata. This fact would mean that in the University's Main Library we could pick up 195 hours of shelving time per week from full-time shelvers and stack-level supervisors of the part-time page help. Over a year's period of time this would amount to a savings of $11,661 in the wages budget for part-time help. The chief advantage to be gained, though, would be the immediate re-shelving of books as they are returned from circulation to their proper places on the shelves for our patrons to use immediately. Casual labor is at best very faulty for the Library's proper operation. When examinations and term papers interfere with the student's work schedule, he generally asks for time off or quits, necessitating the training of new labor, which happens at a critical period for the University Library, i.e., mid-terms and finals when circulation is quite high.

While the rental of the 357's amounts to $12,600 per year, without these, the wages and salary budget would rise even higher. We increased circulation by 100,000 transactions during fiscal 1966-1967 over fiscal 1965-1966. This placed a tremendous strain on our resources and engendered the need for more money than was allocated to the Loan Department for increased help. The space allocated to Loan would also need to be increased if we did not have the aforementioned equipment. With it, the exit guards who now only verify books going out of the Library would be actively involved in checking out the Library's books. The 357 units would be at the guards' desks and the patron would drop in the book card and the badge card at that point without having to first stop at the main loan desk to check out an item.

The system could easily handle double our present circulation without adding one new person to our present Loan staff. The wages requests emanating from the University Library are usually primarily increased due to our Loan Department's requirements. Assuming the existence of the 357 units, we could hold our wages budget requests to the same as in our 1966-1967 wages budget request without, however, allowing for increases in the minimum Federal and State wage laws.

In conclusion, it is the contention of the Technical Services Librarian that the entire system of circulation can be optimized to include all aspects of library circulation, given the proper equipment for utilization on the University of Arizona campus. The CDC 6400 has great potential for library automation at significant
cost savings in terms of requests for increased personnel for the University Libraries over the next several years. A proper plan for library automation would greatly enhance the services of the Library to its public to the satisfaction of all concerned, i.e., the student, the scholar, the research worker, and finally the librarians themselves.
INPUT AREA FOR
PREVIOUS CIRCULATION
TAPE (T.I.U., 2)

INPUT AREA FOR
MILL INPUT TAPE
(T.I.U., 3)

START

READ DATE
FROM T.U.

INITIALIZE
INPUT AREAS
(READ TAPES)

INITIALIZE
OUTPUT TAPE

COMP 1

HOLD REG.
IN TRANS

TO
COMP 2

CHARGE

TRANS

CHARGE
IN TRANS

RETURN

TO
CHRE

TO
CHHO

CALL 1 = CALL 2

CALL 1 < CALL 2

CALL 1 > CALL 2

WT 1
WRITE OUTPUT
TAPE FROM

IN

RT 1
READ T.U.

TO
COMP 1

TO
CHCH 1

TO
CHCH 2
START

CARD TO TAPE

6400
Daily

CIRC
MASTER OUTSTANDING

CIRC
WORK LOG

SORT ON CALL #
TO #

6400

DAILY CIRC
LIST BY CALL #
410 #
ANNUAL REPORT OF THE
HEAD, ACQUISITIONS DEPARTMENT
FOR THE 1966/1967 YEAR
TO THE CHIEF TECHNICAL SERVICES LIBRARIAN
CONSOLIDATED EXPENDITURE STATISTICS

By Type of Income

Analyses of these expenditures appear on the immediate following pages (except that items 3-4 are discussed in the text on pages 12-13).

<table>
<thead>
<tr>
<th>Description</th>
<th>1965/66</th>
<th>1966/67</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. State Funds, budgeted</td>
<td>$246,054.00</td>
<td>$268,000.09n</td>
</tr>
<tr>
<td>2. Balance of special $100,000 appropriated January, 1966</td>
<td>13,128.07</td>
<td>66,286.72</td>
</tr>
<tr>
<td>3. Special $225,000 appropriation (March, 1967)</td>
<td>--</td>
<td>48,754.33</td>
</tr>
<tr>
<td>4. Federal Higher Education Act, Title IIa</td>
<td>10,000.00b</td>
<td>5,000.00</td>
</tr>
<tr>
<td>5. National Defense Education Act</td>
<td>32,057.43</td>
<td>36,839.31</td>
</tr>
<tr>
<td>6. Grants and Research Funds</td>
<td>4,290.90c</td>
<td>18,021.35</td>
</tr>
<tr>
<td>7. Gifts and Memorials</td>
<td>33,375.23</td>
<td>34,620.36</td>
</tr>
<tr>
<td>8. Binding</td>
<td>$351,058.43</td>
<td>$460,866.09</td>
</tr>
</tbody>
</table>

---

a. $263,000 augmented by $5,000 to match item 4.
b. Encumbered but not spent; the total of the 1965/66 column should be reduced in this amount.
c. Totals of items 6-7 were combined in the 1965/66 report.
### SUBJECT ALLOCATIONS:

#### DEPARTMENTAL EXPENDITURES ENDING JUNE 30, 1967

<table>
<thead>
<tr>
<th>Department</th>
<th>Allocation</th>
<th>Book Expend.</th>
<th>Journal Expend.</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>800.00</td>
<td>795.26</td>
<td>242.45</td>
<td>1,037.71</td>
</tr>
<tr>
<td>Aero. Mech. Eng.</td>
<td>2,200.00</td>
<td>2,722.49</td>
<td>1,141.06</td>
<td>3,863.55</td>
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<td>Agriculture</td>
<td>6,500.00</td>
<td>6,883.82</td>
<td>6,793.45</td>
<td>13,622.77</td>
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<td>Anthropology</td>
<td>6,000.00</td>
<td>6,793.99</td>
<td>1,150.75</td>
<td>7,944.74</td>
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<tr>
<td>Architecture</td>
<td>1,500.00</td>
<td>1,637.68</td>
<td>111.52</td>
<td>1,749.20</td>
</tr>
<tr>
<td>Art</td>
<td>2,500.00</td>
<td>2,626.15</td>
<td>839.65</td>
<td>3,465.80</td>
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<tr>
<td>Astronomy</td>
<td>400.00</td>
<td>607.09</td>
<td>660.92</td>
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<td>Biology</td>
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<td>376.95</td>
<td>-</td>
<td>376.95</td>
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<tr>
<td>Botany</td>
<td>1,500.00</td>
<td>1,573.20</td>
<td>1,116.10</td>
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<td>Business Education</td>
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<td>9.70</td>
<td>48.50</td>
<td>58.20</td>
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<td>Bur. of Bus. Research</td>
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<td>260.10</td>
<td>152.56</td>
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<td>Chemical Engineering</td>
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<td>1,072.95</td>
<td>578.49</td>
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</tr>
<tr>
<td>Chemistry</td>
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<td>Classics</td>
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<tr>
<td>Drama</td>
<td>600.00</td>
<td>306.10</td>
<td>99.54</td>
<td>405.64</td>
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<tr>
<td>Economics</td>
<td>3,500.00</td>
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<td>6,479.16</td>
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<td>1,875.71</td>
<td>1,696.47</td>
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<tr>
<td>English</td>
<td>6,700.00</td>
<td>8,307.75</td>
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<td>8,907.95</td>
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<tr>
<td>Finance</td>
<td>550.00</td>
<td>536.31</td>
<td>576.05</td>
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<tr>
<td>Geochronology</td>
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<td>2,124.58</td>
<td>906.99</td>
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<tr>
<td>Nuclear Engineering</td>
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<td>536.74</td>
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<td>-</td>
<td>43.10</td>
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<tr>
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<td>972.34</td>
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<tr>
<td>Department</td>
<td>Allocation</td>
<td>Book Expend.</td>
<td>Journal Expend.</td>
<td>Totals</td>
</tr>
<tr>
<td>---------------------</td>
<td>------------</td>
<td>-------------</td>
<td>-----------------</td>
<td>-----------</td>
</tr>
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<td>1,319.05</td>
<td>358.45</td>
<td>1,677.50</td>
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<tr>
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<td>2,765.11</td>
<td>3,927.63</td>
<td>6,692.74</td>
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<tr>
<td>Psychology</td>
<td>1,400.00</td>
<td>1,514.03</td>
<td>1,652.40</td>
<td>3,166.48</td>
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<td>Public Admin.</td>
<td>1,200.00</td>
<td>950.17</td>
<td>260.17</td>
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<td>Romance Lang.</td>
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<td>9,349.13</td>
<td>1,403.01</td>
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<td>Russian</td>
<td>700.00</td>
<td>754.81</td>
<td>112.11</td>
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<td>Sociology</td>
<td>1,900.00</td>
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<td>Speech</td>
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<td>138.50</td>
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<tr>
<td>Systems Engineering</td>
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<td>Zoology</td>
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<td>3,589.51</td>
<td>4,653.50</td>
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LIBRARY DIVISIONS (Excludes Periodicals)

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<tr>
<th>Division</th>
<th>Allocation</th>
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<tr>
<td>Humanities</td>
<td>9,366.23</td>
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<tr>
<td>Science</td>
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<tr>
<td>Social Science</td>
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</tr>
<tr>
<td>Music</td>
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<tr>
<td>Instr. Materials Collection</td>
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<td>Oriental Studies Collection</td>
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<tr>
<td>Maps</td>
<td>2,205.02</td>
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<td>General Library</td>
<td>23,542.43</td>
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<tr>
<td>Reference</td>
<td>637.24</td>
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<tr>
<td>Replacements</td>
<td>860.14</td>
</tr>
<tr>
<td>Medicine</td>
<td>257.62</td>
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</table>

*These funds have been further strengthened by expenditures detailed on page 4 of this report.*
### N.D.E.A. EXPENDITURES

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Books</th>
<th>Backfiles</th>
<th>Microformat</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>$1,553.65</td>
<td>$1,295.12</td>
<td>$299.00</td>
<td>$3,147.77</td>
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<tr>
<td>French</td>
<td>9,607.03</td>
<td>7,656.68</td>
<td>334.60</td>
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<td>History</td>
<td>529.67</td>
<td>482.50</td>
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<td>1,012.17</td>
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<td>Spanish</td>
<td>12,911.28</td>
<td>2,169.78</td>
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<td>15,081.06</td>
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<td>TOTAL</td>
<td>$24,601.63</td>
<td>$11,604.08</td>
<td>$633.60</td>
<td>$36,839.31</td>
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### SPECIAL $100,000 APPROPRIATION OF JANUARY, 1966

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Allotment</th>
<th>Spent, '66/67</th>
<th>Spent to Date</th>
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<tbody>
<tr>
<td>English</td>
<td>$11,000.00</td>
<td>$9,005.05</td>
<td>$9,518.11</td>
</tr>
<tr>
<td>General Library</td>
<td>57,500.00</td>
<td>33,773.43</td>
<td>44,424.76</td>
</tr>
<tr>
<td>History</td>
<td>7,500.00</td>
<td>4,575.83</td>
<td>5,384.24</td>
</tr>
<tr>
<td>Oriental Studies</td>
<td>4,000.00</td>
<td>2,104.04</td>
<td>3,082.06</td>
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<tr>
<td>Romance Languages</td>
<td>20,000.00</td>
<td>16,828.37</td>
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<td>TOTAL</td>
<td>$100,000.00</td>
<td>$66,286.72</td>
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SPECIAL GRANTS AND RESEARCH FUNDS

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<th>Description</th>
<th>Entitlement</th>
<th>Spent</th>
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<tbody>
<tr>
<td>To purchase T. W. Streeter books at auction</td>
<td>$7,826.50</td>
<td>$7,826.50</td>
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<tr>
<td>Latin American Books</td>
<td>20,000.00</td>
<td>9,707.85</td>
</tr>
<tr>
<td>Books on International Space Law (N.A.S.A. grant)</td>
<td>2,152.61</td>
<td>487.00</td>
</tr>
<tr>
<td>Books on Polynesia (N.A.S.A. grant)</td>
<td>4,000.00</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$18,021.35</td>
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GIFTS AND MEMORIALS

<table>
<thead>
<tr>
<th>Name</th>
<th>Available</th>
<th>Spent</th>
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<tbody>
<tr>
<td>Dr. Marvin P. Jaffe and Saul D. Jaffe Memorial (2 vols.)</td>
<td>$344.96</td>
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</tr>
<tr>
<td>Charles U. Pickrell Memorial</td>
<td>546.16</td>
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<tr>
<td>Pima County Medical Society (90 subs.)</td>
<td>1,803.72</td>
<td>1,632.40</td>
</tr>
<tr>
<td>Pistor-Stanley Scholarship on Agriculture (19 vols.)</td>
<td>100.00</td>
<td>100.37</td>
</tr>
<tr>
<td>&quot;Redfern Fund</td>
<td></td>
<td>859.75*</td>
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<tr>
<td>L. B. Schmidt Memorial (4 vols)</td>
<td>83.57</td>
<td>27.82</td>
</tr>
<tr>
<td>Sarah K. Schnier Memorial (36 vols.)</td>
<td>976.62</td>
<td>712.93</td>
</tr>
<tr>
<td>Josephine Stedman Scripps Foundation</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>$3,344.02</td>
</tr>
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</table>

* 42 books; 5 recordings; and 8 video tapes (all for Instructional Materials Collection)
### OTHER EXPENDITURES

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Periodical subscriptions</td>
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</tr>
<tr>
<td>Periodical backfiles</td>
<td>14,663.73</td>
</tr>
<tr>
<td>Periodical replacements</td>
<td>690.52</td>
</tr>
<tr>
<td>Inter-Library loan costs</td>
<td>895.00</td>
</tr>
<tr>
<td>Catalogue cards</td>
<td></td>
</tr>
<tr>
<td>Library of Congress</td>
<td>6,858.00</td>
</tr>
<tr>
<td>H. W. Wilson</td>
<td>60.00</td>
</tr>
<tr>
<td>Farmington Plan Books</td>
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</tr>
<tr>
<td>Colombia</td>
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<tr>
<td>Panama</td>
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<tr>
<td>U. S. Government Documents</td>
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</table>

### NON-BOOK MATERIALS

<table>
<thead>
<tr>
<th>Item</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Maps</td>
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</tr>
<tr>
<td>Manuscripts</td>
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</tr>
<tr>
<td>Microprint</td>
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</tr>
<tr>
<td>Microfilm</td>
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</tr>
<tr>
<td>Subscriptions</td>
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<tr>
<td>Separates</td>
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<tr>
<td>UA Dissertations</td>
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<tr>
<td>Music scores</td>
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<tr>
<td>Phonorecords (music)</td>
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</tr>
<tr>
<td>Tape recordings (oral history)</td>
<td>1,389.50</td>
</tr>
<tr>
<td>Memberships</td>
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</tr>
</tbody>
</table>

---

a. Includes subscriptions on microfilm ($2,844.65)
b. Includes $350.00 for services from the Bibliographical Center for Research, Denver.
c. Excludes $542.70 spent for 10,655 cards to make Pollard's SHORT TITLE CATALOGUE ...1475-1640 (on microfilm) more useful.
d. Excludes microformat on page 4; also excludes $13,200 cost of microfilm cited in footnote "c".
## BINDING STATISTICS

<table>
<thead>
<tr>
<th>Category</th>
<th>Quantity</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
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<td>Periodicals</td>
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<td>$19,757.65</td>
</tr>
<tr>
<td>Books</td>
<td>2598 *</td>
<td>$5,128.95</td>
</tr>
<tr>
<td>&quot;Pam-bound&quot;</td>
<td>2249 **</td>
<td>$3,507.50</td>
</tr>
<tr>
<td>Theses</td>
<td>860</td>
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<td>Newspapers</td>
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<td>Special Charges</td>
<td></td>
<td>$2,547.72</td>
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<tr>
<td>&quot;Perma-bound&quot;</td>
<td>128</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$34,620.36</strong></td>
</tr>
</tbody>
</table>

* Includes 73 Music Scores and 204 vols. of documents.

** Includes 232 Music Scores.
STANDING ORDERS

Periodical subscriptions added:

Purchased  328  
Gift or exchange  108  

Continuations (excluding sets) added:

Purchased  330  
Gift or exchange  195  

436  

525
Dear Mr. Peters:

I make no apology for laboring the obvious at the outset of this report when I claim that the most significant event of the year was the arrival of yourself, on July 1. Whatever reservations I may have held as to this Library's need for a Chief Technical Services Librarian were dispelled as I gradually realized that your coming fulfilled a long-felt need.

The length and anguish of my previous annual reports probably reveal only that I tend to take myself or my job too seriously, and I am sure your largest achievement has been that you let me catharses endlessly and at no time did I ever feel that all my ideas were not receiving your fullest attention, if not consideration.

As for general organization and administration of the Department for the year, then, this was a year of reviewing routines and a year of planning. The former invariably, in any organization, involves justification. While reviewing routines was, for you, a way of knowing precisely what we do, it was, for us, a healthy exercise either in intensive defense of routines now possibly outmoded, or justification often requiring a better understanding of why we do what we do.

A significant part of your overview of my department was derived from the job descriptions which you required of each member of the staff early in the year. These were also great benefit to the staff, the Library administration, and to me.

But more important is the planning we have done for 1967/68. You and I and others in my department have spent many, many hours occupied with the next fiscal year—unfortunately, fruition of these conferences will have to await next year. But I have the compulsion to report, for the record, that we have laborod nightly at the conference tables.

The Library Accountant and I are grateful for your constant and careful review of the many problems in our accounting routines and I am very pleased that she can now consult you and rely on your opinions and decisions. While I am sure you would admit few strides towards developing approaches to electronic or punch-card operations, I know this year was not lost since both you and the accountant have needed this time for better understanding of the local requirements of the University Library and of the University Business Office.

Of utmost consequence was your creation of a Bindery Preparation Section, a possibility which I had thought remote. This will be mentioned again in the "Serials Section" of this report.
Throughout the year you were able to relieve me of many budget-decision duties (a role in which I was supposed to act only in an advisory capacity anyway) and I can assure you that I am very happy to relinquish those. Even more important, you were able to assume decision-making in grey areas wherein I had had to operate simply because no other person would, or could. These were mostly situations in which you could have the authority to arbitrate situations in which Acquisitions felt suggested purchases inappropriate for our collections, or gift items we were asked to retain possibly not needed. You further assumed liaison work with public service departments who are sometimes unable to realize the consequences of some of their demands. In this field, your prior experience in public service work enabled you to confer with the public service librarians more on their own level, for their greater understanding of Acquisitions' problems.

Narrowing my sphere of influence, then, was tantamount to reducing, or at least confining, my functions to matters of immediate interest to the Acquisitions Department. This gave me a little more time, and left me in a far better position to regulate the work of my own department, for both of which I wish to express my sincere gratitude.
PERSONNEL

The most unfortunate lack this year was in the senior bibliographer's position which we were unable to fill for the five months August through December, a critical period of our year. Turnover during the year was about average.

Mention has already been made of the job descriptions which each person had to write for his or her position. Few changes accrued as a result of these and I thus assumed the alignment of duties not illogical at this time.

A portion of our salary monies again came from funds derived from National Defence Education Act subventions and we were able to employ one full-time person and three half-time persons from these funds.
THE VARIOUS BUDGETS

Inasmuch as the first statistical pages of this report are more elaborate than in former years, I wish to call attention to the fact that pages 2-3 and most of page 6 detail expenditures from the legislative budget (by subject area). Income from other budgets appear separately. It is also worthy of mention that all financial data in this report represent "paid-out" expenditures, i.e., no encumbrance figures appear anywhere in this report.

The regular budget for books and serials this year was $263,000, representing an increment of $16,946. As has happened for the last several years, funds were exhausted in May. Rather than hold invoices during the last two months of the year, as we have always had to do, it was decided to use whatever was necessary of our special March allotment (account 5996-025-792) and continue paying current invoices through the middle of June. As a consequence of this decision, we processed invoices in the amount of $29,541.65 from the account cited above. Thus the expenditures appearing on pages 2 and 3, and 6 of this report will total $297,541.65 instead of the $263,000 "regular" budget for books and serials.

However culpable I may be, as a fiscal officer, in "permitting" our accounts payables to mount to such a figure (almost $30,000), I gloss over my apologies by referring any reader to previous annual reports wherein I explain in detail how difficult it is to anticipate indebtedness arising from standing orders (whence most overages accrue).

More noteworthy is the fact that we will probably never in any future year have the availability of funds with which this could be done. Also, we feel some merit in having "borrowed" from account 5996-025-792 inasmuch as (1) These combined monies spent are a true reflection of our acquisitions program for fiscal 1966/67, i.e., we have no significant backlog of unpaid invoices which will have to be debited against our 1967/68 funds; (2) the Library Accountant can begin the year without being burdened with old invoices; (3) the University Business Office will thus not receive stacks of unpaid vouchers from us at the outset of 1967/68; and (4) there has been no undue delay in paying our vendors, who are entitled to their remittances within from thirty to sixty days.

Although only a few weeks were required to gather together citations for the titles recommended for purchase on our special $225,000 appropriation 5996-025-792, several weeks elapsed before the list of suggested titles was discussed by the Librarian's Council and the Faculty Library Committee, and the list obtained approval from the three deans concerned. Further delays
were created because of the number of letters which have had to be written on some of these titles, many of which are facsimile reprints on which we need more information as to anticipated date of publication.

Thus actual expenditures from this special appropriation are not yet large enough to analyze. Inasmuch as all of it is earmarked for specific purposes, a complete list of items purchased from these funds will appear in the 1967/68 report.

Expenditures from National Defense Education Act subventions appear on page 4. As stated in the footnote on page 3, the sums appearing on page 4 are primarily in academic subject areas and it is necessary to add these to the totals appearing on pages 2–3 for an overview of the degree to which certain subject strengths have been improved.

The events which lead to our being given the special $100,000 appropriation of January, 1966 are presented in the last paragraph on page 10 of my 1965/66 annual report. Cumulated expenditures for both last year and this appear on page 4 of this annual report. At the end of this report, following "Significant Acquisitions", I cite some of the more important items which were purchased with these funds.

Also brought out in my 1965/66 annual report (last paragraph, page 11) are details on our $5,000 grant from the federal government through the Higher Education Act, which was matched by a special appropriation of $5,000 from the University President, and augmented by $3,200 from the Library’s funds so that we might purchase the 15 reels of microfilm which contain images of more than 10,000 books which are cited in A. W. Pollard’s bibliography, SHORT-TITLE CATALOGUE OF BOOKS PRINTED IN ENGLAND, SCOTLAND, AND IRELAND... 1475-1640. I was premature when I included the expenditure of the $13,200 for Pollard in my 1965/66 report. The monies

1. The expenditures of $48,754.33 which appear on page 1 is the sum of two groups of purchases: $19,212.68, representing books purchased from the approved list, details of which will appear in next year’s report; and $29,541.65, the sum required to pay current invoices after the legislative budget had been exhausted. Restitution of the latter sum will be made by purchasing items for which it was earmarked from our regular 1967/68 budget.
were actually paid from our fiscal 1966/67 budget which dictates my special request, in the footnote on page 1, to have $10,000 subtracted from the amount shown as spent by the Library for books and serials in 1965/66.

The amount spent for replacing books (page 3) is not a realistic figure this year (being about half the amount spent in 1965/66) because I was not methodic in my ordering replacements. They tend to be tedious, and thus were "put off" (since we are committed to spending our time ordering current books) until late Spring arrived, by which time no more funds were available on which to encumber them. At this writing we are preparing July 1, 1967, orders for book replacements in an amount which I estimated to be between $1500 and $2000.

This is the last time I will be able to report our annual gift money from the Pima County Medical Society; these sums will henceforth be given to the College of Medicine Library. The Society has assessed its members annually since 1955 for the purchase of subscriptions, usually in the amount of $1200 to $1500 per annum.
SELECTION OPERATIONS

Little change was experienced during the year in the manner of selecting books. As usual, there was heavy reliance on the faculty, to whom we send catalogues and brochures, and on the divisional librarians.

We again received the entire output of about fifteen of the best domestic scientific publishers on blanket orders and we negotiated with a few more scientific societies who will tolerate standing orders when confronted with the four-part voucher requirement.

The Catalogue Department began receiving Library of Congress cards in early September, in lieu of their more advance form (proof slips) which provided a minor gain, inasmuch as the cards include cross references and proof slips do not. More significant was the fact that we began to notice, in the early Spring, the Library of Congress was applying new rules of entry and entering far more books under title than formerly. Since Acquisitions personnel are more than nominally compulsive about finding the LC card before ordering, the temptation to look both under author and title slowed us down in the use of a tool which is supposed to expedite verification.

Many hours were spent discussing the desirability of contracting for automatic receipt of all American books of college and university level, whether specifically requested or not. As you know, we have made a commitment to do so, effective July, 1967, and we anticipate that hundreds of hours of verification time will be saved because of it. Thus our concern with outgassing the Library of Congress in their manner of entry may only be a moot point next year. In connection with the automatic orders must be mentioned your several conferences at Arizona State University (already involved in this comprehensive blanket plan) from which much was gained in the planning sense. Perhaps we can soon begin to define areas of concentration and thus avoid duplication of subject-areas in depth.

The appointment and arrival of the Latin American Bibliographer were very welcome, the more so because the University President was able to provide special funds for his use. We were able to provide him with catalogs as well as many ideas for potential exchange agreements. Late in the year he conferred with the Department of Romance Languages and set up routines whereby he could receive their antiquarian catalogues marked with recommendations of various professors there, the better to help them by having request-slips typed, etc.
Farmington Plan arrivals increased this year, but only because the Stechert-Hafner Company sent more, i.e., we have not yet been successful in replacing our Farmington Plan agent in Colombia, the most important of our two assignments. Stechert's "Latin American Cooperative Acquisitions Program" is adequate, but only that; and their prices are far too high.

The Latin American Bibliographer negotiated with the Centro Interamericano de Libros Académicos which began supplying automatically all Central and South American university press imprints in October. This has been very fruitful, but I feel they could send more. They are a young organization, however, and should improve within the next year or two.

The special "cage" in which to maintain semi-rare books that we were promised more than a year ago has never materialized; this is still a matter of concern to Acquisitions, the Catalog Department, Special Collections, and at least two other public service departments. Circumstances still occur in which "to buy or not to buy" may be determined by where the book is to be shelved and/or whether it might have some measure of protection. Thefts of rare books from the Arizona Pioneers Historical Society Library in December and January revived our concern for a cage.

Acquiring English and American out-of-print publications remains our most frustrating problem. While we are still using the limited services of the T.A.A.B., it leaves much to be desired; I remain reluctant to pay for advertisements in THE A.B. WEEKLY. Several hundred English and American literature slips were recently brought together—these are about to be photocopied and sent to a dealer-specialist. French and German out-of-prints are no problem inasmuch as they are fewer and lend themselves to short lists on which continental dealers respond readily.
Three major changes were made in our routines this year. First, in the order of importance, we interfiled the file of outstanding-order slips with the file of slips representing books received; by combining these two alphabets we estimate that we have saved from two to three hours searching per week. Second, we stopped sending carbons of purchase orders to the University Business Office, whom we discovered were not utilizing them. Third, because the Catalog Department is now reproducing or manufacturing more cards than they are ordering printed cards from Washington, we abandoned pre-order selection of books of recent imprint.

In January we agreed to be one of the cooperating libraries participating in the National Program for Acquisitions and Cataloging, a section within Title II-C of the Federal Higher Education Act. This program encompasses the book output of the British Isles, Germany, Austria, Norway, Denmark, Sweden, France, Yugoslavia, Holland, and Belgium, and its purpose is to keep the Library of Congress informed of bibliographic data of books received originating from within those countries which the Library of Congress has not yet catalogued. Incoming purchases of new continental books were screened; those believed not to be found in the Library of Congress were segregated and one more search made in the Library of Congress Depository Card file. If no card was found, the official order transaction slip (our "master slip") was photocopied and sent to the project head at the Library of Congress. The objective of the Library of Congress is to better know whether their program of acquisitions is meeting the needs of libraries across the country, to whom they feel an obligation in the matter of supplying printed cards. Reporting titles does not end the matter—the Library of Congress then reports back to our Catalog Department whether it has the book in its arrearage, with further advice relating to whether card copy will be forthcoming, etc. To compensate this library for its trouble, the Library of Congress sends without charge all its printed cards, by air mail.

Since we began, we have supplied data to the Library of Congress for only about sixty to seventy-five titles. This figure reflects the fact that we tend to buy continental books of older imprint date (already represented in the Library of Congress), plus the fact that we began reporting in January, and usually in March and April we cut back on our orders for books published overseas for fiscal reasons.
Again, in regard to foreign books, we negotiated with our major sources abroad and contracted with them to have our books bound by them before shipment to us. Although there is no appreciable difference in cost, there is a significant saving in the cost of later handling (binding locally) after the book is catalogued. I had considered this in previous years, but had always felt that binding abroad shrinks the book-dollar since in this library (unlike most) the binding allocation is separate from the book budget and we have never considered that the cost of a book should include the cost of having it bound.

Due to a misunderstanding one of our binders failed to bill us up to the amount remaining in a final binding requisition; we actually spent $2024 more than appears on page 7. This will be paid from the 1967/68 binding budget.

Some areas in which we must do more work are: Replacement routines should be reviewed, written down, and disseminated, the more so because of restructuring in the Loan Department, plus arrival of new personnel in other public service divisions and the fact that much could be gained by administrative interest in assuring constant review of missing books, rather than the sporadic work now being done in the public service divisions. (2) I am omitting a report on the Hanley Collection statistics in this and following reports not because the collection is "dead" (on the contrary, books are constantly being withdrawn and replaced or not, as circumstances dictate, and many sets of annuals are being added to each year) but because two years ago the Catalog Department decided against keeping withdrawal/addition statistics and I do not wish to assume responsibility either for this or for "estimating"; (3) the Photocopy Services Section exhibited a tendency towards ambivalence (depending upon their revenue) throughout the year as to whether they will copy our commercial paper at no charge, which may mean that we will have to requisition a photocopier for office use; and (4) a better way must be devised to locate the dates and claim numbers of isolated vouchers paid in the case of our major jobbers whose vouchers the State Auditor cumulates—we have no way of knowing what vouchers the State Auditor cumulates within any warrant and are culpable in being unable to prove payment to our major jobber.
EQUIPMENT AND QUARTERS

Many hours went into conference relating to the development of new equipment which will be needed for automating procedures. Too much of the planning must await developments as to the requirements of other departments, however, and no report is possible at this time.

Finding space for desks and work tables is our greatest problem. Increases in staff may soon necessitate moving at least two desks to the bibliography area which is not good for morale.

Some relief has been provided in the provision of shelves for sorting books newly-arrived and temporary shelves for duplicates by screening off an open area in the basement.
For the first time in many years a vacancy occurred in the Serials Section for which training a replacement was necessary. This is not particularly noteworthy except as it relates, again, to the job descriptions which you had drawn up. The latter were of probably greater value, as self-surveys, in the Serials Section than in the other parts of the Acquisitions Department. (Because a larger total number of functions are performed by fewer people there.)

You also required a periodic count made of pieces handled to better determine actual work load, and also to prognosticate machine programming requirements. I believe your count revealed that the Serials people process (meaning search titles for retention, discard, or forward according to directive) over 60,000 pieces per year. This figure excludes all the work handling the same number of pieces at an earlier stage (in the mail-sorting process) plus handling mail which serials personnel route elsewhere.

Subscription costs continued to mount, despite our efforts to be conservative in our approval of subscription requests:

- In 1964/65 we spent $12,000 more than in 1963/64.
- In 1965/66 we spent $12,500 more than in 1964/65.
- In 1966/67 we spent $13,000 more than in 1965/66.

The last dollar figure above needs comment, especially in light of the fact that we placed only 328 new subscriptions during 1966/67. Formally, we would enter from between 400 to 450 new subscriptions. That the $13,000 expenditure is too high for the number of subscriptions placed is explained by pointing out the fact that we were unable to pay many subscription vouchers in the Spring of 1966 for lack of funds; those were held until July 1966. (For the same reason, of course, the 1965/66 increment is too low.)

Costs for replacing missing and mutilated issues of periodicals doubled during 1966/67.

Building backfiles collections is extremely important for a developing library and expenditures for these have dropped each year for the last three years because subscription payments must have first priority.
In my report for 1965/66, I spent some time describing a committee which I hoped to create whose charge would be to advise the Serials Librarian in his approval (or denial) of the many subscription requests which he is asked to place. As you know, this committee was created, and then, because of many misunderstandings, dissolved, leaving decisions again in the hands of the Serials Librarian. No statistics were kept on the number of subscription requests returned to various faculty asking for resubmission with justifications.

The substantial budget increment which we are being given for the 1967/68 year will enable us to allot a larger percentage of the total budget to periodical needs, both subscription and backfiles. Perhaps the problem is solved.

At the request of a committee of public service librarians, we entered 26 new newspaper subscriptions (of which 9 are Arizona titles) which add about $500 to our renewal costs. Contrary to my 1965/66 report, the College of Medicine Library assumed payment for the 1967 renewals of the 125 periodicals which will soon be transferred from the Science Division Library. Fifty-two of these were paid from the Pima County Medical Society Gift Fund and their deletion from our renewals does not greatly reduce our annual subscription costs.
ROUTINES AND RECORDS

Mention has already been made of the job descriptions taken early in the year. The most time-consuming and involved routines were those which grew up around the preparation of records for books and periodicals about to be sent to the bindery. These, then, were the procedures which bore most of your investigation. While I suspect your interest was originally keyed to your commitment toward planning for automation, I feel that your attention concentrated on these routines because they seemed so elaborate.

Details relating to the way in which you were able to pull these routines out of the Serials Section and create a new Bindery Preparation Section within the Catalog Department is more properly told in your annual report instead of this one. It remains for me to say that I regard the creation of this new Section, and the removal of bindery preparation from Serials as the most significant accomplishment of the year.

Unfortunately, details of the benefits of this will have to await my next year's report, since they will accrue in forthcoming months. The prime benefit is not the removal of the work load from the Serials Section but, rather, the fact that the Library will have, for the first time, binding-decision responsibility delegated to one person; confusion and expense of scattered decision-making will be obviated and we will be able to standardize an area which has here been traditionally one of long sequences of "special problems".

Again outside my province, I have the compulsion to comment on the fact that you were able to have the Marking Section begin "exterior stamping" of our paper-bound books as our property. Such preparation was long overdue and, by instituting it, you are giving the ultimate measure of protection to the many hundreds of "smaller books" which we had hitherto been putting in the stacks marked on the outside only with a call number.
EQUIPMENT AND QUARTERS

That the Serials Section was given no advance warning by the Physical Plant of the necessity to vacate room 2 so the remodeling of this area as quarters for the newly authorized Photographic Laboratory could proceed, was unfortunate, and there was no time to schedule systematic removal of the several thousand back issues which had been stored there for some years. The jumble of titles taken out is taking quite a long time to rearrange in the western section of the basement.

In the first floor, where the work goes on, the removal of the six catalog card cases which comprise the shelf list and the few additional square feet of work space created thereby, was a very happy one.
GIFTS AND EXCHANGES

Of all the gifts received during the year, the most noteworthy was that from the Estate of Mrs. P. K. McFarland. This unusually large collection (1500 volumes) was particularly strong in Western Americana and was very enjoyable and rewarding to work with, as well as time-consuming.

Other gifts of over one hundred volumes were received from Dr. Hugh Smith, Dr. Inez Thrift, Mrs. Philip N. Engel, and Mr. Guy Spiesman; and from the Estates of Mrs. M. Russe, Mrs. Charlotte Foezer, Mr. Frank Thibault, and Mrs. Helen d'Autremont. These were of uneven quality.

Among other valuable or interesting gifts may be mentioned:

- Arizona and the West--four tapes of oral history (John R. Murdock).
- John Burnham--Broadside, posters, pamphlets, regarding farming activities in the Arizona Territory from 1899-1900.
- Lieut.-Cmdr. Maj. Stuart Nicholas--Complete roster of all enrollees in the U. S. Navy indoctrination at the University of Arizona during the Second World War.
- J. Robert Morrison of Paw Paw, Michigan--an album of photos of Tucson and the University, (1909).
- Andrew Hodges--14 vols. of early American books.
- Charles Boyer--The antiquities of England and Wales (6 vols., 1780-07) and La Acquafori del Canaletto (1945).
- Mrs. Charles L. Bryant--Akin's General biography (10 vols., 1799) and The Longhornes's Plutarch edition (6 vols., 1778).
- Dr. Stiver Isya Koral of Ankara, Turkey--15 books and serials, Middle East (through V. F. Walter H. Delaplace).

In the "new book" category:

- Mr. James T. Babb--The White House Library, a bibliography.
- Mr. Arthur Kroll presented a boxed copy of the first American edition of Dr. Zhivago.
- Dr. Edwin C. Fritts--41 vols. of the Journal of the Society of Motion Picture and Television Engineers.
- C. P. Hoeyer gave us some 39 vols. of Refrigeration Engineer.
Altogether (excluding the hundreds of periodicals and federal documents, on which no records are kept) we recorded approximately 7300 volumes received, of which 3089 were added to the collection. There were about 165 individual donors, plus the usual "anonymous" sources.

Throughout every year librarians and faculty submit requests for books and pamphlets which the Senior Bibliographer feels might be obtained at no charge—request-slip for these are handed to the Gifts & Exchange Assistant, who "bags" them. An unusually high number of requests for this kind of material seemed to arrive this year and the Gifts & Exchange Assistant was more than normally productive in his efforts in this category.

Late in the year, the Assistant Librarian asked the University of Arizona Press to consider giving this Library three copies of each title produced (instead of the two copies formerly deposited). They acceded and the Library is grateful inasmuch as there is naturally great local interest in the University of Arizona Press books and one circulating copy is inadequate.

The disposition of unwanted books remains a reciprocal problem of accepting gifts, and we have tried to "keep current" at this to avoid a large backlog. According to the terms of the Will of Mrs. P. K. McFarland, the Tucson Public Library received all unwanted titles from her bequest. At that time we discovered that the Tucson Public was not as fastidious as it once was in the matter of what it would accept (probably because of new branches for which it is now collecting) and we began to send them many more of our "better" duplicates.

The travels of the Latin American Bibliographer produced three or four hundred duplicates and he asked that these be retained for disposal at his disposition; we are adding to them. Early in the year, for the first time in several years, we received the Head of the Extension Agency of the Universidad de Sonora, who took away several hundreds of pieces of periodicals and promised to set up arrangements for future trips (which never materialized).

The lack of local libraries mature enough to want "our kind" of unwanted book is our largest problem, but we managed to give a few to Northern Arizona University, our own Museum Library, as well as our College of Medicine Library and the Cox Library.
Our exchange program continues to suffer from the relative paucity of University publications actually available to the Library for exchange—as I report each year, the University has dropped more series than it has added. The trend is for new series to appear over the imprint of the University of Arizona Press, by whom they are considered "commercial" and the Library may soon have to rely on the intercession of the University Committee on Publications if quantities of these are to be "released" for free distribution. Often overlooked is the fact that the University is very conscious of its "land-grant" and "tax supported" status which has always dictated a policy of sending as much as possible to the public libraries and the larger high school libraries in the state.

On the bright side, the Latin American Bibliographer's trip to various Latin American Libraries last autumn resulted in an influx of over 550 books to the Library "on exchange" (exclusive of a large number of periodicals) which would have not been received otherwise. Of these, about 350 were retained and we are reserving the duplicates to "redistribute" among those same libraries. Further, due to his vigorous solicitation on the campus, we were given about 25 copies of selected publications from the Division of Economics and Business research, including THE ARIZONA REVIEW, which is now being mailed (by the Gifts & Exchange Assistant) to almost twenty libraries in Latin America.

Other mailings this year included two issues of the JOURNAL of the Arizona Academy of Science (about 170 copies each), ANTHROPOLOGICAL PAPER no. 10 (about 375) and TREE-RING PAPER no. 2 (about 110 already mailed and another 200 to go.)

For no logical reason, the Gifts and Exchange Assistant has long had the assignment of handling mutilated volumes of books and periodicals. (Responsibility for the latter category will soon be shifted to the Senior Serials Assistant, however.) This year there has been a marked rise in mutilations and it is difficult to know whether due to the "new morality" or low admissions standards, or increased acumen on

2. Not a true "exchange" inasmuch as we purchase these at cost for distribution.
the part of the Loan Department and Reserves (in reporting the same). Despite the availability of photocopy services, scarcely a day goes by without at least one mutilated volume being brought in. The time of others is involved in the depressing task of repairing these ravages: The Senior Serials Assistant (who may be called upon to order an entire issue of a magazine so that a bound volume may be disbound and rebound with a whole replacement issue), the Interlibrary Loan Librarian (who is called upon to purchase photocopies of missing pages from other libraries), and the Marking Section (whose responsibility it is to tip in photocopies replacement pages).

Further tedious is involved in the fact that (in order to avoid the confusion of repeated reporting of defective volumes and duplication of effort) in each case a stub is inserted in any volume returned to the stacks stating that action has been initiated to secure replacement pages.

During the year 75 photocopied replacement segments were secured, usually through Interlibrary Loans; 123 more were given nominal treatment of noting on the lacking slips files in Serials Section. As previously noted (on page 20) the cost of replacing periodical issues doubled this year.

Most of the above relates to bound periodicals. No statistics were kept of the number of mutilated books on which decisions had to be made (usually by myself) as to whether the ravage should be handled by (1) withdrawing the book (2) withdrawing and replacing by ordering a new copy (3) withdrawing and replacing by purchasing a comparable edition (4) withdrawing and advertising for a used copy, or (5) applying for photocopied replacement pages from Interlibrary loan.
Mr. Robert Poland, Head of the Department
Mr. Andrew Makuch, Acquisitions Librarian
Mrs. Ieva Young, Bibliographer, 16 January —
Mrs. Jeanne Briner, Bibliographer (to 5 August)
Mrs. Frances Adams, Senior Acquisitions Assistant, 1 July —
Miss Louise Bondow, N.D.E.A. Bibliographer

Miss Connie Diamos, Acquisitions Assistant
Mr. Harry von Bergen, Acquisitions Assistant, 16 September —
Mrs. Judith Merry, Acquisitions Assistant (to 15 September)

Mrs. Barbara Hicks, Acquisitions Assistant, 10 October —
Mrs. Genevieve Buchholz, Acquisitions Assistant (to 23 September) —

Mrs. Portia Whipple, Acquisitions Clerk (to 5 December)
Mrs. Catherine Lp, jan, 16 July —
Mrs. Barbara Estrella (formerly Burrola) (1 August — 28 February)
Miss Diane Reynolds, 6 January —
Mrs. Patricia Lehterman, 1 March —

Mr. Laurence Feldman, N.D.E.A. Assistant, half time (to 30 June)
Miss Teri B. Mills, N.D.E.A. Assistant (June — August)
Mrs. Marilyn Castile, N.D.E.A. Assistant, half time, 1 October —
Mr. Alan Young, N.D.E.A. Assistant, half-time, Sept. - Jan, full-time thereafter

Mr. Charles Sacconaghi, Serials Librarian
Miss Virginia Cochrane, Serials Assistant
Miss Florence Therriault, Serials Clerk
Mr. Lance Williamson, Serials Clerk, 24 October —

Mr. Poland was a member of ALA, ASLA, and AAUP and attended the ASLA convention.

Mr. Sacconaghi was a member of ASLA and AAUP and attended the ASLA convention as representative of the Library's Staff Association. He also attended the Western History Association's Conference in El Paso, October 13-15.

Mr. Makuch was a member of ALA and ASLA, and attended the ALA Conference in San Francisco, June 26-30, as well as the ASLA convention.

Mrs. Young was a member of ALA and ASLA.

Publications:

Sacconaghi, Charles D: "A Biographical Note on the Civil War in The West" in the winter issue of ARIZONA AND THE WEST.
SIGNIFICANT ACQUISITIONS FROM BUDGETED STATE FUNDS (BOOKS)

Fine Arts


Keynes, Geoffrey Langdon: ENGRAVINGS BY WILLIAM BLAKE. Dublin, 1956. $65.


MUSICA ANTIGUA BOHEMICA. 68 Vols. $230.

Posada, Jose Guadalupe: JOSE GUADALUPE POSADA. Mexico City, 1963. $57.


Zarzi, Giangiorgio: I DISEGNI DELL ANTICHITA DI ANDREA PALLADIO. Venezia, 1959. $68.

Zarzi, Giangiorgio: LE OPERE PUBBLICHE E I PALAZZI PRIVATI DI ANDREA PALLADIO. Venezia, 1965. $60.

History


Cannon, George Q.: MY FIRST MISSION. Salt Lake City, 1879. $30.

Cartailhac, Émile: LA CAVERNE D'ALTAMIRA A SANTILLANE PRES SANTANDER (ES-PAGNE) Monaco, 1906. $95.


Espinosa y Tello, Jose: SPANISH VOYAGE TO VANCOUVER AND THE NORTH WEST COAST OF AMERICA. London, 1930. $45.


GEMS FOR THE YOUNG FOLKS. Salt Lake City, 1881. $30.

Hamblin, Jacob: JACOB HAMBLIN, A NARRATIVE OF HIS PERSONAL EXPERIENCE. Salt Lake City, 1881. $30.


Lizars, Robina: IN THE DAYS OF THE CANADA COMPANY. Toronto, 1896. $35.
MONASTICON HIBERNICUM OR THE MONASTICAL HISTORY OF IRELAND (by John Stevens) London, 1722. $45.

MONTANA: ITS CLIMATE, SOIL, SCENERY, RESOURCES AND INDUSTRIES. New York, 1883. $75.

Nicolas, Augustin: SI LA TORTURE EST UN MOYEN SEUR A VERIFIER LES CRIMES SECRETS. Amsterdam, 1682. $60.

Paine, Thomas: LETTER TO GEORGE WASHINGTON. Philadelphia, 1796. $45.

Paine, Thomas: TRIAL OF THOMAS PAINE. Boston, 1793. $145.


Richards, Franklin D.: LATTER DAY SAINTS IN UTAH. Liverpool, 1852. $50.

Shiel, Roger R.: EARLY TO BED AND EARLY TO RISE—TWENTY YEARS IN THE BEEF TRUST. Indianapolis, 1909. $100.


A STRING OF PEARLS. Salt Lake City, 1880. $30.

Woodruff, W.: LEAVES FROM MY JOURNAL. Salt Lake City, 1881. $30.

Latin America

Alvarez, Jose Justo: ITINERARIOS Y DERROTEROS. Mexico City, 1856. $45.


Mawe, John: VOYAGES DANS L'INTERIEUR DU BRESIL. Tr. par J.B. B. Eyries. 2 Vols. Paris, 1816. $64.

Mexico. Laws, Statutes, etc.: CODIGO DE COLONIZACION...POR FRANCISCO F. DE LA MAZA. Mexico City, 1893. $38.


Panama (City): REPRESENTACION HECHA A SU MAGESTAD...POR LA CIUDAD DE PANAMA...QUE CONSTAN DE LOS INSTRUMENTOS...SOBRE LOS PUNTOS QUE EN ELLA SE EX-PRESSAN. Madrid, 1739. $150.


Wood, Josephine: INDIAN COSTUMES OF GUATEMALA.

Literature:

Banks, John: VERTU BETRAY'D. London, 1682. $45.


Boswell, James: AN ACCOUNT OF CORSICA. London, 1768. $112.


Cibber, Colley: A LETTER...TO MR. POPE.... London, 1742. $40.


Duck, Stephen: BEAUTIFUL WORKS. London, 1753. $75.

D'Urfey, Thomas: BUTLER'S GHOST. London, 1682. $70.
Erasmus, Desiderius: OPERA OMNIA. Leyden, 1703. 11 vols. $327 (reprint)
James, Henry: LETTERS TO WALTER BENRY. Paris, 1928. $100.
Pope, Alexander: THE SECOND EPISODE OF THE SECOND BOOK OF HORACE. London, 1737. $95.00

Steffens, Franz: LATEINISCHE PALEOGRAPHIE. Berlin, 1929. $70. (reprint)

Bible: THE HOLY SCRIPTURES. London, 1599. $100.

Oriental Studies:

Cordier, Henri: BIBLIOTHECA SINICA. Paris, 1904. $40. (reprint)
Lane, Edward W: AN ARABIC-ENGLISH LEXICON. London, 1863. 8 vols. $140.
Raffles, Thomas S: HISTORY OF JAVA. London, 1817. $60. (reprint)
Stein, Mark Aurel: ON ALEXANDER'S TRACK TO THE INDUS. London, 1929. $38.

Reference:

BIBLIOTHEQUE UNIVERSELLE ET HISTORIQUE, par J. LeClerc. Amsterdam. 1700. 22 vols. $165.00
Churchill, William A: WATERMARKS IN PAPER IN HOLLAND, ENGLAND, AND FRANCE. Amsterdam, 1937. $75.
GESAMTKATALOG DER WIEGENDRUCKE. 5 vols. $60.
GRANDE DIZIONARIO ENCICLOPEDICO. Torino, 1966. 3 vols. $93.
Koeman, Cornelis: THE HISTORY OF ABRACH ORTELIUS AND HIS THEATRUM ORBIS TERRARUM. Amsterdam, 1964. $120.

Natural Sciences:

Banks, Joseph: CATALOGUS BIBLIOTHECAE HISTORICO NATURALIS...London, 1796. 5 vols. $120. (reprint)
Peragallo, Hippolyte: LES DIATOMÉES MARINES DE FRANCE. Grez-sur-Loing, 1897. 2 v. $59. (reprint)
Thuret, Gustav: ETUDES PHYCOLOGIQUES. Paris, 1878. $127. (reprint)

Physical Sciences:

Purdue University Research Center: RETRIEVAL GUIDE TO THERMOPHYSICAL PROPERTIES RESEARCH LITERATURE, vol. 2. N.Y., 1967. $150.
SIGNIFICANT ACQUISITIONS FROM N.D.E.A. FUNDS (BOOKS)

Brueys, David Augustin de: HISTOIRE DU FANATISME DE NOSTRE TEMPS. Paris, 1692. $60.
Claude, Jean: LA DEFENSE DE LA REFORMATION CONTRE LE LIVRE INTITULE PRE-
JUEZ LEGITIMES CONTRE LES CALVINISTES. Amsterdam, 1683. $50.
Dormer, Diego Jose: DISCURSOS VARIOS DE HISTORIA. Zaragoca, 1683. $54.
Picino, Marsilio: DE VITA LIBRI TRES. DE RATIONE VICTUS. Basle, 1541. $125.

Greard, Octave: LE LEGISLATION DE L'INSTRUCTION PRIMAIRE EN FRANCE DEPUIS
Grenier, Nicole: LE BOUCLIER DE LA FOI. Lyons, 1582. $60.
Haag, Eugene: LA FRANCE PROTESTANTE. PARIS-CHEMBULIEZ. 1846-1859. 10
Vols, Geneva, 1966. $211. (Reprint)
Index Librorum Prohibitorum: INDEX LIBRORUM PROHIBITORUM ET EXPURGANDORUM
NOVISSIMUS. Madrid, 1667; INDEX LIBRORUM PROHIBITORUM. Rome, 1667.
(Bound Together) $75.

Jansenius, Cornelius: ALEXANDRI PATRICII ARMACANI (Pseud.) THEOLOGII: MARS
GALLICVS SEV DE IVSTITIA ARMORVM ET FOEDORVM REGIS GALLIAE. Lovanii?
1637. $65.
Luis de Granada: LIBRO DE LA ORACION Y MEDITACION. Madrid, 1594. $66.
Medina, Jose Toribio: DICCIONARIO BIOGRÁFICO COLONIAL DE CHILE. Santiago de
Chile, 1906. $50.
Moreno de Vargas, Barnabe: DISCURSOS DE LA NOBLEZA DE ESPANA. Madrid,
1659. $51.
Perrin, Jean Paul: HISTOIRE DES VAUDOIS. Geneva, 1619. $60.

Quevedo y Villegas, Francisco Gomez de: EPICTETO; Y PHOCILIDES EN ESPANOL
CON CONSONANTES. Brussels, 1661. $78.
Quevedo y Villegas, Francisco Gomez de: LA HORA. Zaragoca, 1650. $60.
Raynal, Guillaume Thomas Francois: HISTOIRE PHILOSOPHIQUE ET POLITIQUE
DES ETABLISSEMENTS ET DU COMMERCE DES EUROPEANS DANS LES DEUX-INDES: 5
Sanchez, Tomas Antonio: COLECCION DE POESIAS CASTELLANAS ANTERIORES AL
SIGLO XV. 4 Vols. Madrid, 1779-90. $75.
(Walker, Joseph Cooper): HISTORICAL MEMOIR ON ITALIAN TRAGEDY. London,
1799. $70.
NOTEWORTHY BACKFILES (VARIOUS FUNDS)

Classics and Archeology:

ALTERTUM; vol. 1-7. $105.
JOURNAL OF HELLENIC STUDIES; vol. 47-51, 64-71, 1927-1951. $120.
RIVISTA DI STUDI CLASSICI; 1952-65. $75.
SOCIÉTÉ NATIONALE DES ANTIQUAIRES DE FRANCE MEMOIRES, 17 vols. $200.

English Literature:

ANGLIA; vol. 69-78, 1950-60. $185.
LIFE AND LETTERS: no. 1-64, 1928-35. $63.
MUNSEY’S MAGAZINE; vol. 10-32, 1893-1905. $115.
STRAND MAGAZINE, vol. 1-45; $127.

History and Political Science:

POLITICA: no. 1, 5-40, 43-55. $70.
POLITICAL QUARTERLY; vol. 1-16, 1930-45. $360.
WEST TEXAS HISTORICAL ASSOCIATION YEARBOOK, vol. 8-14, 16-24, 28-41. $150.
YEARBOOK OF THE EUROPEAN CONVENTION ON HUMAN RIGHTS, vol. 1-6, 1955-64. $93.

Oriental Studies:

BULLETIN DES ETUDES ARABES; vol. 1-12. $182.
CEYLON HISTORICAL JOURNAL; vol. 1-9, 1951-60. $80.
INDIAN LINGUISTICS; vol. 1-25, 1931-64. $150.
INTERNATIONAL CONGRESS OF ORIENTALISTS PROCEEDINGS; vol. 6, 18. $150.
JOURNAL OF SOUTHEAST ASIAN HISTORY; vol. 1-3, 1960-64. $66.
NYASALAND JOURNAL; vol. 1-14, 1948-61. $75.
SOCIÉTÉ DES OCÉANISTES: JOURNAL; vol. 1-19, 1945-63. $102.

Philosophy, Psychology, Education:

BRITISH JOURNAL OF EDUCATIONAL PSYCHOLOGY; vol. 1-8. $133.
BRITISH JOURNAL OF PSYCHOLOGY; vol. 1-10. $250.
GRANDE ANTOLOGIA FILOSOFICA; vol. 1-11. $150.
HARVARD THEOLOGICAL REVIEW; vol. 15-50, 1922-59. $328.
STUDI DI FILOSOFIA ITALIANA; vol. 1-23, 1927-64. $320.
The Romance Languages:

ARCHIVUM ROMANICUM; vol. 1-25, 1917-41, $1260.
BROTÉRIA; vol. 1-81, 1925-65, $460.
MODERN LANGUAGE REVIEW; vol. 1-9, 13-14, 17-18, 39, $310.
REVUE DES LANGUES ROMANES; vol. 56-73, 1913-59, $450.
VOlkSTUM UND KULTUR DER ROMANEN; vol. 1-16, $190.
VOX ROMANICA; vol. 1-24, 1936-65, $311

French Language and Literature:

BULLETIN CRITIQUE; vol. 5-15 and n.s. vol. 1-5, $153.
DOCUMENTATION FRANCAISE; 1951-58, $63.
FRANCE, MINISTERE DE L'EDUCATION NATIONALE: CATALOGUE DES THESES, année 1-60, 1884-1945, $240.
INTERMÉDIAIRE DES CHERCHEURS ET DES CURIÉUX; 101 vols., 1864-1935, $1800.
NOUVELLES DE LA RÉPUBLIQUE DES LETTRES; vol. 1-4, 1681-1752, $465.
THEÂTRE, REVUE MENSUELLE; no. 1-374, 1898-1914, $363.

Italian and Portuguese:

ILLUSTRACÃO; vol. 1-8, 1884-1891, $160.
ITALIA CHER.SCREVIE; vol. 1-43, 1918-60, $261.
vol. 1-28, 1898-1921, $663.

Science:

ENDOCRINOLOGIA JAPONICA; vol. 1-12, 1954-65, $187.
GEOLOGIE EN MIJNBOUW; o.s., vol. 1-17, $226.
JOURNAL OF ELECTRONMICROSCOPY; vol. 1-13, 1953-64, $80.
OPTIK; vol. 8-15, 1951-58, $185.
REVISTA BRASILIERA DE ENTOMOLOGIA; vol. 1-11, 1954-64, $78.
NOTEWORTHY ACQUISITIONS FROM THE SPECIAL $100,000 APPROPRIATION GRANTED IN THE SPRING OF 1966

Pollard, A. W. SHORT-TITLE CATALOGUE OF BOOKS PRINTED. . . 1475-1640. Microfilm copies of all titles appearing therein, to complete our set. ($3,200, plus $542.70 for catalogue cards)

EARLY AMERICAN IMPRINTS, 2d series: Microcards of full text of all books printed in the U.S., 1801-19. Based on the Shaw-Shoemaker bibliography. ($2,971.86 [first instalment only])

ENGLISH AND AMERICAN DRAMA OF THE NINETEENTH CENTURY. Approximately 40,000 plays on microcards. ($1528.65 [first instalment only])

AMERICAN FICTION, 1774-1850. Microfilm of the text of all fiction in the Lyle Wright bibliography of this title. ($2900 [first instalment only])

Great Britain. Parliament. PARLIAMENTARY DEBATES (HANSARD), series 4-5 (1892-1918). On microcards, to help complete our run. ($1735.00)

U.S. National Library of Agriculture. PRINTED CATALOGUE OF BOOKS. . . . 68 vols. ($952.00)

Hague. Permanent Court of International Justice. WORLD COURT REPORTS, series A-F. 200 vols. ($1103.51)

Association of Research Libraries. Initial membership fee. ($1500.00)

Blachly, Louise. 590 tapes of recorded interviews with old residents ($1389.50, plus $710.50 from budgeted funds)

Metropolitan Museum of Art, New York. DICTIONARY CATALOGUE OF THE LIBRARY. 28 vols. ($1785.00)

U.S. Congress: Serial set, on microcards, of journals, hearings, official reports, etc., 32d-34th sessions, 1851-57 (to complete our run) ($903.52)

"Philippine Culture Series"--101 titles relating to the history and ethnography of the Philippines. On microcards. ($319.00)

Ward, Ralph: AMERICAN ACTIVITIES IN THE CENTRAL PACIFIC, 1790-1870. 8 vols. ($296.00)

Collection of systematic treatises on flora and taxonomy from the Library of the Boyce Thompson Institute in Superior. 189 vols. ($1500.00)
Stevens, Thomas Nelson:  Correspondence with J. D. Milton, et al. ($700.00)

U.S. District Court, Fort Smith:  Case and docket book, 1879-95.  ($900.00)

U.S. District Court, California.  (Northern District):  Hoffman land case manuscripts ($6,000.00)

U.S. Army.  Fort Vancouver, Wash.  (Ter.):  Collection of post returns and correspondence.  ($1200.00)

Academia Colombiana de Historia:  HISTORIA EXTENSA DE COLOMBIA. 10 vols.  ($130.00)

American Society for Metals:  ASM REVIEW OF METAL LITERATURE, vol. 23.  ($450.00)

Bandelier, Adolph F.:  [Sketches drawn by him on his New Mexico travels]  Color microfilm from the Vatican Library.  ($172.00)

Castro, Cesáreo:  ALBUM DEL FERRO-CARRIL MEXICANO, 1877.  ($125.00)

Catlin, George:  ILLUSTRATIONS OF THE MANNERS AND CUSTOMS OF NORTH AMERICAN INDIANS, 1845.  ($65.00)

COLLIER'S ENCYCLOPEDIA, 1966 ed.  ($205.50)

ENCYCLOPEDIA AMERICANA, 1966 ed.  ($229.50)

Cosenza, Mario E:  BIOGRAPHICAL AND BIBLIOGRAPHICAL DICTIONARY OF THE ITALIAN PRINTERS...to 1800.  ($42.50)

Hakluyt Society:  PUBLICATIONS, 31 vols. from series 2 to complete our set.  ($530.00)

Kaftal, George:  ICONOGRAPHY OF THE SAINTS IN CENTRAL SOUTH ITALIAN PAINTING.  ($128.50)

Lelong, Jacques:  BIBLIOTHEQUE HISTORIQUE DE LA FRANCE.  5 vols.  ($312.00)

Mexico.  Dirección General de Estadística.  CENSUS REPORTS OF DECENNIALS 1895, 1900, 1910, 1921, and 1930, on microfilm.  ($240.00)

NEW YORK TIMES INDEX, 1875-1912.  ($356.00)

Quicherat, Jules:  HISTOIRE DU COSTUME EN FRANCE.  ($42.13)

UNION LIST OF SERIALS, final edition.  3 vols.  (5 copies)  ($600.00)

U.S. Bureau of Indian Affairs.  Library:  BIOGRAPHICAL AND HISTORICAL INDEX OF AMERICAN INDIANS AND PERSONS INVOLVED IN INDIAN AFFAIRS.  8 vols.  ($438.50)

U.S. National Archives:  69 reels of microfilm concerning late nineteenth century Dept. of State consular despatches, and other records concerning internal affairs in Mexico.  ($564.00)

U.S. National Archives:  Microfilm of records relating to the War Relocation Authority Camp at Rivers, Arizona, 1942-46.  ($170.00)
American Society for Testing Materials: X-RAY DIFFRACTION DATA CARDS, sets 1-15 and Indexes. approx. 35,000 cards. ($1832.25)

Collection of 125 books on German National Socialism. ($300.00)

Collection of historic children's books. 280 vols. ($900.00)

Allotment of $1,000 towards purchase of new children's books for use at the summer, 1966, N.D.E.A. Institute, "New Viewpoints in School Librarianship", and later retained in the Instructional Materials Collection. ($903.36)

Janson, H.W.: HISTORY OF ART. 30 copies to support Humanities area curriculum. ($358.50)

Collection of 11 titles on Architecture, at special request of that Dept. ($278.00)

Collection of 8 titles on Art, at special request of that Dept. ($223.50)

Collection of 29 titles on Economics, at special request of that Dept. ($218.00)

Collection of 90 titles in Oriental Studies, at special request of same. ($362.93)

Collection of 164 titles in Russian, at special request of Russian Dept. ($320.81)

Collection of 350 titles on Western Americana, requested by Western Coll. ($5283.92)

Collection of 14 priced auction-house catalogues of Western Americana ($293.50)

Johnson, Charles G: TERRITORY OF ARIZONA. [prospectus] ($1650.00)

Collection of 108 Westerners Club ANNUALS. ($338.00)

Machado Alvarez, Antonio: [Manuscript] ($200.00)

Colima, Mexico, census document of the sixteenth century. ($500.00)

Cureton Cattle Co. [Correspondence] ($150.00)

Stevens, Montague: [Correspondence] ($125.00)

U.S. Army. [Documents from New Mexico military forts] ($300.00)

Colorado Volunteers Militia [Records] ($300.00)

Sonoran mining manuscripts (1825-26). ($300.00)
FOLLOWING ARE MORE NOTEWORTHY TITLES REQUESTED BY THE ACADEMIC DEPARTMENTS SHOWN AND PURCHASED FROM THEIR PORTIONS OF THE SPECIAL APPROPRIATION (see bottom of page 4).

For English:

Aelfric: AELFRIC’S FIRST SERIES OF CATHOLIC HOMILIES. Copenhagen, 1966 $185
Blount, Thomas: ESSAYS ON SEVERAL SUBJECTS. London, 1691. $70
A COLLECTION OF POEMS, VOL. 1, THE TEMPLE OF DEATH BY THE MARQUIS OF NORMANDY. London. 1701. $98
Fletcher, Phineas: POEMS. Blackburn. 1869. 4 vols. $70
Geoffrey of Monmouth: BRITANNIA UTRIUSQUE. Paris, 1508. $270
Giraldus Cambrensis: THE ITINERARY OF ARCHBISHOP BALDWIN. London, 1806. 2 v. $48
Hunterian Club PUBLICATIONS, vol. 1-68. $260
Milton, John: PARADISE LOST. London, 1667. 4th ed. $95
Milton, John: POEMS UPON SEVERAL OCCASIONS. London, 1673. $150
More, Hannah: ESSAYS ON VARIOUS SUBJECTS. London, 1777. $56
Norris, John: POEMS AND DISCOURSES. London, 1684. $70
Oldham, John: SATYRS UPON THE JESUITS.... London, 1683. $125
Piozzi, Hester: RETROSPECTION. London, 1801. $50
Tasso, Torquato: GODFREY OF BOULOGNE. London, 1624. 2d ed. $66

For Romance Languages:

Academia das Ciencias de Lisboa: MEMORIAS DE LITTERATURA PORTUGUESA. 1792-1812. 8 vols. $180
Barros, Joao de: CHRONICA DO EMPERADOR CLARIMUNDO. Lisboa, 1742. $160
Dorregaray, Jose: HISTORIA DE LAS ORDENES DE CABALLERIA. Madrid, 1865. 3 v. $300
Goujet, Claude-Pierre: BIBLIOTHEQUE FRANCOISE.... Paris, 1741-56. $156 (reprint)
Pasqual, Antonio: NOUVELLE BIOGRAPHIE GENERALE DEPUIS LES TEMPS.... Paris, 1852-66. $552. (reprint)

For History:

Ficino, Marsilio: DE RELIGIONE CHRISTIANA. Paris, 1559. $75
Leclercq, Henri: LES MARTYRES. Tours, 1921. 14 vols. $60
Melancthon, Philipp: OPERA, ed. C.G. Bretschneider. Halle, 1834-60. 28 vols. $950 (reprint). One-half the cost was paid on the Schmier Memorial fund.
ANNUAL REPORT

OF THE

HEAD OF THE CATALOG DEPARTMENT

FOR THE 1966/1967 YEAR

TO THE CHIEF TECHNICAL SERVICES LIBRARIAN
The accomplishments of the Catalog Department are best shown in the accompanying table of cataloging statistics rather than the acquisitions statistics. The total number of items added was 50,757 as compared to 52,283, a decrease of 1526. Volumes newly cataloged showed an increase of 1253 over that of last year, 27,407 volumes in comparison to 26,144. The latter figure includes Law Library books which we discontinued cataloging in July 1966. The number of new serial titles added was 1111, a decrease of 113, while the total additions (continuations and second copies) was 23,350, a decrease of 1278 volumes. In spite of the fact that the figures as a whole show a decrease, the Catalog Department made a good showing considering that we were understaffed in the catalogers' section. Though one new cataloging position was added last July, a critical situation developed because two positions were unfilled all year long, two catalogers were ill for extended periods of time, and there was one resignation at midyear. We were fortunate to have the services of two retired catalogers for part of the year to help us keep the books moving.

This is a time of change in every area of life and the Catalog Department is no exception. For the first time we have had a Head of Technical Services. Mr. Peters, who came last July, has begun making changes in organization and routines. As 1967/68 begins, binding preparation is being transferred from the Serials Section in the Acquisitions Department to the Preparations Section in our Department. An attempt has been made in both the Preliminary Cataloging and Preparations Sections to simplify their routines because of the great amount of work they have to handle. Plans for pre-binding foreign books and some paperbacks are already in effect and will cut down on the work of the Preparations Section. This has been an increasing problem in recent years.

During the year the Xerox staff began Xeroxing catalog cards for us from Library of Congress proof slips and depository cards. Originals are still being run off on the A. B. Dick machine. Xerography has proved to be a big saving of time for the typists since call numbers and corrections are typed only once on the master and another advantage is that we do not have to wait the extra few weeks before cards are available. The ordering of L. C. cards has been reserved for older books. The use of the file also saves the Acquisitions Department much time in verifying their book orders. However, it does require about twenty hours of student help per week to keep up the filing of the depository cards.

The new Anglo-American code was published in 1967, but as yet we have not encountered many changes in the Library of Congress cards. We will no doubt continue to follow Library of Congress quite closely in the changes we make.
Latin American Bibliography

Since Dr. Trejo's arrival last July, the acquisition of Latin American materials has increased greatly. The Library of Congress, through its new program of the cataloging of foreign materials, provides much more help than it did formerly, but there is still much original cataloging to be done. Dr. Trejo has begun compiling a bibliography which will deal with historical, economic, and social aspects of Latin American countries. We are now encoding transmittal sheets and, when sufficient material has been collected, it will be run off by computer.

The Public Catalog

The expansion of the card catalog is long overdue. We need another filing case desperately to make the shift into more cases worthwhile and hope that one will be forthcoming next year. In the meantime the three cases we have are being put to good use to house the L.C. depository card file.

The Catalog Office

Since our move into the present office in early 1963, we have had a comfortable and convenient place to work. But now we are beginning to feel crowded. The shelf-list was moved into the room last winter and the three catalog cases housing the L.C. depository card file are filling some of the aisle space. It is not so much the files, but the people (both our staff and those from other departments) using them that creates congestion. Bindery preparation activities will be taking up some of the aisle space as one enters the office. There is also an increasing backlog of books which will require more shelving space in the Preliminary Cataloging Section. The Preparations Section has been crowded for some time.

The Library of Congress Classification System

We have long been awaiting the time when we can change from the Dewey classification system to the Library of Congress system. Using the L.C. class number on cards is a great saving of the cataloger's time, time which can be used to do original work. Even in the coming year, books will be arriving at about double this year's rate and we will not have time to wrestle with the disadvantages of present day Dewey if we are to keep up with this ever increasing flow of books. Also, we should be ready to make use of such aids to libraries as Library of Congress cards on tapes which are time saving if one is using the L.C. System. With each passing year more and more academic libraries are changing to this system.
The Staff

The Head Cataloger attended the Pre-Conference on L. C. Classification and the American Library Association conference in New York City last July; three members of the Catalog Department (Genevieve Johnson, Elinore Smith, and the Head Cataloger) attended the Arizona State Library Association meeting in Phoenix last spring.

The following staff are members of the American Library Association: Louise Milligen, Elinore Smith, and the Head Cataloger; of the Arizona State Library Association: Genevieve Johnson, Geraino Krizman, Ann Perry, Frances Rednour, Elinore Smith, William Stengle, and the Head Cataloger.

Several of our staff have been active on Library Staff Association committees and some have assisted with the publication of the *Bookworm's Digest*. Susan Watson has been editor.

Prospects for 1967/68 appear brighter as we are looking forward to having a complete staff again. The accomplishments of the past year would not have been possible without the cooperation and productive efforts of our staff members. Their efforts are appreciated.

Respectfully submitted,

Dorothy Siebecker, Head Catalog Department
CATALOGING DEPARTMENT

Cataloging Statistics
July 1, 1966 - June 30, 1967
(With comparative figures for 1965/66)

<table>
<thead>
<tr>
<th></th>
<th>1965/66</th>
<th>1966/67</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pin entries made (General Library)</td>
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<td></td>
</tr>
<tr>
<td>Original</td>
<td>10023</td>
<td>14481</td>
</tr>
<tr>
<td>Printed</td>
<td>14951</td>
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<tr>
<td>Total</td>
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<td>Yards added</td>
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<tr>
<td>Original</td>
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<td>101007</td>
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<tr>
<td>Printed</td>
<td>93560</td>
<td>70351</td>
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<td>To Law Library</td>
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<td>171353</td>
<td>171358</td>
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<td>Mass numbers assigned</td>
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<tr>
<td></td>
<td>Titles</td>
<td>Volumes</td>
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<td></td>
<td>22788</td>
<td>26144</td>
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<tr>
<td>Additions</td>
<td></td>
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<tr>
<td>Continuations</td>
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<td></td>
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<tr>
<td>Bound &amp; Unbound</td>
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<tr>
<td>Law</td>
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<td>Total Continuations</td>
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<td>2nd copies</td>
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<td>Law Library</td>
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<tr>
<td>Original</td>
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<td>Printed</td>
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<td>Total Law</td>
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<td>Total volumes added</td>
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<td>Temporary cataloging and reclassification</td>
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<td>1428</td>
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<td>Total volumes processed</td>
<td>36120</td>
<td>53731</td>
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1. Does not include any figures for the Map Library or Oriental Studies Collection.
2. Including analytical entries.
### CATALOGING DEPARTMENT

#### Cataloging Statistics

**July 1, 1966 - June 30, 1967**

<table>
<thead>
<tr>
<th></th>
<th>1965/66</th>
<th>1966/67</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Microfilm Reels</strong></td>
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<td>New</td>
<td>258 titles</td>
<td>204 titles</td>
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<tr>
<td>Additions</td>
<td>112</td>
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<tr>
<td>New</td>
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<tr>
<td>Additions</td>
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<tr>
<td>Total Microcards</td>
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<tr>
<td><strong>Microfiches</strong></td>
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<tr>
<td>New</td>
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<td>Total Microfiches</td>
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<td><strong>Tape recordings</strong></td>
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<td>New</td>
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<tr>
<td>Additions</td>
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<tr>
<td>Total Tape recordings</td>
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### HANLEY COLLECTION

*(Included in General Library Statistics)*

| Total volumes in the collection in 1965/66 | 38299 |
| Reinstated                                | 8     |
| 38307                                     |
| Withdrawals                               | -125  |
| Net total                                 | 38182 |
CATALOGING DEPARTMENT

Acquisitions Statistics
July 1, 1966 - June 30, 1967

<table>
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<tr>
<th>Source</th>
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<tbody>
<tr>
<td>Order, Subsc., contin.</td>
<td>26712</td>
<td>28244</td>
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<tr>
<td>Gifts, exchange</td>
<td>5457</td>
<td>3585</td>
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<tr>
<td>Law</td>
<td>2392</td>
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<tr>
<td>Bindery</td>
<td>5273</td>
<td>5149</td>
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<tr>
<td><strong>Total</strong></td>
<td>39834</td>
<td>36978</td>
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<tr>
<td>Reinstated</td>
<td>98</td>
<td>88¹</td>
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<tr>
<td><strong>Total</strong></td>
<td>39932</td>
<td>37066</td>
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<tr>
<td>Withdrawn</td>
<td>1992</td>
<td>2000²</td>
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<td>Net Total</td>
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<td>35066</td>
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<td>Microfilm Reels</td>
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<td>Microcards</td>
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<td>Microfiches</td>
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<tr>
<td>Tape Recordings</td>
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<td>13</td>
</tr>
</tbody>
</table>

1. 8 of these were reinstated in the Hanley Collection.
2. 125 of these were withdrawn from the Hanley Collection.