

MINUTES OF MEETING OF THE FACULTY SENATE OF THE UNIVERSITY OF ARIZONA
Monday, October 2, 1967 Room 103 Architecture

The Faculty Senate convened in regular session at 3:40 P.M. on Monday, October 2, 1967, in Room 103 of the College of Architecture. Thirty-eight members were present with President Harvill presiding.

PRESENT: Allen, Anthony, Ares, Bingham, Blitzler, Brewer, Cole, Coleman, Damon, Davis, Delaplane, Gegenheimer, Hall, Harvill, Hull, Johnson, Kassander, Kemmerer, Krutzsch, Little, Livermore, Lynn, Marcoux, Martin, Massengale, McMillan, Mees, Myers, Patrick, Paylore, Quinn, Resnick, Rhodes, Shields, Spicer, Svob, Wilson, and Windsor

ABSENT: Blecha, Carlson, Chadwick, Dees, DuVal, Forrester, Gaines, McDonald, Murphy, Paulsen, Robinson, Roy, Sorensen, Steelink, and Voris

APPROVAL OF MINUTES: The minutes of the meeting of May 1, 1967 were approved as published and distributed.

ELECTION OF SENATORS TO FILL VACANCIES: The secretary reported there were six vacancies in the Senate membership and these should be filled by Senate action at this meeting. He explained that Robert Bretall had resigned from the University, and E. L. Cockrum and Conrad Joyner were on leave of absence for the First Semester, 1967-68. All three of these persons had been elected members-at-large. The Senate then referred to the report of the Committee on Elections submitted following the election of Senators-at-large in the spring of 1967 and filled the three vacancies by electing the three persons receiving the next highest number of votes following the top twenty who had been elected. By this procedure, Dr. Ray Thompson was elected to replace Dr. Robert Bretall. Dr. Thompson will serve a full two-year term, that is, through the academic year of 1968-69. The Senate elected Dr. William McCaughey to serve the balance of the first semester of 1967-68 as a replacement for Dr. E. L. Cockrum, and elected Dr. Robert Harris to serve for the balance of the first semester of 1967-68 as a replacement for Dr. Conrad Joyner. It was understood that Dr. Joyner and Dr. Cockrum would resume their seats in the Senate upon returning to the campus from leaves of absence on February 1, 1968.

The secretary pointed out that Mr. Robert Clark, college representative from the College of Law, would be on leave of absence during 1967-68 as would Dr. John Harshbarger representing the College of Mines. Further, the College of Nursing now was without a college representative inasmuch as its elected representative, Dr. Gladys Sorensen, had become Dean of that college and thus was automatically a member of the Senate. The secretary reported that the following nominations to fill these vacancies had been made by the faculties of the respective colleges: Dr. Ray Jay Davis of the College of Law; Dr. John W. Anthony of the College of Mines; and Professor Inez Armstrong of the College of Nursing. The Senate then elected these three persons as the college representatives respectively of the three colleges indicated. Each will serve as his college representative for the year 1967-68.

ELECTION OF MEMBER TO COMMITTEE ON CONCILIATION: The Senate was reminded that each year this body elects a member of the Committee on Conciliation, for a two-year term. This Committee is made up of two members, each serving a two-year term with one member's term expiring each year. Nominations for this

election are made by the Committee on Committees. Dr. Gegenheimer reported that the two names placed in nomination by the Committee on Committees for this position were John Leonard and Klonda Lynn. Voting for this position is done by paper ballot. President Harvill appointed Dean Ares and Professor Davis as tellers. Following the balloting it was announced that Dr. Lynn had been elected to a two-year term on the Committee on Conciliation.

REPORT ON COMMITTEE OF ELEVEN ACTIVITY: Mr. Windsor announced that the annual report of the Committee of Eleven, covering activities of that body during the year 1966-67 had been received. It would be reproduced and distributed with the minutes of this meeting of the Faculty Senate.

Dr. Gegenheimer announced that the Committee of Eleven had elected its officers for 1967-68. Professor Shaw Livermore had been elected Chairman and Miss Patricia Paylore had been elected Secretary.

REMARKS BY THE PRESIDENT: Dr. Harvill said he had been asked to comment briefly on several items to the Senate.

1. He said that the Regents had recently approved submitting a request budget to the 1968 Legislature for the University of Arizona in the amount of \$35,653,952 for 1968-69. This represents an increase of 19.7% over the budget for 1967-68. The request includes an increase in the funds budgeted this year for the College of Medicine in the amount of \$1,438,000. \$1,985,000 is requested for merit increases in salaries. This includes approximately 10% of the salary item of the present budget for faculty and staff positions. However, the Board has indicated that of the total increase about 12½% of it will be expended for faculty positions while a proportionately less amount will be included for staff salary increases. Dr. Harvill pointed out that this increase would provide an average salary for full professors of about \$17,000 for a ten-month appointment.

The request budget includes \$1,557,000 for new faculty and staff positions. \$74,000 is included for increasing the salaries of graduate assistants and associates both in teaching and research. Also being requested is \$398,074 in the wages category, and \$911,000 in the operations category.

The President reported that on October 24 the University would have a hearing before the Commissioner of Finance to justify both the capital outlay budget and the operating budget. Prior to that meeting, the Board of Regents will meet on October 14 to review the capital outlay budget request.

2. The President commented that the University is now receiving about one request a week from officials in Phoenix about one matter or another. The latest request was for a detailed report on all automated equipment at the University, particularly computers.

3. The President said that he had recently submitted a very full report to the Governor explaining policies governing the expenditure of money for travel by this institution. The Governor had replied courteously but firmly that by law his office has a major responsibility in overseeing the expenditure of travel funds. Dr. Harvill said the Board of Regents probably would discuss this matter with the Governor at an early date. The Governor has recently seen fit to exercise particularly tight control on expenditure of travel funds by University personnel even though a specified total amount of travel money has been approved in the University's budget. In some instances the Governor has declined to approve certain travel requests.

4. Dr. Harvill pointed out that although the law exempts the Board of Regents from certain control, particularly that over personnel, by the newly authorized Commissioner of Finance, still this official does exercise much control, particularly in the area of budget control. There is no question, Dr. Harvill emphasized, that the University must expect a tremendous amount of examination by various state government agencies. It is apparent that the Legislature is going to rely heavily on the judgement of the Commissioner of Finance in treating budget requests.

5. Dr. Harvill said he had recently submitted a strong statement to the Board of Regents concerning the manner in which the student-faculty ratio is computed. The Board has this matter under review at the present time. Dr. Harvill explained the University of Arizona had been compared unfavorably with the University of California in reference to the student-faculty ratio at that institution. He pointed out that it had been learned that at California in computing the student-faculty ratio teaching personnel in the Health Sciences are not included in calculating the overall ratio. Further, a weighted system is used whereby enrollees in a lower division course are given a weight of one; enrollees in an upper division course are given a weight of one and a half; enrollees in the first phase of graduate work (through the master's degree level) are given a weight of two and a half; and enrollees in the second phase of graduate work are weighted as three and a half. Dr. Harvill said he was hopeful that the Board of Regents would in some way formulate a different manner of calculating the student-faculty ratio at the Arizona universities.

6. The President said he also had provided the Regents with information in response to certain statements made by the Arizona Tax Research Association reporting that Arizona was eighth from the top state in the nation in the cost of education per capita. This is not an appropriate way to consider the burden of the cost of higher education, he pointed out. Further, it does not make sense for many agencies in the state to use every means possible to lure people to move to the State of Arizona, and then be unwilling to provide adequately for their fundamental needs, particularly education.

7. The President announced that he would be calling a General Faculty Meeting for Tuesday afternoon, October 17, at 4:40 o'clock, primarily for the purpose of discussing an amendment to the Faculty Constitution recommended by the Faculty Senate at its May meeting which would increase the number of elected members of the Senate. The Faculty Constitution provides that such a proposal should first be discussed at a General Faculty meeting, then be voted on by a mail ballot by the full faculty.

8. The President said it was necessary to comment briefly on the problem of smoking in the classrooms and halls of University buildings. This has become an extremely serious problem in the past year or so. Damage to buildings has been considerable. It is interesting to note, he said, that in buildings under the administration of two colleges, one of them a very large one, control of this matter has been most successful. The President said he was hopeful all parties concerned would give serious attention to this problem.

RECOMMENDATIONS REGARDING ACADEMIC ADVISING: Mr. Windsor reminded the Senate that a University-wide committee to study Academic Counseling at the University of Arizona had been appointed in August 1965. The committee had met regularly during the following year and a half gathering facts on the subject from faculty representatives, students, from a report on a student survey, and from correspondence with

other universities. The committee had concluded that the larger colleges in the University of Arizona are not providing adequate counseling assistance to their students and that overall improvements in University counseling procedures in all colleges are warranted. The committee then had made certain recommendations to the Faculty Senate as follows: That stronger administrative support be given to the Academic Counseling Program by

1. Placing responsibility for good counseling in the hands of the Dean of each college.
2. Asking that a strong Academic Counseling Committee be formed in each college.
3. Appointing a University Academic Counseling Committee to coordinate college counseling.
4. Placing a statement in the Faculty Policy Manual relative to faculty responsibilities in counseling.

Senate members agreed that this was a matter of particular importance and suggested that this item be carried over to the next meeting of the Senate when a full discussion of the subject would be held. Senate members were urged to review the full report of the Study Committee which had been published and distributed widely last year.

RECOMMENDATION FROM COMMITTEE OF ELEVEN RE APPOINTING STUDENTS TO UNIVERSITY COMMITTEES:

The secretary read to the Senate the following communication from the Committee of Eleven:

The Committee of Eleven recommends to the Senate that appropriate actions be taken, or recommendations made to University administrative officers, which would add one or more members of the student-body (including graduate students) to the rosters of a selected group of existent University standing committees.

A listing of the specific committees to which the Committee believes students should be added is given below for Senate consideration. These are illustrative of the basic purpose of the recommendation. There are now several standing committees which do include students as members.

We also recommend that the Senate consider adoption of instructions to the Committee on Committees to include one or more students in the membership of ad hoc or special purpose committees which may in the future be created, either by the Senate itself or by the Advisory Council. This might be accomplished by the adoption of a general policy statement by the Senate that student membership be presumptive in all such cases, subject to specific exceptions in cases where student membership might be inappropriate or irrelevant.

The Committee feels strongly that the demonstrated level of students' abilities and of interest in University affairs is such that utilization of students' talents and interest on many committees, involving highly diverse problems, would be a net gain to the University's welfare and progress.

The Committee suggests the following among present standing committees as those which might be particularly appropriate for student membership (to be renewed of course in succeeding academic years):

1. Auditorium
2. Campus
3. Catalogue
4. Dishonest Scholastic Work
5. Folklore
6. Graduate Council

- 1075 -

7. Health
8. Honors Council
9. Inter-collegiate Athletics
10. Library
11. Orientation Week
12. Parking and Traffic
13. Stadium
14. Student Activities and Eligibility
(addition of an Independent to students
already on the committee)
15. Student Personnel
16. University Relations

The exact method of securing nominees for specific committee assignments could be worked out, we believe, by a special task force of two or three Senate members working with student leaders and organizations.

Sincerely,

Frances Gillmore, Secretary
Committee of Eleven

President Harvill commented that he felt that on certain University committees student members could be particularly helpful. Vice President Johnson pointed out that a student member was appointed to the University Relations Committee last year. This year two students have been appointed to the Committee on Student Personnel.

Dr. Kemmerer then moved that a committee of the Senate be appointed to study this question and make recommendations to the Senate. The motion was seconded by Dr. Wilson.

Dean Rhodes said that he hoped the Committee in its deliberation would study the operation and functions of the various committees and consult with the respective committee chairmen.

Dr. Cole asked if this was a matter which the Committee on Committees might give attention to. Dr. Livermore indicated he thought this was not an appropriate matter for the Committee on Committees to study. Several senators commented that while they thought students probably should be appointed to some of the committees listed by the Committee of Eleven, they doubted whether students appropriately should be appointed to some others. In fact, it was thought that students probably would not be interested in having representation on some of the committees.

The motion was called for and carried.

CATALOGUE MATERIAL: The following catalogue material was accepted: New Courses Anthropology 7021, Papago Reading and Writing (2) Saxton; English 7289s, Western American Literature (3) Huggins; Geology 8201a-8201b, Problems in Earth Science (3) McCullough; Law 123s, Modern Land Development (2) Baker; Law 152s, The Uniform Commercial Code (2) Smith; Law 169, Federal Courts (3) Woods; Nursing 49, Evaluation of Nursing Practice (2-4) I, II Shields; and the following changes: Agricultural Education 321, Program Planning and Evaluation (2), change to Agricultural Education 6321 (1-2) for Western Regional Extension Winter School; Law 180s, Copyright and Unfair Competition (3), change to Creditors' Remedies (2); Psychology 279, Culture and the Individual, add "Identical with Anthropology 279; Psychology 374, Comparison of Theories of Personality (3), change to Psychology 274 and add "Identical with Anthropology 274".

CHANGE OF DATE FOR 1968 LA FIESTA DE LOS VAQUEROS: Mr. Windsor reported that the University had received notification from the La Fiesta de los Vaqueros Committee that that organization had been forced to change the dates of the annual Tucson Rodeo because of a conflict with the dates of the Tucson Open Golf Tournament.

The Advisory Council had therefore recommended to the Senate that the University calendar for 1967-68 be adjusted to indicate that February 29, the day of the Rodeo Parade, be an academic holiday, rather than February 22, the date on which the Parade was originally scheduled.

Dr. Blitzer reminded the Senate that he felt it was not appropriate to hold an academic holiday in observance of such an activity as the Rodeo Parade. Several Senators pointed out, however, that that question had been settled several years before (over Dr. Blitzer's objection) when it had been agreed that when the Parade did not occur on Washington's Birthday, a holiday would be observed on the day of the Parade rather than on February 22.

On motion by Dean Little, seconded by Dean Myers, the Senate voted approval of adjusting the academic calendar for 1967-68 to provide that an academic holiday be held on February 29, 1968, rather than on February 22.

CHARGING FACULTY MEMBERS FOR LOST LIBRARY MATERIALS: The secretary reported that Librarian Johnson had recently reminded the Advisory Council that while students are charged library fines under an established system for materials kept longer than a specified period of time, faculty members are not normally subject to limits on the time they can hold materials. Further, students must pay for lost materials. From time to time it has been necessary to ask faculty members, also, to pay for lost materials. Dr. Johnson had cited a case which had come to his attention as a result of an annual audit, where one faculty member had checked out to him some seventy different items. Finally, after considerable pressure had been applied, the individual returned all but thirty items. These thirty, however, apparently cannot be found. The value of these is approximately \$240. The faculty member had taken a cavalier attitude toward the matter and apparently felt no particular responsibility toward paying for materials he had lost. Dr. Johnson had said he would continue to be as persuasive as possible in the hope he could convince the faculty member he should take care of this obligation. Should persuasion fail, however, he had asked if it would be in order to ask the University Comptroller to present a bill for the lost materials to the faculty member concerned.

Council members had agreed it is completely in order to expect faculty members to pay for lost materials. Certainly to pay for lost library items is considered a responsibility of students, and faculty members should not be given special privileges in this regard.

It had been suggested that this matter be presented as an item of information to the Faculty Senate in the fall.

Dr. Kassander said that he as a faculty member hoped that the unlimited checkout privilege for faculty members could be preserved. He felt that faculty members should have the same responsibility regarding loss of materials as students do. He then moved that the Senate adopt a resolution stating that this body hopes that the faculty privilege of unlimited checkout of materials from the Library will be continued and that in the judgement of the Senate faculty members do have a responsibility to pay for any lost materials checked out to them.

Dr. Quinn commented that it seemed unfair to him for a faculty member to have a financial responsibility for things over which he does not have control. He said he works in an office where a number of people have access. Dr. Bingham then moved a substitute motion to Dr. Kassandra's. Dr. Bingham moved that while faculty members normally are not required to return library materials under the same procedures that apply to students, it should be understood that all materials are recallable once a year for an audit by the Library, and faculty members should be subject to payment to the Library for any lost items.

Dr. Patrick commented that if faculty members do not accept a feeling of responsibility for library materials, graduate students who work with them will develop careless attitudes themselves about caring for materials checked out to them.

There were several seconds to Dr. Bingham's motion and it carried.

It was understood that this statement of policy should be incorporated in the Faculty and Staff Manual.

FAILURE TO FOLLOW FINAL EXAMINATION SCHEDULE: Mr. Windsor reported that the Advisory Council had received a number of reports of instructors' failing to observe the official final examination schedule. The matter had been considered serious enough that it had been referred to the Senate for discussion.

It was pointed out that in recent semesters a number of reports had been received of faculty members' scheduling final examinations during the class meetings the last few days of a semester, in order not to have to give a final examination during the official examination period. Examinations had also been scheduled at odd times without official approval, conflicting with other class meetings or even with other officially scheduled examinations.

Senate members agreed that this was indeed a serious problem. Several Senators suggested that a regulation be adopted whereby a faculty member could not give a final examination at other than the scheduled time without obtaining the special permission of the head of his department.

Dean Hull said he wondered if attention should not also be given to a problem which occurs during the course of the regular semester when common examinations in certain courses are scheduled during the late afternoon hours and students are required to report for such an examination causing them to miss a regularly scheduled class meeting in another subject.

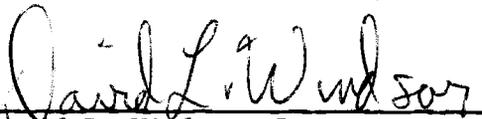
Dr. Wilson said he hoped that the elimination of special senior examinations beginning in the spring of 1968 would result in some reduction of the problem being discussed. It was pointed out, however, that there has been considerable disregard for the final examination schedule at the close of the fall semester and during the summer session, as well as in the spring.

Dr. Livermore wondered if on every class list instructors should be required to state when the examination was given, how many persons took it, etc. This might serve to discourage disregarding the examination schedule. Mr. McMillan pointed out that in some institutions faculty members are simply told they have no authority whatsoever to change the official examination schedule. After discussing the matter at some length, the Senate agreed that the Registrar should include in the printed final examination schedule a strong statement pointing out that faculty members are not to deviate from the official final examination schedule. Similarly a statement concerning this matter is to be placed in the Faculty and Staff Manual.

- 1078 -

ELECTION OF REPRESENTATIVES TO THE ARIZONA COLLEGE ASSOCIATION: On motion by Dr. Gegenheimer the Senate elected Professor William Pistor and Professor Joseph Picard as the two representatives of the University of Arizona faculty to the Arizona College Association for 1967-68. It was understood that Professor Picard would serve in the place of Professor John Wieland who is on leave during this academic year.

The meeting adjourned at 5:30 P.M.



David L. Windsor, Secretary