

MINUTES OF THE MEETING OF THE FACULTY SENATE OF THE UNIVERSITY OF ARIZONA
Monday, April 5, 1948, Room 101, Law Building

The regular monthly meeting of the Senate convened at 3:40 on Monday, April fifth, Room 101, Law Building. Twenty-nine members of the Senate were present with President McCormick presiding.

CORRECTIONS OF MINUTES OF MONDAY, MARCH 1: Dr. Roberts asked that the statement relative to an objection to the publication of Exhibit No. 1 of the report of the Cheating Review Committee be made to read "in his judgment might be interpreted as indicating that there is more cheating in Chemistry than other departments." Dr. Carpenter explained that reference to the Committee on Research and Creative Writing should indicate that a report of the committee as of January fifth would be submitted for discussion at the next meeting of the Senate. Dr. Roberts requested that in connection with the motion to table an amendment, the name of the author of the motion be included. (See second paragraph under "COMMITTEE OF ELEVEN, COPY OF MINUTES FOR:" in the minutes of March first.)

RESEARCH AND CREATIVE WRITING, REPORT OF COMMITTEE ON: Dr. Carpenter summarized the report of the Liberal Arts College Committee on Research and Creative Writing, calling attention to: 1, reduction in teaching loads in consideration of time spent in research; 2, reduction of teaching loads in consideration of time spent in the conduct of theses; 3, commendation of the administrative policy affecting sabbatical leaves with the request for further clarification of the policy; 4, a request for special funds for the Liberal Arts College for use in research and writing; 5, availability of funds to encourage attendance at professional meetings; 6, desirability of establishing a policy under which the various duties of faculty members would be appraised. (See minutes of January 5, 1948.)

In connection with the first point, (reduction in teaching loads), President McCormick pointed out that heads of departments might well adjust teaching loads in consideration of time spent in approved research. In cases where the load is less than twelve hours, he assumes that the instructor is engaged in research, has additional paper work, or has been assigned special duties.

Dean Chapman pointed out that the University had a committee on research for a number of years but that this committee has not had funds which could be made available to individuals. Dean Clarson reminded the Senate that there is already a regulation in effect covering the evaluation of thesis work with relation to teaching loads. He recalled that the direction of theses is regarded as having the value of one fourth of a unit in computing the teaching load. Dean Patrick explained that at Oregon, two regular courses and the direction of a thesis constitute a full load. At Nebraska, the direction of thesis work for graduate credit cuts the regular course load one sixth to one eighth. At Oklahoma, the direction of from two to five theses cuts the load one fourth. At Texas, regular courses are cut from two to one in consideration of the direction of more than two theses. At Colorado, eight to twelve theses are regarded as essentially the equivalent of a full load. He suggested that credit for one half semester hour of load be given for each thesis directed.

In order that the Senate might have a clear understanding of present policies affecting teaching loads, the secretary was asked to send to each member a copy of regulations presently in effect. The regulations were adopted some years ago but are presumably in effect at this time.

On motion by Dean Harvill, with a second by Dr. Pistor, the Senate voted that the report of the Committee on Research and Creative Writing would be received, but that upon receipt of additional information, the question of teaching load adjustments could be re-opened if the present regulations seem unsatisfactory, and that the suggestion of the President for adjustments in teaching loads by heads of departments be approved.

COMMITTEE ON BY-LAWS, REPORT OF: Dr. Houghton reported for the Committee on By-laws. He referred to the report of February 2, 1948, calling particular attention to Item No. 5, regarding the proposal affecting course offerings and curricular and degree requirements and submitted a substitute proposal as follows:

"That all proposals for new courses and all proposed changes in course and degree requirements shall, as in the past, be routed through the Co-ordinating Committee and the Advisory Council, subject to approval by the Senate. A mimeographed report containing all new courses and curricular changes, as passed by the Advisory Council, shall be placed in the hands of members of the Senate at least a week before any meeting at which the material is to be considered."

Dr. Roberts moved the adoption of a second substitute proposal and the motion was seconded by Dr. Solve:

"In order to facilitate the discharge of the duty imposed upon the Senate by Article III, Paragraph E, Sub-paragraph 1 of the Constitution in regard to curricula and degrees, all changes in courses and in degree requirements shall, as in the past, be routed through the Co-ordinating Committee and the Advisory Council. Any action taken by the Advisory Council, either approving or disapproving requested changes, shall be presented to the Senate in a brief mimeographed report for final action. This report shall be in the hands of Senate members at least one week before the meeting of the Senate at which it is to be considered.

"Changes in the years in which alternating courses are given, changes in the instructors scheduled to give courses, changes in fees, temporary withdrawal of a course which is not required for any degree, and the shifting of courses from one semester to another shall not be considered to fall within the scope of the Senate's functions as stated by the Constitution, and need not be reported to the Senate."

In speaking for the above substitution, Dr. Roberts called particular attention to the provisions of the Faculty Constitution, (III.E.1.), and emphasized the desirability of retaining in the Senate the authority provided by the constitution. Dr. Barnes opposed this substitute proposal, pointing out that the delegation of authority (to the Advisory Council) was in keeping with well established legal practice. Dr. Gray suggested that in considering course adjustments both the Advisory Council and the Senate could be by-passed and the authority delegated to the Co-ordinating Committee.

On motion by Dr. Garretson, seconded by Dr. Barnes, Dr. Robert's motion was amended to delete the last sentence of the first paragraph, beginning, "This report should be in the hands of....."

Dr. Solve indicated the desirability of clarifying the general policy as stated in some detail in Dr. Roberts substitute proposal. It was Dean Clarson's opinion that the Senate should either take the responsibility for adjustments or give the Advisory Council authority to handle matters. Catalog material could come directly from the Co-ordinating Committee to the Senate for faculty action.

The question was called for and with a show of hands the motion to adopt the proposal submitted by Dr. Roberts was lost.

Dr. Roberts moved, with a second by Dr. Pultz, to substitute the committee's proposal as submitted by Dr. Houghton and revised by the deletion of the paragraph "At least one week before any meeting in which the material is to be considered," but the motion lost.

Reference was next made to Item 6, "That meetings of the Senate, or the General Faculty, or college faculties be closed to newspaper reporters, persons representing campus publications, and representatives of the University Press Bureau. This rule shall apply also to meetings of the Committee of Eleven and all other faculty committees."

Dr. Carpenter moved to approve the proposal as revised by adding to the Statement the words, "but it shall not be construed to bar representatives of the University Press Bureau from meetings of the General Faculty." It was seconded by Dr. Haury, and the motion passed.

Dr. Pistor moved that the Senate adopt the report of the Committee on By-laws as amended. The motion was seconded by Mrs. Mattingly and passed. In this connection, it was understood that all matters of importance to the General Faculty would be referred to that body for consideration. The complete report of the committee adopted as amended is as follows:

REPORT OF SENATE COMMITTEE ON BY-LAWS
(As Amended) Adopted April 5, 1948

"After considerable canvassing of faculty opinion and upon consideration of the essentials of the problems as they appear to your committee, we recommend the following propositions;

1. That Robert's Rules of Order be made applicable in general to the Faculty Senate's procedure, as in meetings of the General Faculty, as stipulated in the Constitution, I, C, 5, except as otherwise provided, as and when the Senate shall determine.

(It would appear, therefore, that there is no need for formulating any detailed and systematic set of special reuls of procedure.)

2. That this committee be made a standing committee with responsibility for proposing and considering such by-laws as may appear necessary, from time to time.

(For example, the Committee has under consideration the proposal of nomination and election procedure for the selection of the various Faculty organs and officials set up by the constitution.)

3. That petitions calling for meetings of the general faculty, in accord with the constitution, I, C, 1, d and III, F, 1, shall be presented to the Faculty Chairman, who shall take the necessary steps to comply with such petitions, including arranging with the Secretary for sending notices to all members of the faculty.
4. That the language of the constitution, III, A, 6 be interpreted to mean that no elective member of the Senate shall be eligible to serve more than two terms consecutively.
5. That the work of considering and approving applications for the offering, dropping, or altering of particular courses be delegated to the Advisory Council, subject to the right of appeal to the Senate by any department or by any member of the faculty; but consideration of proposals to alter curricula and degree requirements shall be a direct function of the Senate.
6. That meetings of the Senate, or the General Faculty, or college faculties be closed to newspaper reporters, persons representing campus publications, and representatives of the University Press Bureau. This rule shall apply also to meetings of the Committee of Eleven and all other faculty committees; but it shall not be construed to bar representatives of the University Press Bureau from meetings of the general faculty.

See revision
adopted 4/27
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(This rule is based upon the assumption that while the affairs of a public institution should not be secret, nevertheless, the deliberations of the faculty and its duly constituted bodies may necessarily involve discussions which ought not to be publicized. It is an obligation that this privacy be assured essential protection.)

7. That during the absence or incapacity of the Faculty Chairman, his duties and functions shall be exercised by the chairman of the Committee of Eleven.
8. That, unless otherwise specified in the action setting up Senate committees, at least a majority of their members shall be appointed from members of the Faculty who are not members of the Senate.
9. That, when Senate committees not composed entirely of members of the Senate are ready to report, all members of such committees shall be invited to attend that meeting of the Senate while the report is being considered there."

Submitted by:

E. F. Carpenter

Harry Krumlauf

N. D. Houghton, Chairman

PHARMACY, APPROVAL OF CURRICULUM: President McCormick called attention to recent action of the Advisory Council and the Board of Regents approving a proposed four-year curriculum in pharmacy and other items affecting course offerings in several departments. These matters were submitted to the Senate for such action as it cared to take. In this connection, Dr. Haury pointed out that under resolutions already adopted by the Senate, the Advisory Council was authorized to act for the Senate for the time being in approving new offerings and corrections in degree adjustments. (See minutes of January fifth.)

On motion by Dr. Roberts, seconded by Dr. Solve, the Senate voted approval of the Liberal Arts College recommendation for the establishment of a four-year curriculum in Pharmacy.

President McCormick announced that the material submitted for the catalog supplement is now approved was available for publication at this time.

RATING OF INSTRUCTORS, PROPOSAL FOR: President McCormick called attention to a request received from the Student Council that the University adopt the practice of obtaining student ratings of instructors. It was explained that the University experimented with such a plan some ten years ago, although it was not then required that the student ratings be officially filed with heads of departments or deans. General discussion indicated a divided opinion as to the value of such ratings; but on motion by Dr. Pistor, seconded by Dr. Haury, the Senate voted to go on record in favor of establishing a plan of student rating of instructors' with the understanding that the practice would not necessarily be continued each year.

COMMITTEE ON LOCATION OF STUDENT UNION, REPORT OF: Dr. Pistor stated that the committee on the location of the student union was ready to report but because of the lack of time to discuss the matter in detail the secretary was asked to have a copy of the report sent to each member of the Senate.

WHITE CANE WEEK, REQUEST FOR OBSERVANCE OF: The Secretary called attention to a communication from Mr. Henry Rush of Prescott, President of the Arizona Association of the Blind, asking for permission to have representatives of the organization solicit members of the faculty and the student body on the campus in connection with the selling of White Cane Week stamps during the week of May fifteenth to twenty-first.

Attention was called to the long-established policy of prohibiting solicitations of this sort to any organizations other than the Red Cross and the Community Chest and that only recently a similar request received from an organization interested in aiding crippled children was denied.

On motion by Dr. Pistor, seconded by Dr. Roberts, the Senate voted to deny the request.

COMMITTEE OF ELEVEN, REQUEST FOR COPIES OF SENATE MINUTES FOR EACH MEMBER OF:

A communication from Miss Patricia Paylore, secretary of the Committee of Eleven, requested that provision be made by the Senate to have each member of the committee of Eleven, rather than just the chairman of the committee, receive a copy of the full minutes of all Senate meetings. The Committee also requested that its chairman be supplied with the list of all committees, together with their personnel, and that he be notified of all Senate committees as they are appointed. President McCormick suggested that care should be taken in keeping to a minimum the number of copies of the full minutes of the Senate that are published. The need of the committee members was recognized, however, and after a brief discussion, the Senate approved the request.

Meeting adjourned.


C. Zaner Leshner, Secretary