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UNIVERSITY OF ARIZONA COLLEGE OF AGRICULTURE EXTENSION SERVICE

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HOME MANAGEMENT

By

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THE HOME MAKER'S SLOGAN

"CARRY NO EMPTIES"—J. J. HILL

DIVISION OF INCOME.

It has been estimated that from one-fourth to one-third of the income may be saved by scientific management. It has also been estimated that at least one-fifth of the money spent for food is actually wasted, as follows:

1. By buying needlessly expensive materials.
2. By waste
3. By failure to select according to the season.
4. By poor preparation of food.
5. By badly constructed ovens, spoiling food in baking.

Suggestions for Division of Income.

- A. Knowledge of amount of income.
 1. Salary.
 2. Average income when not salary.
- B. Use of Budget:

A budget is a detailed plan of anticipated income and expenditures for some definite future period, as a week, a month or year; it is intended to control expenditures during that period.

- C. Factors which influence the budget.
 1. Size of income.
 2. Size of family.
 3. Locality of home
- D. Suggested Division (For average home).
 1. Food—25%.
 2. Clothing—20 %.
 3. Rent, or taxes and repairs—15%.

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| 4. Operating expenses—15%. | } | Renewal of equipment.
Emergencies.
Help. |
| 5. Higher life—15% | } | Education
Church.
Charity.
War contributions
Recreation |
| 6. Saving—10%. | } | Investments
Life insurance. |

Formerly the budget included gifts as a legitimate expenditure of the appropriation allotted to "higher life" but these are days when our gifts should be chiefly to our Nation and the cause of liberty, so it seems more fitting to substitute, in our estimate of expenditures, war contributions in place of the customary gifts to friends and relatives. In order to be truly patriotic and perform one's honest duty it may be necessary, for the time being, to reduce the amount set aside for saving.

The division suggested above will be fairly satisfactory for the family having an income from \$1,000 to \$1,200 a year. As the income increases or decreases, the proportion spent in these various ways will be changed.

Suggested Budgets. (Family of four).

DEPARTMENT	Income	Per cent	Amount
	\$750.00		
Food		35	\$262.50
Clothing		15	112.50
Rent or taxes and repairs.....		15	112.50
Operating Expenses.....		15	112.50
Higher Life		10	75.00
Saving		10	75.00
	\$1200.00		
Food		25	300.00
Clothing		20	240.00
Rent or taxes and repairs.....		15	180.00
Operating Expenses		15	180.00
Higher Life		15	180.00
Saving		10	120.00

Success in following budget system depends upon:

1. Knowledge of textiles.
2. Ability to make and repair garments.
3. Good taste concerning color, design and material for dress and home decoration.
4. Knowledge of laundry work.
5. Knowledge of food values.
6. Knowledge of food preparation.
7. Ability to plan meals.
8. A thorough knowledge of personal hygiene.
9. Understanding symptoms of diseases and knowledge of home nursing.
10. Knowledge of disinfectants and cleansers.
11. Care of household equipment.
12. Good taste in house furnishing and decoration.
13. Good judgment in providing amusement and recreation for the family.

The quality of the home depends not so much upon the amount of money spent as upon the good taste and good judgment that prompt the spending of the income.