

**ANNUAL REPORT**

**1929-1930**

# University of Arizona

TUCSON

To the President of the University.

Sir: I have the honor to submit herewith my annual report of the University Library for the year ending June 30, 1930.

## Library Statistics, 1929-1930.

No. of days open in the year	304
No. of hours open each week, Gen. Lib.	
(Sept.-May)	84
Reserved Book Room	87
(Summer School)	73
No. of volumes at beginning of year,	
approximately	77,650
Total number of volumes at end of year,	
approximately	85,700
Total number of books lent for home use	34,213
Books charged for use in the Reading Rooms	74,332
Total number of stack permits	189
Number of newspapers, periodicals and other	
serials currently received, approximately	865
Books accessioned	7,752
Purchased, Gen. Lib.	4,390
" Law Lib.	1,818
Gifts and exchanges	700
Binding	744
Titles catalogued	2,802
Library apportionment	\$35,725.00
Fines collected	640.65
Rental collection receipts	123.85
Expenditures	
Books and periodicals, Gen. Lib.	10,882.13
" " Law (Special fund)	7,887.17
Binding	1,585.00
Supplies	430.12
Mimeographing	13.30
Salaries	17,820.00

### Extension Service

The University Library prepared a bibliography and organized package material for the High School Debating League. The subject for the year 1929-30 was: Resolved, That a substitute for trial by jury should be adopted in the United States. Since the subject was a difficult one for which to secure material, Mr. A. W. Clark, Reference Librarian, was obliged to devote many hours to correspondence in order to secure reference material. The library as usual sent a mimeographed copy of the bibliography which he prepared, to every high school in the state.

Packages, totalling 429 pieces, were sent to eighteen high schools, as follows: Ajo, Bisbee, Clarkdale, Douglas, Duncan, Gilbert, Glendale, Jerome, Morenci, Peoria, Phoenix Junior College, Brophy College, Union High School, Prescott, Scottsdale, Snowflake, Willcox, Williams.

The following towns were served by general extension loans in addition to the above: Ajo, Arlington, Benson, Bisbee, Casa Grande, Clarkdale, Clemenceau, Clifton, Cotaro, Dos Cabezos, Douglas, Duncan, Fairbank, Florence, Gilbert, Glendale, Hayden, Holbrook, Jerome, Kingman, Miami, Morenci, Parker, Patagonia, Payson, Phoenix, Prescott, St. David, Sells, Somerton, Tempe, Tombstone, Wikieup, Willcox, Williams, Yuma. Total number of pieces mailed, 167.

### Inter-Library Exchanges

The Library borrowed books from the University of California, Stanford University, University of Chicago, University of Illinois, University of Minnesota, University of Michigan, University of Washington, Columbia University, The John Crerar Library, Barlow Medical Library, Hoover War Library, California State Library, Omaha Public Library, Library of Congress, a total of 117 volumes.

The Library loaned a total of 32 volumes to the following libraries: University of Wisconsin, University of Kansas, University of North Dakota, University of Denver, Virginia Military Institute, Rice Institute, Purdue University, U. S. Dept. of the Interior Bureau of Education, Los Angeles Public Library, South Bend (Ind.) High School, Copper Queen Library, Bisbee, Arizona State Teachers College, Flagstaff, Tempe State Teachers College.

### Catalogue Division

The Catalogue Division showed an increase of 1000 titles over the year 1928-29, of which 275 were law books.

The transference of the law library to the law building necessitated a careful inventory of all the law books by the cataloguer. As a further service a duplicate card catalogue was furnished the Law Department, and this is being maintained continuously.

## Gifts

The library received as a gift from Prof. F. N. Scott about 90 volumes of miscellaneous literature. Two interesting items in the gift were Henry P. Tappan: University Education, 1851, and Max Beerbohm: A Survey, a book of caricatures published in 1921. From Mr. Gabriel Wells of New York, the library received a set of the Seawood edition of Booth Tarkington's works, 21 volumes. Acknowledgment is also made of gifts from the following members of our faculty: President Shantz, Dr. E. P. Mathewson, Dr. C. T. Vorhies, Dean J. W. Clarson, Mr. George Nichols, Miss Allegra Frazier, Dr. Gunthorp, Mr. Max Vosskuehler.

## The Staff.

The members of the staff for the year comprised, Estelle Lutrell, Librarian; Mabel A. Guild, Assistant Librarian; A. W. Clark, Reference Librarian; Mildred Doss, Assistant Reference Librarian; Clara Larson, Cataloguer; Frances Powner, Periodicals, orders and exhibits; resigned March 1, succeeded by Lillian Roemer; Eloise Kelsey, Reserved Book Room and overdue books, after March 11, orders; Catherine Murphy, Typist, resigned in February, succeeded by Mary Wilcox, half-time, Patricia Paylore, half-time to May 31st, Mary Wilcox, full time the month of June; Dorcas Worsley, Assistant to Cataloguer. In addition to the above the library gave part time employment to the following students: Bernard Caine, Angelo Nuzzola, Adrian Roberts, pages in General Library; Georgene Clayberg, Dorothy Draper, Fred Draper, Hametia Fielder, Jane Fishback, Louise Milligan, Patricia Paylore, Clara Peterson, Kenneth Whoolery, Ralph Hardy, in the Reserved Book Room.

The Librarian attended the annual meeting of the Arizona State Library Association in Jerome in November. It was decided by vote of the Association to invite the American Library Association to a joint meeting at the Grand Canyon in June, and the Librarian was made President of the Arizona State Association, and Chairman of the Committee of Arrangements.

The Grand Canyon meeting was attended by 250 members of the National Association and about 25 local members. Hon. John C. Phillips, Governor, and Dr. C. T. Vorhies, representing the President of the University of Arizona, opened the meeting. At the close a Navajo rug was presented to Mr. Keogh, President of the National Association, by the Arizona librarians.

The program was as follows:

Address of Welcome - Hon. John C. Phillips, Governor of Arizona.

Address - Homer LeRoy Shantz, President, University of Arizona.

The Library movement in Arizona - Estelle Lutrell, Librarian  
University of Arizona, Tucson.

The State's function in library service - Clarence B. Lester,  
Secretary, Wisconsin Free Library Commission, Madison,  
Chairman, A. L. A. Committee on Library Extension.

The County Library - Julia Wright Merrill, Executive Assistant,  
A. L. A. Committee on Library Extension, Chicago.

Library service to children in school and out - Effie L. Power, Director, Work with children, Public Library, Cleveland, O. Chairman, Section for library work with children.  
The college library - Andrew Keogh, President, American Library Association.

As official representative of the University of Arizona Library the Librarian also attended the annual meeting of the American Library Association, held in Los Angeles, June 1930.

All members of the Freshman class were met by the Librarian and the Library Staff in February. Instruction in the use of the library was given and a library exercise assigned, the papers of which were corrected by the Staff. The students were brought to the library where the location and use of reference guides were carefully explained.

#### Recommendations.

Installation of two tiers of stacks is a very pressing need as it has already been necessary to store in the basement some material of infrequent use. The approximate cost of these two tiers would be \$12,000.00.

There is a strong and growing demand for the completion of the cooling system for the Main Reading Room and the Stack Room, provided for in the original plan and for which the ducts are already in place. If a Summer School continues to be part of the University plan the need becomes increasingly imperative. It would further add greatly to the comfort of our students in the regular session through the months of September, October, April and May.

A comfortable staff room is a further necessity if high-pressure duty is expected of the staff throughout the summer months. When young women are compelled to leave the building in the heat of the noon hour for rest, it is a great drain on their energies, lessens the possibility of good service in the afternoon hours, and brings about, in some cases, illness from heat and exhaustion. The plan for room 301 provides for water and gas, while room 303 should be fitted with wicker couches and chairs, screens and tables.

Respectfully submitted,

*Estelle D. Bell*  
Librarian.