

ADVISORY COUNCIL ACTION CONCERNING CATALOGUE MATERIAL:

CALENDAR FOR 1951-52, 1952-53: The Registrar presented for the Catalogue Committee the proposed academic calendar for the next biennium to be published in the new issue of the catalogue. Attention was called to the reduction of the period of late registration from two weeks to one week as provided for by Senate action last spring. Otherwise the calendar paralleled that for the present biennium. Two changes were incorporated as follows:

The President suggested that the period for final examinations for the second semester of 1951-52 be closed on May 29, Thursday, and the opening of these examinations moved forward accordingly. This was done in view of the fact that Memorial Day falls on Friday, May 30, and is a classroom holiday. It is desirable for this reason to eliminate Saturday, May 31, as a day of examinations and to allow the students opportunity to complete these before the holiday.

In connection with the listing of the close of mid-semester scholarship reports, which normally have been closed on Thursday of the eighth week, it was thought desirable to close these somewhat sooner in order to give more time during that week to the Registrar's Office for the preparation of the report. The Council therefore voted to change the catalogue statement to indicate that records for the mid-semester scholarship report close on Tuesday of the eighth week (or, in the second semester, ten days before the beginning of the Easter recess, whichever occurs sooner.)

In order to avoid a difficulty occasioned by the fact that there are several laboratory periods scheduled for evening hours, it was also voted to change in the 1951-52 calendar Thanksgiving, Christmas, and Easter recesses as beginning at ten P.M. rather than at four-thirty P.M. on the dates indicated. In the 1952-53 calendar similar changes were authorized for the Thanksgiving and Easter recesses and provision made that the Christmas recess should open on Saturday, December 20 at five P.M. rather than at noon. This change was made in order that students could be required to attend any field trip that might be scheduled for Saturday, December 20.

The calendar for the next biennium was then approved as follows:

FIRST SEMESTER

Calendar	1951-52	1952-53
Residence halls open at 8:00 a.m.....	Sept. 9, Su.	Sept. 7, Su.
Registration for Freshman Week.....	Sept. 10, M.	Sept. 8, M.
University Faculty Meeting.....	Sept. 10, M.	Sept. 8, M.
Freshman Week Program.....	Sept. 10, M. to Sept. 14, F.	Sept. 8, M. to Sept. 12, F.
Registration.....	Sept. 14, F. & Sept. 15, Sa.	Sept. 12, F. & Sept. 13, Sa.
Classes begin.....	Sept. 17, M.	Sept. 15, M.
Last day for registration for credit.....	Sept. 22, Sa.	Sept. 20, Sa.
"A" Day--classes are held.....	Sept. 22, Sa.	Sept. 20, Sa.
Records close for midsemester scholarship report.....	Nov. 6, Tu.	Nov. 4, Tu.
Homecoming - no classroom exercises.....	Oct. 20, Sa. (tentative)	
Armistice Day--no classroom exercises.....	Nov. 12, M.	Nov. 11, Tu.
Thanksgiving recess.....	Nov. 21, W., 10:00 p.m. to Nov. 26, M., 7:40 a.m.	Nov. 19, W., 10:00 p.m. to Nov. 24, M., 7:40 a.m.
Christmas recess.....	Dec. 20, Th., 10:00 p.m. to Jan. 4, F., 7:40 a.m.	Dec. 20, Sa., 5:00 p.m. to Jan. 5, M., 7:40 a.m.

3. In place of the Wood-wind Class, require instrumental music majors to take two semesters of class lessons on the wood-wind instruments; one semester to be devoted to a study of the saxophone and the flute, and one semester to be devoted to a study of the oboe and the bassoon. These classes will be listed as 21b and 21c.

The instrumental music major will benefit from these changes because he will spend more time on the instruments which he intends to teach. Also, his fees for this work will be diminished from \$45.00 to \$30.00. There will be no increase in the total units required for graduation.

Because of the staff time saved by eliminating the private lessons, these desirable changes can be made without adding an additional staff member.

The catalog listing for these wood-wind classes on page 241 would then read as follows:

Music 21a,b,c Wood-wind Class (1) I, II Fain
Elementary class instruction on the wood-wind instruments.
Fundamental playing technique on clarinet, saxophone, flute,
oboe, and bassoon. Fee, \$10.

Page 117

Music Education (Instrumental)
Music (Applied) - Change 21 to 21a,b,c

The above recommendation was approved.

Music 22 Brass Class (1) I,II Lotzenhiser
It is recommended that this class offering be changed as follows:

1. Abandon the prerequisite for instrumental music majors of one semester of private cornet or trumpet lessons or the equivalent.
2. Substitute for this private lesson prerequisite one semester of class lessons on the cornet or trumpet. This class will be listed as 22a.
3. In place of the Brass Class, require all instrumental music majors to take two semesters of class lessons on the brass instruments; one semester to be devoted to a study of the French horn and the baritone and one semester to be devoted to a study of the trombone and the tuba. These classes will be listed as 22b and 22c.

The instrumental music major will benefit from these changes because he will spend more time on the instruments which he intends to teach. Also, his fees for this work will be diminished from \$45.00 to \$30.00. There will be no increase in the total units required for graduation.

Because of the staff time saved by eliminating the private lessons, these desirable changes can be made without adding an additional staff member.

The catalog listing for these brass classes on page 242 would then read as follows:

Music 22a,b,d Brass Class (1) I,II Lotzenhiser
Elementary class instruction on the brass instruments. Fundamental
playing technique on cornet, trumpet, French horn, baritone, trombone
and tuba. Fee \$10.

Page 117

Music Education (Instrumental)
Music (Applied) - Change 22 to read 22a,b,c

The above recommendation was approved.

DEPARTMENT OF STRINGED INSTRUMENTS

Music 24 Stringed Instrument Class (1) I, II Sharp-Kalis
It is recommended that this class offering be changed as follows:

1. Abandon the prerequisite for instrumental music majors of one semester of individual violin lessons or the equivalent.
2. Substitute for this individual lesson prerequisite one semester of class lessons on the violin. This class will be listed as 24a.
3. In the place of the Stringed Instrument Class, require instrumental majors to take two semesters of class lessons on the stringed instruments; one semester to be devoted to a study of the violin and the viola, and one semester to be devoted to a study of the 'cello and stringed bass. These classes will be listed as 24b and 24c.

The stringed instrument music major will benefit from these changes because he will spend more time on the instruments which he intends to teach. Also, his fees for this work will be diminished from \$45.00 to \$30.00. There will be no increase in the total units required for graduation.

Because of the staff time saved by eliminating the private lessons, these desirable changes can be made without adding an additional staff member.

The catalog listing for these stringed instruments classes on page 244 would then read as follows:

Music 24a,b,c Stringed Instrument Class (1) I, II Sharp-Kalis
Elementary class instruction on the stringed instruments. Fundamental playing technique on violin, viola, 'cello, stringed bass. Fee \$10.

Page 117

Music Education (Instrumental)
Music (Applied) - Change 24 to read 24a,b,c

The above recommendation was approved.

SUMMER SESSION COURSE, APPROVAL OF: The following new summer session course was approved by the Council:

College of Education

Department of Education

Education 194s Principles and Problems of Business Education (2) Summer
Langen or visiting lecturer
A study of past, current and probable future business education practices and problems. P. Education 197c or equivalent.

CATALOGUE MATERIAL: The Council approved the following new courses for the 1951-52, 1952-53 catalogue:

College of Education

Education 197b The Teaching of Bookkeeping and Basic Business Subjects (2) II Langen
Objectives, organization of course content, and methods of teaching high school bookkeeping and basic business education courses. (Basic business education courses include such courses as high school--Economics for living, General business, Consumer Education, Economics, and related business courses.) P., Education 134.

Department of Physical Education for Men

*P.E. 43 Wrestling (1) I, II Allred
*P.E. 45 Weight Lifting (1) I, II Ott

The Council approved the following changes in the courses listed:

College of Education

Department of Education

Change in credit value of course:--page 210--paragraph 3

Education 197c The Teaching of Typewriting and Shorthand (2) I
The methods and approaches to the teaching of typewriting and shorthand in the high school for the beginning business teacher.

REASONS: The credit reduction is necessary since the course is being divided into 2 2-unit courses. This also requires a change in description.

Add a new course--page 210--paragraph 3

Education 197b The Teaching of Bookkeeping and Basic Business Subjects (2) II
Objectives, organization of course content, and methods of teaching high school bookkeeping and basic business education courses. Prerequisite, Ed. 134.

REASON: This is the new course based on the fact that the old Ed. 197c has been divided into two 2-unit courses, this being one of them.

Department of Physical Education for Men

Page 256 CHANGE text of P.E. 181 to read: "Administration and operation of community playgrounds including purposes, leadership training, activities, facilities, and public promotion."

Better defines the course content to interested students and particularly majors and minors in the department. In addition, other students entering such professions as teaching and areas of Public Administration would benefit from knowing that such a course was available.

*See page 31 for changes.

Page 256

CHANGE text of P.E. 184 to read "A survey of tests designed to meet the objectives of a Health and Physical Education program. Method of starting a testing program and a survey of periodicals and publications in the field."

Better defines the course than at present. This course was started in 1948. The text has been found inadequate.

Page 256

CHANGE the fee from \$2.00 to \$5.00 for Course 190.

Department Majors in this course are given instruction and experience in training room techniques. The fee of \$2.00 is much too low to defray the costs of tape used in taping feet, shoulders, knees, feet, ribs, etc. as well as covering the costs of other materials like gauze, liniment, heat lamp bulbs, etc. To give some idea of the cost of these materials, the Student Body spends \$1000.00 for tape during the football season alone and expends over \$2000.00 yearly for tape only in all of varsity sports.

Page 255

ADD a laboratory fee of \$2.00 to P.E. 70.

Students in this course use triangular bandages, gauze, splints and certain first aid medicants such as merthiolate, spirits of ammonia, unguentine, etc. Heretofore we have had students purchase and bring their own supplies. This procedure has been unsatisfactory. They either do not bring the right material or none at all. In order to see that the correct materials are available to everyone alike the Department would like to provide them and cover the costs through a fee of \$2.00.

Pages 171
and 254

With regard to fees for lockers and towel service CHANGE to read, "A course fee of \$1.50 and a deposit of \$1.00 to cover the cost of... etc., etc."

This is an increase of fifty cents (50¢) in the per semester charge for towel service. This request is made in view of the fact that laundry service has increased in price from 1 3/4¢ per towel to 2 1/2¢. Also the replacement costs for suitable gym towels has increased considerably as has the charges for combination padlocks which, if not returned at the end of the year must be replaced.

Page 254

Last paragraph: CHANGE first sentence to read, "A course fee of \$1.50 and a deposit of \$1.00 are charged each semester to cover the cost of the use of lockers and towels except in P.E. Courses 37, 69, 182, 194, 196, 197, and 198."

At some time during the semester a student will have need of a locker in all other P.E. courses. Heretofore a full refund has been given at the start of the semester to students in the above courses. The recommended procedure will simplify the administration of the fees for P.E. courses both within this Department and for the Business Office, and for the checkers at the time of registration.

Page 171

Fourth paragraph. CHANGE the first sentence to read, "A Course fee of \$1.50 and a \$1.00 deposit to cover the cost of the use of lockers and towels are charged each semester to students registered in P.E. courses except for P.E. courses 37, 69, 182, 194, 197, and 198."

This recommendation is made to keep all statements in the catalogue consistent as they are related to fees in P.E. courses. Note the increase of 50¢ in course fee.

College of Fine Arts

School of Music

Page 131 General Regulations

Regarding organ rental, change to:
"Organs may be rented at a charge of \$10.00 per semester for one hour daily, \$15.00 for two hours daily."

(The fee for two hours daily practice was omitted in the last catalogue.)

Department of Piano

Page 243 Correction in Course 126 to read as follows:

126a,b,c,d Piano Ensemble (1) I,II Staff
The study of the larger forms of two-piano compositions; string ensembles and piano. Fee \$10.00.

The following new courses were approved for the 1951-52-1952-53 catalogue:

College of Liberal Arts

Department of Astronomy

Astronomy 149 The Determination of Orbits (3) II G Duncan
The problem of two bodies; the determination of the orbits of planet and comets, with special reference to the classical methods of Olbers and Gauss. P, Math 95b and at least 2 units of Astronomy other than 10 or 102.

NOTE: To be given first time second semester of 1950-51.

Department of Zoology

Zoology 10 Introduction to Wildlife Conservation (2) I Lowe
Introduction to the principles of wildlife conservation. Its place in American culture. History of its development and prospects for the future. 2R., one field trip. Not open to freshmen. Fee \$1.

NOTE: To be offered the second semester 1950-51, first semester thereafter.

TO ALL MEMBERS OF THE FACULTY:

Proceedings of the Faculty Senate
Monday, December 4, 1950

PROCEEDINGS OF NOVEMBER 6, CORRECTION OF: Reference was made to the restriction in the award of advanced degrees as announced in the Proceedings of the Senate for November 6. The statement regarding this restriction was corrected to read as follows: "The Senate approved a plan to restrict the award of advanced degrees to members of the faculty of the rank of instructor and below and to members of the administration not of higher rank, with the provision that this restriction be effective at the close of the second semester 1950-51.

ELECTIONS COMMITTEE, REPORT OF: Attention was called to the report of the Elections Committee as submitted by Dr. Kelso. A copy of this report had already been mailed to every member of the faculty. The report indicated the extent of the response made by the faculty to the elections.

COMMITTEE TO STUDY CLASSIFICATION OF STAFF MEMBERS, MEMBERSHIP OF: The President reported the names of the persons appointed to the Committee on Classification of certain categories of staff members as follows: Dean R. A. Harvill, Chairman; H. R. Baker; G. H. Mundinger; Lila Sands; R. M. Quinn; with Dean Harvill and Mr. Baker representing the Administration.

The President suggested that the committee consider the classification of faculty and staff members with reference to the following:

- (1) Voting privilege under the Constitution
- (2) Catalog listing
- (3) Academic procession

PROCEDURE IN PREPARATION OF CATALOG MATERIAL, REVISION OF: Upon the recommendation of Registrar Leshner, Chairman of the Catalog Committee, the Senate deleted the requirement that 75 copies of all material submitted to the Coordinating Committee must be provided by the Colleges for the Catalog Committee. This action was taken in consideration of the fact that all actions of the Advisory Council affecting catalog material are reported to the individual members of the Senate prior to its meetings.

COMMITTEE ON DEFICIENCIES IN WRITTEN ENGLISH, REPORT OF: The report of the Committee recommended the creation of a bureau staffed by the English Department but under advisory authority of a University Committee appointed by the President. Such a bureau, in connection with the testing services of the Department of Philosophy and Psychology, would provide diagnostic tests in reading comprehension, composition, and related learning skills. The report included several suggestions in connection with the administration of such a bureau. The recommendation of the Committee was tabled, pending a review of the proposal in the several colleges with the understanding that it would come to the Senate through the usual channels established for the consideration of catalog material.

SENIOR EXAMINATIONS, REPORT OF COMMITTEE ON: The Committee, on the basis of its review of general practice and factors affecting the policy of the University of Arizona, recommended that no change be made in the present policy on senior examinations. This recommendation was adopted by the Senate.

STANDARDS OF PROBATION, REPORT OF GRADING COMMITTEE RE: The report of the Committee recommended that freshman students shall be required to pass in 50% of units for which they are registered and that students at the sophomore, junior, and senior level shall be required to pass 60% of the units for which they are registered and that failure to meet these requirements in two successive semesters shall call for dismissal from the University. The Senate tabled the recommendations until a later meeting and directed that in the meantime copies of the report be sent to each member of the Senate.

C. Zaner Leshner, Secretary