

MINUTES OF THE MEETING OF THE FACULTY SENATE OF THE UNIVERSITY OF ARIZONA
Monday, March 1, 1954 Room 101, Law Building

The meeting of the Faculty Senate convened in regular session at 3:40 P.M. on Monday, March 1, 1954, in Room 101 of the Law Building. Twenty-five members were present with President Harvill presiding.

The minutes of the meeting of February 1, 1954, as previously distributed to members of the Senate, were approved.

CATALOG MATERIAL, APPROVAL OF: The Senate accepted without dissent a report from the Advisory Council listing catalog changes and additions as approved by that body. This report included the following:

"Excerpts from Minutes of Meetings of the Advisory Council
"January 28, February 4, and February 10, 1954

Catalog Material, Consideration of:

Page 246 Library Science 182, "Organization of Library Materials".
The Council authorized the change in the number of credits listed from 3 to 2. Note: This course was first approved as Library Science 182s, a two-unit course, in January 1947 and was taught in the summer sessions of 1948 and 1950. Apparently an error was made in the credit listing when it was catalogued as a regular course in 1951.

Education 244 Problems in Guidance (2) II G Danielson
This course was approved as an alternate year offering beginning in 1954-55 with the following description: "Review of current literature in guidance. Individual or group investigations related to guidance practices. P.140, 141, 154. Approved.

Education 193s Safety Education in the Public Schools (2) I Ruff
Introduces the safety problem in the United States. Includes consideration of problems relative to the administration of Safety programs in schools, communities, recreation, and industry. Endeavors to provide students with essential information and materials relative to the conduct of research as an integral part of a Safety program. Approved.

Catalog Offerings, Adjustment in:

Extension Division, New Courses:

B.A.42-E Investment Management (3) Strickler
Prepared primarily to meet the investment problems of women who have little or no preparatory training, the course deals with the types of investment instruments and opportunities. Preparation of an investment schedule and instruction regarding sources of information constitute an important part of the course. Approved.

Extension Division, New Courses (continued)

- French 10a-E The French Film No Credit Hammond
Study of the films of Cocteau, Feyder, Delannoy, Clair and Vendres. Religion, surrealism, directors, stars, technique, music and influence of the French state will be considered. No knowledge of French necessary. Approved.
- Journ.18-E Motion Picture Workshop (3) I-II Ely
Motion picture photography, lighting, script writing, and basic direction. Lab periods devoted to actual production of TV films. Lab fee \$7.50. Approved.
- English 186-E Folk Ballads and Other Folk Songs (2) G Ketcham Approved.
- E.E.231-E Advanced Electronic Circuits II (3) Martin
Analysis and design of wave shaping, computing and trigger circuits and non-sinusoidal oscillators using vacuum tubes, transistors, and magnetic amplifiers. Approved.

Extension Course, Change in:

- English 154a-E Anglo-American Literature (3)
Change title to "Modern English and American Fiction"; add the pre-requisite "Introduction to Humanities" or the equivalent; add the letter "G".
Change description to read as follows: An examination of the development of English and American fiction since Conrad, with emphasis on critical analysis of selected novels. Attention is given to the novels as works of art, and as examples of the rise of realism, naturalism and symbolism in the modern novel. Writers dealt with, and from whose novels the selected works will be chosen are: Conrad, Wells, Bennett, Galsworthy, Maugham, Forster, Woolf, Joyce, Lawrence, Huxley, Bowan, Waugh, Isherwood, and Greene. Wharton, Dreiser, Cather, Lewis, London, K. A. Porter, Dos Passos, Fitzgerald, Faulkner, Hemingway, Wolfe, Steinbeck, Farrell, and Warren. Approved.

Summer Session Courses:

- D.A.127as-127bs Problems of Stage Production Procedures: The School Play (3) I-II Marroney
This course deals with the procedures in handling the visual elements of play production, the theory of Scene Design, Scene Construction, Scene painting, Stage lighting, Costumes, Make-up, Properties and stage effects. P, open to teachers. New-Approved.
- Engl. 133s Prose Fiction since 1900 (3) G Sigworth
Short stories and novels studied intensively with particular attention to various critical approaches to fiction. Approved.
Note: This course has been an Extension offering (133-E) and is now approved as a Summer Session course.

Summer Session Courses (continued)

Art 132as-132bs Children's Book Illustration (2) G Peck

Designed for artists and students with some art training who wish to study the techniques of working in black and white and in color for reproduction as book illustrations and book jackets. Includes the study of various processes by which illustrations are produced; such as letter press, half-tone, the various techniques through which the art work is produced; such as pencil drawing, pen and ink, scratch-board, lithographic pencil, watercolor and opaque mediums. P, 3a-3b, 6a-6b, or equivalents. Approved. Note: This course has been given as Art 123a-E - 123b-E under the same title. It is now authorized as a summer session offering and the number changed to 132as-132bs.

B.A. 191s Budgetary Control (2) G I Bogart

Need for and the problem of budget making for business enterprises with particular reference to manufacturing; preparation of the budget; comparison of performance with the budget; enforcement and revision of the budget; managerial and accounting problems involved. P, 131b and 133b. New-Approved.

B.A. 190s Controllership (2) G I Howard

An analysis of the functions of the controller in business and the organization of his department; responsibilities of the controller as a part of the administrative organization; consideration of the problems of the controller and his staff. P, 131b and 133b. New-Approved.

L.S.(Ed.)185s Workshop for School Librarians (4-6) G I Coryell

The School Library Workshop will center around the problems of the teacher or librarian who is charged with the responsibility for developing a library program which will meet the needs of the educational program in the school. New-Approved.

Education 160s Methods and Materials in Nature Study (4) G I Lowe

Identification, habits and habitats of the common harmless and poisonous animals and plants of the Southwest, primarily Arizona. Methods of collecting, maintaining, and studying native plants and animals for the classroom, with interpretation of plant and animal environmental relationships. P, admission with consent of the instructor. 5R, 15L, 3 field trips. New-Approved.

Education 216s Administration and Supervision of Audio-Visual Aids (2) I Shelley

Supervision and administration of the audio-visual program in the individual school and in city and district systems. Content includes budgeting, selection and evaluation, distribution and housing of materials, qualifications and duties of staff, school plant requirements, and measures for appraising adequacy and effectiveness of program. New-Approved.

History & Political Science 120s The United States Since 1932 (2) G I Bateman
(History)

A detailed survey of problems growing out of the Great Depression, of New Deal legislation, of political and economic conflicts of the thirties, of isolationism vs. growing concern with events abroad and of the Second World War. Credit will not be allowed for both 120s and 119b. New-Approved.

Summer Session Courses (continued)

Ag.Econ. 112s The Farmer's Relationships from a Legal Standpoint (2) I Scanland
Rights and liabilities involving the ownership, acquisitions,
transfer, mortgaging and taxation of farm land, irrigation water
and chattels. New-Approved.

Hort. 190s Landscape Management (2) I G Folkner
Problems in designing, planting, and maintaining small home
grounds and farmsteads in Arizona, with special reference to new
species and methods. P, 12 units in Horticulture and related
subjects. Fee, \$3 (June 24 to July 10) New-Approved.

P.E.W.166s Organization and Administration of Intramural Programs in
Secondary Schools (2) I G
Note: The Council denied the request for this new course because
of the duplication in part of P.E.M.182. It was the judgment of the
Council that every effort should be made to avoid unnecessary dupli-
cation of listings in University offerings. It approved, as an
alternative, the reorganization of P.E.M.182 and its listing for
graduate credit so that it would meet the needs of both men and women
students in the preparation and administration of intramural programs
in the secondary schools. The approval of the Council was given sub-
ject to the request of P.E.for Men on catalogue committee Form B.

Education 184s Speech Correction for the Classroom Teacher (See Summer Session 1952), withdrawn

Note: In connection with the approval of D.A.127as-127bs (see above), the
adjustment of Speech 169, Speech Correction, and the withdrawal of
Educ. 184s, Dean Patrick submitted for a special committee the
following statement of principles which was adopted:

1. Graduate and undergraduate courses falling clearly into the category
of courses in educational methods should be offered as Education courses.
2. Courses designed to be chiefly content courses in a departmental
field but directed to the interests of teachers may be offered either
as Education courses or as courses in the subject-matter department
with the consent of the Dean of the College of Education and the Dean
of the college in which the department falls.
3. Courses offered in a department other than Education and directed
to the interests of teachers will carry a "G" if offered for graduate
credit with a notation somewhat as follows: "Open to teachers."

Regular Session courses:

Speech 169 Speech Correction
Add graduate credit designation "G" and add as a pre-requisite
"Open to teachers". (See above note).

Pharmacy The following changes were authorized:

196 Independent Study. Change course value from 2-4 to 1-4.

199 Special Problems. Change course value from 2-4 to 1-4.

Note: The receipt of Form B confirms action of the Council on Sept.16,1953.

Regular Session courses (continued)

Psych. 110 The Individual in the Group (3) G I Wallraff
Theory and fact in social psychology. The psychological effects of membership and non-membership in group situations. Credit will not be available to any student for both this course and any other course in social psychology. New-Approved.
Note: This offering is approved as a first semester annual offering beginning in 1954-55. It is also authorized as Psych.110s to be offered in the 1954 summer session.

Psych. 15 Social Psychology. Withdrawn effective 1954-55.
Note: This course is to be replaced by Psych.110 (a new course).
Page 298, delete Psych. 15 and replace it with Psych. 110."

In connection with the allocation of graduate credit to Speech 169, Dean Patrick, in reply to an inquiry from Dr. Roberts, explained that this course constitutes advanced work for the school teacher rather than for the student majoring in Speech. It is intended for teachers who have students with speech difficulties.

✓ COMMITTEE REPORTS: Mr. Leshar stated that the Committee to Study Registration Procedures and Policies had no report to submit at this time. Dr. Roberts, Chairman of the Committee to Study the Problem of Absences, reported that the Committee had not yet completed its study. He indicated that the evidence coming to the committee shows a great variation between departments and colleges in the practice of reporting absences. There is also a general feeling of frustration and futility regarding the present system and that some change should be made. However, he stated, difficulties are apparent in working out any corrective method.

EXTENSION COURSES, CHANGE IN CREDIT FOR: The Senate approved the following change in course values from two units to three units: Education 152E - Psychology of Elementary Education, and Education 214E - Arizona State School System and School Law.

Dr. Nugent explained that these courses, which were given at Douglas and Sells, involve a considerable amount of travel on the part of the faculty member. Only one class session is held each week, and from the point of view of the instructor it is desirable to give three credits in the course instead of two since much material is available, in order to provide a more satisfactory salary for the instructor. \$250 paid for a two unit course is not attractive in consideration of the time involved in making a long and tedious trip. For a three unit course the compensation is \$375.

Dr. Nugent added that a few years ago the University had practically no program of Extension classes outside the Tucson area but within the past four years this program has extended considerably and last semester, when representatives of the Office of Education were here in connection with the survey of the University, the Extension Division was able to report an enrollment of over four hundred students in Extension classes outside the Tucson area. This enrollment represented twenty-seven communities extending from Yuma on the west to Morenci in the east and from Nogales in the south to the northern limit of Maricopa County. An important factor in the development of this program is the willingness on the part of many members of the Faculty to make long trips to outlying communities.

DISHONEST SCHOLASTIC WORK, POLICY RE: President Harvill referred to the University policy in connection with dishonest scholastic work and stressed the need on the part of faculty members of having in mind the importance of developing a proper student attitude toward honor and honesty in connection with academic work and of emphasizing prevention of cheating on

the part of students. A recent case brought to his attention illustrated the value of prevention as well as the need of inflicting penalties for dishonest work. A warning to the student, the President stated, can often be the means of avoiding further difficulty for him. At the President's suggestion it was indicated that the Secretary should include in the proceedings of the meeting, which are sent to the members of the faculty, a reminder of the University policy affecting dishonest scholastic work and stressing the need of developing a proper student attitude and the prevention of dishonesty in the classroom.

BOOKSTORE PRACTICES, REFERENCE TO: Dr. Muir reported difficulty encountered by failure of the bookstore management to provide a sufficient number of texts for certain classes. He reported that the bookstore management apparently cut down textbook orders even when these are based upon very careful estimates as to minimum class enrollments. As a result, in many cases considerable time is lost after semester opens in providing texts for students. Dr. Harvill mentioned that the bookstore could make provision to obtain texts within a minimum of time from West Coast agencies if deficiencies in texts are reported immediately to the management. The President indicated he would review this matter with Mr. Barthels, Manager of the Bookstore. Mention was made also of sale of certain texts at somewhat more than the listed price. This too was a matter which would be reviewed with the bookstore management by the President.

It was indicated that faculty members could obtain from the manager of the bookstore information as to the number of textbooks ordered plus the number of second-hand books on hand, particularly at the beginning of the semester.

Mention was made of the establishment of the Arizona Bookstore on the University Square, in competition with the University Bookstore. The President explained that the new store has no connection whatsoever with the University but that its Manager was a former Assistant Manager of the University Bookstore. The Arizona Bookstore has been given the privilege of obtaining the names of University texts from the Manager of the University Bookstore. To withhold this information would mean that individual instructors would be inconvenienced by numerous requests for textbook titles.

SPECIAL ASSEMBLY, REPORT RE: President Harvill reported that the proposed special University assembly to hear Mr. William Zeckendorf, member of a famous Tucson pioneer family, had been withdrawn. It was found that Mr. Zeckendorf, who would visit Tucson only briefly in the near future, would not find it possible to remain for such an assembly. The President hoped, however, that it would be possible to hear Mr. Zeckendorf at some future time.

The meeting adjourned at 4:25 P.M.


C. Lasher, Secretary