

COMMITTEE OF ELEVEN
ANNUAL REPORT TO THE FACULTY SENATE
1980-1981

Membership and Officers

The Committee of Eleven met on September 5, 1980 to elect new officers. Shirley Nickols Fahey and Rebecca Kellogg were asked (and agreed) to continue in the offices they held last year as Chairperson and Secretary, respectively. Members of the Committee of Eleven for the 1980-81 year were:

James R. Anthony	Oliver Sigworth
Shirley Nickols Fahey	Cornelius Steelink
Rebecca Kellogg	Marlys Witte
Mary Z. Maher	Charles Zukoski
W. Gerald Matlock	*Howard Morrison
Arlene M. Putt	*Ron St. John
Franklin D. Rollins	

Meetings

The Committee met eighteen times between September 5, 1980 and May 8, 1981.

Guests

Invited guests of the Committee during the year were: William B. Barrett, Ph.D., Associate Dean, College of BPA; Leslie S. Forster, Ph.D., Department of Chemistry; Jana Kennedy, ASUA Senator; and, Gary M. Munsinger, Ph.D., Vice President, Planning & Budgeting.

Business

1. Teacher Evaluation and Teaching Effectiveness

The Committee of Eleven report, Teacher Evaluation and Teaching Effectiveness, was presented to the Faculty Senate at its September 8, 1980 meeting. Considerable discussion indicated a number of concerns. A subsequent meeting with President Schaefer and the academic deans indicated the need for additional systematic information. Two additional questionnaires were developed. One was designed to gather information from the academic deans about the functioning of college promotion and tenure committees. A second questionnaire surveyed all voting faculty on their perception of the importance of evaluating teaching and the effectiveness of the current reward system for teaching. C. Steelink, O. Sigworth and C. Zukoski undertook the task of analyzing the faculty questionnaire. By the beginning of 1981, responses to both questionnaires had been received and analysis was underway. The teaching report subcommittee (S. Fahey, A. Putt and D. Woloshin) revised and expanded the first report based on the additional information which had been obtained from earlier discussions and the new surveys. The full Committee of Eleven reviewed and discussed the report in detail during March and April,

* Student Members

1981. A copy of the final report, Teacher Evaluation and Teaching Effectiveness II, was sent to President Schaefer on April 29, 1981. The report will be on the agenda for the October, 1981 Faculty Senate meeting.

2. Review of Constitution, Bylaws and Chapter 8

C. Steelink and A. Putt agreed to review the draft of the Constitution, Bylaws and Chapter 8 for the Committee of Eleven. Following Committee discussion and revision, recommendations were submitted to the Faculty Senate for changes in the wording of these documents.

3. Standing Committees of the Faculty Senate

O. Sigworth noted that terms of office for members of standing committees of the Faculty Senate had not been established. After discussion, it was agreed that C. Steelink would present a motion from the Committee of Eleven recommending the establishment of three-year terms (see Faculty Senate Minutes, September 8 and October 6, 1980). The motion was approved by the Senate.

4. Affirmative Action

This topic has been carried as an agenda item since the 1978-79 academic year. One of the current interests of the Committee of Eleven has been the matter of enrollment, recruitment and retention of minority students at the University of Arizona. Discussion about the Task Force appointed by President Schaefer to study minority enrollment resulted in a letter being written to the President noting that faculty members with a primary responsibility as faculty rather than as administrators should be included on the University Task Force on Minority Enrollments and on any future committees concerned with minority students. The University Affirmative Action Plan and Affirmative Action Committee were also discussed during the year. This item will be carried over to the 1981-82 year.

5. Upper-Division Course Requirements

It was brought to the attention of the Committee of Eleven that a student could graduate from the University of Arizona with as little as 21 upper-division credits. A number of academic deans were contacted to verify the information and on the basis of these discussions, the Committee of Eleven asked Faculty Chairman Sigworth to bring a recommendation to the Faculty Senate (see Faculty Senate, February 3, 1981). The Committee of Eleven recommended that "the Faculty Senate ask the Undergraduate Council to review the matter of upper-division course requirements and submit to the Senate their recommendations regarding requirements for Bachelor's degrees, in order to ensure that degree candidates complete a course of study which accurately reflects the academic standards of the University of Arizona." The motion carried in the Faculty Senate with no dissenting votes heard.

6. Student Terms on the Committee of Eleven

It has been the pattern during the last few years for the student members on the Committee of Eleven to change each spring when new student officers are elected, leaving the student contribution to the Committee of Eleven in some jeopardy. The Committee of Eleven Chairperson met with the ASUA President, Ron St. John (also a member of the Committee of Eleven), and it was agreed that one student member would serve a two-year term on the Committee and the second member would be replaced each year.

7. Arizona Universities Faculty Council (AUGC)

The Committee of Eleven was asked to appoint a third member (the other two are O. Sigworth and A. Putt) to AUGC. A number of nominees were suggested and the Committee of Eleven unanimously agreed to the selection of Henry L. Ewbank, Department of Speech.

8. Premedical Advisory Committee

A letter from the College of Medicine's Committee of Nine asked the Committee of Eleven to look at the University's Premedical Advisory Committee and expressed some concerns about its functioning. Since a reorganization of the Premedical Advisory Committee was in process, it was decided that no action would be taken on this matter at the present time.

9. BPA Enrollment Restrictions

William B. Barrett, Associate Dean of Academic Affairs, College of Business and Public Administration, asked to meet with the Committee of Eleven about a proposal to restrict enrollment in the junior and senior levels of the College of Business and Public Administration. The proposal was discussed in some detail. Dr. Barrett asked the support of members of the Committee when the proposal is voted on in the Faculty Senate (see Faculty Senate Minutes, December 1, 1980).

10. ASUA Lecture Notes Service

ASUA Senator Jana Kennedy presented a proposal for a lecture notes service to the Committee of Eleven, at the request of the Faculty Senate Executive Committee. Following her presentation and discussion, the Committee of Eleven recommended that ASUA should proceed with the lecture notes program as a student activity and that approval by the Faculty Senate or any other body did not appear to be necessary.

11. ASA Library Proposal

The Committee of Eleven reviewed and discussed the Arizona Students' Association (ASA) Library Proposal with ASUA President St. John, at his request.

12. Merit Money

At the request of several faculty members, the Committee of Eleven was asked to study how merit money is distributed to colleges, departments and faculty. Dr. Gary Munsinger, Vice President for Planning and Budgeting, was invited to meet with the Committee and review this matter. Dr. Munsinger explained that, beginning in 1979, funds available for merit have been divided and used for cost-of-living adjustments, correction of inequities, and reward for outstanding performance of faculty and staff. The funds are distributed annually through the Office of Planning and Budgeting, via the Executive Vice President's office to the deans, with letters detailing the amount of money available to each college and the particular conditions which determine how the funds are to be used. The deans are then responsible for distributing the funds to the department heads who must, in turn, report to the Office of Planning and Budgeting on how the money was divided; the deans are also required to give explanations. Dr. Munsinger pointed out that the Arizona Legislature has a recommended guideline that only two-thirds of those faculty eligible for merit should actually receive increases. Merit increases for deans, vice presidents, and other administrators are determined by the President, as approved by the Board of Regents. The Office of Planning and Budgeting, deans, and department heads can withhold some merit money at the beginning of the fiscal year for adjustments which may be needed during the year.

In subsequent discussion by the Committee of Eleven, it was agreed that individual faculty members who had inquired about merit would be contacted by Committee of Eleven members and informed of the merit procedures, as described by Dr. Munsinger. The procedures outlined by Dr. Munsinger would also be included in the Committee of Eleven's annual report.

13. College Reorganization Plan

In October a letter was received from a faculty member asking the Committee of Eleven to study the proposed College reorganization. Since this matter was to be discussed in the Faculty Senate, the faculty member was informed that the Committee of Eleven had tabled further consideration of the request, pending the outcome of discussion in the Faculty Senate.

14. Committee on Faculty Status; Academic Professionals

In March, Dr. Sigworth reported that the Committee on Faculty Status had met only once in the current school year and the concern at that meeting had been the handling of academic professionals. It was noted that a Regents Committee had been established to set conditions of employment for academic professionals. One member of the Committee of Eleven has been appointed to the Regents Committee (R. Kellogg). Further discussion with Dr. Huff, Executive Director of the Board of Regents, indicated that the Regents Committee would not meet until a new attorney for the Board of Regents was appointed. The Committee of Eleven will continue to monitor the Regents Committee.

15. Promotion and Tenure Guidelines

In February a subcommittee was formed to review the revised Guidelines for Promotion and Tenure which are distributed by Vice President Weaver. Members of the subcommittee are M. Maher, J. Anthony, F. Rollins and R. Kellogg. Further work on this topic will be continued in the fall.

16. Appointments to University Committees

The matter of how faculty are appointed to University committees was discussed at the April meeting of the Committee of Eleven. The topic will be placed on the agenda for fall and a meeting will be arranged with the Committee on Committees at that time.

Committee of Eleven Membership for 1981-82

Faculty whose terms are unexpired:

Mary Z. Maher, Speech Communication
 Arlene M. Putt, College of Nursing
 Charles Zukoski, Surgery
 Marlys Witte, Surgery
 Franklin D. Rollins, Agriculture

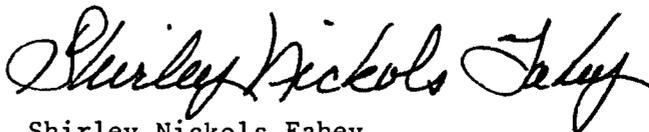
Faculty elected to the Committee in 1981:

Jose D. Garcia Jr., Physics
 Mary Ellen Hazard, Nursing
 Rebecca A. Kellogg, Library (reelected)
 Elizabeth Roemer, Astronomy
 Oliver Sigworth, English, Faculty Chairman (reelected)
 Carl T. Tomizuka, Physics

Student Members:

Richard Garcia, ASUA President
 Ron St. John, ASUA Past President

Respectfully submitted,



Shirley Nickols Fahey
 Chairperson, 1980-81