

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS.

U. S. Department of Agriculture,  
State Agricultural College, and  
County Extension Organization  
Cooperating.

States Relations Service  
Office of Extension Work  
Washington, D. C.

ANNUAL REPORT OF COUNTY AGRICULTURAL AGENT.  
(Due November 30, 1922).

751

State of Arizona County of Maricopa

H. C. Heard County Agricultural Agent.

From December 1, 1921 to November 30, 1922.

If agent has not been employed entire year, indicate exact period. Agents resigning during year should make out this report before quitting the service.

[Large empty rectangular box for report content]

(For map of State showing location of county, photograph illustrating some phase of county agent work, or brief summary of outstanding features of the work).

Approved

Date \_\_\_\_\_ (Name) \_\_\_\_\_  
President of Extension Organization.

(Address) \_\_\_\_\_

Approved and forwarded by:

Date \_\_\_\_\_ State County Agent Leader.

Suggestions Relative to the Preparation of the County Agricultural Agent's Annual Report.

The annual report is a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the activities of the county agricultural agent for the year. The making of such a report is of primary value to the county agricultural agent and the county extension organization.

The narrative report should be a statement in orderly fashion, and under appropriate subheadings, of the work done, methods used, and results secured under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relating to each project, the results reported in the statistical summary for the project should be analyzed, conclusion drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The statistical summary will grow naturally out of the field and office records.

The following plan is suggestive of how the report may be clearly and systematically outlined:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
  - (1) Form of organization - distinctive features.
  - (2) Function of local people, committees, or project leaders in developing the program of work.
  - (3) General policies, including relationships to other organizations.
- IV. Program of work - methods employed and results achieved.
  - (1) Factors considered in determining program of work.
  - (2) Project activities and results -
    - (a) In the development of the county extension committees during the year.
    - (b) In soil improvement.
    - (c) In crop production.
    - (d) In live stock production.
    - (e) In farm economics.
    - (f) In marketing (buying and selling).
    - (g) In farm home betterment.
    - (h) In boys' and girls' clubs.
    - (i) In other project activities.
  - (3) Character and scope of office and field service.
  - (4) Analysis and interpretation of tabular summaries.

- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only placed at the beginning or end of the narrative report.

Statistical Summary.

To supplement the narrative part of the report, and in order that comparable State and National summaries can be made, it is necessary that each agent include a statistical summary of the work in his county. The following form has been prepared to insure uniformity in reporting. In addition to the questions asked under each subdivision of the report, space is provided for the State to add other questions of State-wide importance. Additional room is also provided for each county agent to add other important statistical information not covered in the series of National and State questions. For the sake of clearness the questions are arranged in the same order as suggested for the narrative.

Extension Organization Map.

On this page draw or attach a map of your county, showing boundaries of communities or other local units organized for extension work.

Locate county extension committeemen with an X.

Locate community extension committeemen or project leaders with a dot.

County Extension Organization.

1. County executive committee and county project leaders serving during 1922  
(list below):

Officers and county project leaders.	Name of project or activity of which leader has charge.	Address
1 Fred Tait	Co. Farm Bureau President	Phoenix, Ariz.
2 Dr. C.H. Bugbee	" " " V. Pres.	Box 782, Phoenix, Ariz.
3 C.T. Thompson	Community President and Poultry Project Leader	Phoenix, Ariz.
4 E. D. Ryder	Community President	Route 5, Phoenix
5 A.A. Wilkinson	Poultry Project Leader	Route 5, Phoenix, Ariz.
6 Mrs. Elizabeth Mayer	Poultry Project Leader	Laveen, Ariz.
7 E. W. Hudson	Community Pres.	Tempe, Ariz.
8 J. J. Gould	Institute Project Leader	Phoenix, Ariz.
9 W.M. Walton	Community President	Palo Verde, Ariz.
0 Leslie C. Smith see appended sheet	" "	Phoenix, Ariz.

2. Does the extension organization provide for  
 (a) Home economics work? yes  
 (b) Boys' and girls' club work? yes

3. Does the county extension service publish an extension news or similar publication? No

4. Extent of community organization:

(a) Number of communities or local units in the county recognized by the county extension service 27

(b) Number of communities now having community committees 18

(c) Total number of community committeemen or community project leaders 38

Appendix, Page 4.

11.	I. de R. Miller	Institute Project leader	Phoenix, Ariz.
12.	Geo. H. Libbey	" " "	" "
13.	Capt. F.W. Latimer	Community President	Peoria "
14.	W. R. Burnett	Institute Project Leader	" "
15.	W. Thompson	" " "	Glendale "
16.	C. H. Bonsall	" " "	" "
17.	Guy T. McGill	" " "	" "
18.	J.F. Lewis	" " "	" "
19.	K. D. Hellworth	Community President.	
20.	L. S. Gross,	" "	Scottsdale "
21.	Mrs. Ed. L. Shaw	Poultry Project Leader	Phoenix "
22.	D. O. Halstead	Community President	Glendale, Ariz.
23.	J. W. Jones	Fruit Project Leader	Phoenix, Ariz.
24.	A. G. Freeland	" " "	" "
25.	T. A. Haws	Community Project Leader	Mesa, Ariz.
26.	Otto Shill	" President	Lehi, Ariz.
27.	Geo. W. Peterson	" "	Gilbert, Ariz.
28.	B. M. Crenshaw	" "	Chandler, Ariz.
29.	W.A. Warriner, Sr.	Poultry Project Leader	" "
30.	Fred Fullen	" " "	Phoenix, Ariz.
31.	W.J. Lewis	Institute " "	Chandler, Ariz.
32.	L. Garesche	Community President	Phoenix, Ariz.
33.	S. Y. Barkley	Institute Project Leader	Phoenix, Ariz.
34.	W.H. Parker	Cotton Project Leader	" "
35.	Robt. Lowe	Community President	" "
36.	G. C. Spilsbury	Institute Project Leader	Mesa, Ariz.
37.	S.C. Miller	Organization " "	Phoenix, Ariz.
38.	J. A. Riggins	Community President	Phoenix, Ariz.

5. Meetings relating to extension organization and attendance:

	Number.	Total attendance
(a) County extension committee meetings (County executive committee) - - - - -	4	55
(b) Community committee meetings - - - - -	28	96
(c) County project committee meetings - - - - -	2	8
Total - - - - -	34	159

(d) Number of above meetings not attended by agents none

No record has been kept of above meetings not attended by agent,

List below any additional work relative to county extension organization not covered by above questions:

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Soil-Improvement Projects.

In answering the following questions, report only results of the activities of the county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use "Unf." (unfinished) where work is unfinished or no record available; "N.A." (not applicable) where question does not apply; "0" (zero) where no work has been done.

Drainage and Irrigation.

Number.

6. Drainage systems planned and adopted - - - - -	1
7. Acres involved in Question 6 - - - - -	20
8. Irrigation systems planned and adopted - - - - -	2
9. Acres involved in Question 8 - - - - -	40

Fertility.

10. Farmers consulting agent regarding use of fertilizers - - - - -	55
11. Tons of commercial fertilizer included in Question 10 - - - - -	insf
12. Acres of clover or other legumes turned under for soil improvement	280
13. Farms on which soil was tested for acidity - - - - -	N.A.

Number.

14. Farms on which lime or limestone was used - - - - - 3
15. Tons of lime or limestone included in Question 14 - - - - - 1
16. List below the organizations or associations relating to soils that the agent assisted in forming in 1922:

Type of organization	Organized in 1922.	
	Number.	Members.
Drainage associations or districts - - - - -		

Soil-Improvement Demonstrations\*- 1922.

Kind of demonstrations	Number		Meetings at demonstrations		Units in demonstrations	Increase per acre or other unit	Resultant profit due to increase
	Started	Completed	Number	Total attendance			
Drainage							
Fertilizers							
Lime and limestone							
List others							
cover crops	2	2	2	65	10 acres		

\* A demonstration is an effort to show by example the practical application of an established fact. Demonstrations may be of methods or results,  
106-SRS

Crop Projects.

In answering the following questions, report only results of the activities of the county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use "Unf." (unfinished) where work is unfinished or no record available; "N.A." (not applicable) where question does not apply; "0" (zero) where no work has been done.

Corn.

	Number.
17. Farmers planting selected seed corn - - - - -	<u>6</u>
18. Farmers selecting seed corn for next year's crop - - - - -	<u>3</u>
19. Bushels seed corn selected - - - - -	<u>unf</u>
20. Farmers testing seed corn for germination - - - - -	<u>0</u>
21. Bushels seed corn tested for germination - - - - -	<u>0</u>
22. Acres planted with tested seed - - - - -	<u>0</u>
23. Other farms on which corn growing was introduced or farm practice relative to corn culture improved - - - - -	<u>1</u>
24. Acres involved in Question 23 - - - - -	<u>60</u>

Wheat, Oats, Barley, and Rye.

25. Farmers treating seed wheat for smut - - - - -	<u>9</u>
26. Bushels seed wheat treated for smut - - - - -	<u>700</u>
27. Acres sown with treated seed - - - - -	<u>650</u>
28. Other farms on which wheat growing was introduced or farm practice relative to wheat culture improved - - - - -	<u>4</u>
29. Acres involved in Question 28 - - - - -	<u>80</u>
30. Farmers treating seed oats for smut - - - - -	<u>0</u>
31. Bushels seed oats treated for smut - - - - -	<u>0</u>
32. Acres oats sown with treated seed - - - - -	<u>0</u>
33. Other farms on which oat growing was introduced or farm practice relative to oat culture improved - - - - -	<u>1</u>
34. Acres involved in Question 33 - - - - -	<u>20</u>
35. Farms on which barley growing was introduced or farm practice relative to barley culture improved - - - - -	<u>2</u>



Number.

36. Acres involved in Question 35 - - - - -	180
37. Farms on which rye growing was introduced or farm practice relative to rye culture improved - - - - -	0
38. Acres involved in Question 37- - - - -	0

Beans and Potatoes.

39. Farms on which bean growing was introduced or farm practice relative to bean culture improved - - - - -	6
40. Acres involved in Question 39 - - - - -	50
41. Farmers treating seed potatoes for disease - - - - -	5
42. Acres involved in Question 41 - - - - -	17
43. Farmers spraying potatoes for disease - - - - -	N.A.
44. Acres involved in Question 43 - - - - -	N.A.
45. Other farms on which potato growing was introduced or farm practice relative to potato culture improved - - - - -	5
46. Acres involved in Question 45 - - - - -	30

Legumes, Other Hay, and Forage.

47. Farms on which alfalfa growing was introduced or farm practice relative to alfalfa culture improved - - - - -	5
48. Acres involved in Question 47 - - - - -	77
49. Farms on which sweet clover growing was introduced or farm practice relative to sweet-clover culture improved - - - - -	7
50. Acres involved in Question 49 - - - - -	40
51. Farms on which red, alsike, or white clover was introduced or farm practice relative to clover culture improved - - - - -	N.A.
52. Acres involved in Question 51 - - - - -	N.A.
53. Farms on which soy bean growing was introduced or farm practice relative to soy-bean culture improved - - - - -	12
54. Acres involved in Question 53 - - - - -	175
55. Farms on which sorghum, milo, kafir, or feterita growing was introduced or farm practice relative to their culture improved - - - - -	0
56. Acres involved in Question 55 - - - - -	0

Improved Seed.

57. List in the following table work done in connection with seed improvement:

Crop	Improved seed secured		Improved seed for sale		Names of varieties being standardized
	No. of farms (a)	Bushels (b)	No. of farms (c)	Bushels (d)	
Corn - - -	1	6			Mexican June
Wheat - - -					
Oats - - -					
Rye - - - -					
Potatoes -					
Soy Beans	12	50			Otootan*
Cotton	2500	60,000			Pira!

\*Cooperating with Ariz. Citrus Growers Co  
/ Seed certification scheme in cooperation with numerous agencies  
Rodent and Insect Pest Control.

	Number.
58. Farms on which rodent-control methods were followed - - - - -	0*
59. Acres involved in Question 58 - - - - -	0
60. Pounds of poisoned bait involved in Question 58 - - - - -	0
61. Farms on which insect-control methods were followed - - - - -	4
62. Acres involved in Question 61 - - - - -	16
63. Pounds of poisoned bait involved in Question 61 - - - - -	5
* With the exception of minor instances all rodent work has been referred to the Bureau of Biological Survey, with offices adjacent to ours	
64. Farms on which orchards were planted (apples, peaches, pears, citrus fruits, etc.) - - - - -	unf
65. Acres involved in Question 64 - - - - -	unf

	Number.
66. Farms on which fruit trees were pruned - - - - -	2
67. Acres involved in Question 66 - - - - -	11
68. Farms on which fruit trees were sprayed - - - - -	5
69. Acres involved in Question 68 - - - - -	15
70. Farms on which bush fruits were planted or farm practice relative to bush-fruit culture improved - - - - -	3
71. Number of acres involved in Question 70 - - - - -	2 $\frac{1}{2}$
72. Boys' and girls' clubs incident to crop production agent assisted in organizing in 1922 - - - - -	0
73. Members enrolled in above clubs - - - - -	0
74. Members in above clubs completing work - - - - -	0
75. List below the organizations or associations relating to crops that the agent assisted in forming in 1922:	

Type of organization	Organized in 1922.	
	Number	Members
Potato growers' associations - - - - -		
Fruit growers' associations - - - - -		
HaybGrowers Association	1	250
Grain Growers' Association		230
Cotton Growers Association (new member drive)		300 *
* New members		

Record of Crop Demonstrations\* - 1922.

Kind of Demonstrations	Number		Meetings at demonstrations		Units in demonstrations	Increase per acre or other unit	Resultant profit due to increase
	Started	Completed	Number	Total attendance			
Alfalfa - - - - -	2						
Clover - red, white, and alsike - - - -							
Corn, seed selection							
Corn, varieties - -							
Oat smut control -							
Oat varieties - - -							
Orchard spraying -	4	4	4	300			
Orchard pruning -							
Pasture seeding or renovation - - -							
Potato disease control							
Rye varieties - - -							
Rodent control - -							
Soy beans - - - - -							
Sunflowers - - - -							
Sweet clover - - -							
Wheat smut control							
Wheat varieties - -							
List others - - - -							
<b>Laying out</b>							
a vineyard	2	2	2	175			
Grape Varieties	1	1	1	10			
	4	7	7	485			

\* A demonstration is an effort to show by example the practical application of an established fact. Demonstrations may be of methods or results.

Live-Stock Projects.

In answering the following questions, report only results of the activities of the county agricultural agent that are supported by records. Answer very question. Use figures where work done can be supported by records for current year. Use "Unf" (unfinished) where work is unfinished or no record available; "N.A." (not applicable) where question does not apply; "0" (zero) where no work has been done.

	Number.
76. Registered horses secured (Stallions - - - - -)	0
(Mares - - - - -)	0
77. Registered bulls secured (Dairy - - - - -)	0
(Beef - - - - -)	0
78. Registered cows secured (Dairy - - - - -)	0
(Beef - - - - -)	0
79. High-grade cows secured (Dairy - - - - -)	0
(Beef - - - - -)	0
80. Registered sheep secured (Rams - - - - -)	0
(Ewes - - - - -)	0
81. Registered hogs secured (Boars - - - - -)	0
(Sows - - - - -)	0
82. Cow-testing associations organized in 1922 (reorganized) - - - - -	1
83. Cow-testing associations in county (including Question 82 and those previously organized) - - - - -	1
84. Number of members in above associations - - - - -	35
85. Cows tested or under test in 1922 for milk production through all such associations organized in 1922 or previously - - - - -	650
86. Cows tested for milk production by individuals - - - - -	0
87. Cows discarded as result of test (Questions 85 and 86) - - - - -	unf
88. Farmers assisted in figuring balanced rations (all animals) - - - - -	8
89. Silos constructed - - - - -	0
90. Farms on which poultry practice was improved. - - - - -	47 *

106-SRS \*Exclusive of the results obtained by visitors at demonstrations.

	Number.
91. Animals tested for tuberculosis - - - - -	0
92. Animals treated for blackleg - - - - -	0
93. Hogs vaccinated for cholera - - - - -	0
94. Hogs treated for hemorrhagic septicemia - - - - -	0
95. Farmers using self-feeders for hogs - - - - -	1
96. Farmers assisted in controlling contagious abortion - - - - -	0
97. Farms on which beekeeping was introduced or the handling of bees improved - - - - -	0
98. Number of hives involved in Question 97 - - - - -	0
99. Boys' and girls' clubs incident to live-stock production agent assisted in organizing in 1922 - - - - -	1
100. Members enrolled in above clubs - - - - -	10
101. Members in above clubs completing work - - - - -	unf
102. List below the organizations or associations relating to live stock that the county agricultural agent assisted in forming in 1922:	

Type	Organized in 1922	
	Number	Members
<del>Bird</del> Cow Testing Association	1	35
Breeders' Associations		
Poultry Associations		
Ewe Associations		
Sheep Associations		
Dairy Association	1	325

Record of Live Stock Demonstrations\* - 1922.

Kind of Demonstrations	Number		Meetings at demonstrations		Units in demonstrations	Increase per unit	Resultant profit due to increase.
	Started	Completed	Number	Total attendance			
Beef cattle feeding							
Blackleg control							
Judging Dairy feeding	1	1	1	50			
Hog cholera control	3	3	3	250			
Hog feeding							
Poultry culling	11	11	11	484			
Poultry feeding							
Miscellaneous others poultry	2	2	2	175			
Caponizing	7	7	7	115			
	24	24	24	1074			

State Supplement.

This space is left for each county agent leader to include supplemental questions relating to live stock applicable to his State:

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\* A demonstration is an effort to show by example the practical application of an established fact. Demonstrations may be of methods or results.

List below any additional work relative to live-stock projects not covered by above questions or in State Supplement:

Four horizontal lines for listing additional work.

Farm-Economics Projects.

In answering the following questions, report only results of the activities of the county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use "Unf." (unfinished) where work is unfinished or no record available; "N. A." (not applicable) where question does not apply; "0" (zero) where no work has been done.

Farm Management.

	Number.
103. Farm account books distributed - - - - -	<u>1</u>
104. Farmers keeping records in such account books through the year - -	<u>1</u>
105. Farmers assisted in summarizing and interpreting their accounts -	<u>0</u>
106. Farmers making changes in their business as result of keeping accounts - - - - -	<u>0</u>
107. Other farmers adopting cropping, live-stock, or complete farming systems according to recommendations - - - - -	<u>0</u>
108. Farms on which buildings other than homes were constructed or re- modeled according to plans furnished - - - - -	<u>1</u>
109. Farm leases drawn or modified - - - - -	<u>0</u>
110. Farm Management and farm account schools held - - - - -	<u>0</u>
111. Farmers assisted in keeping cost of production records - - - - -	<u>0</u>

Labor.

112. Farm laborers supplied through county extension service - - - - -	<u>2</u>
113. Farmers assisted in securing tractors, sprayers, ditching machines, or other machinery to economize labor - - - - -	<u>0</u>



Credit.

	Number.
114. Farm Loan Associations agent assisted in organizing - - - - -	<u>0</u>
115. Other credit associations agent assisted in organizing - - - - -	<u>0</u>
116. Farmers involved in Questions 114 and 115 - - - - -	<u>0</u>

State Supplement.

This space is left for each county agent leader to include supplemental questions relating to farm economics applicable to his State:

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List below any additional work relative to farm-economics projects not covered by above questions:

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Marketing Projects.

Buying and Selling.

In answering the following questions, report only results of the activities of the county **agricultural** agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use "Unf." (unfinished) where work is unfinished or no record available; "N. A." (not applicable) where question does not apply; "0" (zero) where no work has been done.

- 17. In Table I list the cooperative associations which the county agent has helped to form in 1922, and amount of business done:

- 17 -  
Table I.

Name of association	Date formed	Number of members	Products handled	Value of: Saving or business profit
<u>Illustrative entry</u>				
Jonesville Fruit Association.	Aug. 1	150	Sell apples and peaches; buy supplies.	\$120,000. : \$5,295
Ariz. Dairy Producers	June 1	325	Sell dairy products	No report available
Roosevelt Hay Growers	" 1	250	Sell Hay	" " "
Arizona Grain Growers Ass'n	" 1	230	Sell Grain	" " "
Ariz. Pimacotton Growers	" 1	300	Sell cotton	" " "

- |  |                    |
|--|--------------------|
| 118. Number of other cooperative associations organized by the agent or his predecessors previous to 1922 with which the county agent has cooperated during the year - - - - - | Number<br><u>0</u> |
| 119. The value of business done by associations included in Question 118   | <u>0</u>           |
| 120. Savings or profits made by associations included in Question 119  | <u>0</u>           |
| 121. Number of farmers assisted by agent in buying or selling through other channels than cooperative associations - - - - -   | <u>0</u>           |
| 122. Value of business done by farmers in connection with Question 121   | <u>0</u>           |
| 123. Savings or profits made by farmers in connection with Question 121  | <u>0</u>           |

Farm Economics and Marketing Demonstrations\* - 1921.

Kind of Demonstrations	Number	Meetings at demonstrations		Units in demonstrations	Results.
		Number	Total attendance		
Farm management and farm account					
schools					
Purchasing and marketing					
List others					

\* A demonstration is an effort to show by example the practical application of an established fact. Demonstrations may be of methods or results.

Farm-Home Projects.

In answering the following questions, report only results of the activities of the county agricultural agent that are supported by records. Answer every question. Use figures where work done can be supported by records for current year. Use "Unf." (unfinished) where work is unfinished or no record available; "N.A." (not applicable) where question does not apply; "0" (zero) where no work has been done.

	Number.
124. Water-supply systems planned and installed - - - - -	0
125. Sewage-disposal systems planned and installed - - - - -	0
126. Lighting systems planned and installed - - - - -	0
127. Farm homes constructed or remodeled according to plans furnished -	0
128. Home grounds improved according to plans furnished - - - - -	0
129. Homes in which labor-saving machinery or equipment were introduced	0
130. Household laborers supplied through agent or farm bureau - - - - -	0
131. Homes improving practice relative to gardening - - - - -	0
132. Boys' and girls' clubs incident to home making and gardening agent assisted in organizing in 1922 - - - - -	0
133. Members enrolled in above clubs - - - - -	0
134. Members in above clubs completing work - - - - -	0

Farm-Home Demonstrations\* - 1922.

Kind of Demonstration	Number		Meetings at demonstrations		Units in demonstrations	Results
	Started:	Completed	Number	Total attendance		
Clothing - - - - -						
Food preservation - - -						
Home gardens - - - - -						
Home ground improvement						
Hot school lunch - - -						
Home water systems - -						
Labor saving machinery and equipment - - -						
Milk feeding for increasing weight of children						
Septic tanks - - - - -						
List others - - - - -						

\*A demonstration is an effort to show by example the practical application of an established fact. Demonstrations may be of methods or results.

State Suppler

This space is left for each county agent  
tions relating to farm-home projects applicable

include supplemental ques  
e:

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List below any additional work relative to farm-home projects re  
above questions or in State Supplement:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Character and Scope of Office and Field Service.

In answering the following questions, report only results of the activities  
of the county agricultural agent that are supported by records. Answer every ques-  
tion. Use figures where work done can be supported by records for current year.  
Use "Unf." (unfinished) where work is unfinished or no record available; "N.A."  
(not applicable) where question does not apply; "0" (zero) where no work has been  
done.

	Number
135. Different farmers visited on their farms - - - - -	193
136. Total number of farm visits made -- - - - -	204
137. Office consultations relating to extension work (do not include telephone calls) - - - - -	1041
138. Days in field - - - - -	131
139. Days in office - - - - -	153
140. Farmers' Institutes held (not included under extension organization meetings, p.4, or demonstration meetings, pp.6,11,14,17,and 18,	3

	Number. 1980
141. Attendance at meetings involved in Question 140 - - - - -	<u>1980</u>
142. Extension schools or short courses held - - - - -	<u>5</u>
143. Attendance at meetings involved in Question 142 - - - - -	<u>3756</u>
144. Extension auto tours - - - - -	<u>0</u>
145. Attendance at meetings involved in Question 144 - - - - -	<u>0</u>
146. Other agricultural meetings attended by agents not previously reported - - - - -	<u>61</u>
147. Attendance at meetings involved in Question 146 - - - - -	<u>11, 298</u>
148. Grand total all meetings held during year, including organization, p.4; meetings at demonstrations, farmers' institutes, and miscellaneous, involving Questions 140, 142, 144, and 146 - - - - -	<u>201</u>
149. Grand total attendance all meetings involved in Question 148 - -	<u>18,817</u>
150. Agricultural articles written by agent and published in local papers (do not include notices of meetings or similar brief news items) - - - - -	<u>41</u>
151. Agricultural articles written by agent and published in county extension news or similar publication - - - - -	<u>0</u>
152. Individual letters written and mailed - - - - -	<u>425</u>
153. Circular letters written - - - - -	<u>1</u>
154. Total number of copies of circular letters mailed - - - - -	<u>65</u>
155. Number of questionnaires or tother requests for information handled by agent for U. S. Department of Agriculture or other Federal agencies - - - - -	<u>6</u>
156. Number of questionnaires or other requests for information handled by agent for agricultural college or other State institution or official - - - - -	<u>0</u>

List below any other work relative to character and scope of office and field service not covered by above questions:

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Map of Demonstrations.

On this page draw or attach a map of your county, showing boundaries of communities or other local units recognized by the county extension service, and locate thereon demonstrations listed on pages 6, 11, 14, 17, and 18 of this report. In order to secure uniform mapping in each State, the county agent leader will indicate lines of work after characters. Insert extra maps if it seems desirable.

a \_\_\_\_\_ b \_\_\_\_\_ c \_\_\_\_\_ d \_\_\_\_\_  
e \_\_\_\_\_ f \_\_\_\_\_ g \_\_\_\_\_ h \_\_\_\_\_

Checks

Tabular Summary of Projects.

Title of Project	Number of communities adopting	Days project leader helped	Days special-ists helped	Approximate distribution of agents' time in office and field on projects and miscellaneous work for 1922												Total			
				Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.		Dec.		
				Da.	Da.	Da.	Da.	Da.	Da.	Da.	Da.	Da.	Da.	Da.	Da.		Da.	Da.	Da.
Illustrative entry	6	5	2		1	2			2	2	2	1	1	3	3	4	2		22
Poultry	18	8	24							2	2	4	7	4	4	6	2		31
Cotton	10	37	58		8	11											4		25
Livestock	12	8	19				2					1	1						4
Soils	7				1			3	3	1	1								9
Organization	22	508	34		1	2		8	15	2									28
Fruit	17	3	7			2	2	4		5	3	1	1	1	3				21
Poultry	16	17	25				4			6	8	4	4	2					24
Pest Control	8		6							2		3					1		6
Irrigation	2		1										1						1
Fairs	8		5												2	12	5		19
Ext. Conferences					10						8								18
Miscellaneous <sup>2</sup>					18	5	9	5	8	7	10	10	6	5	14				97
Days leave					4			12			1		9						26
Total					26	25	24	27	25	27	26	25	27	25	26	26	26		309

1. Time includes both agent and assistants.  
 2. Miscellaneous includes unexpected and emergency service which cannot be anticipated in advance