

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

Date Arizona County Cocconino
 Report of C. J. Luckner County Agricultural Extension Agent
(Name) (Title)
 From December 1, 1932 to November 30, 1933

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



Approved:

Date _____

Date 1-16/34

8-5146

State or District Supervisor.

P. H. [Signature]
State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reenforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ol style="list-style-type: none"> (a) Cereals. (b) Legumes and forage crops. (c) Potatoes, Irish. (d) Cotton. (e) Tobacco and other special crops. (f) Home gardens and home beautification. (g) Market garden and truck crops. (h) Fruits. (i) Forestry. (j) Rodents and miscellaneous insects. (k) Agricultural engineering and home engineering. (l) Poultry. 	<ol style="list-style-type: none"> (m) Dairy. (n) Other livestock. (o) Farm management. (p) Marketing, farm and home. (q) Foods and nutrition. (r) Child training and care. (s) Clothing. (t) Home management. (u) Home furnishings. (v) Home health and sanitation. (w) Community activities. (x) Miscellaneous.
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the begin or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

C. J. Lusker (Name) *County Agricultural Agent* (Title) *12* (Months of service this year)

2. County extension organization or association.

(a) Name *Farm Bureau*

(b) Number of members *47* { (1) Men *47* (2) Women _____ }

3. Number of communities in county where extension work should be conducted *11*

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees *11*

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

Steele, Bendley, Smith, McNeely, O'Brien, O'Brien, Moritz, Brunelle, Stalhut, Burrus, Burkhardt, Ferrel, Schmeler, Hutchinson, Byrd, Duke, Pratt, LaBarson, Fran (active)

(a) Adult work { (1) Men *24* (2) Women _____ }
 (b) 4-H Club work { (1) Men _____ (2) Women *2* (3) Older club boys _____ (4) Older club girls _____ }

6. Number of clubs or other groups organized to carry on adult home demonstration work _____

7. Members in above clubs or groups _____

8. Number of 4-H Clubs *2*

9. Number of different 4-H Club members enrolled { (a) Boys *10* (b) Girls *4* }

10. Number of different 4-H Club members completing { (a) Boys *8* (b) Girls *4* }

11. Number of different members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys	<i>4</i>	<i>2</i>	<i>2</i>	<i>2</i>		
(b) Girls	<i>2</i>	<i>1</i>	<i>1</i>			

12. Number of different 4-H Club members enrolled according to age.

Age	10	11	12	13	14	15	16	17	18	19	20
Boys	<i>1</i>		<i>3</i>	<i>2</i>	<i>3</i>		<i>1</i>				
Girls	<i>2</i>	<i>1</i>				<i>1</i>					

¹ Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 24, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.
 NOTE.—In counties where more than one extension agent is employed, each agent making a report should include under questions 9, 10, 11, 12, and 13 those boys and girls whom the agent has directly supervised.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

Number of 4-H Club members in school.....	14	Out of school.....	13
Number of 4-H Club teams trained.....	None	(a) Judging.....	14
		(b) Demonstration.....	
Number of groups organized for extension work with rural young people above the 4-H Club age.....	None		15
Members in above groups.....		(a) Young men.....	16
		(b) Young women.....	
Total number of farm visits ¹ made in conducting extension work.....	442		17
Number of different farms visited.....	351		18
Total number of home visits ² made in conducting extension work.....			19
Number of different homes visited.....			20
Number of calls relating to extension work.....		(a) Office.....	21
		(b) Telephone.....	
Number of days agent spent in office.....	131		22
Number of days agent spent in field.....	178		23
Number of news articles or stories published ³	17		24
Number of individual letters written.....	641		25
Number of different circular letters prepared (not total copies mailed).....	11		26
Number of bulletins distributed.....	400		27
Number of radio talks made.....			28
Number of events at which extension exhibits were shown.....	1		29
Training meetings held for local leaders or committeemen.....	(a) Adult work	(1) Number.....	30
		(2) Total men leaders attending.....	
		(3) Total women leaders attending.....	
	(b) 4-H Club.....	(1) Number.....	
		(2) Total leaders attending.....	
Method demonstration meetings held (do not include meetings reported under No. 30).....	(a) Number.....	34	31
	(b) Total attendance.....	77	
Meetings held at result demonstrations.....	(a) Number.....	26	32
	(b) Total attendance.....	60	
Tours conducted.....	(a) Adult work	(1) Number.....	33
		(2) Attendance.....	
	(b) 4-H Club.....	(1) Number.....	
		(2) Attendance.....	
Achievement days held.....	(a) Adult work	(1) Number.....	34
		(2) Total attendance.....	
	(b) 4-H Club.....	(1) Number.....	
		(2) Total attendance.....	

¹ List as farm or home visit according to principal purpose of visit.

² Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

35. Encampments held	(Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(a) Farm women (b) 4-H Club	(1) Number (2) Total members attending (3) Total others attending (1) Number (2) Total boys attending (3) Total girls attending (4) Total others attending	35
36. Other meetings of an extension nature participated in and not previously reported		(a) (b)	Number 40 Total attendance 1356	36
37. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere		(a) Adult work (b) 4-H Club	(1) Number 2 (2) Total attendance 14 (1) Number 5 (2) Total attendance 100	37

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of communities or other units participating (a)	Number of leaders or committeemen assisting (b)	Days specialists helped with line of work (c)	Days agent devoted to line of work (d)	Number of meetings held in relation to line of work (e)	Number of news stories published (f)	Number of different circular letters issued (g)	Number of farm or home visits made (h)	Number of office calls received (i)	
38. Cereals (page 8).....	5	5	14	47	9	2		50	50	38
39. Legumes and forage crops (pages 9, 10).....	2	2	1	3	2			7	5	39
40. Potatoes, Irish (page 11).....	8	4	10	48	10	5	3	86	200	40
41. Cotton (page 11).....										41
42. Tobacco and other special crops (page 11).....										42
43. Home gardens and home beautification (page 12).....	2	2	5	10	6			10	60	43
44. Market garden and truck crops (page 12).....	3	4	5	22	3			25	40	44
45. Fruits (page 12).....	2	1	4	10	1			10	35	45
46. Forestry (page 13).....										46
47. Rodents and miscellaneous insects (page 13).....								30	100	47
48. Agricultural engineering (page 14).....	4	4	11	18	3	3	2	12	10	48
49. Poultry (page 15).....	2	2	7	15	3	1	1	25	50	49
50. Dairy (page 15).....	3	3	5	6	3	1		10	5	50
51. Other livestock (page 15).....				1				3	7	51
52. Farm management (page 16).....	4	8	3	30	10	1		20	50	52
53. Marketing—farm and home (page 17).....	5	12	1	5			2	30	60	53
54. Foods and nutrition (page 18).....										54
55. Child training and care (page 19).....										55
56. Clothing (page 20).....										56
57. Home management (page 21).....										57
58. House furnishings (page 22).....										58
59. Home health and sanitation (page 23).....										59
60. Community activities (page 24).....								6		60
61. Miscellaneous (page 24).....	6	6		22	8	5		60	250	61
62. Building extension program of work ¹	11	24	2	20	2			40	25	62
63. Organization—extension association and committee ²	11	24	2	47	10	3	6	35	150	63

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of subject matter.)

¹ Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

² Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Alfalfa	(b) Sweet clover	(c) Clover (red, alsike, white)	(d) Vetch	(e) Lespedeza	Other Pastures Beans	(g)
Number of method demonstration meetings held							72
Number of adult result demonstrations completed or carried into the next year					1	2	73
Total number of acres included in adult result demonstrations					Exp	Exp	74
Average increased yield per acre on adult result demonstrations due to recommended practices ¹	{ bu. tons	{ bu. tons	{ bu. tons	{ bu. tons	{ bu. tons	xxxxxx xxxxxx	75
Number of 4-H Club members enrolled	{ (1) Boys					1	76
	{ (2) Girls						
Number of 4-H Club members completing	{ (1) Boys					1	77
	{ (2) Girls						
Number of acres grown by club members completing						1/10	78
Total yield of crops grown by club members completing ¹	{ bu. tons	{ bu. tons	{ bu. tons	{ bu. tons	{ bu. tons	xxxxxx xxxxxx	79
<p>NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.</p> <p>(Use space below for State questions not listed above)</p> <p>3-c-experimental</p> <p>first soy beans grown here. The test proved soy beans can be matured—several varieties—and that they could be grown for hay and for green manure crop.</p>							

¹Indicate whether yield is bushels of seed or tons of cured forage.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Irish potatoes	(b) Sweet potatoes	(c) Cotton	(d) Tobacco	(e) Other ¹
Number of method demonstration meetings held.....	11				80
Number of adult result demonstrations completed or carried into the next year.....	22				81
Total number of acres included in adult result demonstrations.....	500				82
Average increased yield per acre on adult result demonstrations due to recommended practices.....	0 bu.	bu.	lbs. ²	lbs.	83
Number of 4-H Club members enrolled.....	(1) Boys 3				84
	(2) Girls				
Number of 4-H Club members completing.....	(1) Boys 1				85
	(2) Girls				
Number of acres grown by club members completing.....	3				86
Total yield of crops grown by club members completing.....	0 bu.	bu.	lbs. ²	lbs.	87

NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

Treating seed potatoes before planting.

83 (a) Potatoes are almost a total loss due to psyllids — me blight. Farmers are planning on spraying again spray. Once upon a time they sprayed for blight and had discontinued the practice. Since the loss this was principally due to psyllids the spray program is planned to include that control also. By aid of the Plant Pathology Department, the Agricultural Agent was able to identify and definitely name the psyllids as being responsible for damages. This has put the farmers in a position to prevent such re-occurrence.

¹ Indicate crop by name.
² Report yield of cotton in pounds of seed cotton.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Home gardens	(b) Market gardening, truck, and canning crops	(c) Beautifi- cation of home grounds	(d) Tree fruits	(e) Bush and small fruits	(f) Grapes
88. Number of method demonstration meetings held.....		1	1	2		88
89. Number of adult result demonstrations completed or carried into the next year.....		4	1	2		89
90. Total number of acres included in adult result demonstrations.....	x x x x x	20	x x x x x	1/2		90
91. Average increased yield per acre on adult result demonstrations due to recommended practices.....	x x x x x	bu.	x x x x x	bu.	qts.	lbs. 91
92. Number of 4-H Club members enrolled.....	(1) Boys.....	3				92
	(2) Girls.....	4				
93. Number of 4-H Club members completing.....	(1) Boys.....	3				93
	(2) Girls.....	4				
94. Number of acres grown by club members completing.....	1/4		x x x x x			94
NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.						
(Use space below for State questions not listed above)						
<p>Home gardens were planted by seven children of club age and two not of that age. These gardens were kept in connection with school duties. None of the products were sold. All were taken home for the home table. The children as well as the parents have learned and benefited by this undertaking.</p> <p>Frost killing the fruit in the Oak Cree fruit section limited extension activity and service there.</p>						

FORESTRY

Report Only This Year's Extension Activities that are Supported by Records

95. Number of method demonstration meetings held..... 95

96. Number of adult result demonstrations completed or carried into the next year..... 96

97. Number of 4-H Club members enrolled..... 97
 (a) Boys.....
 (b) Girls.....

98. Number of 4-H Club members completing..... 98
 (a) Boys.....
 (b) Girls.....

99. Number of transplant beds cared for by club members completing..... 99

100. Number of acres of farm woodland managed by club members completing..... 100

101. Number of new areas reforested by planting with small trees according to recommendations..... 101

102. Acres involved in preceding question..... 102

103. Number of farms assisted in forest or woodland management..... 103

104. Acres involved in preceding question..... 104

105. Number of farms planting windbreaks according to recommendations..... 105

106. Number of farms following recommendations as to control of white-pine blister rust..... 106

107. Number of farms assisted in other ways relative to forestry (specify below)..... 107

107½. Number of farmers cutting timber on farm for construction or repair of buildings on recommendation of agent... 107½
 (Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Records

(Do not include work reported under "Crop" and "Livestock" headings)

Item	(b) Rodents	(b) Other animal pests	(c) Insects
108. Number of method demonstration meetings held.....			
109. Number of result demonstrations completed or carried into the next year.....	88		
110. Pounds of poison used.....	20.77		

acres treated to poison
 Number poison station. Tree.
 That —

35,874
 3,871
 860

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Poultry	(b) Dairy cattle	(c) Beef cattle	(d) Sheep	(e) Swine	(f) Horses and mules	
131. Number of method demonstration meetings held.....	2	2					131
132. Number of adult result demonstrations completed or carried into the next year.....	2	2					132
133. Number of animals involved in these completed adult result demonstrations.....	800	60					133
134. Total profit or saving on adult result demonstrations completed.....	\$400 ⁰⁰	200					134
135. Number of 4-H Club members enrolled.....	1						135
(1) Boys.....	1						
(2) Girls.....							
136. Number of 4-H Club members completing.....	1						136
(1) Boys.....	1						
(2) Girls.....							
137. Number of animals involved in 4-H Club work completed.....	40						137
138. Number of farms assisted in obtaining purebred sires.....							138
139. Number of farms assisted in obtaining high-grade or purebred females.....							139
140. Number of bull, boar, ram, or stallion circles or clubs organized ¹							140
141. Number of members in preceding circles or clubs.....							141
142. Number of herd or flock improvement associations organized or reorganized ¹							142
143. Number of members in these associations.....							143
144. Number of farms not in associations keeping performance records of animals.....	2						144
(Use space below for State questions not listed above)							

¹ Where less than half the membership resides within the county, do not report the circle, club, or association, but report the membership within the county under following questions.

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Extension Activities that are Supported by Records

145. Number of method demonstration meetings held.....			145
146. Number of adult result demonstrations completed or carried into the next year.....			146
147. Number of 4-H Club members enrolled in farm account work.....		{ (a) Boys..... (b) Girls..... }	147
148. Number of 4-H Club members completing.....		{ (a) Boys..... (b) Girls..... }	148
149. Number of farms keeping farm accounts throughout the year under supervision of agent.....			149
150. Number of farms keeping cost-of-production records under supervision of agent.....			150
151. Number of farms assisted in summarizing and interpreting their accounts.....			151
152. Number of farms assisted in making inventory or credit statements.....			152
153. Number of farm business or enterprise survey records taken during year.....			153
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records.....			154
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations.....			155
156. Number of farms advised relative to leases.....	10		156
157. Number of farms assisted in obtaining credit.....	40		157
158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations (Use best judgment in making conservative estimate).....	40		158
159. Number of farms in preceding question making readjustments in—			159
(a) Wheat.....	2	(g) Dairy cattle.....	2
(b) Corn.....	2	(h) Beef cattle.....	
(c) Cotton.....		(i) Hogs.....	
(d) Potatoes.....	10	(j) Sheep.....	
(e) Tobacco.....		(k) Poultry.....	8
(f) Truck crops.....	3	(l)	
		(m)	
		(n)	
		(o)	
		(p)	
		(q)	
		(r)	

(Use space below for State questions not listed above)

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MARKETING (FARM AND HOME)

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Grain and feed	(b) Cotton	(c) Dairy products	(d) Livestock	(e) Fruits and vegetables	(f) Poultry and eggs	(g) Home Products	(h) Other	
10. Number of cooperative-marketing associations or groups ¹ organized during the year									160
1. Number of cooperative-marketing associations or groups ¹ previously organized assisted by extension agent this year									161
2. Membership in associations organized and assisted (161 and 162)									162
3. Value of products marketed by all associations worked with	\$	\$	\$	\$	\$	\$	\$	\$	163
4. Value of supplies purchased by all associations worked with	\$	\$	\$	\$	\$	\$	\$	\$	164
umber of cooperative-marketing associations or groups assisted with problems of—									
5. Preliminary analysis									165
6. Organization									166
7. Accounting and auditing									167
8. Financing									168
9. Business policies									169
0. Production to meet market demand									170
1. Reduction of market losses									171
2. Use of current market information									172
3. Standardizing									173
4. Processing or manufacturing									174
5. Packaging and grading									175
6. Loading									176
7. Transporting									177
8. Warehousing									178
9. Keeping membership informed									179
0. Merging into larger units									180
umber of farms or homes not in cooperative associations or groups assisted with problems of—									
1. Standardizing									181
2. Packaging and grading									182
3. Use of current market information					2		25	50	183

(Use space below for State questions not listed above)

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Supported by Records

184. Number of method demonstration meetings held..... 184

185. Number of adult result demonstrations completed or carried into the next year..... 185

		Food selection and preparation	Food preservation
		(a)	(b)
186. Number of 4-H Club members enrolled.....	{ (1) Girls.....		} 186
	{ (2) Boys.....		
187. Number of 4-H Club members completing.....	{ (1) Girls.....		} 187
	{ (2) Boys.....		

188. Number of homes assisted in planning family food supply for a year..... 188

189. Number of homes budgeting food expenditures for a year..... 189

190. Number of homes balancing family meals..... 190

191. Number of homes improving home-packed lunches according to recommendations..... 191

192. Number of schools following recommendations for a hot dish or school lunch..... 192

193. Number of children involved in preceding question..... 193

194. Number of homes using improved methods in child feeding..... 194

195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra,
and constipation)..... 195

196. Number of jars of canned products preserved by 4-H Club members..... 196

(Use space below for State questions not listed above)

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CLOTHING

Report Only This Year's Extension Activities that are Supported by Records

- 208. Number of method demonstration meetings held..... 208
- 209. Number of adult result demonstrations completed or carried into the next year..... 209
- 210. Number of 4-H Club members enrolled.....

(a) Girls.....	} 210
(b) Boys.....	
- 211. Number of 4-H Club members completing.....

(a) Girls.....	} 211
(b) Boys.....	
- 212. Number of individuals following recommendations in improving construction of clothing.....

(a) Women.....	} 212
(b) Girls.....	
- 213. Number of individuals using a clothing budget.....

(a) Women.....	} 213
(b) Girls.....	
(c) Boys.....	
- 214. Number of individuals making garments for themselves.....

(a) Women.....	} 214
(b) Girls.....	
- 215. Number of individuals improving children's clothing according to recommendations.....

(a) Women.....	} 215
(b) Girls.....	
- 216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....

(a) Women.....	} 216
(b) Girls.....	

(Use space below for State questions not listed above)

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HOME MANAGEMENT

Report Only This Year's Extension Activities that are Supported by Records

117. Number of method demonstration meetings held..... 217

118. Number of adult result demonstrations completed or carried into the next year..... 218

119. Number of 4-H Club members enrolled.....

(a) Girls	} 219
(b) Boys	

120. Number of 4-H Club members completing.....

(a) Girls	} 220
(b) Boys	

120½. Number of 4-H Club members keeping personal accounts..... 220½

121. Number of homes keeping home accounts according to a recommended plan..... 221

122. Number of homes budgeting expenditures in relation to income according to a recommended plan..... 222

123. Number of homes following recommended methods in buying for the home..... 223

124. Number of women following a recommended schedule for home activities..... 224

125. Number of kitchens rearranged for convenience according to recommendations..... 225

126. Number of homes following recommendations in obtaining labor-saving equipment..... 226

127. Number of homes adopting recommended laundering methods..... 227

128. Number of homes adopting recommended methods in care of house..... 228

129. Number of homes assisted in an analysis of their home conditions with reference to a standard of living..... 229

130. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living..... 230

(Use space below for State questions not listed above)

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State Arizona
 County Cochise
 Year 1933

ANNUAL REPORT SUPPLEMENT

(For reporting range livestock activities only)

To be filled in and submitted by county agricultural agents with their annual reports and by livestock specialists for non-agent counties.

	METHOD AND RESULT DEMONSTRATIONS					No. news articles published	No. circular letters mailed	No. ranch and range visits
	No. conducted	No. and kind of animals involved	No. acres involved	MEETINGS				
				No. held	Attended			
	a	b	c	d	e	f	g	h
<u>RANGE MANAGEMENT</u>								
1. Proper class of livestock for a specific range								
2. Proper number of livestock for a specific range								
3. Proper seasonal use of a specific range								
4. Deferring and rotation grazing								
5. Artificial reseeding								
6. Rodent control	1	1000 cattle	40,000					
7. Fencing	88	Prarie dog cattle 1500	38,000	3	12	4	5	
8. Water supply development								
9. Salting								
10. Herding								
11. Corrals and other equipment								
<u>VESTOCK MANAGEMENT</u>								
2. Purebred sires			XX					
3. Culling females			XX					
4. Controlled breeding			XX					
5. Dehorning			XX					
6. Castrating			XX					
7. Docking			XX					
8. Supplemental feeding of roughage								
9. Supplemental feeding of concentrates								
10. Fattening			XX					

	METHOD AND RESULT DEMONSTRATIONS			MEETINGS		No. news articles published	No. circular letters mailed	No. ranch and range visits
	No. conducted	No. and class of animals involved	No. acres involved	No. hold	Attendance			
				a	b			
<u>LIVESTOCK MANAGEMENT</u>								
(Continued)								
21. Disease prevention and control			XX					
22. Control of parasites -								
Internal			XX					
External			XX					
23. Predatory animal control	2	30,000 sheep	300,000					
24. Poisonous plant control								
<u>ORGANIZATION AND OPERATION</u>								
25. Cost of Production accounting			XX					
26. Economic units								
27. Interrelationship of farming and range lands								
28. Interrelationship of cattle, sheep and goats								
<u>MARKETING</u>								
29. Grading			No. lbs. wool or mohair					
30. Orderly marketing								

GENERAL

31. What percentage of range livestock producers in your county are reached by extension work?

10

• What type of range livestock extension work was most successful in your county this year? *Productive in extension*

Why? *Low market prices. Control is necessary and effective*

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D.C.

EMERGENCY SUPPLEMENT

TO

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

YEAR ENDING NOVEMBER 30, 1933

State Arizona County (or counties) COCOMINO

Report of C.G. Lueker, *Agricultural agent.*
(Name)

-----, *Home demonstration agent.*
(Name)

-----, *Boys' and girls' club agent or assistant.*
(Name)

-----, *Emergency agent.*
(Name)

DIRECTIONS

This report form is for use of regularly employed county extension agents and temporary emergency agents, for reporting all work relating to production-reduction campaigns, relief activities, and other emergency work engaged in during the year. This report supplements but does not displace the regular annual statistical report of cooperatively employed agents, on form 285.

This report should be prepared as a single report for the county by all county extension agents and emergency agents working as a committee. Each individual agent should discuss in the regular narrative annual report his or her part in advancing the emergency work included in this supplement.

Where an emergency agent is the only extension worker employed in the county he should fill out this form and accompany it with a full narrative account of his work. In case the emergency agent works in several counties the report should cover the entire area worked in, and be so labeled.

Where the services of the emergency agent are discontinued prior to November 30, 1933, this schedule should be filled out before the agent leaves the county.

Two copies of this report should be sent to the State extension office, one of which will be forwarded to the Federal Extension Service.

PRODUCTION-REDUCTION CAMPAIGNS
ASSISTANCE RENDERED THE AGRICULTURAL ADJUSTMENT ADMINISTRATION

Nature of assistance or activity	Cotton (a)	Wheat (b)	Tobacco (c)	(d) ¹
1. Days devoted to campaign by agent or agents		15		} 1
	Agricultural agent			
	Home demonstration agent			
	Boys' and girls' club agent			
				Emergency agent
2. Days State extension workers assisted in campaign in county		5		2
3. Smith-Hughes teachers assisting in campaign				3
4. Days such Smith-Hughes teachers assisted in campaign				4
5. Number voluntary county or community local leaders assisting in campaign		3		5
6. Total days spent on campaign by such local leaders		6		6
7. Farm visits made to explain plans for reducing production		29		7
8. Office calls to discuss reducing production		60		8
9. Individual letters written in interest of campaign		20		9
10. Circular letters written for use in campaign		2		10
11. Total copies of such circular letters mailed		70		11
12. News articles relating to reducing production furnished local papers		3		12
13. Meetings held to advance campaign		2		13
14. Total attendance at such meetings		45		14
15. Farms for which production-reduction contracts were completed		8		15
16. Total reduced production contracted for on such farms (acres, animals, etc.)		442		16
17. Number of farmers following advice of agent in the planting of replacement crops or other use of land removed from production of basic crops		All in spring wheat		17
area. There will be no planting until the spring of 1934.				

¹ Insert name of any other crop or livestock enterprise on which a definite production-adjustment campaign has been conducted in your county.

SUMMARY OF EXTENSION INFLUENCE FOR 1933

Present conditions make it highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this is very difficult information for agents to report accurately, so a conservative estimate based upon such records, surveys, and other information as are available will be satisfactory.

Include results of the regular 1933 extension program as well as emergency activities.

36. Number of farms in county.....	300	36
37. Number of farms on which substantial changes in practices have definitely resulted from the agricultural extension program.....	50	37
38. Number of farm homes in which substantial changes in practices have definitely resulted from the home demonstration program.....		38
39. Number of other homes in which substantial changes in practices have definitely resulted from the home demonstration program.....		39
40. Number of farm homes with 4-H Club members enrolled.....	7	40
41. Number of other homes with 4-H Club members enrolled.....		41
42. Total number of different farm families substantially influenced by some phase of the extension program..... (Include questions 37, 38, 40, and 41, less duplications)		50

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Records

253. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations..... 253

254. Number of country-life conferences or training meetings conducted for community leaders..... 254

255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.. 255

256. Number of communities developing recreation according to recommendations..... 256

257. Number of community or county-wide pageants or plays presented..... 257

258. Number of community houses, clubhouses, permanent camps, or community rest rooms established..... $\left. \begin{array}{l} (a) \text{ Adults.....} \\ (b) \text{ Juniors.....} \end{array} \right\} 258$

259. Number of communities assisted in improving hygienic or public-welfare practices..... 259

260. Number of school or other community grounds improved in accordance with plans furnished..... 260

261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc..... 261

261½. Total number of different communities assisted in connection with the community or country-life work reported on this page..... 261½

(Use space below for State questions not listed above)

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BEEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Similar Work, i. e., any Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work

Item	(a) Bees	(b) Weeds	(c) Handicraft	(d) Rabbits	(e) Other clubs
262. Number of method demonstration meetings held.....		11			
263. Number of adult result demonstrations completed or carried into next year.....		20			
264. Number of 4-H Club members enrolled.....	(1) Boys.....				
	(2) Girls.....				
265. Number of 4-H Club members completing	(1) Boys.....				
	(2) Girls.....				