

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Arizona County Greenlee

REPORT OF

From Dec. 1, 1933 to Nov 30, 1934

(Name) Home Demonstration Agent.

4-H Club Agent.

K. A. Boevers From _____ to _____, 193

Agricultural Agent. From _____ to _____, 193

READ SUGGESTIONS, PAGES 2 AND 3



Approved:

Date 1-19-35

J. H. Ross

State Extension Director

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment*. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reenforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.

- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than "days in office."

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

| AGENT | Total months of service this year (a) | Days devoted to A. A. A. work (b) | Days devoted to relief work (c) | Total days in office (d) | Total days in field (e) |
|---|--|--------------------------------------|------------------------------------|-----------------------------|----------------------------|
| (Name) Home demonstration agent..... | | | | | |
| Asst. home demonstration agent..... | | | | | |
| 4-H Club agent..... | | | | | |
| Assistant 4-H Club agent..... | | | | | |
| <i>K. A. Boever</i> Agricultural agent..... | 12 | 30 | 27 | 98½ | 216½ |
| Assistant agricultural agent..... | | | | | |

2. County extension association or committee:

| | | |
|-----------------------------|----------------------------|-----|
| (a) Agricultural extension: | (2) Number of members..... | } 2 |
| (1) Name..... | | |
| (b) Home demonstration: | (2) Number of members..... | } 2 |
| (1) Name..... | | |
| (c) 4-H Club: | (2) Number of members..... | } 2 |
| (1) Name..... | | |

3. Number of communities in county where extension work should be conducted..... 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- | | | | |
|-------------------|-----------------|---------------------------|-----|
| (a) Adult work | (1) Men..... 17 | (3) Older club boys..... | } 5 |
| | (2) Women..... | (4) Older club girls..... | |
| (b) 4-H Club work | (1) Men..... | (3) Older club boys..... | } 6 |
| | (2) Women..... | (4) Older club girls..... | |
6. Number of different paid local leaders engaged in A.A.A. program, or in relief work..... 6
- | | |
|----------------|-----|
| (a) Men..... 7 | } 6 |
| (b) Women..... | |
7. Number of clubs or other groups organized to carry on adult home demonstration work..... 7
8. Number of members in such clubs or groups..... 8

| ITEM | Home demonstration agents (a) | 4-H Club agents (b) | Agricultural agents (c) | County total ¹ (d) |
|--|----------------------------------|------------------------|----------------------------|----------------------------------|
| 9. Number of 4-H Clubs..... | | | | 9 |
| 10. Number of different 4-H Club members enrolled..... | (1) Boys ² | | | } 10 |
| | (2) Girls ² | | | |
| 11. Number of different 4-H Club members completing..... | (1) Boys ³ | | | } 11 |
| | (2) Girls ³ | | | |

12. Number of different members enrolled in 4-H Club work for:⁴

| MEMBERS | 1st year | 2d year | 3d year | 4th year | 5th year | 6th year and over |
|----------------|----------|---------|---------|----------|----------|-------------------|
| (a) Boys..... | | | | | | } 12 |
| (b) Girls..... | | | | | | |

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Age | 10 and under | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 and over | |
|---|----------------|--------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------------|------|
| 13. Number of different 4-H Club members enrolled according to age ¹ | (a) Boys..... | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | } 13 |
| | (b) Girls..... | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | |

14. Number of 4-H Club members:¹ (a) In school (b) Out of school..... 14

| ITEM | Home demonstration agents (a) | 4-H Club agents (b) | Agricultural agents (c) | County total ² (d) | |
|--|-------------------------------|----------------------|-------------------------|-------------------------------|------|
| 15. Number of 4-H Club teams trained..... | | | | | } 15 |
| (1) Judging..... | | | | | |
| (2) Demonstration..... | | | | | } 16 |
| 16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older..... | | | | | |
| 17. Members in groups reported in question 16..... | | | | | } 17 |
| (1) Young men..... | | | | | |
| (2) Young women..... | | | | | } 18 |
| 18. Total number of farm or home visits ³ made in conducting extension work..... | | | 1116 | 1116 | |
| 19. Number of different farms or homes visited..... | | | 283 | 283 | 19 |
| 20. Number of calls relating to extension work..... | (1) Office..... | (2) Telephone..... | 2457 | 2457 | } 20 |
| | | | 3073 | 3073 | |
| 21. Number of news articles or stories published ⁴ | | | 57 | 57 | 21 |
| 22. Number of individual letters written..... | | | 2033 | 2033 | 22 |
| 23. Number of different circular letters prepared (not total copies mailed)..... | | | 25 | 25 | 23 |
| 24. Number of bulletins distributed..... | | | 1327 | 1327 | 24 |
| 25. Number of radio talks made..... | | | 0 | 0 | 25 |
| 26. Number of events at which extension exhibits were shown..... | | | 0 | 0 | 26 |
| 27. Training meetings held for local leaders or committeemen..... | (1) Adult work..... | (a) Number..... | | | } 27 |
| | | Total attendance: | | | |
| | | (b) Men leaders..... | | | |
| | (c) Women leaders..... | | | | |
| | (2) 4-H Club..... | (a) Number..... | | | |
| | | Total attendance: | | | |
| (b) Leaders..... | | | | | |
| 28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)..... | (1) Number..... | | 19 | 19 | } 28 |
| | (2) Total attendance..... | | 93 | 93 | |
| 29. Meetings held at result demonstrations..... | (1) Number..... | | 3 | 3 | } 29 |
| | (2) Total attendance..... | | 23 | 23 | |

¹ The total for this question should agree with county total, question 10.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

³ Do not count a single visit to both the farm and home as two visits.

⁴ Do not count items relating to notices of meetings only.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | | Home demonstration agents (a) | 4-H Club agents (b) | Agricultural agents (c) | County total ¹ (d) |
|---|---------------------------|----------------------------------|------------------------|----------------------------|----------------------------------|
| 30. Tours conducted..... | (1) Adult work..... | (a) Number..... | | | } 30 |
| | | (b) Total attendance..... | | | |
| | (2) 4-H Club..... | (a) Number..... | | | |
| | | (b) Total attendance..... | | | |
| 31. Achievement days held..... | (1) Adult work..... | (a) Number..... | | | } 31 |
| | | (b) Total attendance..... | | | |
| | (2) 4-H Club..... | (a) Number..... | | | |
| | | (b) Total attendance..... | | | |
| 32. Encampments held..... (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.) | (1) Farm women..... | (a) Number..... | | | } 32 |
| | | (b) Total members attending..... | | | |
| | | (c) Total others attending..... | | | |
| | (2) 4-H club..... | (a) Number..... | | | |
| | | (b) Total boys attending..... | | | |
| | | (c) Total girls attending..... | | | |
| 33. Other meetings of an extension nature participated in by agents or specialists and not previously reported..... | (1) Number..... | | | } 33 | |
| | (2) Total attendance..... | | | | |
| 34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere..... | (1) Adult work..... | (a) Number..... | | | } 34 |
| | | (b) Total attendance..... | | | |
| | (2) 4-H club..... | (a) Number..... | | | |
| | | (b) Total attendance..... | | | |

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

| | | |
|---|-----|----|
| 35. Number of farms in county..... | 269 | 35 |
| 36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program..... | 157 | 36 |
| 37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program..... | | 37 |
| 38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program..... | | 38 |
| 39. Number of farm homes with 4-H Club members enrolled..... | | 39 |
| 40. Number of other homes with 4-H Club members enrolled..... | | 40 |
| 41. Total number of different farm families influenced by some phase of the extension program..... (Include questions 36, 37, and 39, minus duplications.) | 127 | 41 |
| 42. Total number of different other families influenced by some phase of extension program..... (Include questions 38 and 40, minus duplications.) | 127 | 42 |

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Corn (a) | Wheat (b) | Oats (c) | Rye (d) | Barley (e) | All other cereals ² (f) | |
|---|-------------|--------------|-------------|------------|---------------|--|------|
| 43. Days devoted to line of work by: | | | | | | | |
| (1) Home demonstration agents..... | | | | | | | } 43 |
| (2) 4-H Club agents..... | | 8 | | | | | |
| (3) Agricultural agents..... | | 0. | | | | | |
| (4) Specialists..... | | 1 | | | | | |
| 44. Number of communities in which work was conducted..... | | 1 | | | | | 44 |
| 45. Number of voluntary local leaders or committeemen assisting..... | | 1 | | | | | 45 |
| 46. Days of assistance rendered by voluntary leaders or committeemen..... | | 2 | | | | | 46 |
| 47. Number of adult result demonstrations conducted..... | | 2 | | | | | 47 |
| 48. Number of meetings at result demonstrations..... | | 1 | | | | | 48 |
| 49. Number of method-demonstration meetings held..... | | | | | | | 49 |
| 50. Number of other meetings held..... | | | | | | | 50 |
| 51. Number of news stories published..... | | 15 | | | | | 51 |
| 52. Number of different circular letters issued..... | | 2 | | | | | 52 |
| 53. Number of farm or home visits made..... | | 45 | | | | | 53 |
| 54. Number of office calls received..... | | 75 | | | | | 54 |
| 55. Number of 4-H Club members enrolled..... | | | | | | | } 55 |
| (1) Boys..... | | | | | | | |
| (2) Girls..... | | | | | | | |
| 56. Number of 4-H Club members completing..... | | | | | | | } 56 |
| (1) Boys..... | | | | | | | |
| (2) Girls..... | | | | | | | |
| 57. Number of acres in projects conducted by 4-H Club members completing..... | | | | | | | 57 |
| 58. Total yields of crops grown by 4-H Club members completing..... | bu. | bu. | bu. | bu. | bu. | bu. | 58 |
| 59. Number of farmers following fertilizer recommendations..... | | | | | | | 59 |
| 60. Number of farmers following insect-control recommendations..... | | | | | | | 60 |
| 61. Number of farmers following disease-control recommendations..... | | 40 | | | | | 61 |
| 62. Number of farmers following marketing recommendations..... | | | | | | | 62 |
| 63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise..... | | | | | | | 63 |
| 64. Number of farms for which production-reduction contracts were signed..... ³ | | 4 | | | | | 64 |
| 65. Total acres taken out of production on such farms in accordance with contracts reported in question 64..... | | 15 | | | | | 65 |
| 66. Number of farmers following other specific practice recommendations: ⁴ | | | | | | | } 66 |
| (1)..... | | | | | | | |
| (2)..... | | | | | | | |
| (3)..... | | | | | | | |
| (4)..... | | | | | | | |
| (5)..... | | | | | | | |

¹ Report fall-sown crops the year they are harvested.² Indicate crop by name.³ Include all corn and hog contracts. This total should agree with 242(d).⁴ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Alfalfa (a) | Sweet-clover (b) | Clover (red, crimson, alsike, white) (c) | Vetch (d) | Lespedeza (e) | Pastures (f) | |
|---|---|---|--|---|---|-------------------------|------|
| 67. Days devoted to line of work by: | | | | | | | |
| (1) Home demonstration agents..... | | | | | | | } 67 |
| (2) 4-H Club agents..... | 5 | 1 | | | | 3 | |
| (3) Agricultural agents..... | | | | | | | |
| (4) Specialists..... | | | | | | | |
| 68. Number of communities in which work was conducted..... | 5 | 2 | | | | 4 | 68 |
| 69. Number of voluntary local leaders or committeemen assisting..... | 4 | 1 | | | | 1 | 69 |
| 70. Days of assistance rendered by voluntary leaders or committeemen..... | 5 | | | | | | 70 |
| 71. Number of adult result demonstrations conducted..... | 1 | 1 | | | | 2 | 71 |
| 72. Number of meetings at result demonstrations..... | | | | | | | 72 |
| 73. Number of method-demonstration meetings held..... | 1 | | | | | | 73 |
| 74. Number of other meetings held..... | | | | | | | 74 |
| 75. Number of news stories published..... | | | | | | | 75 |
| 76. Number of different circular letters issued..... | | | | | | | 76 |
| 77. Number of farm or home visits made..... | 24 | 24 | | | | 21 | 77 |
| 78. Number of office calls received..... | 54 | 66 | | | | 73 | 78 |
| 79. Number of 4-H Club members enrolled..... | | | | | | | 79 |
| (1) Boys..... | | | | | | | } 80 |
| (2) Girls..... | | | | | | | |
| 80. Number of 4-H Club members completing..... | | | | | | | 80 |
| (1) Boys..... | | | | | | | } 81 |
| (2) Girls..... | | | | | | | |
| 81. Number of acres in projects conducted by 4-H Club members completing..... | | | | | | | 81 |
| 82. Total yields of crops grown by 4-H Club members completing..... | bu. bu. ----- tons tons | bu. bu. ----- tons tons | bu. bu. ----- tons tons | bu. bu. ----- tons tons | bu. bu. ----- tons tons | x x x ----- x x x | } 82 |
| 83. Number of farmers following fertilizer recommendations..... | | | | | | | 83 |
| 84. Number of farmers following insect-control recommendations..... | | | | | | | 84 |
| 85. Number of farmers following disease-control recommendations..... | 5 | | | | | | 85 |
| 86. Number of farmers following marketing recommendations..... | | | | | | | 86 |
| 87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise..... | | | | | | | 87 |
| 88. Number of farms for which production-reduction contracts were signed..... | | | | | | | 88 |
| 89. Total acres taken out of production on such farms in accordance with contracts reported in question 88..... | | | | | | | 89 |
| 90. Number of farmers following other specific practice recommendations: ¹ | | | | | | | 90 |
| (1)..... | | | | | | | } 90 |
| (2)..... | | | | | | | |
| (3)..... | | | | | | | |
| (4)..... | | | | | | | |
| (5)..... | | | | | | | |

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Soybeans | Cowpeas and field-peas | Velvet-beans | Field beans | Peanuts | All other legumes and forage crops ¹ | |
|---|-------------|------------------------|--------------|-------------|------------|---|------|
| | (g) | (h) | (i) | (j) | (k) | (m) | |
| 67. Days devoted to line of work by: | | | | | | | } 67 |
| (1) Home demonstration agents..... | | | | | | | |
| (2) 4-H Club agents..... | | | | | | | |
| (3) Agricultural agents..... | | | | | | | |
| (4) Specialists..... | | | | | | | |
| 68. Number of communities in which work was conducted..... | | | | | | | 68 |
| 69. Number of voluntary local leaders or committeemen assisting..... | | | | | | | 69 |
| 70. Days of assistance rendered by voluntary leaders or committeemen..... | | | | | | | 70 |
| 71. Number of adult result demonstrations conducted..... | | | | | | | 71 |
| 72. Number of meetings at result demonstrations..... | | | | | | | 72 |
| 73. Number of method-demonstration meetings held..... | | | | | | | 73 |
| 74. Number of other meetings held..... | | | | | | | 74 |
| 75. Number of news stories published..... | | | | | | | 75 |
| 76. Number of different circular letters issued..... | | | | | | | 76 |
| 77. Number of farm or home visits made..... | | | | | | | 77 |
| 78. Number of office calls received..... | | | | | | | 78 |
| 79. Number of 4-H Club members enrolled..... | | | | | | | } 79 |
| (1) Boys..... | | | | | | | |
| (2) Girls..... | | | | | | | |
| 80. Number of 4-H Club members completing..... | | | | | | | } 80 |
| (1) Boys..... | | | | | | | |
| (2) Girls..... | | | | | | | |
| 81. Number of acres in projects conducted by 4-H Club members completing..... | | | | | | | 81 |
| 82. Total yields of crops grown by 4-H Club members completing..... | bu. tons | bu. tons | bu. tons | bu. lb. | bu. lb. | bu. tons | } 82 |
| | | | | | | | |
| 83. Number of farmers following fertilizer recommendations..... | | | | | | | 83 |
| 84. Number of farmers following insect-control recommendations..... | | | | | | | 84 |
| 85. Number of farmers following disease-control recommendations..... | | | | | | | 85 |
| 86. Number of farmers following marketing recommendations..... | | | | | | | 86 |
| 87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise..... | | | | | | | 87 |
| 88. Number of farms for which production-reduction contracts were signed..... | | | | | | | 88 |
| 89. Total acres taken out of production on such farms in accordance with contracts reported in question 88..... | | | | | | | 89 |
| 90. Number of farmers following other specific practice recommendations: ² | | | | | | | } 90 |
| (1)..... | | | | | | | |
| (2)..... | | | | | | | |
| (3)..... | | | | | | | |
| (4)..... | | | | | | | |
| (5)..... | | | | | | | |

¹ Indicate crop by name.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Irish pota- toes | Sweetpota- toes | Cotton | Tobacco | All other special crops ¹ |
|--|---------------------|--------------------|------------------|---------|--|
| | (a) | (b) | (c) | (d) | (e) |
| 91. Days devoted to line of work by: | | | | | |
| (1) Home demonstration agents..... | | | | | } 91 |
| (2) 4-H Club agents..... | | | | | |
| (3) Agricultural agents..... | 12 | | 51 | | |
| (4) Specialists..... | 3 | | 4 | | |
| 92. Number of communities in which work was conducted..... | 2 | | 5 | | 92 |
| 93. Number of voluntary local leaders or committeemen assisting..... | 2 | | 3 | | 93 |
| 94. Days of assistance rendered by voluntary leaders or commit- teemen..... | 7 | | 17 | | 94 |
| 95. Number of adult result demonstrations conducted..... | 1 | | 1 | | 95 |
| 96. Number of meetings at result demonstrations..... | | | | | 96 |
| 97. Number of method-demonstration meetings held..... | | 3 | 3 | | 97 |
| 98. Number of other meetings held..... | | | | | 98 |
| 99. Number of news stories published..... | 8 | 15 | 15 | | 99 |
| 100. Number of different circular letters issued..... | 2 | 14 | 14 | | 100 |
| 101. Number of farm or home visits made..... | 36 | | 188 | | 101 |
| 102. Number of office calls received..... | 164 | | 273 | | 102 |
| 103. Number of 4-H Club members enrolled..... | | | | | } 103 |
| (1) Boys..... | | | | | |
| (2) Girls..... | | | | | |
| 104. Number of 4-H Club members completing..... | | | | | } 104 |
| (1) Boys..... | | | | | |
| (2) Girls..... | | | | | |
| 105. Number of acres in projects conducted by 4-H Club members completing..... | | | | | 105 |
| 106. Total yields of crops grown by 4-H Club members completing..... | bu. | bu. | lb. ² | lb. | 106 |
| 107. Number of farmers following fertilizer recommendations..... | | | | | 107 |
| 108. Number of farmers following insect-control recommendations..... | 13 | | | | 108 |
| 109. Number of farmers following disease-control recommendations..... | 35 | | | | 109 |
| 110. Number of farmers following marketing recommendations..... | | | | | 110 |
| 111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise..... | | | | | 111 |
| 112. Number of farms for which production-reduction contracts were signed..... | | | 57 | | 112 |
| 113. Total acres taken out of production on such farms in accordance with contracts reported in question 112..... | | | 300 | | 113 |
| 114. Number of farmers following other specific practice recom- mendations: ³ | | | | | } 114 |
| (1) | | | | | |
| (2) | | | | | |
| (3) | | | | | |
| (4) | | | | | |
| (5) | | | | | |

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Home gardens (a) | Market gardening, truck, and carrying crops (b) | Beautification of home grounds (c) | Tree fruits (d) | Bush and small fruits (e) | Grapes (f) | |
|--|---------------------|--|---------------------------------------|--------------------|------------------------------|---------------|-----|
| 115. Days devoted to line of work by: | | | | | | | |
| (1) Home demonstration agents..... | | | | | | | 115 |
| (2) 4-H Club agents..... | | | | | | | |
| (3) Agricultural agents..... | | 21 | | 15 | | | |
| (4) Specialists..... | | 3 | | 2 | | | |
| 116. Number of communities in which work was conducted..... | | | | 4 | | | 116 |
| 117. Number of voluntary local leaders or committeemen assisting..... | | 3 | | 5 | | | 117 |
| 118. Days of assistance rendered by voluntary leaders or committeemen..... | | 10 | | 2 | | | 118 |
| 119. Number of adult result demonstrations conducted..... | | 3 | | 2 | | | 119 |
| 120. Number of meetings at result demonstrations..... | | 1 | | 1 | | | 120 |
| 121. Number of method-demonstration meetings held..... | | | | | | | 121 |
| 122. Number of other meetings held..... | | | | | | | 122 |
| 123. Number of news stories published..... | | 3 | | 4 | | | 123 |
| 124. Number of different circular letters issued..... | | | | | | | 124 |
| 125. Number of farm or home visits made..... | | 81 | | 45 | | | 125 |
| 126. Number of office calls received..... | | 205 | | 96 | | | 126 |
| 127. Number of 4-H Club members enrolled..... | | | | | | | 127 |
| (1) Boys..... | | | | | | | |
| (2) Girls..... | | | | | | | |
| 128. Number of 4-H Club members completing..... | | | | | | | 128 |
| (1) Boys..... | | | | | | | |
| (2) Girls..... | | | | | | | |
| 129. Number of acres in projects conducted by 4-H Club members completing..... | | | x x x x | | | | 129 |
| 130. Total yields of crops grown by 4-H club members completing..... | bu. | bu. | x x x x | bu. | bu. | bu. | 130 |
| 131. Number of farms or homes where fertilizer recommendations were followed..... | | | | | | | 131 |
| 132. Number of farms or homes where insect-control recommendations were followed..... | | | | 5 | | | 132 |
| 133. Number of farms or homes where disease-control recommendations were followed..... | | | | 4 | | | 133 |
| 134. Number of farms or homes where marketing recommendations were followed..... | 2 | | | | | | 134 |
| 135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise..... | | | | | | | 135 |
| 136. Number of homes where recommendations were followed as to establishment or care of lawn..... | x x x x | x x x x | | x x x x | x x x x | x x x x | 136 |
| 137. Number of homes where recommendations were followed regarding planting of shrubbery and trees..... | x x x x | x x x x | 2 | x x x x | x x x x | x x x x | 137 |
| 138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences..... | x x x x | x x x x | 5 | x x x x | x x x x | x x x x | 138 |
| 139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings..... | x x x x | x x x x | 7 | x x x x | x x x x | x x x x | 139 |
| 140. Number of homes where other specific practice recommendations were followed: ¹ | | | | | | | 144 |
| (1) <i>Pruning</i> | 3 | 3 | | | | | |
| (2) <i>Irrigation practice</i> | 16 | 51 | | | | | |
| (3) <i>Other orchard management practices</i> | 3 | 4 | | | | | |
| (4) <i>Recommendations relative new plantings</i> | 1 | 4 | | | | | |

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Forestry (a) | Agricultural engineering ¹ (farm and home) (b) | |
|--|---|--|-------|
| 141. Days devoted to line of work by: | | | |
| (1) Home demonstration agents..... | | | } 141 |
| (2) 4-H Club agents..... | | | |
| (3) Agricultural agents..... | | | |
| (4) Specialists..... | | | |
| 142. Number of communities in which work was conducted..... | | | 142 |
| 143. Number of voluntary local leaders or committeemen assisting..... | | | 143 |
| 144. Days of assistance rendered by voluntary leaders or committeemen..... | | | 144 |
| 145. Number of adult result demonstrations conducted..... | | | 145 |
| 146. Number of meetings at result demonstrations..... | | | 146 |
| 147. Number of method-demonstration meetings held..... | | | 147 |
| 148. Number of other meetings held..... | | | 148 |
| 149. Number of news stories published..... | | | 149 |
| 150. Number of different circular letters issued..... | | | 150 |
| 151. Number of farm or home visits made..... | | | 151 |
| 152. Number of office calls received..... | | | 152 |
| 153. Number of 4-H Club members enrolled- { | | | } 153 |
| (1) Boys..... | | | |
| (2) Girls..... | | | |
| 154. Number of 4-H Club members completing- { | | | } 154 |
| (1) Boys..... | | | |
| (2) Girls..... | | | |
| 155. Number of units handled by 4-H Club members completing..... | { | { | } 155 |
| | (1) Transplant beds cared for..... | (1) Acres terraced..... | |
| | (2) Acres planted to forest trees..... | (2) Machines or equipment repaired..... | |
| | (3) Acres thinned, weeded, pruned, or managed..... | (3) Articles made..... | |
| | (4) Acres of farm woodland protected from fire..... | (4) Equipment installed..... | |

FORESTRY—Continued

| | |
|--|-----|
| 156. Number of farms on which new areas were reforested by planting with small trees..... | 156 |
| 157. Acres involved in preceding question..... | 157 |
| 158. Number of farmers planting windbreaks or shelter belts..... | 158 |
| 159. Number of farmers planting trees for erosion control..... | 159 |
| 160. Number of farmers making improved thinnings and weedings..... | 160 |
| 161. Number of farmers practicing selection cutting..... | 161 |
| 162. Number of farmers pruning forest trees..... | 162 |
| 163. Number of farmers cooperating in prevention of forest fire..... | 163 |
| 164. Number of farmers adopting improved practices in production of naval stores..... | 164 |
| 165. Number of farmers adopting improved practices in production of maple sugar and sirup..... | 165 |

¹ 4-H farm shop clubs should be reported under this heading.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

| | |
|---|-------|
| 166. Number of farmers assisted in timber estimating and appraisal..... | 166 |
| 167. Number of farmers following wood-preservation recommendations..... | 167 |
| 168. Number of farmers following recommendations in the marketing of forest products..... | 168 |
| 169. Number of farmers following other specific practice recommendations: ¹ | |
| (a)..... | } 169 |
| (b)..... | |
| (c)..... | |
| (d)..... | |

AGRICULTURAL ENGINEERING—Continued

| Engineering activities | Number of farms (a) | Number of units (b) | Total value of service or savings (c) | |
|--|------------------------|------------------------|--|-----|
| 170. Terracing and erosion control..... | | acres. | \$..... | 170 |
| 171. Drainage practices..... | | acres. | | 171 |
| 172. Irrigation practices..... | | acres. | | 172 |
| 173. Land-clearing practices..... | | acres. | | 173 |
| 174. Better types of machines..... | | machines. | | 174 |
| 175. Maintenance and repair of machines..... | | machines. | | 175 |
| 176. Efficient use of machinery..... | | x x x x x x x x | | 176 |
| 177. All buildings constructed..... | | buildings. | | 177 |
| 178. Buildings remodeled, repaired, painted..... | | buildings. | | 178 |
| 179. Farm electrification..... | | | | 179 |
| 180. Home equipment..... | | | | 180 |
| 181. Total of columns (a) and (c)..... | farms. | x x x x x x x x | \$..... | 181 |

182. Number of machines repaired as reported in question 175, by types:

| | | |
|-----------------------------------|-------------------|-------|
| (a) Tractors..... | (e) Mowers..... | } 182 |
| (b) Tillage implements..... | (f) Planters..... | |
| (c) Harvesters and threshers..... | (g) Other..... | |
| (d) Plows..... | | |

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

| | | |
|---|-------|-----------------------------|
| (a) Dwellings constructed according to plans furnished..... | } 183 | |
| (b) Dwellings remodeled according to plans furnished..... | | |
| (c) Sewage systems installed..... | | (i) Silos..... |
| (d) Water systems installed..... | | (j) Hog houses..... |
| (e) Heating systems installed..... | | (k) Poultry houses..... |
| (f) Lighting systems installed..... | | (l) Storage structures..... |
| (g) Home appliances and machines..... | | (m) Other..... |
| (h) Dairy buildings..... | | |

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Poultry (a) | Bees (b) | |
|--|----------------|-------------|-------|
| 184. Days devoted to line of work by: | | | |
| (1) Home demonstration agents..... | | | } 184 |
| (2) 4-H Club agents..... | | | |
| (3) Agricultural agents..... | 23 | | |
| (4) Specialists..... | 3 | | |
| 185. Number of communities in which work was conducted..... | 5 | | 185 |
| 186. Number of voluntary local leaders or committeemen assisting..... | 2 | | 186 |
| 187. Days of assistance rendered by voluntary leaders or committeemen..... | 5 | | 187 |
| 188. Number of adult result demonstrations conducted..... | 2 | | 188 |
| 189. Number of meetings at result demonstrations..... | | | 189 |
| 190. Number of method-demonstration meetings held..... | 2 | | 190 |
| 191. Number of other meetings held..... | 1 | | 191 |
| 192. Number of news stories published..... | 3 | | 192 |
| 193. Number of different circular letters issued..... | 2 | | 193 |
| 194. Number of farm or home visits made..... | 160 | | 194 |
| 195. Number of office calls received..... | 273 | | 195 |
| 196. Number of 4-H Club members enrolled..... | | | } 196 |
| (1) Boys..... | | | |
| (2) Girls..... | | | |
| 197. Number of 4-H Club members completing..... | | | } 197 |
| (1) Boys..... | | | |
| (2) Girls..... | | | |
| 198. Number of units in projects conducted by 4-H Club members completing..... | | | 198 |
| | chickens | colonies | |

POULTRY—Continued

| | | | |
|--|--|----|-------|
| 199. Number of families following an organized improved breeding plan as recommended..... | | 5 | 199 |
| 200. Number of families following recommendations in purchasing baby chicks..... | | 13 | 200 |
| 201. Number of families following recommendations in chick rearing..... | | 10 | 201 |
| 202. Number of families following production-feeding recommendations..... | | 17 | 202 |
| 203. Number of families following sanitation recommendations in disease and parasite control..... | | 21 | 203 |
| 204. Number of families improving poultry-house equipment according to recommendations..... | | 9 | 204 |
| 205. Number of families following marketing recommendations..... | | 7 | 205 |
| 206. Number of families assisted in using timely economic information as a basis for readjusting enterprise..... | | | 206 |
| 207. Number of families following other specific practice recommendations: ¹ | | | } 207 |
| (a) | | | |
| (b) | | | |

BEES—CONTINUED

| | | | |
|--|--|--|-------|
| 208. Number of farmers following recommendations in transferring colonies to modern hives..... | | | 208 |
| 209. Number of colonies involved in question 208..... | | | 209 |
| 210. Number of farmers following disease-control recommendations..... | | | 210 |
| 211. Number of farmers following requeening recommendations..... | | | 211 |
| 212. Number of farmers following marketing recommendations..... | | | 212 |
| 213. Number of farmers following other specific practice recommendations: ¹ | | | } 213 |
| (a) | | | |
| (b) | | | |

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Dairy cattle (a) | Beef cattle (b) | Sheep (c) | Swine (d) | Horses and mules (e) | Other livestock ¹ (f) | |
|--|------------------------|-----------------------|--------------|--------------|----------------------------|--|-------|
| 214. Days devoted to line of work by: | | | | | | | |
| (1) Home demonstration agents..... | | | | | | | } 214 |
| (2) 4-H Club agents..... | | | | | | | |
| (3) Agricultural agents..... | 24 | 39 | | 10 | 7 | | |
| (4) Specialists..... | 3 | 5 | | | | | |
| 215. Number of communities in which work was conducted..... | 5 | 8 | | 3 | 5 | | 215 |
| 216. Number of voluntary local leaders or committeemen assisting..... | 3 | 3 | | | | | 216 |
| 217. Days of assistance rendered by voluntary leaders or committeemen..... | 5 | 9 | | | | | 217 |
| 218. Number of adult result demonstrations conducted..... | | | | | | | 218 |
| 219. Number of meetings at result demonstrations..... | | | | | | | 219 |
| 220. Number of method-demonstration meetings held..... | | | | 2 | 11 | | 220 |
| 221. Number of other meetings held..... | | 4 | | | | | 221 |
| 222. Number of news stories published..... | | 9 | | | | | 222 |
| 223. Number of different circular letters issued..... | | 5 | | | | | 223 |
| 224. Number of farm or home visits made..... | 156 | 276 | | | 60 | | 224 |
| 225. Number of office calls received..... | 177 | 865 | | | 136 | | 225 |
| 226. Number of 4-H Club members enrolled..... | | | | | | | } 226 |
| (1) Boys..... | | | | | | | |
| (2) Girls..... | | | | | | | |
| 227. Number of 4-H Club members completing..... | | | | | | | } 227 |
| (1) Boys..... | | | | | | | |
| (2) Girls..... | | | | | | | |
| 228. Number of animals in projects conducted by 4-H Club members completing..... | | | | | | | 228 |
| 229. Number of farmers assisted in obtaining purebred sires..... | 3 | 4 | | | | | 229 |
| 230. Number of farmers assisted in obtaining high-grade or purebred females..... | | | | | | | 230 |
| 231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted..... | | | | | | | 231 |
| 232. Number of members in preceding circles or clubs..... | | | | | | | 232 |
| 233. Number of herd or flock-improvement associations organized or assisted..... | | | | | | | 233 |
| 234. Number of members in these associations..... | | | | | | | 234 |
| 235. Number of farmers not in associations keeping performance records of animals..... | | | | | | | 235 |
| 236. Number of families assisted in home butchering, meat cutting, and curing..... | 19 | 12 | | | | | 236 |
| 237. Number of families assisted in butter and cheese making..... | 7 | | | | | | 237 |
| 238. Number of farmers following parasite-control recommendations..... | | | | 7 | 10 | | 238 |
| 239. Number of farmers following disease-control recommendations..... | 3 | 7 | | 10 | 7 | | 239 |
| 240. Number of farmers following marketing recommendations..... | | | | | | | 240 |
| 241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise..... | | | | | | | 241 |
| 242. Number of farms for which production-reduction contracts were signed..... | 37 | 102 | | | | | 242 |
| 243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242..... | 185 | 5956 | | | | | 243 |

¹ Include rabbits, goats, game and fur animals.

² Include all corn and hog contracts. This total should agree with 64(a).

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Public problems and economic planning on county or community basis ¹ | FARM MANAGEMENT | | | Outlook | Marketing, buying, selling, and financing | |
|--|---|--|--------------------------|---|---------|---|-------|
| | | Farm records (inventories, accounts, etc.) | Individual farm planning | Farm and home financing (short and long time) | | | |
| | | (a) | (b) | (c) | | | |
| 244. Days devoted to line of work by: | | | | | | | |
| (1) Home demonstration agents..... | | | | | | | } 244 |
| (2) 4-H Club agents..... | | | | | | | |
| (3) Agricultural agents..... | 7 | | | | | | |
| (4) Specialists..... | | | | | | | |
| 245. Number of communities in which work was conducted..... | | | | | | | 245 |
| 246. Number of voluntary local leaders or committeemen assisting..... | | | | | | | 246 |
| 247. Days of assistance rendered by voluntary leaders or committeemen..... | | | | | | | 247 |
| 248. Number of adult result demonstrations conducted..... | | | | | | | 248 |
| 249. Number of meetings at result demonstrations..... | | | | | | | 249 |
| 250. Number of method-demonstration meetings held..... | | | | | | | 250 |
| 251. Number of other meetings held..... | | | | | | | 251 |
| 252. Number of news stories published..... | | | | | | | 252 |
| 253. Number of different circular letters issued..... | | | | | | | 253 |
| 254. Number of farm or home visits made..... | | | | | | | 254 |
| 255. Number of office calls received..... | | | | | | | 255 |
| 256. Number of 4-H Club members enrolled..... | | | | | | | } 256 |
| (1) Boys..... | x x x x | | | x x x x | x x x x | x x x x | |
| (2) Girls..... | x x x x | | | x x x x | x x x x | x x x x | |
| 257. Number of 4-H Club members completing..... | | | | | | | } 257 |
| (1) Boys..... | x x x x | | | x x x x | x x x x | x x x x | |
| (2) Girls..... | x x x x | | | x x x x | x x x x | x x x x | |
| 258. Number of farmers keeping farm accounts throughout the year under supervision of agent..... | | | | | | | } 258 |
| (a) Regular..... | | | | | | | |
| (b) A. A. A..... | | | | | | | |
| 259. Number of farmers keeping cost-of-production records under supervision of agent..... | | | | | | | 259 |
| 260. Number of farmers assisted in summarizing and interpreting their accounts..... | | | | | | | 260 |
| 261. Number of farmers assisted in making inventory or credit statements..... | | | | | | | 261 |
| 262. Number of farmers assisted in obtaining credit..... | | | | | | | 262 |
| 263. Number of farmers assisted in making mortgage or other debt adjustments..... | | | | | | | 263 |
| 264. Number of farm credit associations assisted in organizing during the year..... | | | | | | | 264 |
| 265. Number of farm business or enterprise-survey records taken during year..... | | | | | | | 265 |
| 266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records..... | | | | | | | 266 |
| 267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations..... | | | | | | | 267 |
| 268. Number of farmers advised relative to leases..... | | | | | | | 268 |
| 269. Number of farmers assisted in developing supplemental sources of income..... | | | | | | | 269 |
| 270. Number of families assisted in reducing cash expenditure: | | | | | | | } 270 |
| (a) By exchange of labor or machinery..... | | | | | | | |
| (b) By bartering farm or home products for other commodities or services..... | | | | | | | |
| (c) By producing larger part of food on farm..... | | | | | | | |
| (d) By making own repairs of buildings and machinery..... | | | | | | | |
| 271. Number of urban families moving to farms who have been assisted in getting established..... | | | | | | | 271 |
| 272. Number of farm families on relief assisted to become self-supporting..... | | | | | | | 272 |

¹ Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Insofar as possible, production-adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

- 273. Number of marketing associations or groups ¹ assisted in organizing during the year..... 273
- 274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year..... 274
- 275. Membership in associations and groups organized or assisted (273 and 274)..... 275
- 276. Number of individuals (not in associations) assisted with marketing problems..... 276
- 277. Number of families following other specific practice recommendations :²

| | |
|----------|-----|
| (a)..... | 277 |
| (b)..... | |
| (c)..... | |
| (d)..... | |
| (e)..... | |

| ITEM | Standardizing, packaging, or grading (a) | Processing or manufacturing (b) | Locating markets and transportation (c) | Use of current market information (d) | Financing (e) | Organization (f) | Accounting (g) | Keeping membership informed (h) | |
|--|---|------------------------------------|--|--|------------------|---------------------|-------------------|------------------------------------|-----|
| 278. Number of organizations assisted with problems of..... | 1 | | 1 | 1 | | | | | 278 |
| 279. Number of individuals (not in organizations) assisted with problems of..... | 7 | | 3 | 27 | 35 | x x x x | x x x x | x x x x | 279 |

| ITEM | Hay and grain (a) | Cotton (b) | Dairy products (c) | Livestock (d) | Fruits and vegetables (e) | Poultry and eggs (f) | Home products | | |
|--|----------------------|---------------|-----------------------|------------------|------------------------------|-------------------------|---------------|-------------------|-----|
| | | | | | | | Food (g) | Handicraft (h) | |
| 280. Value of products sold by all associations or groups organized or assisted..... | \$..... | \$..... | \$..... | \$20,000 | \$20,000 | \$..... | \$..... | \$..... | 280 |
| 281. Value of products sold by individuals (not in organizations) assisted..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | 281 |

| ITEM | Livestock (a) | Feed for livestock (b) | Farm equipment (c) | Oil and gas (d) | Fertilizer, seed, and other farm supplies (e) | Home equipment (f) | Home supplies (g) | |
|--|---|---------------------------|-----------------------|--------------------|--|-----------------------|----------------------|-----|
| | 282. Value of supplies purchased by all associations or groups organized or assisted..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | |
| 283. Value of supplies purchased by individuals (not in organizations) assisted..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | 283 |

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.
² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Food selection and preparation | Food preserva- tion | |
|---|-----------------------------------|---|-------|
| | (a) | (b) | |
| 284. Days devoted to line of work by: | | | |
| (1) Home demonstration agents..... | | | } 284 |
| (2) 4-H Club agents..... | | | |
| (3) Agricultural agents..... | | | |
| (4) Specialists..... | | | |
| 285. Number of communities in which work was conducted..... | | | 285 |
| 286. Number of voluntary local leaders or committeemen assisting..... | | | 286 |
| 287. Days of assistance rendered by voluntary leaders or committeemen..... | | | 287 |
| 288. Number of adult result demonstrations conducted..... | | | 288 |
| 289. Number of meetings at result demonstrations..... | | | 289 |
| 290. Number of method-demonstration meetings held..... | (1) By agents or specialists..... | | } 290 |
| | (2) By leaders..... | | |
| 291. Number of other meetings held..... | (1) By agents or specialists..... | | } 291 |
| | (2) By leaders..... | | |
| 292. Number of news stories published..... | | | 292 |
| 293. Number of different circular letters issued..... | | | 293 |
| 294. Number of farm or home visits made..... | | | 294 |
| 295. Number of office calls received..... | | | 295 |
| 296. Number of 4-H Club members enrolled..... | (1) Boys..... | | } 296 |
| | (2) Girls..... | | |
| 297. Number of 4-H Club members completing..... | (1) Boys..... | | } 297 |
| | (2) Girls..... | | |
| 298. Number of units in projects conducted by 4-H Club members completing: | | | |
| (a) Dishes of food products prepared..... | | (b) Meals planned and served..... | } 298 |
| (c) Quarts canned..... | | (d) Other containers of jelly, jam, and other products..... | |
| (e) Pounds of vegetables and fruits stored or dried..... | | | |
| 299. Number of families budgeting food expenditure for a year..... | | | |
| 300. Number of families following food-buying recommendations..... | | | 300 |
| 301. Number of families serving better-balanced meals..... | | | 301 |
| 302. Number of families improving home-packed lunches according to recommendations..... | | | 302 |
| 303. Number of schools following recommendations for a hot dish or school lunch..... | | | 303 |
| 304. Number of children involved in question 303..... | | | 304 |
| 305. Number of families following recommended methods of child feeding..... | | | 305 |
| 306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)..... | | | 306 |
| 307. Number of families producing and preserving home food supply according to annual food-supply budget..... | | | 307 |
| 308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats..... | | | 308 |
| 309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members)..... | | | 309 |
| 310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members)..... | | | 310 |
| 311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$..... | | | 311 |
| 312. Number of families following recommendations for the storage of home food supply..... | | | 312 |
| 313. Number of families assisted in using timely economic information as a basis for readjusting family food supply..... | | | 313 |

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

| | | |
|--|--|-------|
| 314. Days devoted to line of work by: | | |
| (a) Home demonstration agents..... | | } 314 |
| (b) 4-H Club agents..... | | |
| (c) Agricultural agents..... | | |
| (d) Specialists..... | | |
| 315. Number of communities in which work was conducted..... | | 315 |
| 316. Number of voluntary local leaders or committeemen assisting..... | | 316 |
| 317. Days of assistance rendered by voluntary leaders or committeemen..... | | 317 |
| 318. Number of adult result demonstrations conducted..... | | 318 |
| 319. Number of meetings at result demonstrations..... | | 319 |
| 320. Number of method-demonstration meetings held..... | { (a) By agents or specialists..... (b) By leaders..... | } 320 |
| 321. Number of other meetings held..... | { (a) By agents or specialists..... (b) By leaders..... | } 321 |
| 322. Number of news stories published..... | | 322 |
| 323. Number of different circular letters issued..... | | 323 |
| 324. Number of farm or home visits made..... | | 324 |
| 325. Number of office calls received..... | | 325 |
| 326. Number of 4-H Club members enrolled..... | { (a) Boys..... (b) Girls..... | } 326 |
| 327. Number of 4-H Club members completing..... | { (a) Boys..... (b) Girls..... | } 327 |
| 328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work..... | | 328 |
| 329. Number of families improving habits of children..... | | 329 |
| 330. Number of families substituting positive methods of discipline for negative ones..... | | 330 |
| 331. Number of families providing recommended play equipment..... | | 331 |
| 332. Number of families following recommendations regarding furnishings adapted to children's needs..... | | 332 |
| 333. Number of different individuals participating in child-development and parent-education program..... | { (a) Men..... (b) Women..... | } 333 |
| 334. Number of children involved in question 333..... | | 334 |
| 335. Number of families following other specific practice recommendations: ¹ | | |
| (a)..... | | } 335 |
| (b)..... | | |
| (c)..... | | |
| (d)..... | | |
| (e)..... | | |

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:

- (a) Home demonstration agents.....
- (b) 4-H Club agents.....
- (c) Agricultural agents.....
- (d) Specialists.....

337. Number of communities in which work was conducted.....

338. Number of voluntary local leaders or committeemen assisting.....

339. Days of assistance rendered by voluntary leaders or committeemen.....

340. Number of adult result demonstrations conducted.....

341. Number of meetings at result demonstrations.....

342. Number of method-demonstration meetings held.....

- (a) By agents or specialists.....
- (b) By leaders.....

343. Number of other meetings held.....

- (a) By agents or specialists.....
- (b) By leaders.....

344. Number of news stories published.....

345. Number of different circular letters issued.....

346. Number of farm or home visits made.....

347. Number of office calls received.....

348. Number of 4-H Club members enrolled.....

- (a) Boys.....
- (b) Girls.....

349. Number of 4-H Club members completing.....

- (a) Boys.....
- (b) Girls.....

350. Number of articles made by 4-H Club members completing.....

- (a) Dresses.....
- (b) Other.....

| ITEM | Adults (a) | Juniors (b) | |
|--|---------------|----------------|-----|
| 351. Number of individuals following recommendations in construction of clothing..... | | | 351 |
| 352. Number of individuals following recommendations in the selection of clothing..... | | | 352 |
| 353. Number of individuals keeping clothing accounts..... | | | 353 |
| 354. Number of individuals budgeting clothing expenditures..... | | | 354 |
| 355. Number of families following clothing-buying recommendations..... | | x x x x x | 355 |
| 356. Number of individuals improving children's clothing according to recommendations..... | | | 356 |
| 357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing..... | | | 357 |
| 358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements..... | | x x x x x | 358 |
| 359. Total estimated savings due to clothing program..... | \$ | \$ | 359 |
| 360. Number of individuals following other specific practice recommendations: ¹ | | | |
| (a) | | | |
| (b) | | | 360 |

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Home management | House furnishings | Handicraft | |
|--|-----------------------------------|-----------------------------------|----------------|-------|
| | (a) | (b) | (c) | |
| 361. Days devoted to line of work by: | | | | |
| (1) Home demonstration agents..... | | | | } 361 |
| (2) 4-H Clu. agents..... | | | | |
| (3) Agricultural agents..... | | | | |
| (4) Specialists..... | | | | |
| 362. Number of communities in which work was conducted..... | | | | 362 |
| 363. Number of voluntary local leaders or committeemen assisting..... | | | | 363 |
| 364. Days of assistance rendered by voluntary leaders or committeemen..... | | | | 364 |
| 365. Number of adult result demonstrations conducted..... | | | | 365 |
| 366. Number of meetings at result demonstrations..... | | | | 366 |
| 367. Number of method-demonstration meetings held..... | (1) By agents or specialists..... | | | } 367 |
| | (2) By leaders..... | | | |
| 368. Number of other meetings held..... | (1) By agents or specialists..... | | | } 368 |
| | (2) By leaders..... | | | |
| 369. Number of news stories published..... | | | | 369 |
| 370. Number of different circular letters issued..... | | | | 370 |
| 371. Number of farm or home visits made..... | | | | 371 |
| 372. Number of office calls received..... | | | | 372 |
| 373. Number of 4-H Club members enrolled..... | (1) Boys..... | | | } 373 |
| | (2) Girls..... | | | |
| 374. Number of 4-H Club members completing..... | (1) Boys..... | | | } 374 |
| | (2) Girls..... | | | |
| 375. Number of units in projects conducted by 4-H Club members completing..... | | { rooms articles } | articles | } 375 |

HOME MANAGEMENT—Continued

| | |
|--|-----|
| 376. Number of kitchens rearranged or improved for convenience according to recommendations..... | 376 |
| 377. Number of families following recommendations in obtaining labor-saving equipment..... | 377 |
| 378. Number of families adopting recommended laundering methods..... | 378 |
| 379. Number of families assisted in home soap making..... | 379 |
| 380. Number of families adopting recommended methods in care of house..... | 380 |
| 381. Number of families assisted in making home-made equipment or conveniences..... | 381 |
| 382. Number of women following a recommended schedule for home activities..... | 382 |
| 383. Number of 4-H Club members keeping personal accounts..... | 383 |
| 384. Number of families keeping home accounts according to a recommended plan..... | 384 |
| 385. Number of families budgeting expenditures in relation to income according to a recommended plan..... | 385 |
| 386. Number of families assisted in developing home industries as a means of supplementing income..... | 386 |
| 387. Number of families following recommended methods in buying for the home (other than foods and clothing)..... | 387 |
| 388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing)..... | 388 |
| 389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living..... | 389 |

HOME MANAGEMENT—Continued

| | |
|---|-------------|
| 390. Number of families having increased time for rest and leisure activities as a result of the home-management program..... | 390 |
| 391. Total estimated saving due to home-management program..... | \$..... 391 |
| 392. Number of families following other specific practice recommendations: ¹ | |
| (a) | } 392 |
| (b) | |

HOUSE FURNISHINGS—Continued

| | |
|--|-------------|
| 393. Number of families improving the selection of household furnishings..... | 393 |
| 394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture..... | 394 |
| 395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies)..... | 395 |
| 396. Number of families following recommendations in improving arrangement of rooms (other than kitchens)..... | 396 |
| 397. Number of families improving treatment of walls, woodwork, and floors..... | 397 |
| 398. Number of families applying principles of color and design in improving appearance of rooms..... | 398 |
| 399. Total estimated savings due to house-furnishings program..... | \$..... 399 |
| 400. Number of families following other specific practice recommendations: ¹ | |
| (a) | } 400 |
| (b) | |

HANDICRAFT—Continued

| | |
|---|-------|
| 401. Number of families following recommendations regarding handicraft..... | 401 |
| 402. Number of families following other specific practice recommendations: ¹ | |
| (a) | } 402 |
| (b) | |

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

| | |
|--|-------|
| 403. Days devoted to line of work by: | |
| (a) Home demonstration agents..... | } 403 |
| (b) 4-H Club agents..... | |
| (c) Agricultural agents..... | |
| (d) Specialists..... | |
| 404. Number of communities in which work was conducted..... | 404 |
| 405. Number of voluntary local leaders or committeemen assisting..... | 405 |
| 406. Days of assistance rendered by voluntary leaders or committeemen..... | 406 |
| 407. Number of adult result demonstrations conducted..... | 407 |
| 408. Number of meetings at result demonstrations..... | 408 |
| 409. Number of method-demonstration meetings held..... | } 409 |
| (a) By agents or specialists..... | |
| (b) By leaders..... | |
| 410. Number of other meetings held..... | } 410 |
| (a) By agents or specialists..... | |
| (b) By leaders..... | |
| 411. Number of news stories published..... | 411 |
| 412. Number of different circular letters issued..... | 412 |
| 413. Number of farm or home visits made..... | 413 |
| 414. Number of office calls received..... | 414 |

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME HEALTH AND SANITATION—Continued

| | | |
|--|-----------------------------|-------|
| 415. Number of 4-H Club members enrolled..... | { (a) Boys..... | } 415 |
| | (b) Girls..... | |
| 416. Number of 4-H Club members completing..... | { (a) Boys..... | } 416 |
| | (b) Girls..... | |
| 417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work..... | { (a) Boys..... | } 417 |
| | (b) Girls..... | |
| 418. Number of individuals having health examination on recommendation of extension workers or participating in health contests..... | { (a) 4-H Club members..... | } 418 |
| | (b) Others..... | |
| 419. Number of individuals improving health habits according to recommendations..... | | 419 |
| 420. Number of individuals improving posture according to recommendations..... | | 420 |
| 421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)..... | | 421 |
| 422. Number of families adopting better home-nursing procedure according to recommendations..... | | 422 |
| 423. Number of families installing sanitary closets or outhouses according to recommended plans..... | | 423 |
| 424. Number of homes screened according to recommendations..... | | 424 |
| 425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects..... | | 425 |
| 426. Number of individuals enjoying improved health as a result of health and sanitation program..... | | 426 |
| 427. Number of families following other specific practice recommendations: ¹ | | |
| (a) | | } 427 |
| (b) | | |

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

| | | |
|--|-------------------|-------|
| 428. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations..... | | 428 |
| 429. Number of country-life conferences or training meetings conducted for community leaders..... | | 429 |
| 430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs..... | | 430 |
| 431. Number of communities developing recreation according to recommendations..... | | 431 |
| 432. Number of families following recommendations as to home recreation..... | | 432 |
| 433. Number of community or county-wide pageants or plays presented..... | | 433 |
| 434. Number of community houses, clubhouses, permanent camps, or community rest rooms established for..... | { (a) Adults..... | } 434 |
| | (b) Juniors..... | |
| 435. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc..... | | 435 |
| 436. Number of communities assisted in improving hygienic or public-welfare practices..... | | 436 |
| 437. Number of school or other community grounds improved in accordance with plans furnished..... | | 437 |
| 438. Number of communities assisted in providing library facilities..... | | 438 |
| 439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc..... | | 439 |
| 440. Number of families aided in obtaining assistance from Red Cross or other relief agency..... | | 440 |
| 441. Total number of different communities assisted in connection with the community or country-life work reported on this page..... | | 441 |
| 442. Number of communities following other specific practice recommendations: ¹ | | |
| (a) | | } 442 |
| (b) | | |

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OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

| ITEM | Predatory animals (a) | Rodents (b) | General-feeder insects ¹ (c) | Weeds (d) | Other ² (e) | |
|--|--------------------------|----------------|--|--------------|---------------------------|-------|
| 443. Days devoted to line of work by: | | | | | | |
| (1) Home demonstration agents..... | | | | | | } 443 |
| (2) 4-H Club agents..... | | | | | | |
| (3) Agricultural agents..... | | | | | 9 | |
| (4) Specialists..... | | | | | | |
| 444. Number of communities in which work was conducted..... | | | | | | 444 |
| 445. Number of voluntary local leaders or committeemen assisting..... | | | | | | 445 |
| 446. Days of assistance rendered by voluntary leaders or committeemen..... | | | | | | 446 |
| 447. Number of adult result demonstrations conducted..... | | | | | | 447 |
| 448. Number of meetings at result demonstrations..... | | | | | | 448 |
| 449. Number of method-demonstration meetings held..... | | | | | | 449 |
| 450. Number of other meetings held..... | | | | | | 450 |
| 451. Number of news stories published..... | | | | | | 451 |
| 452. Number of different circular letters issued..... | | | | | | 452 |
| 453. Number of farm or home visits made..... | | | | | | 453 |
| 454. Number of office calls received..... | | | | | | 454 |
| 455. Number of 4-H Club members enrolled..... | | | | | | } 455 |
| (1) Boys..... | x x x x | x x x x | x x x x | x x x x | | |
| (2) Girls..... | x x x x | x x x x | x x x x | x x x x | | |
| 456. Number of 4-H Club members completing..... | | | | | | } 456 |
| (1) Boys..... | x x x x | x x x x | x x x x | x x x x | | |
| (2) Girls..... | x x x x | x x x x | x x x x | x x x x | | |
| 457. Number of farmers following recommendations..... | | | | | | 457 |
| 458. Pounds of poison used..... | | | | | | 458 |
| 459. Total estimated saving due to control program..... | \$..... | \$..... | \$..... | \$..... | \$..... | 459 |

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.
² Indicate by name.