

MINUTES OF THE MEETING OF THE FACULTY SENATE OF THE UNIVERSITY OF ARIZONA
Monday, September 12, 1983 Room 146, College of Law

The Faculty Senate of the University of Arizona convened in regular session at 3:00 p.m. on Monday, September 12, 1983, in Room 146 of the College of Law. Sixty-four members were present with Senate Chairperson Rebecca Kellogg presiding.

SENATE MEMBERS PRESENT: Anthony, Antinoro, Antley, Atwater, Battan, Brand, Bried, Butler, Chen, Chiasson, Cosart, Demorest, DeWalt, Dickinson, Dickstein, Dinham, Dufficy, Eisner, Fahey, Farr, Fleming, Flemming, Foster, Frank, Gallagher, Garcia, Gimello, Goetinck, Gourley, Heigl, Hetrick, Irving, Kellogg, Kettel, Kinkade, Koffler, Laird, Lamb, Levitt, Marcus, Mayersohn, McCullough, Nevins, J. O'Brien, S. O'Brien, Parmenter, Pellman, G. Peterson, Proctor, Prosser, Rehm, Roby, Roemer, Schneider, Shanfield, Sorensen, Spece, Stevenson, Svob, Thompson, Windsor, Witte, Woodard, and Zukoski.

SENATE MEMBERS ABSENT: Altman, Berliner, Cardon, Cole, Epstein, Fox, Gaines, Hasselmo, Hegland, Jensen, Jones, MacLeod, Maddock, Mautner, Moffatt, Munsinger, Myers, Paplanus, R. Peterson, Reeves, Rollins, Scott, Smith, and Steelink. Parliamentary Sankey was also absent.

ELECTION OF THE PRESIDING OFFICER OF THE FACULTY SENATE: Ms. Kellogg asked Faculty Secretary Windsor to assume the chair and conduct the election of the Senate Presiding Officer for 1983-84. Senator Kellogg was nominated. There were no other nominations. It was then moved, seconded, and passed unanimously that Ms. Kellogg be re-elected Presiding Officer of the Senate for the 1983-84 year.

WELCOME OF NEW MEMBERS: Senator Kellogg welcomed new members of the Senate and read the list of their names which included persons rejoining the Senate after an absence as well as newcomers. These were as follow:

Senators-at-large

Ms. Frances L. Chen - AHSC Library
Dr. Jean-Jacques Demorest - Arts and Sciences
Dr. Donald C. Dickinson - Graduate School of
Library Science
Dr. Sigmund Eisner - Arts and Sciences
Dr. Margaret B. Fleming - Education
Dr. Leslie A. Flemming - Arts and Sciences
Dr. Robert M. Gimello - Arts and Sciences
Dr. David L. Hetrick - Engineering
Dr. Ursula Lamb - Arts and Sciences
Dr. Murdo J. MacLeod - Arts and Sciences
Dr. Robert H. Parmenter - Arts and Sciences

Chairman of the Faculty

Dr. Sarah M. Dinham - Education

New Vice Presidents

Dr. Nils Hasselmo, Senior Vice President
for Academic Affairs and Provost
Dr. Dudley Woodard, Vice President for
Student Affairs

New Deans

Dr. Ellen Altman - Acting Dean
College of Education
Dr. Myles Brand - Acting Dean
Faculty of Social and
Behavioral Sciences
Dr. Paul Marcus - Dean
College of Law

REPLACEMENT OF ARTS AND SCIENCES COLLEGE REPRESENTATIVE: The Senate was informed that Dr. Spencer Titley, an Arts and Sciences college representative, is on sabbatical leave the 1983-84 academic year. Dr. John W. Anthony will serve in the Senate replacing Dr. Titley for the remainder of his term, that is, through June 30, 1984.

ACCEPTANCE OF MINUTES: The Senate accepted the minutes of the May 2, 1983 meeting as distributed and accepted the minutes of the June 29, 1983 meeting with one correction. On page 111 at the end of the last sentence of the sixth paragraph, the period closing the word "possible" should be changed to a comma and the following words added: "Dr. Munsinger had indicated."

REPORT FROM THE PRESIDENT OF THE UNIVERSITY: President Koffler expressed his welcome to the new members of the Senate. He noted that his State of the University address to the faculty at the faculty luncheon held at the opening of the fall semester had been carried in full in Lo Que Pasa so he would not repeat any of those remarks today. He said he did want to refer to several recent happenings of special significance. One was approval by the Board of Regents of a revised pattern of high school subject matter entrance requirements to take effect in the fall of 1987. At that time each applicant will be required to present among other subject matter a minimum of three years of college preparatory mathematics, two years of laboratory science, and four years of English, or in each of those disciplines the equivalent of college-level course work completed elsewhere, for example, at a community college. Another event he noted with satisfaction, he said, was Dr. Laurel Wilkening's acceptance of the position of Vice Provost of the University. The third item he wished to mention was the recent breaking of ground for the new ten-story Science Building. Dr. Koffler said he hoped a number of other new buildings would shortly be constructed on campus. These will greatly relieve the University's serious space problems which have been hampering its academic endeavors.

REPORT FROM THE SECRETARY: The Secretary's report consisted of the following announcement, made at the request of the Regents' audit staff:

"The Board of Regents Audit Staff is performing the annual audit of the University's FTE report. They will select a sample of classes and confirm enrollment in these classes with the instructor. The objective of the confirmation process is to establish the status of students as of September 12, 1983, per the instructor's records. In a majority of cases, confirmation can be completed during a five-minute phone call. Instructors of selected classes will be contacted during the latter part of September."

REPORT BY THE CHAIRMAN OF THE FACULTY: Senator Dinham, Chairman of the Faculty, said one of her concerns was that everything possible be done to make the committee system within faculty governance function efficiently. She stated that she and the University Committee on Committees, along with the Committee of Eleven would be appraising the committee system and its effectiveness at this institution. She reminded the Senate that the Committee on Committees makes recommendations to the President and to other officials and groups about qualified persons available for appointment to various campus committees. She said she intended from time to time to use this Committee as her "cabinet of advisors" since this Committee was made up of individuals well acquainted with University policies, practices, traditions, personnel, etc. She noted that the members of the Committee on Committees are: Robert Mautner, Science Library; Mary Maher, Speech Communications; Roseann Gonzalez, English Department; Betty Atwater, ~~Women's~~ Physical Education; Carl Tomizuka, Physics Department; and Shirley Fahey, College of Medicine.

Dr. Dinham said another matter she would be giving attention to was promotion and tenure. She will be reviewing this with Vice Provost Wilkening from the points of view of both philosophy and procedure. She also feels concern about the recent mandate of the Regents to the several Arizona universities to develop institutional policies on compensation. She will be discussing with appropriate persons long-range policy in this area, she said. As an evaluations specialist she feels it is important that the general be considered before the specific.

Senator Dinham noted that the amount of secretarial assistance provided the Chairman of the Faculty has this year been increased by the administration from 50% time to 80% time.

She informed the Senate that the Office of the Chairman of the Faculty can be reached at telephone 621-3328. She wanted it widely known that she is available to serve various faculty committees. Her office is located in the College of Education Building. She said she would like to be on record as noting that she felt a "faculty office", that is, an office available for serving the faculty University-wide in its various operations and facets of governance, is very much needed.

She said she did appreciate the support she has received to date from the President's office for space and clerical assistance.

REPORT FROM THE ASSOCIATED STUDENTS: Senator Proctor, President of the Associated Students of the University of Arizona, called the senators' attention to a "fact sheet" provided all members at today's meeting supporting authorization of a Winter Commencement.

He announced that there would be a meeting the coming weekend of the Arizona Students Association, the combined organization of the student governments of the three Arizona universities.

He noted that Associated Students was interested in developing a procedure for student evaluation of teachers and courses. He hoped a uniform instrument would be mandated for such evaluation. He said he hoped attention would be given to relating evaluation to compensation.

Senator Proctor said that student leaders do want to involve themselves in academic concerns. He noted that in addition to the work of the Student Senate

there are nine student members in the Faculty Senate and student representation on the Senate Committee on Teaching Effectiveness, the Senate Committee on Academic Procedures, and the Senate Committee on University Planning. He said he was sure he and his eight student colleagues in this body would do their best to provide sound student input on all issues as appropriate.

Senator Proctor said he was glad to note that later today the Senate would vote on nominees for two faculty members to sit on the Student Senate.

Mr. Proctor pointed out that he regularly was available in the Associated Students Office in the U of A Bookstore building. His telephone number is 621-ASUA.

REPORT BY THE PRESIDING OFFICER OF THE SENATE: Senator Kellogg noted that the Senate was beginning the 1983-84 year with 19 new faculty and student senators, two new vice presidents, two new acting deans, and one new dean, as well as the new Chairman of the Faculty. The Senate would need some time to get acquainted but not a lot of it was available, she said, as very quickly senators would need to speak both in individual voice on behalf of their constituents and in concert as the University's legislative body. She said she knew the senators would do both equally well.

Ms. Kellogg said that the senators might recall from the May minutes that there was agreement that beginning with today's meeting all Faculty Senate meetings would run from 3 to 5 p.m. unless all agenda items had been covered before 5 o'clock. If there was remaining business, the Senate would be asked to decide between continuing beyond 5 p.m. or recessing the meeting for two weeks--reconvening two weeks later to take care of the balance of the agenda.

Senator Kellogg said she again wished to express appreciation for the continued assistance of Dean Windsor and Registrar Butler, the Senate secretaries as well as Parliamentarian Sankey who incidentally would have to be late in his attendance at today's meeting. During his absence and always, she said, she counted upon the help of the senators in applying Roberts' Rules of Order.

Senator Kellogg called attention to a memorandum in the material sent to every member of the Senate before today's meeting which pointed out that the distribution of the "Chronology of Events on the Reorganization of Biology" at the June 29, 1983 Faculty Senate meeting had caused many faculty members to believe that the Advisory Committee on Biological Sciences did not attempt to contact concerned faculty. Dr. E. J. McCullough, Acting Dean of the Faculty of Science, had requested a copy of the Chronology he had submitted to Ms. Kellogg on July 14 be distributed to all Faculty Senate members in order that they could judge for themselves as to the degree to which faculty had been contacted with regard to the activities of the Advisory Committee on Biological Sciences.

Chairperson Kellogg said she wished to announce the membership of two new ad hoc Faculty Senate committees. Members of the ad hoc Faculty Senate Committee on Salary Adjustments are Helmut Frank, Chair, Department of Economics; Bernice Epstein, Home Economics; Morris Farr, Nuclear and Energy Engineering; J. D. Garcia, Department of Physics; Don Irving, College of Fine Arts; Gerald Peterson, Electrical Engineering; Barbara Ross, Department of French and Italian, (non-senator); Esther Sherberg, Cell and Development Biology, (non-senator).

Consultants to this committee are Terry Burke, Office of the President; Gary Munsinger, Executive Vice President; and Chuck Sakwa, Director of Personnel. Members of the ad hoc Faculty Senate Committee on Reorganization Procedures are Carol Bernstein, Molecular and Medicalmolecular Microbiology (non-senator); Don Myers, Dept. of Mathematics; Shirley O'Brien, School of Home Economics; Sam Paplanus, Department of Pathology; Tom Rehm, Chemical Engineering; Fred Roby, Department of Physical Education; David Woloshin, German Dept. (non-senator); Consultants to this committee are Terry Burke, Office of the President; and Ray Thompson, Arizona State Museum.

Senator Kellogg announced that the Senate Executive Committee would be meeting this year the third Tuesday of every month from 1:30 to 3:00 p.m.

REPORT FROM THE COMMITTEE ON ACADEMIC PROCEDURES: Senator Thompson, Chairman of the Committee on Academic Procedures, called the attention of the Senate to the Report on Promotion and Tenure, Sabbatical, and Retirement Actions for 1983-84 prepared by the Office of the Vice President for Academic Affairs which had been furnished each member of the Senate with the agenda for today's meeting.

A copy of that report is appended to the minutes of this meeting.

REPORT FROM THE COMMITTEE ON UNIVERSITY PLANNING: Senator Frank, Chairman of the Committee on University Planning, pointed out that the Arizona State Retirement System Investment Fund had received an investment return in its most recent fiscal year of 40.2%. This was good news indeed, he noted, in view of the fact that the return the previous year had been only 2.4%.

Senator Frank said that at this point he would like to yield to the chairman of the University Planning Committee's budget subcommittee, Senator Gerry Peterson. Senator Peterson reported that the budget subcommittee had met with Vice President Munsinger and reviewed the request budget being developed for 1984-85. At the present time the subcommittee was giving special attention to the various decision packages as well as considering the priority order to be assigned these by the University administration.

REPORT FROM THE COMMITTEE ON TEACHING EFFECTIVENESS: Senator Cosart, Vice Chairman of the Committee on Teaching Effectiveness, referred to the recent report on the results of a questionnaire on departmental teaching policies and practices. A copy of this report had been provided each member of the Senate in advance of today's meeting and is appended to these minutes.

Senator Cosart noted that the Committee on Teaching Effectiveness was compiling a list of all teaching awards currently being made in the various colleges and departments as well as University-wide. All concerned were urged to make information about such awards available to the Committee.

Senator Battan referred to the summary on page 3 of the report and noted that the data from the 68 departments who had responded to the questionnaire indicated that 197 graduate assistants in teaching had taught classes on their own in 1982-83. He wondered if there was any way of knowing if that number was going up or down. Senator Cosart said that this sort of information was being collected for the first time by this survey. The questionnaire had not asked how much of a change this year's report reflected.

Senator Fahey said that the Committee of Eleven had investigated this question three years ago. She said in her judgment the proportion of courses being taught by graduate assistants in teaching on their own was fewer or the same, in

other words, no increase.

Senator Chiasson asked how representative were the 68 departments who had participated in the survey. Senator Cosart answered that the 68 departments were from all undergraduate colleges on the campus.

ELECTION OF MEMBER OF THE EXECUTIVE COMMITTEE OF THE SENATE: Chairperson Kellogg explained it was the Senate's responsibility to elect a member of that body to sit on the Senate Executive Committee. Senator Dinham nominated Senator Fahey. Senator Thompson moved that the nominations be closed and that the Senate un-animously elect Senator Fahey. Several seconds were heard and the motion carried with no dissenting vote.

REQUEST FOR NOMINEES FOR APPOINTMENT TO THE COMMITTEE ON ACADEMIC PROCEDURES, THE COMMITTEE ON UNIVERSITY PLANNING, AND THE COMMITTEE ON TEACHING EFFECTIVENESS: Chairperson Kellogg requested Senate members to submit nominations to her for appointment to the Senate Committee on Academic Procedures, the Senate Committee on University Planning, and the Senate Committee on Teaching Effectiveness.

She pointed out that the continuing members of the Committee on Academic Procedures are:

Ruth Dickstein -- Central Reference
W. Morris Farr -- Nuclear and Energy Engineering
Helen Ingram -- Political Science
Lois Prosser -- Nursing
Richard W. Reeves -- Geography
Fred B. Roby -- Physical Education
Stephen Shanfield -- Psychiatry
Raymond H. Thompson -- Arizona State Museum
Pat Van Metre -- Graduate College Administration
Rhonda Levitt -- Student

The continuing members of the Committee on University Planning are:

Roger Fox -- Agricultural Economics
Samuel Paplanus -- Pathology
Jessie Pergrin -- Nursing
Gerald Peterson -- Electrical Engineering
Cornelius Steelink -- Chemistry
Steve Bried -- Student

The continuing members of the Committee on Teaching Effectiveness are:

William Cosart -- Chemical Engineering
Margaret Fleming -- Secondary Education
William Foster -- Associate Dean of Students
Ruth Gardner -- English
W. Thomas Lippincott -- Chemistry
Dave Woloshin -- German
Elizabeth Barber -- Student

Senator Witte suggested that Senator Don Myers be appointed to the Committee on University Planning.

Senator G. Peterson said it was his recollection that the Senate standing committees were to have only seven members not counting a student member on each. Chairperson Kellogg said she thought the provision was that each committee should have at least seven members. Upon checking she said she realized that Senator Peterson was correct. The oversize of the Committee on Academic Procedures was her error, she said. She would consult with the committee membership to determine the appropriate way to clarify this situation.

ELECTION OF TWO FACULTY REPRESENTATIVES TO THE STUDENT SENATE: The Faculty Senate had received nominations from the Associated Students of two faculty members to be elected faculty representatives to the Student Senate. These were Dr. Murray DeArmond of the Student Health Service and Mr. William Foster, Associate Dean of Students.

The motion was made, seconded, and passed unanimously that Dr. DeArmond and Dean Foster be elected as the faculty representatives to the Student Senate.

ACCEPTANCE OF CATALOG MATERIAL AS FURNISHED SENATE MEMBERS IN "CURRICULUM" BULLETIN: Chairperson Kellogg explained that the catalog material furnished Senate members in "Curriculum" bulletin, Vol. 10, No. 2, issue date of August 26, 1983, was provided for information only. Were there any questions? Senator Battan asked why such material came "for information only". Ms. Kellogg pointed out that all the items in this issue involved textual revisions such as addition of cross listings, revision of course descriptions, and changes in units, course numbers, identifications of home departments, semester of offering, etc. Formal approval was not required, she said.

Senator Windsor said that while the established procedure did not require formal Senate approval of such adjustments, the very fact that the material was sent to the Senate members for their information did provide them an opportunity to question any of the changes.

APPROVAL OF INTERIM REPORT OF AD HOC COMMENCEMENT COMMITTEE: The Chair asked Professor Terence Burke, Associate to the President, to come to the podium for the discussion of the next item, the report from the Ad Hoc Committee on Commencement Policy. Dr. Burke is chairman of that committee. The report was as follows:

"Ad Hoc Committee on Commencement Policy

Interim Report to President Koffler
Proposing a Winter Commencement Ceremony
August 19, 1983

Membership

Allan Beigel, University Relations
Terence Burke, President's Office (Chair)
Sarah Dinham, Chairman of the Faculty
Helen Sigmund, Dean of Students Office
Eric Silverman, A.S.U.A.
David Windsor, Admissions & Records

- "1. On June 28, 1983 President Koffler charged the committee with recommending policy and procedures to improve the University's Commencement ceremonies. This report addresses only that part of the charge which required the committee to consider the possibility of additional Commencements.

"2. After due consideration the committee has concluded that a Winter Commencement ceremony should be introduced both for its own merits and for the sake of a potential beneficial effect on Spring Commencement. Accordingly, the committee recommends:

- a. That a Winter Commencement be added to the University calendar; and
- b. That discussions be held, as detailed below, to ascertain the feasibility of a Winter Commencement in December 1983.

The Committee stands ready to assist in these discussions. The remainder of this report outlines the committee's thinking and indicates the next steps which it recommends.

"3. A December ceremony raises the possibility of problems with weather, with uncertain participation, with an altered distribution of administrative work, and with expense. Undoubtedly there is a risk of inclement weather in December but many universities conduct Commencements in far more hostile climates. At most this problem appears to call for an alternative wet weather plan. It has been suggested to the committee that there is no certainty that students or faculty would participate extensively in a Winter ceremony. The committee doubts the strength of this problem, partly because of overt student support for a Winter Commencement and partly because of experience at other universities. There is no substantive reason for thinking that students and faculty at the University of Arizona differ in this respect. As for the altered annual flow of administrative tasks, the committee has been assured that the Registrar's Office can manage the matter and might even benefit from a smoother flow of graduation-related work. The problem of cost is more serious. The smaller scale of a Winter Commencement would make it less expensive than the ceremony in May. It is even possible that there would be some reduction in Spring expenses since fewer and smaller programs would have to be printed. Clearly, however, the additional ceremony would mean additional unavoidable costs, particularly those connected with auditorium preparation, security, and printing. The recommended feasibility study should estimate the costs of several different designs for a Winter Commencement.

"4. There are strong arguments favoring a December ceremony. The traditional exercise in May is tied to a traditional graduation date which no longer holds true for one-half of the bachelor's candidates and less than one-half of the doctoral candidates. At present the remaining half have a choice between 'graduating' before their program is complete or returning to a ceremony at least five months after the event. Not surprisingly, whereas 79 per cent of May graduates attend Commencement, only 8 per cent of the remainder ever don cap and gown. Clearly the University is offering one-half of its students a choice between the unattractive and the impractical, rather than providing them with a timely, joyous, and memorable occasion. Quite apart from the obvious merits of a Winter Commencement, it is likely that the introduction of a ceremony in December would benefit the exercise in May. A student participation rate in December of about 60 per cent (i.e. well below the customary rate in May) would yield an attendance of about one thousand graduates and some three to four thousand family members and friends. The reduction of some four to five thousand in attendance at the

subsequent May ceremony could go far towards making that event a more orderly, manageable and acceptable ceremony.

"5. In order to establish the feasibility of a Winter Commencement in December 1983, and in order to identify preferred arrangements for such a ceremony, the committee recommends that the opinions of the Deans Council, the Faculty Senate, the Student Senate, and the Alumni Council be sought on the following points:

- a) Concept.....What is their reaction to the basic idea of introducing an additional Commencement each December?
- b) Date.....If a ceremony is to be held in 1983, which date is to be preferred:
-Evening, Friday, December 16th.
-Morning, Saturday, December 17th.
- c) Convocations...What relationships, if any, should College Convocations bear to the Winter Commencement ceremony?
- d) Procession.....Should an academic procession form part of a Winter Commencement and, if so, should students be part of the process or not?
- e) Speaker(s).....Apart from brief greetings, should formal addresses be limited to a student or student-nominated faculty speaker?

An appropriate administrator should be asked to develop cost estimates.

"6. The committee makes the following additional points:

- a) There is no reason why Winter Commencement should be a carbon copy of the Spring ceremony but, whatever its style and character, it should be a carefully designed event of dignity and meaning;
- b) In view of the late date, no honorary degrees should be arranged for December 1983;
- c) No student awards should be made at a December 1983 ceremony but the Scholarships and Awards Committee should consider suitable arrangements for subsequent occasions; and
- d) If students are to form part of the academic procession, consideration should be given to separate College processions of students and faculty, using multiple entrances as a means of avoiding the delays which have plagued Spring Commencements in recent years."

Senator Shanfield asked if information were available as to what the cost of a Winter Commencement would be. Dr. Burke responded this would vary according to a number of details. The cost of the traditional May Commencement has been around \$40,000. A December Commencement might cost as much as \$20,000.

Senator Dinham said she had asked the judgment of the members of the Committee on Committees on this matter and had learned that those individuals felt that while there might not be time to arrange for a Winter Commencement as soon as December 1983, in the long view they saw many benefits to holding a Winter Commencement and were in favor of it. Several senators thought that whether or not there should be a Winter Commencement and whether or not there

should be one in December 1983 should be considered separately.

Senator Battan said that he had heard no arguments against a Winter Commencement. Dr. Burke said that one reason might be that such a commencement would not be well enough supported or attended to be a success. Many people feel that a Winter Commencement should not be held unless it will be "a truly good one."

Senator Demorest said he assumed holding a Winter Commencement would relieve some of the pressure on the spring occasion. Were there not other things that should be done to improve the Spring Commencement? Dr. Burke said indeed there were. A report on this matter would be a separate one coming forward later.

Senator Thompson moved that the Faculty Senate endorse the interim report of the Ad Hoc Committee on Commencement. Several seconds were heard and the motion carried unanimously.

Senator Stevenson noted that a group of students had worked very hard compiling information in support of having a Winter Commencement in December 1983. He had been chairman of that group. Those students hoped the occasion would be on the morning of Saturday, December 17, 1983. The students felt that the commencement should go hand-in-hand with separate college convocations for December degree recipients. He said the question had been raised whether or not a procession was appropriate or was necessary. Arizona State University has eliminated its commencement procession of students. He proposed that the respective college deans lead college processions from their separate campus locations to the Commencement site. Should there be a Commencement address? Perhaps there could be a student speaker with a competition for the selection of this individual.

Ms. Kellogg thanked Senator Stevenson for his comments.

COMMITTEE OF ELEVEN ANNUAL REPORT: Chairperson Kellogg announced that the Annual Report of the Committee of Eleven had been received and would be appended to the minutes of this meeting so that it would be provided every member of the faculty.

REPORT OF AD HOC COMMITTEE ON SALARY ADJUSTMENTS: Senator Frank reported that the Ad Hoc Committee on Salary Adjustments was working apace and hoped to have an interim report at the October meeting and a final report at the November meeting of the Senate. Information is being collected from the 19 other largest research institutions in the country. Information is being requested from all deans, directors, and department heads on this campus. A poll is being conducted of representative members of faculty, academic and service professionals, and classified staff.

PROCEDURE REGARDING TELEVISION MEDIA: Chairperson Kellogg referred to the confusion at the June 29 Senate meeting when many representatives of the radio and television media were present. It became difficult to conduct the Senate's business. Persons speaking could not be heard or seen by many other members of the body.

Ms. Kellogg presented the following proposed procedure to the Senate:

There are occasions when a topic coming before a Faculty Senate meeting will be of interest to the Tucson media such that cameras will be present

during the meeting. To ensure that the relationship between us is a mutually beneficial one, the following arrangements will be observed.

1. Whenever possible, the Presiding Officer of the Faculty Senate will speak with media representatives some days prior to the meeting to assist in determining underlying issues and to suggest the best people to talk with about the topic coming before the Faculty Senate meeting.
2. Whenever possible, the presiding officer will see that the topic of media interest is placed early on the Faculty Senate agenda.

Faculty Senate meetings are traditionally held between 3:00 p.m. and 5:00 p.m. To make the 5:00 p.m. news, cameras and reporters will begin moving out of the meeting around 4:00 p.m. Early discussion will allow the media to obtain their tapes and meet their deadlines. The meeting may be briefly suspended around 4:00 p.m. with discussion of regular agenda items continuing after the media has left.

3. Prior to the beginning of a Faculty Senate session, a member of the UA Office of Public Information will meet the media at the door and assist them in how and where to set up.

This will provide a coordination between what the Faculty Senate must have to operate and what the media needs for its coverage.

4. Seating for senators will be moved higher into the seating area and forward toward the south wall of Law 146.

This should allow senators to see better, participate more fully, and be less blocked by cameras.

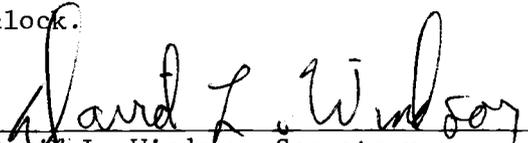
5. Television lights and camera personnel will have available the ground floor space from the north wall halfway forward to the presiding officer's podium.

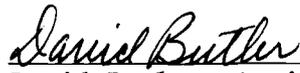
This should provide the necessary space for the media without their being interposed between the senators and the presiding officer.

6. The presiding officer will provide the media with the outcome of the meeting in lieu of their attendance when conflicts are determined to be unavoidable.

Chairperson Kellogg said she had discussed the proposal with Sharon Kha, Director of the Office of Public Information. Senator Battan asked if Senator Kellogg had consulted with any members of the working media to learn their feelings about this matter. Ms. Kellogg said she had not. Senator Battan said every effort should be made to maintain good relations with the media. Ms. Kellogg said she would meet with media representatives to obtain their reaction to her proposal.

The meeting adjourned at 4:15 o'clock.


David L. Windsor, Secretary


David Butler, Assistant Secretary

MOTIONS PASSED AT MEETING OF SEPTEMBER 12, 1983:

1. Election of Rebecca Kellogg as presiding officer of the Faculty Senate for 1983-84.
2. Election of Senator Shirley Fahey as member of the Senate Executive Committee.
3. Election of Dr. Murray DeArmond and Dean William Foster as faculty members of Student Senate.
4. Approval of motion to endorse the Interim Report of the Ad Hoc Committee on Commencement.