

MINUTES OF MEETING OF THE FACULTY SENATE OF THE UNIVERSITY OF ARIZONA
 Monday, February 4, 1963 Room 111, BPA Building

The Faculty Senate convened in regular session at 3:40 P.M. on Monday, February 4, 1963, in Room 111 of the College of Business and Public Administration. Thirty-eight members were present with Vice President Nugent presiding.

PRESENT: Bartlett, Blitzer, Brewer, Carlson, Conley, Forrester, Gegenheimer, Gillmor, Gustavson, Haury, Hudson, Kassander, Kemmerer, Kurtz, Lacy, Little, Livermore, Lynn, McDonald, McMillan, Moore, Muir, H. Myers, L. Myers, Nugent, Patrick, Paylore, Powell, Rappeport, H. Rhodes, Roy, Russell, Siegel, Simonian, Slonaker, Svob, Vavich, Windsor.

ABSENT: Delaplane, Ewing, F.P. Gaines, Harvill, Hillman, Lyons, Martin, J.M. Rhodes, Rosaldo, Wallraff.

APPROVAL OF MINUTES: The minutes of the meetings of January 7, 1963 and January 14, 1963 were approved with the following adjustments:

On page 2 of the minutes of the meeting of January 14, in the fourth paragraph, the words "in the Elementary School program" should be inserted preceding the words "in the College of Education."

Dr. Kurtz, in referring to the discussion of the proposed alternative of course work in Philosophy as satisfying the laboratory science requirement in curricula of the College of Business and Public Administration (page 1 of the January 14 minutes), said that he felt the minutes did not capture the flavor of the discussion of this question. He said the proposal was a rather radical departure from the option in this matter that is described in the present catalogue. Dr. Nugent then asked that this matter be resolved by conference among Dr. Kurtz, Dean Livermore, and the Secretary.

NOTE: The January 14 minutes are corrected as follows: The third and fourth sentences of the third paragraph of the section headed "Catalogue Material, consideration of:" are deleted and in their place the following material is added:

"Dean Livermore stated that the present catalogue provides as an alternative means of meeting the science requirement the completing of course work in Philosophy. He said that this alternative had been thoroughly discussed and approved by the Senate in 1959. Dr. Kurtz pointed out that the alternatives permitted in the present catalogue are stated as follows (Footnote on Page 165 of the current catalogue): 'this requirement is ordinarily completed by 8 hours in a single laboratory science; but, by permission, it may be satisfied by one of the following sequences of courses: 4 units of laboratory science, plus Philosophy 12a; 9 units of Philosophy, including 12a and 12b; an approved sequence of mathematics courses through Math. 79a. The latter sequence would also satisfy the above freshman requirement of Math. 11 or 20.' He said that these alternatives are considerably different from the proposed alternatives as

"presented for the new catalogue by the College of Business and Public Administration. Dr. Kurtz asked if action taken two years ago establishing the several alternatives of satisfying the science requirement in the College of Business and Public Administration by any of several programs involving Philosophy courses bound the Senate to accept this new proposal. President Harvill said that action two years ago was not binding now that material for the new catalogue for 1963-64, 1964-65 was under consideration."

In the eleventh line of the third paragraph of "Catalogue Material, consideration of:" the sentence reading "He pointed out that many members of his faculty...", change the word "He" to "Dean Livermore."

UNIVERSITY OF ARIZONA REPRESENTATIVES ON THE COUNCIL OF THE ARIZONA COLLEGE ASSOCIATION, ELECTION OF: On motion by Dr. Gegenheimer, seconded by Dean Roy, the Senate unanimously re-elected Dr. William Pistor and Professor Joseph Picard as University of Arizona representatives on the Council of the Arizona College Association for the next year.

Dr. Gegenheimer reminded the members of the Senate that the Arizona College Association would be holding its annual meeting on this campus on Saturday, March 2. It is hoped that University of Arizona faculty members will accept the responsibility of playing hosts to faculty members from the other institutions on that date and will attend the sessions in good number.

Dean Livermore pointed out that new faculty members are usually uninformed as to just what the Arizona College Association is. Dr. Gegenheimer said he would furnish each dean with general information about the association which can be passed on to new faculty members.

CANCELLATION OF CLASSES ON NOVEMBER 1, 1963 BECAUSE OF ARIZONA EDUCATION ASSOCIATION MEETING ON THE CAMPUS: Dr. Nugent reported that the 1963 meeting of the Arizona Education Association will be held on the University of Arizona campus on Friday and Saturday, November 1 and 2. He pointed out that between five and six thousand public school teachers will be in attendance. Because of the need of classroom facilities for meetings and because of the press of providing food service and parking facilities for such a large number of visitors, it will be necessary to cancel classes on the first day of the meeting, that is, on Friday, November 1. Dr. Nugent pointed out that classes were cancelled for the AEA meetings held on this campus in 1959 and 1961.

Dr. Nugent said he was making the announcement about this situation at this time so that members of the Senate could be informed and make any comments about the matter if they wished. No comments were made.

EXTENSION OF TERMS OF MEMBERS OF COMMITTEE ON ACADEMIC PRIVILEGE AND TENURE, APPROVAL OF: On motion by Dr. Gegenheimer the Senate voted to extend the period of office for members of the Committee on Academic Privilege and Tenure to the end of the present academic year. Dr. Gegenheimer pointed out that for some reason terms of office for members of the committee heretofore ended on February 6, although no legal basis for this arbitrary date has been found. He explained that for a number of reasons it would be desirable for terms of office for members of this committee to correspond with the academic year.

EXCUSED ABSENCES FOR STUDENTS MISSING CLASSES FOR FIELD TRIPS AND OTHER UNIVERSITY ACTIVITIES, DISCUSSION RE: Dr. Nugent reported that the Committee of Eleven had asked to have placed on the Senate agenda the subject of excused absences of students missing classes for field trips and other University activities, procedures used to obtain such excuses, and related questions. He then called on Dr. Kassandra, Chairman of the

Committee of Eleven, to introduce the subject.

Dr. Kassander explained that this was a matter which had been referred to the Committee of Eleven by concerned faculty members. Some faculty members felt that certain groups of students were missing entirely too many classes consistent with good standards, such absences being for officially approved purposes. One example was the number of field trips students were required to take in one course, causing them to miss class meetings of other courses. Dr. Kassander explained that the Committee of Eleven had then asked Dr. Kurtz to obtain some background information about the matter. Following Dr. Kurtz's study, it then had been decided that a report should be submitted to the Senate and Dr. Kurtz had been asked to present the report. Dr. Nugent then recognized Dr. Kurtz.

Dr. Kurtz explained that one matter which had come to the committee's attention involved field trips for Air Force ROTC students. These trips had been looked into rather carefully although Dr. Kurtz pointed out that absences connected with other courses could also have been investigated. Dr. Kurtz referred to a request submitted by the Professor of Air Science in October 1959 asking Advisory Council approval for Air Science students to miss University classes to make a visit to Davis-Monthan Air Force base near Tucson. It was understood that class sections numbering about fifty each would make these trips and that they normally would be held on Friday afternoons. The Advisory Council had approved this request on October 14, 1959. It was understood each student in Basic Air Science would make one such trip each year. It was understood that blanket approval had been given for that type of trip henceforth.

Dr. Kurtz then read from a summary of the excused absences granted during the year 1961-62 for Air Force ROTC field trips as follows:

<u>Date of Trip</u>	<u>Number of Students</u>	<u>Kind of students (main rank)</u>	<u>Week days missed</u>	<u>Destination</u>
11/17-11/18/61	22	Fr., Soph.	FS	Lowry AFB, Colorado
12/1/61	71		F	DMAFB
11/30-12/2/61	33	Fr., Soph.	ThFS	Holloman AFB, N. Mex.
12/8/61	65		F (aft.)	DMAFB
12/15/61	50		W (aft.)	DMAFB
1/11/62-1/13/62	34	Fr.	ThFS	San Diego, Calif.
1/4-1/6/62	27	Soph., Jr., Sr.	ThFS	Nellis AFB, Nevada

Dr. Kurtz's complete summary follows:

Summary of Excused Absences for ROTC Air Force Trips
and Related Data

10/12/59 Letter from Col. Downey requesting excuse for freshmen Air Science ROTC field trips to DM AFB, Tucson. Each trip will be one class section of 50 students for Friday afternoons or some other afternoon when needed.

10/14/59 Request approved by the Advisory Council and approval was given for all trips of this type in the future.

<u>Date of Trip</u>	<u>Number of Students</u>	<u>Kind of students (main rank)</u>	<u>Week days missed</u>	<u>Destination</u>
9/19-9/24/61	3	Seniors	TWThFSS	Philadelphia, Pa. (This is first week of classes)
9/28-9/30/61	25	Sophomores	ThFS	Castle AFB, Calif.
9/29/61	48		F (aft.)	DMAFB
10/6/61	52		F (aft.)	DMAFB
10/27/61	60		F (aft.)	DMAFB
10/13/61	54		F. (aft.)	DMAFB
10/20/61	60		F(aft.)	DMAFB
10/26-10/28/61	28	Fr., Jun., Sr.	ThFS	Norton AFB, Calif.
11/17/61	56		F (aft.)	DMAFB
11/10/61	68		F (aft.)	DMAFB
11/16/61	7	Juniors	Th (noon)	Tital Site
11/17-11/18/61	22	Fr., Soph.	FS	Lowry AFB, Colorado
12/1/61	71		F	DMAFB
11/30-12/2/61	33	Fr., Soph.	ThFS	Holloman AFB, N.Mex.
12/8/61	65		F (aft.)	DMAFB
12/15/61	50		W. (aft.)	DMAFB
1/11/62-1/13/62	34	Fr.	ThFS	San Diego, Calif.
1/4-1/6/62	27	Soph., Jun., Sr.	ThFS	Nellis AFB, Nevada
1/5/62	55		F (aft.)	DMAFB
1/12/62	66		F(aft.)	DMAFB
1/19/62	58		F (aft.)	DMAFB
2/10-2/17/62	1	Senior	SSMTWThFS	Maxwell AFB, Alabama

<u>Date of Trip</u>	<u>Number of Students</u>	<u>Kind of Students (main rank)</u>	<u>Week days missed</u>	<u>Destination</u>
2/14/62	6	Fr., Soph., Jun.	W (noon)	DMAFB
2/15-2/17/62	35	Soph.	ThFS	Kirtland AFB, N. Mex.
3/2/62	28		F (aft.)	DMAFB
3/22-3/24/62	35	Fr., Soph., Jun.	ThFS	Nellis AFB, Nevada
3/30-4/1/62	34	Junior	FSS	DMAFB
3/30-4/1/62	8	Jun., Sr.	FSS	DMAFB
4/5-4/7/62	35	Soph.	ThFS	Mather AFB, Calif.
3/30-4/1/62	2	Seniors	FS	DMAFB (request made after trip was made)
4/11-4/15/62	11	Fr., Jun., Sr.	WThFSS	Los Angeles, Calif.
4/12-4/15/62	8	Fr., Soph., Jun., Sr.	ThFSS	Los Angeles, Calif.
4/25-4/29/62	23	Fr.	WThFSS	Lackland AFB, Texas (This trip was during Easter vacation)
5/3-5/5/62	24	Fr.	ThFS	Hill AFB, Provo, Utah
5/10-5/12/62	35	Fr.	ThFS	Air Force Academy, Colo.
5/17-5/19/62	23	Fr.	ThFS	Edwards AFB, Calif.

Dr. Kurtz commented that an informal check of one student's absences (a senior) showed that he accumulated 24 days of excused classes, exclusive of Sundays and holidays. A casual checking of a few names of students showed that several students accumulated excused absences for 5, 6, 8 or more days of classes, exclusive of Sundays and holidays. There were 36 trips approved during the academic year 1961-62 of which: 16 were half-day trips to DMAFB or a Titan Site, of which 11 trips involved more than 50 students each; 797 students went on DMAFB trips. 17 were to Air Force bases outside Arizona, including California, Colorado, New Mexico, Nevada, Alabama, Texas, Utah, and Pennsylvania; 402 students on out-of-state trips. 3 were 2- or 3-day trips to DMAFB. All of the trips which were not half-day trips were requested on the Activity Program Permit Form. This permit presumably requires the signature of the student's academic dean and Dean of Men, plus the signature of the Executive Vice President if more than twenty students are taking the trip. Thirteen of the seventeen out-of-state trips involved more than twenty students each, yet not one of these requests had the signature of the Executive Vice President as required.

Professor L. Myers said that obviously a large number of students had been involved in these trips but he wondered if any one student was involved in more than one trip. Dr. Kurtz replied that that was a point he wished to emphasize, that some students missed an excessive number of classes, one student having made enough trips to total twenty-four class days. He pointed out that some of the trips took place on weekends and in these cases the

students missed important study time in addition to class time. He reiterated the fact that in checking a few names at random he immediately found that at least ten students had missed as many as five, six, eight or more days of actual classes not counting Sundays.

Dr. Blitzer asked if the complaint from faculty members which had raised this question in the first place had been that the students concerned had fallen down in their academic performance. Dr. Kurtz said that the original inquiry had involved a student who had missed an examination because of one of the trips and the question had then been raised as to how many trips had been scheduled and how many students were missing many classes because of such trips.

Mr. Powell asked if information were available on the experience of other departments. Dr. Kurtz said that in his judgment the trips of other departments did not involve such large numbers of students. However, there were instances where for a small number of students the work in some departments does involve many trips a year. Dr. Kurtz stated that he felt the entire matter of excused absences and the procedures for authorizing these should be studied.

Dr. Nugent remarked that in the case of travel involved in any approved trip the mode of travel must be approved by the Comptroller who checks matters of insurance, etc. Dr. Nugent said he had a question whether or not the Comptroller had actually been having the opportunity to review these trip requests. He said that the information reported by Dr. Kurtz was a complete surprise to him. He, as Executive Vice President, was certainly not aware that excused absences had been authorized for trips involving groups of twenty or more (where the signature of the Executive Vice President is required on the trip request form) without the Vice President's signature. He stated that it seemed through a misunderstanding approval for half-day trips to Davis-Monthan had been extended to trips to Air Force bases throughout the country. Dr. Nugent thanked the Committee of Eleven for bringing this matter to the attention of the Senate and asked for discussion by the Senate.

Dr. Gustavson stated that one case which had led to the discussion of this matter in the Committee of Eleven had been that of a student in a freshman course in Chemistry, which is taught by television. He pointed out that in this case the department is dealing with nearly a thousand students and examinations are given approximately every two weeks in the University auditorium. These are announced well ahead of time. It is a tremendous task to examine a large number of students. The task is greatly complicated when make-up examinations have to be given to students who have missed the scheduled examinations because of excused absences. Further, to allow students who missed the regular tests to take make-up examinations is unfair to the students who have taken the examinations at the proper times. The student who is allowed to take a make-up examination later has had an opportunity to discuss with students who already took the examination what their examination included. Dr. Gustavson said he, therefore, had devised the procedure whereby he gives the students one excused absence or drops the low grade of one examination. Dropping the lowest examination grade applies to all students. In the case in point, Dr. Gustavson said he was told by members of the ROTC staff that the field trips were on a voluntary basis and were not required. If this is the case, he said, then this is simply a problem for the student. He knows in advance when the Chemistry examinations are scheduled. However, Dr. Gustavson said he subsequently learned from students that the trips are voluntary only in a sense. That is, if a student does not make these trips his chances of being selected for advanced ROTC training are seriously diminished.

Dr. Gustavson said that a member of the Air Force ROTC faculty had said to him, "If a student has a choice between taking an airplane trip and taking an examination in Chemistry, can he be blamed for taking the trip?"

Dean Roy pointed out that a distinction should be made between the general approval given by the Advisory Council for group trips on a Friday afternoon to Davis-Monthan which

would involve only one absence a semester for a student and repeated field trips to air bases throughout the country where the same students make many different trips.

Dr. Nugent said that he, as a member of the Advisory Council, felt perhaps that body erred in the beginning in giving blanket approval for any type of trip. Perhaps this was the beginning of the trouble, he said.

Dean Roy then moved that a special committee be appointed by the President to investigate the entire matter of excused absences and report to the Senate at its next meeting. Dean Little seconded Dean Roy's motion. Dean Rhodes commented that he felt it would be unwise to expect a report as soon as the March meeting. It was then agreed that the motion should provide for a committee which would report to the Senate at the earliest feasible time.

Dr. Kassander asked if meanwhile it should not be suggested that students be prohibited from "volunteering" for more than one Air Force ROTC field trip.

Dean Slonaker pointed out that his office prepares the official excuses for men students participating in approved activities. He said he felt the Air Science Department had been careful about obtaining official permission for trips, obtaining the approval of the college deans in all instances.

Dean Livermore pointed out that if excused absences for juniors and seniors are to be involved in the investigation, the committee should have in mind the policy which no longer requires the reporting of excessive absences of juniors and seniors. Mr. Windsor pointed out that the new policy simply excuses the faculty member from reporting absences of juniors and seniors if he wishes not to make such reports. Faculty members still may check roll as carefully as they want to for juniors and seniors and may report absences to the Dean of Men or Dean of Women as they wish, to obtain information as to why a student was absent. Dean Livermore said he simply meant that the meaning of excused absences for juniors and seniors should be properly explained.

Dr. Kassander commented that he did not think there was any relationship between the matter of excused absences and whether or not attendance is taken. The matter of excused absences is important in connection with missing examinations, even if in a given course attendance is not checked at lecture sections.

Dr. McDonald asked if the problem was limited more to upper division than lower division students according to Dr. Kurtz's survey. Dr. Kurtz explained that all classes were represented in the trips made but that a large number of the long trips to distant air bases did involve freshmen and sophomores.

The question was then called for and the motion carried without objecting vote.

REPORT OF ad hoc SENATE COMMITTEE TO STUDY FEASIBILITY OF PROFICIENCY EXAMINATION IN ENGLISH, FURTHER DISCUSSION RE: Dean Livermore remarked that parliamentarily the report of the Senate Committee to study the feasibility of a proficiency examination in English was still pending. In order to be sure that the matter remains alive he said he would like to support a suggestion made by Dean Brewer at the January meeting, that is, that the special committee under the chairmanship of Mr. Huggins study the feasibility and appropriateness of giving the proficiency examination to a representative group of students to obtain more information on student performance on such a test. Dean Livermore moved that this be done. He said he thinks we must have information as to just how many students could be expected to pass or fail a proficiency examination before we know whether we should consider spending the large amount of money needed to create the proposed English workshop for students who cannot pass the proficiency examination. All he was asking for, Dean Livermore said, was for the committee to consider suggesting to the Senate at its next meeting that the scheduling of a "trial run" on the proficiency examination be authorized.

Dr. Muir asked if this was a proposal that the committee take further action or simply add to its report to the Senate this additional proposal? Dr. Muir asked if Dean Livermore was suggesting that some "trial run" test procedure be authorized by the Senate in place of the committee's proposal. He pointed out that the committee's original proposal had not yet been acted on. It then became evident that there was confusion as to just what Dean Livermore was proposing.

Dean Rhodes said that it seemed to him Dean Livermore was proposing a single exploratory proficiency examination, "to see what happens," the results of which would form the basis on which the Senate then might take further action on the committee's recommendations as outlined in its recent report.

Dr. Muir said that this would have the effect of canceling the committee's proposal. The proficiency examination would have to be given before the rest of the committee's proposal could be acted upon. It could postpone the action of the committee's proposal for as long as three years.

Dean Livermore said he thought such an examination could be given very soon, once it was determined which sampling of students were to be given the examination. Dr. Muir said it takes a long time to prepare the proper sort of examination. He said it seemed to him that the action proposed by Dean Livermore was a way of dismissing the committee's proposal. Dr. Bartlett said the sort of information a trial run would provide should assist the Senate in reaching a decision on the proposals made by the special committee.

Dr. Nugent said he felt the Senate should not take any action which would short-circuit the work of the special committee. Dean Livermore's proposal could be forwarded to the Chairman of the special committee (Professor Huggins) for whatever action he thought appropriate.

Dean Livermore said that an adequate sampling could be easily obtained from courses in Marketing or Finance, for example. He said he thought 500 people would be an adequate-sized group selected from classes in Liberal Arts, Business, Fine Arts, and other disciplines. There is obviously no money available at present to establish the workshop. Why not act on the inexpensive part of the report and find out just how many students at the end of their sophomore year could or could not pass a proficiency examination?

Dean Brewer said that the Senate members could not vote intelligently without such facts.

Dr. McDonald pointed out that the grading of a proficiency examination, just like the grading of students' work in English X, would be done by members of the faculty of the department of English. What is passing and what is failing would, of course, be left to their judgment. He said he felt that an estimate as to how many students would pass and fail the proficiency examination could just as well be obtained right now by asking the English faculty, without going to the trouble of administering the test.

Dean Livermore said he was not trying to tell the chairman of the committee what to propose to the Senate. The Chairman of the committee can reject the whole idea of a "trial test" if he wishes to, he explained. He was simply suggesting that the committee propose to the Senate a plan for a "trial run" test, suggesting a time, a day, the number of people to be included in the testing, what kind of examination it should be, etc.

Dr. Muir said that he felt the committee would feel that giving one test of the kind suggested by Dean Livermore could not lead to any conclusion about the English proficiency of students. He reminded the Senate that the matter had come up in the first place because

some faculty members thought that the writing of too many of our students is inadequate. Dean Livermore replied that it was his intention that the testing definitely would include the **writing** of a theme in addition to an objective test.

Dean Roy pointed out that a trial run might make it possible later to put the workshop into operation. He said we do not know at present how many people would be in the workshop. In his judgment the committee's estimate in its report was too high. He said he felt the sort of information Dean Livermore's proposal would provide would be helpful.

Dr. Patrick said that he felt there was a fallacious element in the matter since, when students realize they are taking an English test, they perform better. A better proficiency examination, he felt, would be one given to students in other classes without their realizing they were being given an examination in good writing. In fact, the essay-type examinations in other courses could be used to obtain writing samples, he said.

Dr. McDonald said that he gathered the sense of Dean Livermore's motion was to ask the committee to consider conducting a trial examination in order that the whole question before the Senate as embodied in the report of Mr. Huggins's committee would not be lost simply because of the barrier presented by the high cost of administering the workshop. He said he would like to add to the charge to the committee that when the feasibility of giving a trial-run proficiency test is studied, the committee also weigh another question, namely, why should the workshop be the solution of this problem? Why a workshop? Why not "put the burden on the student?" He simply should have the responsibility himself of passing the proficiency examination. Until he can pass it, he cannot graduate.

Dean Livermore said he would accept that point. Several seconds to Dean Livermore's original motion were then heard.

The question being called for, the motion carried with no dissenting vote heard.

APPROVAL OF CATALOGUE MATERIAL, ANNOUNCEMENT RE: Dr. Nugent informed the Senate that the Board of Regents had approved all of the proposed catalogue material as submitted, with the provision that requests to schedule more frequently, offerings of certain courses which had experienced small enrollment in recent years were subject to special review by the President and the academic deans concerned.

The meeting adjourned at 4:50 P.M.


David L. Windsor, Secretary