

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture  
State Agricultural College and  
County Farm Bureau  
Cooperating.

States Relations Service, Office  
of Extension Work, North and West,  
Washington, D. C.

ANNUAL REPORT OF COUNTY AGRICULTURAL AGENT

(Due November 30, 1920.)

State of Arizona

Yuma County Agricultural Agent

From Jan. 1 - 20, to Aug 1 1920.

(If agent has not been employed entire year, indicate exact period. Agents resigning during year should make out this report before quitting the Service.)

State Map

(For map of State showing location of county, photograph illustrating some phase of county agent work, or brief summary of outstanding features of the work.)

Approved:

Date, \_\_\_\_\_ (Name) \_\_\_\_\_  
President of Farm Bureau.

Approved and forwarded by: (Address) \_\_\_\_\_

Date, \_\_\_\_\_  
State County Agent Leader.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY  
AGRICULTURAL AGENT'S ANNUAL REPORT

Page 2

The annual report is a review, analysis, interpretation and presentation to the people of the county, the state, and the Nation of the sum total of the agricultural activities for the year of the county agricultural agent. The making of such a report is of primary value to the county agricultural agent and the farm bureau officers and members.

The report should be a statement in orderly fashion, and under appropriate subheadings of the work done, methods used, and results secured under each project, as well as of the general work accomplished. Every statement should be clear cut, concise, forceful, and where possible reinforced with ample data from the statistical summary. In the preparation of the part of the report

relating to each project, the results reported in the statistical summary for the project should be analyzed, conclusion drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints or copies of charts and other forms used in demonstration work. Full credit should be given in all cooperating agencies. The lines should be single spaced with double space between the paragraphs and reasonably good margins left. The statistical summary will grow naturally out of field and office records.

The following plan is suggestive of how the report may be clearly and systematically outlined:

#### SUGGESTIVE OUTLINE OF ANNUAL REPORT.

- I. Cover page.
- II. Title page.
- III. Table of contents.
- IV. Status of farm bureau organization. Not organized
  - (1) Form of organization - distinctive features.
  - (2) Function of members, officers and committees in developing the program of work.
  - (3) General policies, including relationships to other organizations.
- V. Program of work - methods employed and results achieved.
  - (1) Factors determining program.
  - (2) Project activities and results
    - (a) In the development of the farm bureau during the year.
    - (b) In soil improvement.
    - (c) In crop production.
    - (d) In livestock production.
    - (e) In farm economics.
    - (f) In marketing (buying and selling.)
    - (g) In farm home betterment.
    - (h) In boys' and girls' clubs.
    - (i) In other project activities.
  - (3) Character and scope of office and field service.
  - (4) Analysis and interpretation of tabular summary, pp. 18-19
- VI. Outlook and recommendations (including suggestive program of work for next year.)
- VII. Summary of activities and accomplishments (preferably of one or two typewritten pages only placed at the end of the narrative report.)
- VIII. Statistical Summary.

To supplement the narrative of the report and in order that comparable State and National summaries can be made it is necessary that each agent include a statistical summary of the work in his county. The following blanks have been prepared to insure uniformity in method of reporting. In addition to the questions asked under each subdivision of the report, space is provided for the State to add other questions of State-wide importance.

Additional room is also provided for each county agent to add other important statistical information not covered in the series of national and State questions. For the sake of clearness the questions are arranged in the same order as suggested for the narrative.

(Balance of sheet blank)

Page 3. FARM BUREAU ORGANIZATION - MAP

On this page draw or attach a map of your county, showing boundaries of communities or other local units recognized by the farm bureau. Locate officers and executive committeemen with an X. Locate community committeemen with a dot. Indicate total number of farm bureau members in each community with a figure.

(Balance of sheet blank)

Page 4 FARM BUREAU ORGANIZATION

- 1. Number of farm bureau members (individual paid membership) 0  
 Nov. 30, 1918 \_\_\_\_\_ Nov. 30, 1919 \_\_\_\_\_ Nov. 30, 1920 0
- 2. Annual individual membership fee 0
- 3. County executive committee and county project leaders serving during 1920: (list below)

| Officers and county project leaders | Name of project or activity of which leader has charge | Address |
|-------------------------------------|--|---------|
|-------------------------------------|--|---------|

(10 lines here)

- 4. Does the organization of the farm bureau include:
  - a. Home economics work \_\_\_\_\_ Boys' & Girls' Club Work \_\_\_\_\_
- 5. Does the farm bureau publish a Farm Bureau News or similar publication \_\_\_\_\_
- 6. Extent of community organization:
  - a. Number of communities or local units in the county recognized by the farm bureau \_\_\_\_\_ 0
  - b. Number of communities having community committees \_\_\_\_\_ 0
  - c. Total number community committeemen \_\_\_\_\_ 0
- 7. Meetings relating to farm bureau organization: \_\_\_\_\_ 0
 

|   |   |                  |
|---|---|------------------|
|   | : | Total attendance |
| a. Annual meeting . . . . .                         | : | :                |
| b. Executive committee meetings . . . . .           | : | :                |
| c. Community meetings . . . . .                     | : | None             |
| d. Community committee meetings . . . . .           | : | :                |
| e. County project committee meetings . . . . .      | : | :                |
| f. Farm bureau picnics . . . . .                    | : | :                |
| g. Observation tours . . . . .                      | : | :                |
| h. Other farm bureau organization meetings. . . . . | : | :                |
| Total . . . . .                                     | : | :                |
- i. Number of above meetings not attended by agents \_\_\_\_\_

(List below any additional work relative to farm bureau organization not covered by above questions.)

(One-third of page ruled for answers)

SOIL IMPROVEMENT PROJECTS.

In answering the following questions, report only results of the activities of the farm bureau and county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use Unf. (unfinished) where work is unfinished or no record available; N.A. (not applicable) where question does not apply; 0 (zero) where no work has been done.

|   | Number |    |
|---|--------|----|
| Drainage and Irrigation.  |        |    |
| 8. Drainage systems planned and adopted. <i>Practically all irrigation drainage under control</i> |        | 8  |
| 9. Acres involved in question 8. <i>U.S.R.S.</i>  |        | 9  |
| 10. Irrigation systems planned and adopted. <i>U.S.R.S.</i>                                       |        | 10 |
| 11. Acres involved in question 10. <i>U.S.R.S.</i>  |        | 11 |
| Fertility.  |        |    |
| 12. Farmers who used commercial fertilizers.....  | 0      | 12 |
| 13. Tons of commercial fertilizer included in question 12.....                                    | 0      | 13 |
| 14. Acres of clover or other legumes plowed under for green manure. ....                          | 0      | 14 |

|   | Number |    |
|---|--------|----|
| 15. Farms on which soil was tested for acidity.....   | 0      | 15 |
| 16. Farms on which lime or limestone was used. <i>except</i>  | 0      | 16 |
| 17. Tons of lime or limestone included in the test. <i>and following</i>  | 0      | 17 |
| 18. List below the organizations or associations relating to soils that the farm bureau committee or the agent or his predecessors assisted in forming: <i>Practically no reclamation or soil conservation well established</i> |        |    |

| Type of organization | Organized previous to 1920 |         | Organized in 1920 |         |
|----------------------|----------------------------|---------|-------------------|---------|
|                      | Number                     | Members | Number            | Members |
| Drainage Ass'ns      |                            |         |                   |         |
| Limestone Ass'ns     |                            |         |                   |         |
| etc.                 | None                       |         |                   |         |

(One-third page ruled and balance blank)

SOIL IMPROVEMENT PROJECTS

STATE SUPPLEMENT

(This page is left for each county agent leader to include supplemental questions relating to soils, applicable to his State.)



(List below any additional work relative to soil improvement not covered by above questions, or in State Supplement.)

(One-half page ruled)

Page 7.

CROP PROJECTS

In answering the following questions, report only results of the activities of the farm bureau and county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use Unf. (unfinished) where work is unfinished or no record available; N.A. (not applicable) where question does not apply; 0 (zero) where no work has been done.

|  | Number           |
|--|------------------|
| CORN   |                  |
| 19. Acres planted with selected seed corn Spring 1920.....   | 19               |
| 20. Farmers selecting seed corn Fall 1920.....   | 20               |
| 21. Bushels seed corn selected.....  | 21               |
| 22. Farmers testing seed corn for germination.....   | N<br>o<br>n<br>e |
| 23. Bushels seed corn tested for germination.....  | 23               |
| 24. Acres planted with tested seed.....  | 24               |
| 25. Farms on which corn growing was introduced or farm practice relative to corn culture modified.....     | 25               |
| 26. Acres involved in question 25.....   | 26               |
| WHEAT, OATS, BARLEY, AND RYE   |                  |
| 27. Farmers treating seed wheat for smut.....  | 27               |
| 28. Bushels seed wheat tested for smut.....  | 28               |
| 29. Acres sown with treated seed.....  | 29               |
| 30. Farms on which wheat growing was introduced or farm practice relative to wheat culture modified.....   | 30               |
| 31. Acres involved in question 30.....   | N<br>o<br>n<br>e |
| 32. Farmers treating seed oats for smut.....   | 32               |
| 33. Bushels seed oats treated for smut.....  | 33               |
| 34. Acres oats sown with treated seed.....   | 34               |
| 35. Farms on which oat growing was introduced or farm practice relative to oat culture modified.....       | N<br>o<br>n<br>e |
| 36. Acres involved in question 35.....   | 36               |
| 37. Farms on which barley growing was introduced or farm practice relative to barley culture modified..... | 37               |
| 38. Acres involved in question 37.....   | 38               |
| 39. Farms on which rye growing was introduced or farm practice relative to rye culture modified.....       | 39               |
| 40. Acres involved in question 39.....   | 40               |
| BEANS AND POTATOES   |                  |
| 41. Farms on which bean growing was introduced or farm practice relative to bean culture modified.....     | N<br>o<br>n<br>e |
| 42. Acres involved in question 41.....   | 42               |

|  |      |    |
|--|------|----|
| 43. Farmers treating seed potatoes for disease.....  | None | 43 |
| 44. Acres involved in question 43.....   |      | 44 |
| 45. Farmers spraying potatoes for disease.....   |      | 45 |
| 46. Acres involved in question 45.....   |      | 46 |
| 47. Farms on which potato growing was introduced or farm practice relative to potato culture modified..... |      | 47 |
| 48. Acres involved in question 47.....   |      | 48 |

LEGUMES, OTHER HAY, AND FORAGE

|   |    |
|---|----|
| 49. Farms on which alfalfa growing was introduced or farm practice relative to alfalfa culture modified.....        | 49 |
| 50. Acres involved in question 49.....  | 50 |
| 51. Farms on which sweet clover growing was introduced or farm practice relative to sweet clover culture modified.. | 51 |
| 52. Acres involved in question 51.....  | 52 |

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CROP PROJECTS Continued

|  | Number |
|--|--------|
| 53. Farms on which red, alsike, or white clover was introduced or farm practice relative to clover culture modified.....                             | 53     |
| 54. Acres involved in question 53.....   | 54     |
| 55. Farms on which soy bean growing was introduced or farm practice relative to soy bean culture modified.....                                       | 55     |
| 56. Acres involved in question 55.....   | 56     |
| 57. Farms on which sorghum, kafir, or feterita growing was introduced or farm practice relative to sorghum, kafir, or feterita culture modified..... | 57     |
| 58. Acres involved in question 57.....   | 58     |

IMPROVED SEED

59. List in the following table work done in connection with seed improvement. 59

| Crop     | Improved seed secured |         | Improved seed for sale |         | Name and varieties being standardized |
|----------|-----------------------|---------|------------------------|---------|---------------------------------------|
|          | No. of farms          | Bushels | No. of farms           | Bushels |                                       |
| Corn     |                       |         |                        |         |                                       |
| Wheat    |                       |         |                        |         |                                       |
| Oats     |                       |         |                        |         |                                       |
| Rye      |                       |         |                        |         |                                       |
| Potatoes |                       |         |                        |         |                                       |
| etc.     |                       |         |                        |         |                                       |

None except short staple cotton being grown in cooperation with Experiment Station and ranchers.

RODENT AND INSECT PEST CONTROL

|   |      |    |
|---|------|----|
| 60. Farms on which rodent control methods were followed.... | None | 60 |
| 61. Acres involved in question 60.....                      |      | 61 |
| 62. Pounds of poisoned bait involved in question 60.....    |      | 62 |
| 63. Farms on which insect control methods were followed.... |      | 63 |
| 64. Acres involved in question 63.....                      |      | 64 |
| 65. Pounds poison bait involved in question 63.....         |      | 65 |

FRUIT

|   |      |    |
|---|------|----|
| 66. Farms on which orchards were planted (apples, peaches, pears, citrous fruits, etc., except bush fruits..... | None | 66 |
| 67. Acres involved in question 66.....  |      | 67 |
| 68. Farms on which fruit were pruned.....   |      | 68 |
| 69. Acres involved in question 68.....  |      | 69 |
| 70. Farms on which fruit trees were sprayed.....  |      | 70 |
| 71. Acres involved in question 70.....  |      | 71 |
| 72. Farms on which bush fruits were planted or farm practice relative to bush fruit culture modified.....       |      | 72 |
| 73. Number of acres involved in question 72.....  | 73   |    |

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CROP PROJECTS Continued

|  |      | Number |
|--|------|--------|
| FRUIT  |      |        |
| 74. Boys' and Girls' Clubs incident to crop production agent assisted in organizing in 1920.....   | None | 74     |
| 75. Members enrolled in above clubs.....   |      | 75     |
| 76. Members in above clubs completing work.....  |      | 76     |
| 77. List below the organizations or associations relating to crops that the farm-bureau committeemen, the agent or his predecessors assisted in forming: |      | 77     |

| Type of organization          | Organized previous to 1920 |         | Organized in 1920 |         |
|-------------------------------|----------------------------|---------|-------------------|---------|
|                               | Number                     | Members | Number            | Members |
| Potato Growers Associations   |                            | None    |                   |         |
| Fruit Growers Associations    |                            | None    |                   |         |
| Market Gardeners Associations |                            | None    |                   |         |

(Two spaces more)

CROP PROJECTS

STATE SUPPLEMENT

(This page is left for each county agent leader to include supplemental questions relating to crops, applicable to his State.)

(One-third page ruled)

(List below any other work relative to crop projects not covered by above questions or in State supplement.)

(One-third page ruled)

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LIVE STOCK PROJECT

In answering the following questions, report only results of the activities of the farm bureau and county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use Unf. (unfinished) where work is unfinished or no record available; N.A. (not applicable) where question does not apply; 0 (zero) where no work has been done.

|   | Number |
|---|--------|
| 78. Registered stallions and mares secured.....   | 78     |
| 79. Registered bulls secured (Dairy (Beef.....)   | 79     |
| 80. Registered cows secured (Beef..... (Dairy   | 80     |
| 81. High grade cows secured (Beef.....)   | 81     |
| 82. Registered rams secured.....  | 82     |
| 83. Registered boars secured.....   | 83     |
| 84. Cow-testing associations organized in 1920.....   | 84     |
| 85. Cow-testing associations in county (including question 84 and those previously organized).....                    | 85     |
| 86. Number of members in above association.....   | 86     |
| 87. Cows tested or under test in 1920 for milk production in all such associations organized in 1920 or previously... | 87     |
| 88. Cows tested for milk production by individuals.....   | 88     |
| 89. Cows discarded as result of test (questions 87-88).....   | 89     |
| 90. Farmers assisted in figuring balanced rations (all animals.....)  | 90     |
| 91. Silos erected.....  | 91     |
| 92. Farms on which poultry practice was modified.....   | 92     |
| 93. Animals tested for tuberculosis.....  | 93     |
| 94. Animals treated for blackleg.....   | 94     |
| 95. Hogs vaccinated for cholera.....  | 95     |
| 96. Hogs treated for hemorrhagic septicemia.....  | 96     |
| 97. Farmers assisted in controlling necrobacillosis.....  | 97     |
| 98. Farmers assisted in controlling contagious abortion.....  | 98     |
| 99. Farms on which beekeeping was introduced or the handling of bees modified.....                                    | 99     |
| 100. Number hives involved in question 99.....  | 100    |
| 101. Boys' and Girls' Clubs incident to livestock production agent assisted in organizing in 1920.....                | 101    |
| 102. Members enrolled in above clubs.....   | 102    |
| 103. Members in above clubs completing work.....  | 103    |

Livestock minor industry



LIVESTOCK PROJECT Continued

104. List below the organizations or associations relating to livestock that the farm-bureau committeemen, the agent or his predecessors assisted in forming:

| Type                   | Organized previous to 1920 |         | Organized in 1920 |         |
|------------------------|----------------------------|---------|-------------------|---------|
|                        | Number                     | Members | Number            | Members |
| Bull Associations      |                            |         |                   |         |
| Breeders' Associations |                            |         |                   |         |
| Poultry Associations   |                            | N o n e |                   |         |
| Bee Associations       |                            |         |                   |         |

(Two lines more)

(This page is left for each County Agent Leader to include supplemental questions relating to livestock, applicable to his State.)

(One-half page ruled)

(List below any additional work relative to livestock projects not covered by above questions, or in State supplement.)

(Rule three lines more)

FARM ECONOMICS PROJECTS

In answering the following questions report only results of the activities of the farm bureau and county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use Unf. (unfinished) where work is unfinished or no record available; N.A. (not applicable) where question does not apply; 0 (zero) where no work has been done.

|  | Number  |
|--|---------|
| Farm Management  |         |
| 105. Farm account books distributed.....   | 105     |
| 106. Farmers keeping such accounts through the year.....   | 106     |
| 107. Farmers assisted in summarizing and interpreting their accounts.....                                      | 107     |
| 108. Farmers making changes in their business as result of keeping accounts.....                               | N o n e |
| 109. Other farmers adopting cropping, livestock or complete farming systems according to recommendations.....  | 109     |
| 110. Farms on which buildings other than homes were constructed or remodeled according to plans furnished..... | 110     |
| 111. Farm leases drawn or modified.....  | 111     |

Labor

|      |   |      |     |
|------|---|------|-----|
| 112. | Farm laborers supplied through agent or farm bureau.....  | None | 112 |
| 113. | Farmers assisted in securing tractors, plows, ditches, ditching machines or other machinery to economize labor..... |      | 113 |
| 114. | Farm Loan Associations agent assisted in organizing.....  |      | 114 |
| 115. | Other credit associations agent assisted in organizing..  |      | 115 |
| 116. | Farmers involved in questions 114 and 115.....  |      | 116 |

No Federal Farm Loan Assn. possible in Arizona  
 acct. of law of U.S.R. Credit on Arizona  
 irrigated lands or financing all done  
 local banks.

STATE SUPPLEMENT

(This page is left for each county agent leader to include supplemental questions relating to Farm Economics, applicable to his State.)

(Rule six lines)

(List below any additional work relative to farm economics projects not covered by above questions)

(Rule three lines)

MARKETING PROJECTS

Page 13

(BUYING AND SELLING)

In answering the following questions report only results of the activities of the farm bureau and county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use Unf. (unfinished) where work is unfinished or no record available; N.A. (not applicable) where question does not apply; 0 (zero) where no work has been done.

|   | Number |     |
|---|--------|-----|
| 117. Number of cooperative buying and selling associations in the county.....   |        | 117 |
| 118. Number of associations involved in question 117 that the farm bureau, agent, or his predecessors have assisted in forming.....                 |        | 118 |
| 119. Number of farmers assisted by farm bureau or agent in buying or selling through other channels than cooperative associations.....              | None   | 119 |
| 120. In Table 1, list the cooperative associations which the farm bureau and the agent have helped to form in 1920 and amount of business done..... |        | 120 |

Table 1.

| Name of Association                                       | Date formed | Number of members | Products handled                        | Volume of business | Saving  |
|---|-------------|-------------------|---|--------------------|---------|
| <u>Illustrative Entry</u><br>Jonesville Fruit Association | Aug. 1      | 150               | Sell apples and peaches<br>Buy supplies | \$120,000          | \$5,295 |
| (Rule four lines more)                                    |             |                   |   |                    |         |

121. In Table II, list all the types of cooperative buying and selling associations with which the farm bureau and county agent cooperate. (Include all associations listed in Table I.)

Table II

| Type  | No. of Associations | No. of members | Products handled                  | Value of business | Saving   |
|---|---------------------|----------------|-----------------------------------|-------------------|----------|
| <u>Illustrative Entry</u><br>Livestock shipping | 4                   | 560            | Sell livestock and wool; buy feed | \$540,000         | \$45,600 |
| (Rule four lines more)                          |                     |                |                                   |                   |          |

MARKETING PROJECTS

Page 14

(STATE SUPPLEMENT)

(This page is left for each County Agent Leader to include supplemental questions relating to marketing, applicable to his State.)

(One-half page to be ruled)

(List below any additional work relative to marketing not covered by above questions or in State supplement.)

(One-third page to be ruled)

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FARM HOME PROJECTS

In answering the following questions, report only results of the activities of the farm bureau and county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use Unf. (unfinished) where work is unfinished or no record available; N.A. (not applicable) where question does not apply; 0 (zero) where no work has been done.

|  | Number   |
|--|----------|
| 122. Water supply systems planned and installed..... | none 122 |

|      |   |                  |     |
|------|---|------------------|-----|
| 123. | Sewage disposal systems planned and installed.....  |                  | 123 |
| 124. | Lighting systems planned and installed.....   |                  | 124 |
| 125. | Farm homes constructed or remodeled according to plans furnished.....                                 |                  | 125 |
| 126. | Home grounds improved according to plans furnished....  |                  | 126 |
| 127. | Homes in which labor saving machinery was introduced..  | N<br>o<br>n<br>e | 127 |
| 128. | Household laborers supplied through agent or farm bureau.....   |                  | 128 |
| 129. | Homes modifying practice relative to gardening.....   |                  | 129 |
| 130. | Boys' and Girls' Clubs incident to homemaking and gardening agent assisted in organizing in 1920..... |                  | 130 |
| 131. | Members enrolled in above clubs.....  |                  | 131 |
| 132. | Members in above clubs completing work.....   |                  | 132 |

STATE SUPPLEMENT

(This page is left for each county agent leader to include supplemental questions relating to farm-home projects, applicable to his State.)

(One-half page to be ruled)

(List below any additional work relative to farm-home projects not covered by above questions, or in State Supplement.)

(One-half page to be ruled)

CHARACTER AND SCOPE OF OFFICE AND FIELD SERVICE

In answering the following questions, report only results of the activities of the farm bureau and county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use Unf. (unfinished) where work is unfinished or no record available; N.A. (not applicable) where question does not apply; 0 (zero) where no work has been done.

|      |   | Number |     |
|------|---|--------|-----|
| 133. | Different farmers visited on their farms.....   |        | 133 |
| 134. | Total number farm visits made.....  | 243    | 134 |
| 135. | Office consultations relating to farm bureau work (do not include telephone calls).....                             | 211    | 135 |
| 136. | Days in field.....  | 149    | 136 |
| 137. | Days in office.....   | 37     | 137 |
| 138. | Farmers' Institutes held (not included under farm bureau organization meetings p. 4 or demonstration meetings p.19) | 0      | 138 |
| 139. | Attendance at meetings involved in question 138.....  | 0      | 139 |
| 140. | Extension schools or short courses held.....  | 0      | 140 |
| 141. | Attendance at meetings involved in question 140.....  | 0      | 141 |
| 142. | Other agricultural meetings attended by agents not previously reported.....   | 0      | 142 |
| 143. | Attendance at meetings involved in question 142.....  | 0      | 143 |



|      |  |     |     |
|------|--|-----|-----|
| 144. | Grand total all meetings held during year including..... organization p. 4; Demonstrations p. 19; and miscellaneous involving questions 138, 140, 142..... | 7   | 144 |
| 145. | Grand total attendance all meetings involved in question 144.....  | 281 | 145 |
| 146. | Agricultural articles written by agent and published in local papers (do not include notices of meetings or similar brief news items).....                 | 0   | 146 |
| 147. | Agricultural articles written by agent and published in Farm Bureau News or similar bureau publication.....  | 0   | 147 |
| 148. | Articles written by farm bureau members and extension specialists published in Farm Bureau News or similar bureau publication.....                         | 0   | 148 |
| 149. | Personal letters written and mailed.....   | 230 | 149 |
| 150. | Circular letters written.....  | 0   | 150 |
| 151. | Total number of copies of circular letters mailed.....   | 0   | 151 |
| 152. | Number of questionnaires* or other requests for information handled by agent for U.S. Department of Agriculture or other Federal agencies.....             | 0   | 152 |
| 153. | Number of questionnaires* or other requests for information handled by agent for Agricultural College or other state institution or official.....          | 0   | 153 |

(List below any additional work relative to Character and Scope of Office and Field Service not covered by above questions.)

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(Rule seven lines more)

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MAP OF DEMONSTRATIONS

On this page draw or attach a map of your county, showing boundaries of communities or other local units recognized by farm bureaus, and locate thereon demonstrations listed on page of this report. In order to secure uniform mapping in each State the County Agent Leader will indicate lines of work after characters:

a \_\_\_\_\_ b \_\_\_\_\_ c \_\_\_\_\_ d \_\_\_\_\_ e \_\_\_\_\_ f \_\_\_\_\_ g \_\_\_\_\_

(Balance of page blank)

TABLEAR SUMMARY OF PROJECTS, DE

| e of Project | Approximate Distribution of Agents* Time in Office and Field on Projects and Miscellaneous Work for 1920. |           |           |           |           |          |           |           |           |            |           |           |            |
|--------------|---|-----------|-----------|-----------|-----------|----------|-----------|-----------|-----------|------------|-----------|-----------|------------|
|              | Dec. days   | Jan. days | Feb. days | Mar. days | Apr. days | May days | June days | July days | Aug. days | Sept. days | Oct. days | Nov. days | Total days |
| ellaneous*** |   |           |           |           |           |          |           |           |           |            |           |           |            |
| s leave      |   |           |           |           |           |          |           |           |           |            |           |           |            |
| Total        |   |           |           |           |           |          |           |           |           |            |           |           |            |

\*Includes both agent and assistants. \*\*Exhibits relating to these projects made