

ANNUAL REPORT.

1919-1920

June 24, 1920.

To the President of the University:

Sir: I have the honor to submit herewith my annual report of the University Library for the year ending June 30, 1920.

Accessions, - The number of volumes added to the Library during the year is 2826, an increase of 1062. Of these volumes about 900 belong to the Freeman Collections, and 300 are additions to the Law Library.

Gifts, - The University received this year from the Carnegie Library of Tucson its entire run of U.S. Documents. The Public Library was made a depository in 1885, twenty two years earlier than the University Library, consequently the gift brings into the University Set many valuable documents. The total number in the Library's U.S. Document collection is now about 5000 volumes. These documents have not yet been shelved and accessioned. Another valuable gift of the year is the University of California Semi-centennial publications.

Extension Service, - In connection with the High School Debating League, with which the Library cooperated for the first time this year, there were mailed 41 packages, distributed by schools as follows: Benson, 1; Bisbee, 1; Clifton, 1; Cornville, 1; Douglas, 3; Duncan, 1; Flagstaff, 6; Florence, 3; Gilbert, 1; Glendale, 4; Mesa, 6; Miami, 2; Nogales, 1; Phoenix, 1; Prescott, 1; Sacaton, 1; Safford, 1; Thatcher, 2; Tempe, 1; Yuma, 3.

In answer to miscellaneous requests 24 packages were sent to the following points: Ashurst, 2; Bisbee, 1; Casa Grande, 2; Douglas, 4; Florence, 1; Glendale, 1; Jerome, 1; Miami, 2; Phoenix, 4; Wickenburg, 1; Willcox, 2; Williams, 2; Yuma, 1.

In addition to this service information was supplied to about 50 patrons.

The University Library was also made the distributing center for Arizona's quota of War Service books, returned to the State for local use, about 3000 in number, as well as the books apportioned to the A.L.A. Hospital Service in Arizona. The University Library was further designated as the distribution point of pamphlets published by the National Organization for Public Health Nursing.

War Records, - The University Library has preserved the files of the following papers as source material for Arizona's record in the war. For the most part the run covers in each case the years 1914 to 1918 inclusive, and in many the files are continuous to date. As may be seen twelve of the fourteen counties of the State are represented. Cochise: Douglas Daily International, Courtland Arizonan, Tombstone Epitaph, Bisbee Daily Review; Coconino: Coconino Sun; Gila: Arizona Silver Belt; Graham: Graham Guardian; Greenlee: Copper Era; Maricopa: Tempe News, Arizona Republican; Mohave: Mohave County Miner; Pima, Arizona Daily Star, Tucson Citizen; Pinal: Casa Grande Valley Dispatch; Santa Cruz: Oasis; Yavapai: Prescott Courier, Weekly Journal Miner; Yuma: Morning Sun.

Needs, - The Library lacks adequate space for both books and readers. The problem of making over the present building to meet the requirements which have already developed is a very great one; while it would be increasingly difficult to render it adaptable to the demands of college work sure to arise within a few years. An estimate has been made upon the addition of fire-proof stacks, together with the rearrangement of the present building for the use of readers and the general administrative work of the Library. This plan, however, would offer only a temporary solution. The need of seminar and periodical rooms, of alcoves for department collections; of a space for the loan desk and card catalogue, apart from the general reading room, is already urgent. The reading room capacity is not sufficient for our present registration during the rush periods of Freshman and Sophomore work. Not only is the Library unable to accommodate these classes but the confusion arising at this time is a serious interference with the work of the upper classmen. The Library is also being requested repeatedly for consultation rooms for debaters and for other specialized workers who wish to meet in the Library with Faculty advisers.

Within the next two years additional storage, bringing the shelving accommodations up to 10,000 volumes, will be required to take care of documents, duplicates, and less-used books.

The statistics for the year follow:

Accessions 1919-1920	2826
Titles catalogued 1919-1920	800
Circulation 1919-1920	7479
Expenditures	
Books	\$3023.24
Periodicals	1005.07
Binding	652.22
Supplies and equipment	723.63
Total	\$5404.16

Respectfully submitted,

Estelle D. Tuttle
Librarian.