

University of Arizona  
Committee of Eleven

Annual Summary for Faculty Senate: September 1966-June 1967

1. The Committee worked to clarify the position of the Teaching Assistants and recommended the removal of technical blocks stemming from their reduced student load, in their use of the library and health services. A communication was sent to Vice-President Johnson urging that no distinction be made between graduate students in regard to the availability of these services. A recommendation was made to President Harvill that graduate assistants have their stipend increased rather than their fees waived, as being to their greater advantage. Recommendations were also made by the Committee to the ASUA Book Store that Graduate Assistants be given faculty discounts; and to the Graduate manager that all students counted full time graduate students by the Graduate College be eligible to purchase Student Health Insurance.
2. The problem of off-campus housing was explored at a series of meetings. Vice-President Johnson, Mr. Tribolet, Director of Associated Students, Mr. Bonsall, President of ASUA, and Mr. John Chessirer, Director of the University Students' Off-Campus Housing Center presented aspects of the situation. A letter was sent to the President expressing the feeling of the Committee that the University should assist in the operation of a non-discriminatory off-campus housing office.
3. A series of brochures, scholarly and serious in intent, on faculty achievement was discussed, and Vice-President McMillan who attended a meeting on the subject offered to present the plan as a five-year program to the Board of Directors of the University of Arizona Foundation to aid in publication and mailing costs, not including the salary of an editor.
4. The importance of travel to learned societies and for scholarly consultation was discussed and communications urging increased travel funds sent to the President of the University, the Director of the Alumni Association, and the Executive Director of the University of Arizona Foundation.
5. A proposal was sent to the Senate for an amendment to the Faculty Constitution providing for proportionate representation in the Senate more in line with the original proportion set up by the Constitution when the faculty was smaller.
6. In an effort to bring about closer faculty-student relations, a proposal was sent to the Senate that students participate in a number of University committees in addition to those in which the catalogue listing shows they already have membership.
7. The Committee sent communications to the President of the University and the President of the ASUA, expressing its support for an academic environmental study by a combined faculty-administrative student committee, beginning with a study of housing in the academic environment. This plan was presented to the Committee by the Executive Assistant to the President of the Associated Students.

## Annual Summary for Faculty Senate Cont.

8. On the understanding that the Summer Session is not responsible for Graduate Work at either the Master's or Doctoral level, a committee was appointed to study the question of financial support for graduate studies in the summer.

9. Recommendation was made to the in-coming committee that a study be made of the length and structure of the summer session, the extension of library hours and other facilities in the summer.

10. A committee was appointed to study problems of departmental organization and procedures, and the question of selection of department chairmen on some sort of periodic basis.

The above items were considered in accordance with the function of the Committee of Eleven as defined in the Faculty Constitution (V,B,1: "to initiate, promote and stimulate study and action dealing with and looking toward solution of the situations and problems of interest and concern to the Faculty and the University.")

## Membership of the Committee:

1. Arthur H. Beattie (Romance Languages) Deceased.
2. Frances Gillmor (English)
3. Jimmie S. Hillman (Agricultural Economics) On Leave.
4. Conrad Joyner (Government)
5. A. R. Kemmerer (Agricultural Biochemist) Chairman.
6. Shaw Livermore (Management)
7. James McDonald (Atmospheric Physics)
8. Henry Tucker (Systems Engineering) On Leave.
9. Andrew W. Wilson (Geography)
10. I. R. Yoshino (Sociology)
11. Albert F. Gegenheimer (English) Chairman of the Faculty. Ex Officio first semester. On leave second semester.

Because of the inability of Professors Beattie, Hillman, and Tucker to serve for the reasons stated above, the three following members were elected by the Committee in their place:

12. Paul S. Damon (Geology)
13. Klonda Lynn (Speech)
14. Paul S. Martin (Geochronology)

Frances Gillmor  
Secretary, Committee of Eleven

The University of Arizona  
Proceedings of the Faculty Senate

Meeting of Monday

October 2, 1967

PRESENT: Allen, Anthony, Ares, Bingham, Blitzer, Brewer, Cole, Coleman, Damon, Davis, Delaplane, Gegenheimer, Hall, Harvill, Hull, Johnson, Kassander, Kemmerer, Krutzsch, Little, Livermore, Lynn, Marcoux, Martin, Massengale, McMillan, Mees, Myers, Patrick, Paylore, Quinn, Resnick, Rhodes, Shields, Spicer, Svob, Wilson, and Windsor

ABSENT: Blecha, Carlson, Chadwick, Dees, DuVal, Forrester, Gaines, McDonald, Murphy, Paulsen, Robinson, Roy, Sorensen, Steelink, and Voris

ELECTION OF SENATORS TO FILL VACANCIES: The Senate elected the following persons to fill vacancies in its membership: Dr. Raymond Thompson as a senator-at-large, replacing Dr. Robert Bretall who had resigned from the University, to serve until June, 1969; Dr. William McCaughey as a senator-at-large, replacing Dr. E.L. Cockrum during his leave of absence, until February, 1968; Dr. Robert Harris as a senator-at-large, replacing Dr. Conrad Joyner during his leave of absence until February 1, 1968; Dr. Ray J. Davis as Senator from the College of Law, replacing Mr. Robert Clark who is on leave of absence until July, 1968; Dr. John W. Anthony as Senator from the College of Mines, replacing Dr. John Harshbarger who is on leave of absence until July 1, 1968; Miss Inez Armstrong as Senator from the College of Nursing, replacing Dr. Gladys Sorensen who is now ex officio a member of the Senate by virtue of her becoming Dean of the College of Nursing last July 1.

ELECTION OF MEMBER TO COMMITTEE ON CONCILIATION: The Senate elected Dr. Klonda Lynn to a two-year term on the Committee on Conciliation. (Dr. Oliver Sigworth will this year be serving the second year of his two-year term.)

REPORT ON COMMITTEE OF ELEVEN ACTIVITY: Mr. Windsor informed the Senate that the annual report for 1966-67 of the Committee of Eleven would be distributed with the proceedings of this meeting of the Faculty Senate.

Dr. Gegenheimer announced that the Committee of Eleven had elected Shaw Livermore as its Chairman and Miss Patricia Paylore as its Secretary for the year 1967-68.

REMARKS BY THE PRESIDENT: Dr. Harvill said he had been asked to comment briefly on several items to the Senate.

1. He said that the Regents had recently approved submitting a request budget to the 1968 Legislature for the University of Arizona in the amount of \$35,653,952 for 1968-69. This represents an increase of 19.7% over the budget for 1967-68. The request includes an increase in the funds budgeted this year for the College of Medicine in the amount of \$1,438,000. \$1,985,000 is requested for merit increases in salaries. This includes approximately 10% of the salary item of the present budget for faculty and staff positions. However, the Board has indicated that of the total increase about 12-1/2% of it will be expended for faculty positions while a proportionately less amount will be included for staff salary increases. Dr. Harvill pointed out that this increase would provide an average salary for full professors of about \$17,000 for a ten-month appointment.

The request budget includes \$1,557,000 for new faculty and staff positions. \$74,000 is included for increasing the salaries of graduate assistants and associates both in teaching and research. Also being requested is \$398,074 in the wages category, and \$911,000 in the operations category.

The President reported that on October 24 the University would have a hearing before the Commissioner of Finance to justify both the capital outlay budget and the operating budget. Prior to that meeting, the Board of Regents would meet on October 14 to review the capital outlay budget request.

2. The President commented that the University was now receiving about one request a week from officials in Phoenix about one matter or another. The latest request was for a detailed report on all automated equipment at the University, particularly computers.

3. The President said that he had recently submitted a full report to the Governor explaining policies governing the expenditure of money for travel by this institution. The Governor had replied courteously but firmly that by law his office has a major responsibility in overseeing the expenditure of travel funds. Dr. Harvill said the Board of Regents probably would discuss this matter with the Governor at an early date. The Governor has recently seen fit to exercise particularly tight control on expenditure of travel funds by University personnel even though a specified total amount of travel money has been approved in the University's budget. The Governor has declined to approve certain travel requests.

4. Dr. Harvill pointed out that although the law exempts the Board of Regents from certain control, particularly that over personnel, by the newly authorized Commissioner of Finance, still this official does exercise much control, particularly in the area of budget control. There is no question, Dr. Harvill emphasized, that the University must expect a tremendous amount of examination by various state government agencies. It is apparent that the Legislature is going to rely heavily on the judgement of the Commissioner of Finance in treating budget requests.

5. Dr. Harvill said he had recently submitted a strong statement to the Board of Regents concerning the manner in which the student-faculty ratio is computed. The Board has this matter under review at the present time. Dr. Harvill explained the University of Arizona had been compared unfavorably with the University of California in reference to the student-faculty ratio at that institution. He pointed out that it had been learned that at California in computing the student-faculty ratio teaching personnel in the Health Sciences are not included in calculating the overall ratio. Further, a weighted system is used whereby enrollees in a lower division course are given a weight of one; enrollees in an upper division course are given a weight of one and a half; enrollees in the first phase of graduate work (through the master's degree level) are given a weight of two and a half; and enrollees in the second phase of graduate work are weighted as three and a half. Dr. Harvill said he was hopeful that the Board of Regents would in some way formulate a different manner of calculating the student-faculty ratio at the Arizona universities.

6. The President said he also had provided the Regents with information in response to certain statements made by the Arizona Tax Research Association reporting that Arizona was eighth from the top state in the nation in the cost of education per capita. This is not an appropriate way to consider the burden of the cost of higher education, he pointed out. Further, it does not make sense for many agencies in the state to use every means possible to lure people to move to the State of Arizona, and then be unwilling to provide adequately for their fundamental needs, particularly education.

7. The President announced that he would be calling a General Faculty Meeting for Tuesday afternoon, October 17, at 4:40 o'clock, primarily for the purpose of discussing an amendment to the Faculty Constitution recommended by the Faculty Senate at its May meeting which would increase the number of elected members of the Senate. The Faculty Constitution provides that such a proposal should first be discussed at a General Faculty meeting, then be voted on by a mail ballot by the full faculty.

8. The President said it was necessary to comment briefly on the problem of smoking in the classrooms and halls of University buildings. This has become an extremely serious problem in the past year or so. Damage to buildings has been considerable. It is interesting to note, he said, that in buildings under the administration of two colleges, one of them a very large one, control of this matter has been most successful. The President said he was hopeful all parties concerned would give serious attention to this problem.

RECOMMENDATIONS REGARDING ACADEMIC ADVISING: The Senate was reminded that a University-wide committee to study Academic Counseling had sometime ago reported its conclusion that the larger colleges in the University of Arizona are not providing adequate counseling assistance to their students and that overall improvements in University counseling procedures in all colleges are warranted. The committee had made certain recommendations to the Faculty Senate as follows: That stronger administrative support be given to the Academic Counseling Program by

1. Placing responsibility for good counseling in the hands of the Dean of each college.
2. Asking that a strong Academic Counseling Committee be formed in each college.
3. Appointing a University Academic Counseling Committee to coordinate college counseling.
4. Placing a statement in the Faculty Policy Manual relative to faculty responsibilities in counseling.

Senate members agreed that this was a matter of particular importance and suggested that this item be carried over to the next meeting of the Senate when a full discussion of the subject would be held.

RECOMMENDATION FROM COMMITTEE OF ELEVEN RE APPOINTING STUDENTS TO UNIVERSITY COMMITTEES: The Senate considered a recommendation from the Committee of Eleven that students be appointed to selected University standing committees and then voted to recommend that the President appoint a committee of the Senate to study this question and make recommendations to the Senate.

CATALOGUE MATERIAL: The following catalogue material was accepted: New Courses Anthropology 7021, Papago Reading and Writing (2) Saxton; English 7289s, Western American Literature (3) Huggins; Geology 8201a-8201b, Problems in Earth Science (3) McCullough; Law 123s, Modern Land Development (2) Baker; Law 152s, The Uniform Commercial Code (2) Smith; Law 169, Federal Courts (3) Woods; Nursing 49, Evaluation of Nursing Practice (2-4) I, II Shields; and the following changes: Agricultural

Education 321, Program Planning and Evaluation (2), change to Agricultural Education 6321 (1-2) for Western Regional Extension Winter School; Law 180s, Copyright and Unfair Competition (3), change to Creditors' Remedies (2); Psychology 279, Culture and the Individual, add "Identical with Anthropology 279"; Psychology 374, Comparison of Theories of Personality (3), change to Psychology 274 and add "Identical with Anthropology 274."

CHANGE OF DATE FOR 1968 LA FIESTA DE LOS VAQUEROS: The Senate was informed that The La Fiesta de los Vaqueros Committee had been forced to change the dates of the annual Tucson Rodeo because of a conflict with the dates of the Tucson Open Golf Tournament. The Tucson Rodeo Parade therefore will be held February 29, 1968 instead of February 22. The academic calendar schedules a holiday for February 22, not because that date is Washington's Birthday, but because that was the scheduled date for the Rodeo Parade. It was pointed out that the University several years ago decided to observe an academic holiday on the day of the Rodeo Parade in place of on Washington's Birthday.

The Senate then voted to change the academic holiday scheduled for February 22 to February 29, 1968.

CHARGING FACULTY MEMBERS FOR LOST LIBRARY MATERIALS: The secretary reported that Librarian Johnson had recently pointed out that while students are charged library fines under an established system for materials kept longer than a specified period of time, faculty members are not normally subject to limits on the time they can hold materials. Further, students must pay for lost materials. From time to time it has been necessary to ask faculty members, also, to pay for lost materials. Dr. Johnson had cited a case which had come to his attention as a result of an annual audit, where one faculty member had checked out to him some seventy different items. Finally, after considerable pressure had been applied, the individual returned all but thirty items. These thirty, however, apparently cannot be found. The value of these is approximately \$240. The faculty member had taken a cavalier attitude toward the matter and apparently felt no particular responsibility toward paying for the materials he had lost. Dr. Johnson had said he would continue to be as persuasive as possible in the hope he could convince the faculty member he should take care of this obligation. Should persuasion fail, however, he had asked if it would be in order to ask the University Comptroller to present a bill for the lost materials to the faculty member concerned.

The Senate then adopted a motion that while faculty members normally are not required to return library materials under the same procedures that apply to students, it should be understood that all materials are recallable by the library once a year for an audit, and faculty members should be subject to payment to the library for any lost items.

FAILURE TO FOLLOW FINAL EXAMINATION SCHEDULE: Mr. Windsor reported that the Advisory Council had received a number of reports of instructors' failing to observe the official final examination schedule. The matter had been considered serious enough that it had been referred to the Senate for discussion.

It was pointed out that in recent semesters a number of reports had been received of faculty members' scheduling final examinations during the class meetings the last few days of a semester, in order not to have to give a final examination during the official examination period. Examinations had also been scheduled at odd times without official approval, conflicting with other class meetings or even with other officially scheduled examinations.

Senate members agreed that this was indeed a serious problem. Several Senators suggested that a regulation be adopted whereby a faculty member could not give a final examination at other than the scheduled time without obtaining the special permission of the head of his department.

Dean Hull said he wondered if attention should not also be given to a problem which occurs during the course of the regular semester when common examinations in certain courses are scheduled during the late afternoon hours and students are required to report for such an examination causing them to miss a regularly scheduled class meeting in another subject.

Dr. Wilson said he hoped that the elimination of special senior examinations beginning in the spring of 1968 would result in some reduction of the problem being discussed. It was pointed out, however, that there has been considerable disregard for the final examination schedule at the close of the fall semester and during the summer session, as well as in the spring.

Dr. Livermore wondered if on every class list instructors should be required to state when the examination was given, how many persons took it, etc. This might serve to discourage disregarding the examination schedule. Mr. McMillan pointed out that in some institutions faculty members are simply told they have no authority whatsoever to change the official examination schedule. After discussing the matter at some length, the Senate agreed that the Registrar should include in the printed final examination schedule a strong statement pointing out that faculty members are not to deviate from the official final examination schedule. Similarly a statement concerning this matter is to be placed in the Faculty and Staff Manual.

ELECTION OF REPRESENTATIVES TO ARIZONA COLLEGE ASSOCIATION: The Senate elected Professor Joseph Picard to replace Professor John Wieland who is on leave, as a representative of the University faculty to the Arizona College Association for 1967-68. (The other representative will be Professor William Pistor.)

David L. Windsor, Secretary

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