

MINUTES OF THE MEETING OF THE FACULTY SENATE OF THE UNIVERSITY OF ARIZONA
Room 101 Law Building Monday, November 1, 1954

The Faculty Senate convened in regular session at 3:40 P.M. on Monday, Nov. 1, 1954. Twenty-nine members were present, with President Harvill presiding.

The minutes of the meeting of October 4, 1954 were approved as distributed to members.

President Harvill welcomed back to the Senate Dr. Matthew M. R. Schneck who had been elected to fill the unexpired term of Dr. A. Laurence Muir as College representative from the College of Liberal Arts.

Education 259-E, approval of: The Senate at its meeting of October 4, 1954 referred this requested course to the College of Education with the suggestion that the descriptive paragraph be revised. The request was re-submitted at this time and the course approved as follows:

Education 259-E - The Junior College - 3 credits

An advanced study of the scope, aspirations, and educational functions of the Junior College. Special attention will be given to the social and psychological basis of the Junior College Program. The problems of administrators, teachers, and other professional workers in Junior College will be analyzed.

Second semester registration, plan re: The recommendations of the Committee on Registration were submitted for re-consideration as arranged at the meeting of May 3, 1954. These recommendations provided in connection with mid-year registration that registration materials would be distributed immediately after the Christmas holidays, that an early arrangement of study programs was encouraged, that approval of programs would require only one signature, and that class cards would be issued on registration days only.

The proposal was discussed at some length. It was the general feeling that the new plan of registration as made effective in September was satisfactory and that the quota system provided for more time for advisory work during the actual period of registration. It was the feeling that the regular office hours of the faculty members would afford sufficient time for advisory work.

There was some criticism voiced of the practice of having registration continue through the noon hour. Mr. Leshner indicated that an adjustment was planned and that registration could be completed satisfactorily without asking the faculty to keep offices open during the noon hour. Results had indicated that in connection with the quota system an adjustment would be made so that the same students would not begin registration at the hours specified for the first semester, and that the groups would be rotated so that different students would have an opportunity for early registration.

Dean Roy reported a problem in connection with the filling of certain courses such as Zoology to the exclusion of students for whom it was required. This matter had been adjusted by asking students who enrolled for the course as elective to select another offering, thus leaving a vacancy.

In response to a question, the Registrar explained that registration materials were given out one hour prior to the time designated for the student's registration, except that students who were to start at eight o'clock in the morning could obtain materials in the late afternoon of the preceding day.

There seemed to be a general feeling that the present plan of registration worked very well for the first semester and that it would not be necessary to provide additional time for the advisory program at mid-year. On motion, the Senate voted to continue the plan of registration initiated in September without the adjustments suggested for mid-year registration. It was understood in this connection that the schedule of hours will be posted soon after the Christmas holidays, and that students will be encouraged to avail themselves of the advisory program during the regular office hours of the faculty prior to the opening of final examinations. by Dean Roy, seconded by Dr. Roberts*

Faculty membership and voting privilege: President Harvill referred to action of the Senate at its meeting of October 4, 1954 as a result of which a special committee, headed by Dr. Barnes, was appointed to meet with the President for the purpose of presenting suggestions regarding the list of members of the faculty who have the voting privilege. The President made available to the members a typewritten report defining the voting members of the faculty and listing the categories which determine such privilege. This report read as follows:

"Membership of the Voting Faculty of the University of Arizona

"On the basis of action taken by the University Senate in 1951, the voting faculty of the University of Arizona consists of those persons listed in the catalog under Administration, Teaching and Research, and Library Staff.

" 'Administration' includes those categories of officers and specific officers named at the time of the adoption of the arrangements, as follows:

"President
Vice President
Deans
Vice Deans and Assistant Deans
Directors
Assistant and Associate Directors
Registrar
Assistant Registrar
Comptroller
Assistant Comptroller
Librarian
Purchasing Agent
Business Office Manager
Superintendent of Buildings and Grounds
Graduate Manager
Executive Secretary of the Alumni Association

" 'Teaching and Research' includes all members of the teaching and research group who have the teaching title of instructor or higher or who have a title in the research or extension divisions of the University equivalent to that of instructor or higher.

"The diversity of titles in the research and extension divisions presents very little problem. If the type of activity is professional or technical in nature and the salary carried by the position is equivalent to or greater than the minimum salary for an instructor, the person is counted as a faculty member. The Agricultural Extension category includes county agents, assistant county agents, all home demonstration agents and assistant home demonstration agents, specialists (whether or not the term 'specialist' is a part of the title). Superintendents and assistant superintendents of farms have not been included, although these persons are listed in the catalog.

* Insertion made per amendment adopted at December 6, 1954 meeting of Faculty Senate

"Included in the faculty from the 'Library Staff' are the Librarian, the Assistant Librarian, and the heads of the departments in the Library and the Law Librarian.

"It has been suggested:

" 1. That the following titles from the University Extension Division be included as a part of the University faculty; Manager of the Visual Aids Bureau, Manager of the Radio Bureau, Editor of the Arizona Quarterly, and Managing Editor of the Arizona Quarterly.

" 2. That farm superintendents and assistant farm superintendents be included.

" 3. That dormitory head residents be included.

" 4. That residence in the state of Arizona and an official appointment to the general faculty of the University be required for eligibility to vote in faculty elections, except that faculty members on leave from the University shall be deemed eligible to vote during the term of such leave.

" 5. That lecturers in the University Extension Division not be included among the voting faculty."

President Harvill pointed out that the superintendents and assistant superintendents of farms are an exception to the catalogue listing since, although these persons are included in the list, they do not have the voting privilege.

It was explained that the group listing in the Senate record, to which reference was made at the last meeting, was incomplete and that the groups mentioned as deserving of the voting privilege, such as those in the Bureau of Business Research, are actually listed in the present catalogue. The listing as reported is effective at this time and is made available through the Office of the President.

The President explained the nature of the "teaching and research" group as related to the voting privilege. It was his feeling that although superintendents and assistant superintendents of farms have not been included, these persons could appropriately be listed as voting members of the faculty. This suggestion was not approved, however, when the matter was considered by the Senate in 1951. He indicated also that head residents of dormitories might well be included in the list although a proposal to that effect was not accepted when the committee report was first approved.

Dr. Houghton raised a question about the library staff and it was explained that the heads of the departments of Circulation, Cataloguing, Reference, and Acquisition have the voting privilege. It was his thought that this privilege might well be extended to some other members of the library staff.

Dr. Barnes explained, with reference to item No. 2 of the above report, that the Senate Committee suggested the voting privilege be granted farm superintendents but the suggestion did not include assistant superintendents. Neither did the committee make any recommendation regarding head residents. It did, however, recommend the approval of item No. 4 and item No. 5. It was the feeling of the committee, he stated, that residence in the state of Arizona should be a requirement for the voting privilege, but this privilege would not be lost by faculty members who are on leave.

The President again stated that the recommendations submitted by the committee in 1951 defining the voting faculty as those persons listed in the catalogue under Administration, Teaching and Research, and Library Staff was approved by the Senate and the Board of Regents and that this listing is effective at this time. The one exception, however, is that, although listed in the catalogue, farm superintendents and assistant farm superintendents are not included in the voting faculty. At the time the list was approved, the only changes made in the committee report were the deletion of head residents and the addition of Business Office Manager.

Dean Carlson remarked that this change encouraged the appointment of a group of dormitory matrons rather than head residents who are properly qualified university graduates, carefully chosen for their preparation and training in supervision, direction and advising of students.

After some general discussion the Senate, on motion, ^{by Dr. Roberts, seconded by} Dean Garretson* voted to table this matter until the next meeting.

Honorary degrees, policy re award of: The question of policy in connection with the award of honorary degrees was another matter which at the May 3, 1954 meeting was suggested for consideration this fall. President Harvill distributed copies of a confidential report summarizing the results of a study made by President Wilson of the University of Texas. This report indicated the policies of thirty-four state universities as of 1953-54.

Twenty-three of the institutions replying approved the award of honorary degrees; one indicated that state statutes prohibited such degrees (this is also true at Texas); the reports from five institutions seemed to approve awards and five institutions replied "no comment." The general tone of the replies indicated a conservative policy in connection with the award. Eight institutions emphasized affiliation with the state as a qualification for the award, four others emphasized affiliation with the institution (this may have referred to alumni relationships). Four institutions stated that members of the governing board and persons actively engaged in politics were not eligible to receive honorary degrees; five of the replies stated that persons actively associated with the institutions were not eligible; ten replies indicated that the awards were made to distinguished alumni.

President Harvill stated that President Wilson's report indicated that there is no uniformity in the standards for determining the award of honorary degrees. In 1951 the University of Arizona awarded four such degrees and no additional awards were made until 1954 when three honorary degrees were granted. Reaction to these awards was most favorable, the President stated, and was of real value to the University in terms of good will and public relations. He added, however, that it was his opinion that a conservative policy was desirable.

Dean Eckert asked if the present policy permitted the award of an honorary degree to a member of the University staff. The President replied that a policy of the Board of Regents does not permit a member of the administrative organization or of the Board to work for a degree in the University. He was not certain, however, whether such a restrictive policy applied in connection with the award of honorary degrees. This was a matter which he would investigate.

President Harvill suggested that members of the Senate study President Wilson's report and that some further thought be given to the matter before the Senate takes definite action on a policy.

A.A.U.P. Committee on Department Heads, report of: President Harvill explained that last spring a committee of the A.A.U.P. presented some recommendations regarding administrative relationships within the departmental organization. The general statement submitted was based, largely, on a similar statement adopted by the Faculty of the College of Liberal Arts in 1939. With the approval of the committee, the President had referred this matter

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to the Committee of Eleven for study and recommendation. A memorandum addressed to President Harvill under date of October 19, 1954 by Dr. Hudson, Chairman of the Committee of Eleven, stated that the report of the A.A.U.P. Committee was presented to the Committee of Eleven for study at a meeting held October 8, 1954. The committee had voted to refer the report to the Senate with only one change.

Copies of the report were distributed to members of the Senate with the suggestion that it be studied by the members prior to its formal consideration. This suggestion met with general agreement and the matter was tabled for consideration at a future meeting.

Meeting adjourned at 5:15 P.M.



C. Zaner Leshner, Secretary