

MINUTES OF THE MEETING OF THE FACULTY SENATE OF THE UNIVERSITY OF ARIZONA
Monday, September 8, 1986 Room 146, College of Law

The Faculty Senate convened in regular session at 3:05 p.m. on Monday, September 8, 1986, in Room 146 of the College of Law. Sixty-four members were present. Presiding Officer of the Senate Thomas Rehm presided.

SENATE MEMBERS PRESENT: Alcorn, Aleamoni, Andreas, Aquilano, Atwater, Beigel, Bollerman, Bootman, Boynton, Butler, Chen, Chisholm, Cole, Culicover, Cusanovich, Dickstein, Drake, Duncan, Epstein, Ewbank, Fahey, Fenstermacher, Fernandez, Ganapol, Garcia, Garrett, Goetinck, Gourley, Hasselmo, Heires, Hetrick, Horak, Irving, Jones, Kettel, Kinkade, Koffler, Laird, Larson, Mautner, McBryde, McConnell, Mishel, Muramoto, Peterson, Reed, Rehm, Ridge, Roemer, Rollins, Ruiz, Sharkey, Silverman, Smith, Sorensen, Stein, Swalin, Tollin, Tomizuka, Tuchi, Weiss, Wilkening, Witte, and Woodard. Dr. Robert Sankey served as Parliamentarian.

SENATE MEMBERS ABSENT: Cardon, Chase, Cunningham, Emery, Fleming, Kosinski, Marcus, Matter, McCullough, Murphy, J. O'Brien, S. O'Brien, Paplanus, Sacamano, Sampanes, Scott, and Streitmatter.

WELCOME OF NEW FACULTY SENATORS: Dr. Rehm welcomed three new Faculty Senators. David Chisholm, a Professor of German, and Joaquin Ruiz, an Assistant Professor of Geosciences, were both elected College Representatives for Arts & Sciences at the May Faculty Senate meeting. Peter Culicover, new Acting Dean for the Faculty of Social & Behavioral Sciences, was formerly Head of the Linguistics Department.

APPROVAL OF MINUTES OF MAY 5, 1986: It was moved, seconded, and unanimously voted (motion 86-42) to approve the Minutes of May 5, 1986.

REPORT FROM THE PRESIDENT OF THE UNIVERSITY: President Koffler said he was delighted to see everyone back again. The Faculty Senate meetings during the last four years had produced frank and beneficial discussions, he said, which he hoped would continue this year. He said that because he will address the General Faculty at a meeting at noon on Friday, September 12 on the State of the University, he would postpone discussing several important issues until that time.

President Koffler said he wanted to report on several actions taken by the Board of Regents at their meeting during the last weekend. The Board voted to approve a College of Agriculture escrow agreement which would benefit the Agriculture Endowment, allowing improvements and consolidations to Experiment Station farms and activities; the Board also approved the Capital request for 1987-88, and agreed to several lease or purchase arrangements, including the ground lease to the University of Arizona Foundation at Speedway and Cherry, permitting the Foundation to construct a building to house its activities and those of the Alumni Office, Cultural Affairs, and Community and Public Services; the University would lease part of the building for those offices, and title would revert to the University at the end of 20 years. The President said the Board also approved purchase of a 28-unit apartment complex on North

Park for either office use or student residential space, and that has not been determined yet. He said the Board also unanimously endorsed an alternative to the 6 percent budget cut, and he will discuss this issue further at the September 12 meeting.

REPORT FROM THE PROVOST OF THE UNIVERSITY: Dr. Hasselmo reported that both the continuing budget and Decision Packages for 1987-88 have been submitted to the Board of Regents. Items of most interest from the Senate's perspective, he said, might be: the continuation budget includes an increase of a little over 10 percent for equipment and Library acquisitions to make up for inflationary increases and needs that have not been met in previous years; in regard to Decision Packages, the Board had authorized up to 12 percent of the State budget, which amounted to \$25 million, somewhat more than they have requested in the past. The intent, he said, is not to increase the submissions to the Legislature but to see a broader group of Decision Packages; consequently, 1987-88's Decision Package list contains forty items, selected from over 200 submissions. Dr. Hasselmo said the list will be published next week in Lo Que Pasa, and that readers should keep in mind that a number of proposals are not reflected even on this large list because some were not ready or would be funded by other sources. Dr. Hasselmo stated that some packages will not be funded; while they will be reviewed for inclusion in 1988-89's list, they will not automatically be given higher priority and there will be opportunity for new Decision Packages to be submitted each year. Priority assigned to packages in the first half of the 1987-88 list is fundamental, while that assigned to packages in the second half are very preliminary in nature.

Dr. Hasselmo reported that the Board of Regents had not yet agreed exactly on a Salary Adjustment Plan. The issue most discussed was what kind of General Adjustment there should be. While the administration had hoped to be able to report on the Salary Adjustment Plan in a more timely fashion, hopefully it will be able to do so after the October 14-15 meeting.

Dr. Hasselmo said that at the October meeting, the Board will consider recommendations for the establishment of multi-year contracts for faculty who have previously been on year-to-year contracts; a category of Senior Lecturer with a renewable contract will be considered. Contracts in this appointment category would be limited to no more than four percent of the total regular faculty at each institution (60-70 at the UofA). The Board will also receive recommendations for Distinguished Professor and Regents Professor appointments, with strict limitations on the number at each institution.

Regarding the expenditure reduction, Dr. Hasselmo said that Deans and Directors were asked to submit proposals for reductions at three levels: 3, 6 and 9 percent. He said those proposals are being reviewed at this point.

REPORT FROM THE CHAIRMAN OF THE FACULTY: Dr. Rehm reported that, because he was out of town, he had asked Senators Alcorn and McConnell as members of the Budget Policy Committee to attend a meeting of the Board of Regents' Finance Subcommittee scheduled the end of last week, the subject of which was the six percent budget cut. They were impressed with President Koffler's presentation to the Committee on behalf of the Council of Presidents concerning the impact of a six percent cut on the three universities. Dr. Rehm said the Budget Policy Committee met during the summer to review Decision Packages, and has met a few times already this semester. Because the committee had not yet held its regular first meeting, a Chair had not yet been selected, but this will be

corrected at their meeting on September 18 and will be reported at the October Senate meeting.

Dr. Rehm reminded Senators that if they are going to be absent from a Senate meeting, they may ask someone to substitute for them, although that person could not vote. He said it would be appreciated if that person would check in with Secretary Ridge to let him know of the substitution.

Dr. Rehm reported the deaths of two individuals associated with the Faculty Senate: James Wert, Acting Head of Finance & Real Estate, College Representative from Business & Public Administration, who passed away in May; and Frank Soltys, a long-time member of public relations and information, who covered the Senate meetings for Lo Que Pasa, and who passed away last month. He then requested a moment of silence.

REPORT FROM THE SECRETARY OF THE FACULTY: No report.

REPORT FROM THE PRESIDENT OF ASUA: Senator Erin McBryde reported issues that student governance worked on during the summer as well as matters that are of concern to them this fall. She said that ASA presented a proposal on a state-funded financial aid system to the Board of Regents at its recent meeting together with recommendations for its development. A second issue of concern is campus-wide or central Academic Advising for the Undergraduate Education program, aimed at high-risk students (freshmen and transfer students) which members of ASUA have discussed with the Provost and Dr. Fernandez. A third matter of interest to ASUA, and which they worked on over the summer through the Student Resource Center, is a faculty-student interaction program which would fund activities initiated by faculty or TAs such as barbecues, museum tours, and activities outside the classroom. Senator McBryde hopes to be able to report more information on this matter at the next meeting. Two other areas of concern for ASUA is developing and providing on-campus activities for students under the age of 21, due to the change in minimum drinking age; and on-campus day-care facilities.

STANDING COMMITTEE REPORTS: Dr. Rehm reported that standing committee reports will be shortened to include major activities/achievements; the committees, in general, will channel and broaden their study efforts to propose needed policies that can be brought to the floor of the Senate for discussion and to the General Faculty and administration for consideration.

REPORT FROM THE ACADEMIC PERSONNEL POLICY COMMITTEE: Senator Jones said the committee has met twice since the last Senate meeting. At the committee's organizational meeting, they reviewed priorities for this year; their major task will be to review with the Senate Chapters 3, 4 and 6. Discussion on Chapter 3 will be initiated at the October 6 meeting. He said the committee had met with Provost Hasselmo regarding proposed Distinguished Professors and Regents Professors, and would report on this subject as soon as it was able to do so.

REPORT FROM THE BUDGET POLICY COMMITTEE: Senator Dickstein reported that the committee met during the summer and early this semester as necessity dictated, although their organizational meeting had not been held. The committee reviewed and made recommendations on the priorities of the Decision Packages which were forwarded to the Board of Regents last week. Among the packages in the lowest ten, the committee identified two which will receive high priority

next year: instructional computing and Library automation. Committee activities this year will include meeting with Provost Hasselmo to learn more about programmatic planning and growth, enabling members to be in a better position to evaluate Decision Packages later in the year.

REPORT FROM THE INSTRUCTION & CURRICULUM POLICY COMMITTEE: Senator Atwater reported that the committee has created three subcommittees which will focus on improvement and evaluation of quality instruction in the following areas: (1) continuation of the examination of large classes; (2) learn more about procedures used by departments to report on teaching effectiveness, as well as revise and distribute a list of teaching awards on the campus; and (3) study new policies established to evaluate the teaching competency of graduate assistants.

REPORT FROM THE RESEARCH POLICY COMMITTEE: Senator Garcia said when the committee met to set priorities for the year, the issue which emerged at the top of the list was Technology Transfer, and this matter will come before the Senate this year. He said the committee will meet this month with the Vice President for Research to ask her which items she feels it will be important for the committee and the Senate to review. Senator Garcia said the committee would be glad to respond to concerns on research policy which Senators and members of the General Faculty might have.

REPORT FROM THE STUDENT AFFAIRS POLICY COMMITTEE: Senator Mishel reported that the committee had met twice this year, and had added a new member: Senator Rosalind Andreas, Dean of Students. The committee will focus on enhancement of student/faculty interactions, and after completing a series of interviews, a report will be drafted and submitted to the Senate, perhaps by the December meeting.

QUESTION AND ANSWER PERIOD: No questions.

RATIFICATION OF TWO REPLACEMENT FACULTY SENATORS: Because Senator Charles Martin, College Representative from Agriculture, had taken early retirement during the summer, Dr. Rehm called for ratification of Extension Director William F. Cartee as the College's replacement; Mr. Cartee had received the next highest number of votes in the Spring election. In addition, because Arts & Sciences Senator Cornelius Steelink has a teaching conflict this semester, Dr. Rehm called for ratification of a replacement, R. Tom Patterson, School of Music, who had scored the next highest number of votes in the Senate's special election in May. It was then moved, seconded, and unanimously voted to approve the ratification of these two new Senators.

RATIFICATION OF MEMBERSHIP ON FACULTY SENATE STANDING COMMITTEES: Senators had received a list of the members of Faculty Senate Standing Committees for 1986-87. One correction was noted: Willis J. Horak is a member of the Student Affairs Policy Committee (not Richard L. Horak). Ratification of the amended copy was then moved, seconded and unanimously approved (motion 86-43).

RATIFICATION OF FACULTY REPRESENTATIVES TO STUDENT SENATE: Senators had received biographical information on two candidates being nominated by ASUA as faculty representatives to the Student Senate: Dr. Kent Kloepping, Director, Disabled Student Services, and Dr. Naomi Reich, Professor, Clothing & Textiles, School of Family & Consumer Resources. Ratification of the ASUA nominations was moved, seconded, and unanimously approved (motion 86-44).

APPROVAL OF CURRICULAR MATERIAL: Senators had received two Curriculum bulletins: Vol. 11, No. 13, for information only, and Vol. 11, No. 14, for action. It was moved, seconded, and unanimously voted to approve Curriculum bulletin Vol. 11, No. 14, Item I (motion 86-45). It was then moved and seconded to approve Vol. 11, No. 14, Item II. Senator Jones asked what the background was for required approvals before Curriculum bulletins reached the Faculty Senate. Dr. Sankey said that since this question arises every year, he had prepared himself to answer it: Submissions originate at the departmental level, generally requiring approval of a departmental curriculum committee and the head; at the college level, they must receive the approval of the college curriculum committee and dean; when a new course/program or deletion reaches the Curriculum Office, it is published in the Curriculum Bulletin and studied to see if it impacts on any other department, college or area, and such areas are contacted to see if there are any objections. After resolution of objections, if any, the material is forwarded to the Undergraduate (or Graduate) Council, the Faculty Senate, the Academic Affairs Council (Academic Vice Presidents of the three state universities), and ultimately, to the Board of Regents. The motion was then unanimously approved (motion 86-46).

CHAPTERS 3 AND 4, UHAP: Dr. Rehm said that discussion on Chapter 3 will begin at the October 6 meeting; discussion on Chapter 4 will follow completion of Chapter 3.

GENERAL FACULTY MEETINGS: Dr. Rehm reminded Senators that there will be a General Faculty Meeting September 12, with lunch provided by the President, and at which the President will present a State of the University address. There will be a second General Faculty Meeting on September 15 to discuss and act on the proposed new Constitution and Bylaws.

OLD BUSINESS: Senator Goetinck said he had a question concerning tests administered to foreign graduate assistants: were results available yet indicating the numbers who passed and failed? Senator Wilkening responded that she did not have that information with her, but she believed 60 percent passed the spoken test. Dr. Rehm stated there have been reports of difficulties in certain departments, with some classes not having instructors because of test failures; he asked if those problems had been resolved. Senator Wilkening responded that she had heard of no further problems recently, and that as a result of problems encountered in the first week of classes, some graduate assistants who failed the test were advised by their departments to take the test over. She said an Appeals Committee was put in place to assist students who had been misadvised. Senator Goetinck asked Senator Wilkening if she was familiar with the material covered by an indoctrination session which described our society. She responded that she was not, as she had not attended any of those sessions. Senator Goetinck said he had received reports that students had taken offense at some of the material presented, and had alleged cultural harrassment. Senator Wilkening said she was on the verge of appointing a committee to evaluate all training programs, and hoped that by the end of the semester any existing problems could be uncovered. Senator Tomizuka said that in his opinion graduate assistants should pass all tests, and the existence of an Appeals Committee which could waive passage represents a compromise of the quality of instruction. He wondered whether anyone had considered having a native American, English-speaking student take the test to see if he/she could pass it. Senator Wilkening said there does seem to be an unfortunate focusing on these exams; actual Regents policy, she said, states that a department head or other official certify that the graduate assistant has the proficiency

necessary to carry out the duties. She said the initiation of exams and scoring was done at the University level to provide department heads with tools, but final burden rests on the department head, and it applies to U.S. as well as non-U.S. graduate assistants.

Senator Dickstein wondered if, in preparation for the Senate's discussion of Chapters 3 and 4, UHAP, which were written under the umbrella of the Board of Regents' Conditions of Faculty and Academic Professional Service document, it would be possible for the Senate to receive copies of this latter document. Dr. Rehm said that a copy was available in the Faculty Center, and at other locations around campus, but that he would investigate the possibility.

Senator McConnell noted that the Provost's request for updating of college P & T guidelines in relation to Chapters 3 and 4 carried a deadline of a week from today. He questioned the time sequence, since discussion on Chapter 3 will not even begin until October 6 in the Senate. Dr. Rehm said the material in Chapter 3 is in compliance with and not significantly different from the Conditions of Service approved by the Senate several years ago; he anticipated that the changes which the Senate might enact over the next few months would be relatively minor. Dr. Rehm felt that it would be appropriate for colleges and departments to work on up-dated documents using Chapters 3 and 4 as guidelines. Dr. Hasselmo added that the University Attorney's office had notified his office, after distribution of Chapters 2 through 6 this summer, that College P & T guidelines should be reviewed for conformance, and thus his request was issued. He did not expect major rewriting, but rather no violations of what is contained in the chapters distributed this summer. Senator Witte stated that if Chapters 3 and 4 are documents which are supposed to be reviewed by the Senate, then the process seems to have been reversed. She said she thought it unfortunate that, with a lack of P & T emergencies occurring during the summer, this was considered urgent enough to implement immediately.

The meeting adjourned at 4:00 p.m.

George W. Ridge, Jr., Secretary

MOTIONS PASSED AT THE MEETING OF SEPTEMBER 8, 1986:

- 86-42 Approval of Minutes of May 5, 1986.
- 86-43 Ratification of two replacement Senators.
- 86-44 Ratification of two faculty representatives to Student Senate.
- 86-45 Approval of Curriculum bulletin Vol. 11, No. 14, Item I.
- 86-46 Approval of Curriculum bulletin Vol. 11, No. 14, Item II.

MATTERS PENDING:

1. Discussion on Chapter 3, University Handbook for Appointed Personnel.
2. Discussion on Chapter 4, University Handbook for Appointed Personnel.
3. Policy regarding use of a textbook in a class directed by the author.