

THE UNIVERSITY OF ARIZONA

ANNUAL REPORT  
OF THE LIBRARIAN

1962 - 1963

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1962/63

A N N U A L     R E P O R T  
O F     T H E     L I B R A R I A N  
For The Fiscal Year 1962-63

Library staff members will long remember the year 1962-63 as the busiest, the noisiest, and the grittiest year of their lives. Their ability to produce good library service to the university community was given the severest test imaginable, but despite the strife and confusion with which remodeling and construction work surrounded them, they gave a prodigious performance. My pride in their collective achievement and in their sheer powers of endurance is very great indeed, appropriately recorded here as a prelude to my annual report on the University Library.

Records of book acquisition, of book processing, of book circulation continued to be broken this year. We acquired 32,850 volumes compared with 27,821 the year before; we processed 48,275 volumes compared with 38,554 in 1961-62 (including those we did for the Law Library) and added 122,698 cards to the catalog compared with 83,528 the previous year; we circulated 471,533 books, compared with 403,781 the year before. All this despite the dislocations and handicaps under which we worked, and despite the fact that a tremendous amount of time and effort had to be spent in preparation for significant changes in our service program.

The paths of planning were darkened several times during the year by staff resignations and staff illness, but now at year's end the prospects for a successful transition to the new pattern of service are considerably brighter.

If our estimates are correct, the installation of furniture and equipment and the shifting of books into both the Science Library and our new reading-rooms at the Main Library will be completed before the opening of the fall semester. Our convictions concerning the superior virtues of a subject divisional program remain firm. The first year will doubtless test the new program severely, but we are nonetheless confident that its merits will be proved and acknowledged.

#### GROWTH AND ORGANIZATION OF LIBRARY RESOURCES

As could be asserted for each of the last four years, more books were added these past twelve months than in any previous year. In 1959-60 we acquired 17,211; 24,566 volumes in 1960-61; 29,549 in 1961-62; and this figure rose this past year to 32,850. On top of this, we added 7,472 uncataloged government documents, 7,252 A.E.C. Reports, and 2,945 maps. Our total resources, including the uncataloged collections, mounted this year to 785,828.

We continued to expand our subscription list for journal publications at a rapid pace. We added 275 titles through paid-for-subscriptions and another 81 by gift or on exchange, raising the total number of journal

subscriptions to 5,243, the highest point in the Library's history. In addition, we subscribed to 60 other new serial titles, and accepted 111 such serial subscriptions from donors.

We continued strengthening our backfiles of journals, for only by the presence of real strength in this part of a library's collection does it achieve great stature. A sampling of the files purchased this past year is given below to provide some indication of the variety and richness of our journal additions:

Philosophical Transactions of the Royal Society of London, Series A-B, 1930-1962.  
American Journal of Enology and Viticulture, v.1-12.  
Botanical Magazine (Tokyo Botanical Society), v.54-72.  
Botaniska Notiser, v.13-114, 1853-1961.  
Berichte Ueber die Wissenschaftliche Biologie, v.62-162.  
Journal of the Marine Biological Association of the United Kingdom, v.28-41.  
Monatshefte fur Chemie, v.64-91.  
Optica Acta, v.1-9, 19.  
Neues Jahrbuch fur Geologie und Palaeontologie, 1941-62.  
Venus: Japanese Journal of Malacology, v.1-20.  
Archiv fur Protisten Kunde, v.81-100.  
Academie de la Historia, Madrid, Boletin, v.1-151, 1877-1962.  
Svensk Geografisk Aarsbok, v.1-38.  
Dalhousie Review, 1921-61.  
Negro History Bulletin, v.1-25.  
Mathematica, v.1-16.  
Euclides, v.1-33.  
Norske Videnskaps Akademi Matematisk-Natur Videnskapelig Klasse, Arhandlingene, 1925-44.  
Revue de Linguistique Romane, v.1-16.  
Revue Politique et Litteraire, 1879-1900.  
Revue de Metaphysique et de Morale, v.13-64.  
Editorial Research Reports, 1931-42.  
International Law Reports, 1943-57.  
Societe Zoologique de France, v.1-66, 1876-1942.  
Cytologia, v.1-20.  
Zoologischer Anzeiger, v.1-33.  
Zentralblatt fur Mineralogie, Geologie und Palaeontologie, 1950-61.  
Observatory, v.1-45.  
Journal of the Elisha Mitchell Scientific Society, v.2-72.  
Annales Mycologici, v.1-27, 40-42.  
Memoirs of the Royal Astronomical Society, v.40-65.  
Transactions of the American Society for Metals, v.10-33.  
Nachrichtenblatt fur den Deutschen Pflanzenschutzdienst, 1921-56.

Various segments of the book collection were significantly strengthened this past year through the acquisition of especially important items. It may be of interest to list the following items selected from a much larger array of significant acquisitions: The Catalogue of the Peabody Museum Library at Harvard University; Reports of the Svenska Djuphavsexpedition, 1947-48, in 10 volumes; Roemer's Handbuch der Pflanzen-Zuchtung in 6 volumes; Schmitt's Reallexikon zur Deutschen Kunstgeschichte; Candolle's Prodromus Herbarium (microfische edition); Wheat's Maps of the California Gold Region, 1848-1857; Francisco Alvarez' Noticia del Establecimiento y Poblacion de las Colonias Inglesas en la American Septentrional (1778); Orozco y Berra's Materiales Para Una Cartografia Mexicana (1871); Stein's Innermost Asia; Linschoten's Histoire de la Navigation de Jan Huygen van Linschoten aux Indies Orientales (1638); and Chevalier's Repertoire des Sources Historiques du Moyen Age.

A few of the significant items acquired with N.D.E.A. funds were the Collected Mathematical Papers of Arthur Cayley; Backer's Bibliotheque de la Compagnie de Jesus, in 12 volumes; Garcia's Diccionario Historico-Enciclopedico de la Republica de El Salvador in 29 volumes; volumes 91-135 of the Gironale Storico della Letteratura Italiana; Wartburg's Franzoisches Etymologisches Worterbuch in 18 volumes, and two very expensive sets, Bibliofilos Andaluces in 39 volumes, and Bibliofilos Espansoles in 82 volumes.

Among the many valuable items acquired for Special Collections were the Papers of the San Rafael Cattle Company and the Nellie P. Covert Collection, both of which are rich in Arizona source material; sixteen highly interesting volumes on horses and horsemanship purchased with funds

contributed by the Charles U. Pickrell Memorial Book Fund; photographs of special Arizona interest donated by Charles M. Clark, John B. Wright, Earle R. Forrest, Walter Hadsell, and Mrs. Nannie G. Howell; and the original manuscript volume of William Cullen's First Lines of the Practice of Physic (1771), contributed by Dr. James R. Shaw.

Over five thousand volumes were given to the Library by friends during the year, a substantial increase over the number received in 1961-62. Mr. T. E. Hanley added to his collection almost precisely the same number of volumes he sent us the year before. The additional 658 volumes brought the total collection up to 36,332. Over a hundred volumes were purchased from the memorial book funds: Bishop, Frye, Pickrell, Jaffe, and Schmier. Increased funds in the amount of \$1373 were contributed by the Pima County Medical Society, permitting us to expand our special subscription list of medical journals to an even one hundred titles.

The rising tide of acquisitions work would have engulfed a less industrious or less conscientious staff than ours. Mr. Poland and his acquisitions staff deserve great praise for their devoted and successful efforts to keep abreast of the work required in this basic sector of the Library's function. Certain improvements in ordering procedures, plus the inauguration of direct-placement of orders with vendors, facilitated the work of acquiring books this year. Two more professional librarians are to be added to this staff in 1963-64, but an additional \$25,000 in the book fund makes any significant relief in individual workloads improbable.

The acquisitions and cataloging staffs moved to new and larger quarters in March, and although additional, much-needed equipment has not yet been installed, the efficiency of their operations has measurably improved. For far too long these two departments, whose work should in practice be closely hinged, have been physically separated, with consequent impairment of operational effectiveness.

The catalogers continued to reduce their backlog this year, while handling the increased current flow of book materials. Their most vexing problem centers upon the difficulty of getting printed Library of Congress catalog cards promptly. Books often wait in the Cataloging Department much too long for cards, but we now feel reasonably certain that with our own multilith equipment, and through the use of L.C. proof sheets we shall be able next year to facilitate the movement of new books into the stack and reading-room collections.

The project of dividing the card catalog into two sections was carried to fruition last summer. All subject entries were segregated into a separate subject catalog, with appropriate cross-references retained or added. This splitting of the catalog has made it much easier for students and faculty members to use, and has also facilitated its use by staff members in all library departments.

The construction of a catalog for the Science Library was one of the major efforts of the year, and progressed splendidly under Mr. Soteriades' direction. Shelf-list cards for books in the 500's and 600's were micro-filmed locally; then with decks of cards reproduced by xerography, the requisite sets of cards for individual titles have been painstakingly

prepared. It is hoped and believed that the project can be finished before the new divisional library opens in September.

Note should be made at this point of the processing, by Special Collections personnel, of several groups of manuscripts, among them being 67 boxes of Twin Buttes Mining and Smelting Company Papers; the Mazzanovich Papers; papers relating to the Arizona Constitutional Convention of 1910; and six boxes of University of Arizona 75th Anniversary materials.

#### SERVICES TO READERS

In two years time book-lending at the University Library has risen over 30%. We lent 471,533 books to our readers this past year, compared with 361,802 in 1960-61. Large increases for this past year were reported in every division, but the most significant were those in the Instructional Materials Library (from 31,935 to 46,425) and in the Reserve Book Room (up from 76,371 to 110,955).

The Loan Department operated under extremely adverse conditions the last four months of the year, and thereby became the object of much unjust criticism. The exigencies of remodeling made it necessary to move the loan desk operation to the first floor, into a new facility that is designed for book-charging and records-maintenance only. Since, however, the stacks could not yet be opened to the general reader, the Loan Department did the best it could to operate a paging service from the new loan desk, but simply could not perform miracles under the

existing physical conditions. When the reading-room collections are established this fall, and the stacks are opened to all readers, the situation for Loan Department staff, as well as for our readers, will change for the better.

Reference librarians, on whose shoulders a giant share of preparing for a revamped service program has fallen, made remarkable progress along this front while continuing to render superior service to those needing reference assistance. Approximately 25,500 inquiries came across the reference desk, but the count is far short; it is known that many questions went unrecorded in the unrelenting pressure of work. Even so, it is the highest number ever recorded by the Reference Department in a single year.

Interlibrary lending and borrowing continued to increase, from 3,178 transactions in 1961-62 to 3,660 this past year. We borrowed less from other libraries, and lent more, than in the previous year. The rise from 1,592 to 2,212 in the number of volumes loaned to other institutions indicates rather dramatically the increased strength of our collections, and the growing respect with which other institutions view our library.

Many of our loan requests from other institutions have been satisfied with photocopies. We have joined in the parade of libraries that restrict their lending of journal volumes, and will limit such loans even more severely next year in the interests of having volumes available to our own patrons when needed. As promised in last year's report, we leased a Xerox 914 Copier last fall, and were able to provide a total of 73,774 copies of journal, book, and manuscript pages during the year.

In the single month of May, we made 12,960 photocopies, principally for our own students and faculty members, but also some to satisfy inter-library loan requests. The volume of photocopying has grown so greatly in such a short time that we have now completed arrangements to have another Xerox 914 installed in the new Science Library.

Other public-service divisions report greatly increased activity. Reference was made above to the significant increase in the lending of books by the Instructional Materials Library. Miss Malone's appointment as the first full-time professional we have had in this facility gave it new life and fresh vigor, and for the first time we could feel that its establishment constituted a real contribution to the University's educational program.

The Music Library is more heavily used each year by students reading scores, listening to recordings, and consulting the teaching materials collection. The library now houses 7,699 recordings, 4,979 scores, 7,719 pieces of sheet music, and 12,946 items classified as teaching materials. The circulation count for the year was 29,768 items, but this only partially describes the volume of activity in this facility, since a considerable amount of material is used in the library itself, use that never gets caught in the statistical net.

#### THE LIBRARY STAFF

The addition of nine new positions to the staff this year enabled us to meet more equitably the increasing requirements of the University

for book services. We had 60 full-time staff members, with some little lapsing of positions during the year, and this number will rise to 71 as soon as all newly-authorized positions have been filled. It becomes increasingly difficult to recruit for the professional staff, and early in the year I asked Miss Paylore to take on a major responsibility for personnel matters, in which sphere she has turned in a highly commendatory performance.

In the very first paragraph of this report I pointed out that we had encountered formidable difficulties in maintaining good service, but it is to the everlasting credit of our hard-working, conscientious staff that they refused to be daunted by dirt and noise and confusion, and continued to render excellent service to the university community.

The over-workload prevented many staff members from engaging in extra-curricular activities, but I should point out that both Mr. Powell and Miss Paylore faithfully attended meetings of the Faculty Senate, and that the latter served also on the Committee of Eleven and the Arizona-Sonora Committee. Mrs. Higley served a one-year term on the University Committee on Committees, and I continued to serve on the University Coordinating Committee, the Folklore Committee, and the Publications Committee. I also served this year as president of the Tucson Public Library Board, president of the Doolen Junior High School Parent-Teacher Association, second vice-president of the Arizona State Library Association, and editor of Arizona Librarian.

## THE FUTURE

In the year that lies ahead, the Library will encounter greater challenges than ever before. A major divisional library is to be established outside the central building. Late in August, the science and technology collections will be moved to the new Science Library, and in the older building two divisional libraries (Social Science and Humanities) will be established, with collections of about 18,000 volumes each being brought out of the stack into the new reading-rooms. The organizational pattern will change somewhat. The Reference Department as such will disappear, but its staff members will take on specialized assignments in the new divisions. Mrs. Higley will be Chief Social Science Librarian, Mrs. Ford will be Chief Science Librarian, and Mr. Sparks will be Chief Humanities Librarian. Mr. Powell, as Head of the Reference and Bibliography Department, will exercise supervision over the three new divisional libraries.

All books except those in Special Collections will be readily accessible to students and faculty members. The stack will be open to those who need the more specialized materials that are to be retained there. The use of books by undergraduate students will be facilitated by the fact that they can browse among selected parts of the Library's growing collection, and be given expert assistance by librarians on duty in the divisional libraries. This makes for a library situation far superior to that which closed stacks impose upon students, and I freely predict an enthusiastic acceptance of this new pattern of book services.

The same degree of accessibility to book materials will exist in the Science Library, throughout which book shelving and seats for readers are to be interspersed. Students and others will find it a cheerful and

comfortable place in which to study and pursue their researches. More importantly they will find there a staff anxious to serve well the needs of the university community.

The addition of new library space will enable us to seat far more students than we have ever done in the past. I must point out, however, that we shall still be below accepted standards. Even with every seat utilized, including those in patios, we shall still be providing seats for only 1,875 individuals, or about 12% of our registered students, whereas the standards call for 20%-25%. Since our enrollment is virtually certain to keep right on increasing, I believe it will be imperative to have another major expansion of library facilities within five years. It is not a moment too soon to begin planning for that expansion.

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We are all deeply aware of the challenges that lie before us. They are great but not insuperable, and we shall devote our finest efforts to proving it.

Respectfully submitted,

A handwritten signature in cursive script that reads "Fleming Bennett". The signature is written in black ink and is positioned above the printed name.

Fleming Bennett

9 August 1963

Appendix A

L I B R A R Y   S T A F F

(as of June 1, 1963)

Mr. FLEMING BENNETT ..... University Librarian  
Miss PATRICIA P. PAYLORE ..... Assistant Librarian  
Mrs. JANET L. POLEK ..... Library Secretary

Acquisitions Department: Mr. ROBERT POLAND, Head of the Department; Mr. CEDRIC CROFTS, Acquisitions Librarian; Miss VIRGINIA E. RICE, Senior Acquisitions Assistant; Miss VIRGINIA M. COCHRANE, Serials Assistant; Miss CONSTANCE DIAMOS, Mrs. JUDITH MERRY, and Mr. ALEJANDRO LOPEZ, Acquisitions Assistants; Miss FLORENCE J. THERRIault, Serials Clerk; Mrs. NANCY McHENRY and Mr. WILLIAM A. SANDERSON, Acquisitions Clerks.

Cataloging Department: Miss DOROTHY F. SIEBECKER, Head of the Department; Miss JEAN R. HUMPHREY, Senior Catalog Librarian; Miss ELINORE E. SMITH, Mrs. BERNICE PURCELL, Mr. WILLIAM B. STENGLE, Mrs. GERAINE KRIZMAN and Mr. EVANGELOS SOTERIADES, Catalog Librarians; Mrs. AIRLDINE BROOKING, Senior Catalog Assistant; Mrs. LOIS M. JENKINS, Catalog Assistant; Mrs. BERTHA M. CORDOVA, Chief Catalog Clerk; Mrs. LAURA BLACKMAN, Mrs. ANN T. PERRY, Mrs. MARY MANOUSOS, Mrs. MARY ANN MAYHEW and Mrs. FLORENCE WORTS, Catalog Clerks; Mrs. SUSAN WATSON and Mrs. ELDA PITTMAN, Catalog Clerk-Typists.

\*Circulation Department: Mr. CECIL W. WELLBORN, Head of the Department; Mr. CLINTON E. COLBY, Jr., Senior Circulation Assistant; Mrs. JEWELL OPPERMANN, Mr. DONALD L. BRAUN, Mrs. ELIZABETH BAUSMAN, Miss MARGARET SPARKS and Mrs. JOY McGREW, Circulation Assistants; Mrs. MARY D. BAGLEY, Circulation Clerk; Mrs. LILYAN TUDOR, Reserve Book Room Assistant; Mrs. SARAH O. NICHOLS, Humanities Reading Room Attendant.

Reference Department: Mr. DONALD M. POWELL, Head of the Department; Mrs. LUTIE L. HIGLEY, Senior Reference Librarian; Mrs. KATHRYN J. GLOYD, Mr. RONALD L. SPARKS and Mrs. MARJORIE M. FORD, Reference Librarians; Miss MARY L. BLAKELEY, Map Librarian; Miss HELEN L. SNYDER, Documents Librarian; Miss MIRIAM E. MILLER, Interlibrary Loan Librarian; Mrs. PHYLLIS L. WRIGHT, Senior Reference Assistant; Miss MARY L. MOORE, Reference Assistant; Mrs. MARGARET PRESTON, Reference Clerk.

Special Collections Division: Miss PHYLLIS BALL, Special Collections Librarian; Miss GERTRUDE KRAFT, Manuscripts Librarian; Col. B. McKAY GREELEY, Special Collections Assistant.

Music Library: Miss ELSIE A. PHILLIPS, Music Librarian; Mrs. SARAH S. HOUSTON and Mrs. TERESA BISSEN, Library Assistants.

Instructional Materials Library: Miss JOAN R. MALONE, Instructional Materials Librarian; Mrs. ELIZABETH D. GORDON, Circulation Assistant.

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\* Re-designated Loan Department as of 1 July 1963.

## STAFF RESIGNATIONS

Mr. PAUL W. BECK, Reference Librarian (14 February 1963)  
Miss MARILYN GUILLAUME, Circulation Assistant (30 September 1962)  
Mr. ALEJANDRO LOPEZ, Acquisitions Assistant (23 June 1963)  
Miss BETTY JEAN MORRISON, Senior Catalog Assistant (31 January 1963)  
Mrs. RUBY L. MORGAN, Library Secretary (16 July 1962)  
Mr. WILLIAM A. SANDERSON, Acquisitions Clerk (15 June 1963)  
Miss EDNA L. SCHWEINFURTH, Circulation Librarian (1 March 1963)

## PROFESSIONAL ACTIVITIES OF STAFF MEMBERS

BENNETT, Fleming - Member, Folklore Committee, Publications Committee, University Coordinating Committee; Chairman (ex officio) University Library Committee. ::: Second Vice-President, Arizona State Library Association. Attended Annual Conference, A.S.L.A., Chandler, April 1963. ::: Editor, Arizona Librarian and A.S.L.A. Newsletter. ::: Attended Midwinter Conference, American Library Association, Chicago, February 1963, and Annual Conference, A.L.A., Chicago, July 1963. ::: President, Tucson Public Library Board. President, Doolen Junior High School Parent-Teacher Association. ::: Publication: "Should the Public Librarian be a Public Censor?" Point West, September 1962.

BLAKELEY, Mary L. - Attended Annual Convention, Special Libraries Association, Denver, June 1963.

HIGLEY, Lutie L. - Member, University Committee on Committees. ::: Attended Annual Conference, Arizona State Library Association, Chandler, April 1963.

MALONE, Joan R. - Attended Annual Meeting, Arizona Education Association, Tempe, October 1962; Annual Conference, Arizona State Library Association, Chandler, April 1963; Workshop on Implication of the New Media for Library Science, Chicago, May 1963.

MILLER, Miriam E. - Attended Second International Congress of Medical Librarians, Washington, D.C., June 1963.

PAYLORE, Patricia P. - Member of Faculty Senate, Committee of Eleven, and Arizona-Sonora Committee; Member, U of A Chapter, American Association of University Professors, and delegate to the Arizona State AAUP Conference; Member, Steering Committee, U of A Western Round Table T-V Series. ::: Sponsor, Undergraduate Book Collection Award. ::: Member, Executive Committee, Fourth Annual Arizona Historical Convention. ::: Attended Library Education Conference, Arizona State University, Tempe, December 1962. ::: Member, Policy Committee and Book Award Committee, Southwestern Library Association. Attended Biennial Conference, S.W.L.A., San Antonio, Texas, October 1962.



Appendix B

STATISTICAL PRESENTATIONS

GROWTH OF CATALOGED BOOK RESOURCES

	1961-62	1962-63
NUMBER OF ITEMS AT BEGINNING OF YEAR -----	342,629	370,450
Purchased Items:		
General Library .....	16,718	20,050
Law Library .....	1,566	1,643
Microfilm reels .....	2,646	506
Microcard and microfiche sets .....	222	106
Gift or Exchange Items .....	4,447	4,867
Volumes Added Through Binding .....	3,896	5,674
Volumes Re-instated .....	24	34
Total Items Added .....	29,549	32,850
Volumes Withdrawn .....	1,728	817
Net Total Items Added .....	27,821	32,033
NUMBER OF ITEMS AT END OF YEAR -----	370,450	402,483

GROWTH OF OTHER LIBRARY RESOURCES

Number of Items at Beginning of Year .....	366,460
Number of Items Withdrawn During Year .....	784
	<u>365,676</u>
Additions: Government Documents (Regular Deposits) .....	7,472
A.E.C. Reports .....	7,252
Maps (Cataloged) .....	2,945
TOTAL AT END OF YEAR -----	<u>383,345</u>
GRAND TOTAL, ALL LIBRARY MATERIALS -----	785,828

COMPARATIVE STATISTICS OF BOOK USE

Type of Loan	1961-62	1962-63
HOME USE: Main Loan Desk .....	151,256	180,968
Music Library .....	2,909*	8,964*
CP Reading Room .....	7,109	8,579
Extension Loan .....	73	
Interlibrary Loan .....	1,592	2,212
BUILDING USE: Main Loan Desk .....	65,468	80,805
Special Collections .....	4,468	4,032
Music Library .....	3,384	360
Reserve Book Room .....	76,371	110,955
Humanities Reading Room .....	26,144	28,233
Periodicals Reading Room .....	33,072	----- †
Instructional Materials Lib. ..	31,935	46,425
TOTAL NUMBER OF LOANS -----	403,781	471,533

\*In addition, the Music Library made 19,131 loans of recordings in 1961-62, and 20,444 in 1962-63.

†Included in figure for Main Loan Desk.

COMPARATIVE STATISTICS OF CATALOGING

Kinds of Items Processed	1961-62	1962-63
VOLUMES NEWLY CATALOGED:		
General Library .....	18,646	22,234
Law Library .....	212	498
(Total volumes newly cataloged) .....	(18,858)	(22,732)
ADDITIONS TO ITEMS ALREADY CATALOGED:		
Continuations - General Library .....	16,215	18,008
Continuations - Law Library .....	860	733
Second Copies .....	1,566	1,916
(Total Additions) .....	(16,641)	(20,657)
VOLUMES RE-CLASSIFIED AND RE-CATALOGED .....	1,055	4,886
TOTAL VOLUMES PROCESSED .....	38,554	48,275
TOTAL CARDS ADDED TO CATALOG -----	83,528	122,698
TOTAL NUMBER OF MAIN ENTRIES MADE -----	16,885	20,163