

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Arizona County Graham
 Report of Karl Harris County Agricultural Agent.
(Name) (Title)
 From December 1, 1928 to Nov. 20, 1929.

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGES 3 AND 4



Approved:

Date Dec 14 1929

A. B. Ballantyne
State or District Supervisor.

Date Dec 26 - 1929

P. H. Ross
State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to *avoid including the same data in the statistical report of more than one agent.*

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reenforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

(a) Soils	}	(including diseases and insects).
(b) Farm crops		
(c) { Horticulture Home gardens		
Beautification of home grounds		
(d) Forestry		
(e) Rodents, predatory animals, and birds.		
(f) Animal husbandry	}	(including diseases and insects).
(g) { Dairy husbandry Home dairy		
{ Poultry husbandry		
Home poultry		

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

IV. Program of work, etc.—Continued.

(2) Project activities and results—Continued.

- (i) { Agricultural engineering.
Agricultural engineering—home.
- (j) { Agricultural economics, including farm management and marketing.
Home marketing.
- (k) Foods.
- (l) Nutrition.
- (m) Clothing.
- (n) Home management.
- (o) House furnishings.
- (p) Home health and sanitation.
- (q) Community activities.
- (r) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. MISCELLANEOUS WORK includes work which has not yet become a regular part of the program of work—work other than project work.
4. A COMMUNITY, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT LEADER OR LOCAL LEADER is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
 - A *method* demonstration is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. Synonym: Lecture demonstration. Examples: Demonstrations of canning, mixing of spray materials, and culling of poultry.
 - A *result* demonstration is a demonstration carried on by a farmer, farm woman, boy, or girl, under the direct supervision of the extension worker, to point out locally the value of a recommended practice. Such a demonstration involves a substantial period of time, records of results, and comparisons, and is designed to teach others in addition to the person conducting the demonstration. It should not be confused with the adoption of a farm or home practice resulting from a demonstration or other teaching activity, but which is not employed by the extension worker as a means of teaching. Examples: Demonstrating that the application of fertilizer on cotton will result in more profitable yields; that underweight of certain children can be corrected through proper diet; or that the use of certified seed in growing potatoes is a good investment.
7. A DEMONSTRATOR is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
8. MEMBERS COMPLETING should include those who have satisfactorily finished the work outlined for the current year.
9. A DEMONSTRATION MEETING is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
10. A TRAINING MEETING is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
11. AN OFFICE CALL OR TELEPHONE CALL is a visit or call by a farmer or other person seeking agricultural or home economics information, as a result of which some definite assistance or information is given.
12. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
13. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
14. DAYS IN OFFICE should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
15. DAYS IN FIELD should include all days spent on official duty other than those spent in office.
16. LETTERS WRITTEN should include all single letters on official business.

DEFINITIONS OF TERMS USED IN THIS REPORT—Continued.

- 17. A FARMERS' INSTITUTE is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economics problems are discussed, usually by outside speakers employed for the purpose.
- 18. AN EXTENSION OR MOVABLE SCHOOL is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. AN EXTENSION SHORT COURSE differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
- 19. RECORDS consist of definite information filed in the county office that will enable the agent to verify the data on extension work included in this report.
- 20. FARM OR HOME PRACTICE ADOPTED is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, canning of fruits and vegetables, use of balanced rations, and hat making.

GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records.

If an assistant agent has been employed during the year, include his or her work with that of the agent.

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. 1

Karl Harris County agricultural agent. 12
 (Name.) (Title.) (Months of service this year.)

- 1½. County association, if any, fostering extension work. 1½
- (a) Name *Graham County Farm Bureau* 1
- (b) Number of members 300
2. Number of communities in county where extension work should be conducted. 13 2
3. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned 12 3
4. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with— 4
- (a) Juniors 0
- (b) Adults 0
5. Number of clubs carrying on extension work: 5
- (a) Junior 0
- (b) Adult 0
6. Membership in above clubs: 6
- (a) Boys¹ 0 (c) Men 0
- (b) Girls¹ 0 (d) Women 0
7. Number of club members completing: 7
- (a) Boys² 0 (c) Men 0
- (b) Girls² 0 (d) Women 0
8. Number of members in junior club work for four or more years: 8
- (a) Boys
- (b) Girls

¹ Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 8 to 31, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

² Include those boys and girls enrolled in club work as reported under 6 (a) and 6 (b) who have finished the work undertaken or such portion of it as it was planned to finish during the report year.

GENERAL ACTIVITIES—Continued.

9.	Number of junior teams trained	{ (a) Judging.....	0	} 9	1	
		{ (b) Demonstration.....	0			
10.	Number entering college this year who may have been club members.....		25		10	
11.	Total number of farm visits ¹ made in conducting extension work.....		686		11	
12.	Number of different farms visited.....		300		12	
13.	Total number of home ¹ visits made in conducting extension work.....		500		13	
14.	Number of different homes visited.....		186		14	
15.	Number of calls ² relating to extension work.....	636	{ (a) Office.....	726	15	5000
			{ (b) Telephone.....	771		130
16.	Number of days agent spent in office.....		76		16	126
17.	Number of days agent spent in field.....		171		17	171
17½.	Number of news articles prepared for press ³		269		17½	16
18.	Number of individual letters written.....		750		18	261
18½.	Number of bulletins distributed.....				18½	100
19.	Number of fairs at which extension exhibits were made.....	{ (a) Community.....		} 19		
		{ (b) County.....	1			
20.	Training meetings held for local leaders.....	{ (a) Junior work.....	{ (1) Number.....	} 20		
			{ (2) Leaders in attendance.....			
		{ (b) Adult work.....	{ (1) Number.....			
			{ (2) Leaders in attendance.....			
21.	Method and result demonstration meetings ² held (do not include meetings reported in number 20).....	{ (a) Number.....	30	} 21		
		{ (b) Attendance.....	140			
22.	Farmers' institutes held.....	{ (a) Number.....	1	} 22	out	
		{ (b) Number of sessions.....	1			
		{ (c) Attendance.....	50			
23.	Extension schools ³ and short courses held.....	{ (a) Number.....	4	} 23		
		{ (b) Attendance.....	209			
24.	Encampments held	{ (a) Junior.....	{ (1) Number.....	} 24		
			{ (2) Attendance by club members { (a) Boys.....			
			{ (b) Girls.....			
			{ (3) Total attendance.....			
		{ (b) Farm women.....	{ (1) Number.....			
			{ (2) Attendance by club members.....			
			{ (3) Total attendance.....			
25.	Other extension meetings attended and not previously reported.....	{ (a) Number.....	6	} 25		
		{ (b) Attendance.....	525			
26.	Number of meetings at which were shown.....	{ (a) Lantern slides.....	1	} 26		
		{ (b) Motion pictures.....				
		{ (c) Charts.....	1			

¹ Do not count the same visit as both a farm visit and a home visit.

² See definition on page 3.

³ Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

PROGRAM SUMMARY.

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project.	Number of communities participating. ¹ (a)	Number of local leaders assisting. ² (b)	Days specialists helped. (c)	Days agent devoted to projects. (d)	
Organization	11	0	5	95	
27 Improved Irrigation Practice	9	0	3	57	27
27 Reclamation Alkali soils	11 2	0	3 0	25 6	28
28 Cotton Production	11	5	6	67½	29
29 Home Beautification	3	1	2½	5½	30
29 Pruning Deciduous trees & grape vines	6 3	2 1	2½ 2	12 4	31
31 Control of Insect Pests & Plant Diseases	11	5	17 1	30 10	32
36 Marketing Farm Products	8	5	0	2	33
Boys' and Girls' Club Work			6	7	34
36 County Fair	11	4	4 for 2 days	12	35
31 Rodent Control	13	0	16	10	36
33 Dairy Management	5	1	4	15½	37
34 Poultry Management	5	1	2	5	38
					39
					40
					41
					42
					43
					44
TOTAL	XXXI	XXX	55	297	

¹ The individual entries in this column should not exceed entry for question 4, page 4.

² Boys' and girls' club work should be distributed among the proper subject-matter headings and not entered as a separate project.

HORTICULTURE.

Report only this year's extension activities and results that are supported by records.

Item.	(a) Tree fruits.	(b) Bush and small fruits.	(c) Grapes.	(d) Market gardening, truck and canning crops.	(e) Home gardens.	(f) Beautification of home grounds.	
100. Number of method demonstrations given.	3	.				4	100
101. Number of adult result demonstrations started or under way						4	101
102. Number of adult result demonstrations completed or carried through the year.							102
103. Acres involved in these completed demonstrations					X X X	X X X	103
104. Increased yield per acre on demonstrations	bu.	qts.	lbs.	bu.	X X X	X X X	104
105. Number of junior clubs ¹							105
106. Number of members enrolled							106
107. Number of members completing							107
108. Number of acres grown by junior club members completing.						X X X	108
109. Total yield of crops grown by junior club members	bu.	qts.	lbs.	bu.	bu.	X X X	109
110. Number of farms planting improved stock or seed for the first time							110
111. Number of farms pruning for the first time	1	1					111
112. Number of units involved in preceding question	trees	acres	acres	X X X	X X X	X X X	112
113. Number of farms spraying or otherwise treating for diseases and insect pests for the first time						2	113
114. Number of units involved in preceding question	acres	acres	acres	acres	X X X	X X X	114
114½. Number of farms adopting other improved practices for the first time. (Specify below.)							114½
115. Number of farms adopting improved practices relative to the horticultural work reported on this page. (Include questions 102, 107, 110, 111, 113, and 114½ less duplications.)	1	1				2	115

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

LIVESTOCK.

Report only this year's extension activities and results that are supported by records.

Item.	(a) Dairy cattle	(b) Beef cattle.	(c) Swine.	(d) Sheep.	(e) Poultry.	(f) Other. ¹	
138. Number of method demonstrations given				1	5		138
139. Number of adult result demonstrations started or under way					0		139
140. Number of adult result demonstrations completed or carried through the year					0		140
141. Number of animals involved in these completed demonstrations					200		141
142. Total profit or saving on demonstrations							142
143. Number of junior clubs ²							143
144. Number of members enrolled							144
(1) Boys							
(2) Girls							
145. Number of members completing							145
(1) Boys							
(2) Girls							
146. Number of animals involved in junior club work completed							146
147. Number of farms assisted in obtaining purebred sires this year	4						147
148. Number of farms assisted in obtaining high-grade or purebred females this year							148
149. Number of farms culling herds or flocks for the first time					3		149
150. Number of animals in such herds or flocks					200		150
151. Number of animals discarded					50		151
152. Number of bull, boar, ram, or stallion circles, clubs, or associations organized during the year					X X X		152
153. Number of members in preceding circles, clubs, etc					X X X		153
154. Number of breed associations or clubs organized during the year							154
155. Number of members in these associations or clubs							155

¹ Indicate by name.² States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

LIVESTOCK—Continued.

Report only this year's extension activities and results that are supported by records.

Item.	(a) Dairy cattle.	(b) Beef cattle.	(c) Swine.	(d) Sheep.	(e) Poultry.	(f) Other. ¹	
156. Number of cow-testing associations organized or reorganized during the year	1						156
		X X X	X X X	X X X	X X X	X X X	
157. Number of members in these associations	10						157
		X X X	X X X	X X X	X X X	X X X	
158. Number of farms not in associations testing cows for production							158
		X X X	X X X	X X X	X X X	X X X	
159. Number of cows under test by such associations and individual farms	121						159
		X X X	X X X	X X X	X X X	X X X	
160. Number of farms adopting improved practices in the sanitary production and care of milk this year	1						160
		X X X	X X X	X X X	X X X	X X X	
161. Number of farmers feeding better-balanced rations for the first time							161
162. Number of farmers controlling external and internal parasites for the first time							162
163. Number of farmers directly influenced to test animals for tuberculosis this year							163
				X X X		X X X	
164. Number of farmers directly influenced to vaccinate animals for blackleg this year							164
			X X X	X X X	X X X	X X X	
165. Number of farmers directly influenced to vaccinate swine for cholera this year							165
	X X X	X X X		X X X	X X X	X X X	
165½. Number of farms adopting other improved livestock practices this year. (Specify below.)							165½
166. Total number of different farms adopting improved practices relative to the livestock work reported on pages 14 and 15. (Include questions 140, 145, 147, 148, 149, 153, 155, 157, 158, 160, 161, 162, 163, 164, 165, and 165½ less duplications.)	15	0	0	0	3	0	166

¹ Indicate by name.

AGRICULTURAL ENGINEERING.

Report only this year's extension activities and results that are supported by records.

167. Number of method demonstrations given	10	167
168. Number of result demonstrations started or under way	4	168
169. Number of result demonstrations completed or carried through the year	2	169
170. Number of farms installing drainage systems this year	(a) Open ditches.....	170
	(b) Under drains.....	
171. Acres drained by	(a) Open ditches.....	171
	(b) Under drains.....	
172. Number of farms installing irrigation systems this year	8	172
173. Acres irrigated	300	173
174. Number of farms controlling erosion this year by	(a) Terraces	174
	(b) Soil-saving dams	
175. Acres on which soil erosion was so prevented by	(a) Terraces	175
	(b) Soil-saving dams	
176. Number of dwellings constructed this year according to plans furnished		176
177. Number of dwellings remodeled this year according to plans furnished		177
178. Number of sewage-disposal systems installed this year according to plans furnished		178
179. Number of water systems installed this year according to plans furnished		179
180. Number of heating systems installed this year according to plans furnished		180
181. Number of lighting systems installed this year according to plans furnished		181
181½. Number of farms following suggestions on maintenance and repair of machinery		181½
181½. Number of farms employing better types of machinery recommended by extension agent		181½
	(a) Cultivators.....	181½
	(b) Plows.....	
181½. Number of machines involved in question 181½	(c) Tractors and gas engines.....	
	(d) Sprayers.....	
	(e) Harvesters and threshers.....	
	(f) Other.....	
182. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished		182
	(a) Barns.....	183
183. Number of buildings involved in preceding question	(b) Hog houses.....	
	(c) Poultry houses.....	
	(d) Silos.....	
	(e) Other.....	
184. Number of farms clearing land of stumps or boulders this year		184
185. Acres of land so cleared		185
185½. Number of farms adopting other improved practices for the first time. (Specify below.)		185½
186. Total number of different farms adopting improved practices relative to the agricultural engineering work reported on this page. (Include questions 169, 170, 172, 174, 176, 177, 178, 179, 180, 181, 181½, 181½, 181½, 182, 184, and 185½ less duplications.)	10	186

AGRICULTURAL ECONOMICS.

Report only this year's extension activities and results that are supported by records.

FARM MANAGEMENT.

187. Number of method demonstrations given.....	187
188. Number of farm-account books distributed this year.....	188
189. Number of farmers keeping records in such account books throughout the year.....	189
190. Number of farmers assisted in summarizing and interpreting their accounts.....	190
191. Number of farmers making changes in their business as result of keeping accounts.....	191
192. Number of other farmers adopting cropping, livestock, or complete farming systems this year according to recommendations.....	192
193. Number of junior farm-management clubs ¹	193
194. Number of members enrolled....	194
{ (a) Boys.....	
{ (b) Girls.....	
195. Number of members completing....	195
{ (a) Boys.....	
{ (b) Girls.....	
196. Number of farmers advised relative to leases this year.....	196
197. Number of farm-management and farm-account schools held this year.....	197
198. Number of farmers assisted in keeping cost-of-production records this year.....	198
198½. Number of farms adopting other improved farm-management practices this year.....	198½
199. Total number of different farms adopting improved practices relative to the farm-management work reported on this page. (Include questions 189, 190, 191, 192, 195, 196, 198, and 198½ less duplications.).....	199

CREDIT.

200. Number of farm-loan or other credit associations organized this year with assistance of extension service.....	200
201. Membership in above associations.....	201
202. Number of other farmers assisted in obtaining credit.....	202

MARKETING.

203. Number of method demonstrations given.....	203
204. List below the cooperative-marketing associations organized <i>during this year</i> upon suggestion or with counsel of the extension service.	204

(a) Name of association or group.	(b) Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(c) Value.	(d) Saving.	(e) Value.	(f) Profit.
<i>Wagon County Turkey Growers Assn</i>	<i>30</i>	<i>(dressed turkey)</i>		\$	\$ <i>45.00</i>	\$ <i>?</i>
TOTAL						

¹ States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion. 8-5143

AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

205. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service counseled or advised. 205

(a) Name of association or group.	(b) Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(c) Value.	(d) Savings.	(e) Value.	(f) Profit.
			\$.....	\$.....	\$.....	\$.....
TOTAL						

205½. Total number of different farms adopting improved marketing practices (include entries for questions 204 (b) and 205 (b) less duplications plus other farms not in cooperative associations) 205½

COMMUNITY ACTIVITIES AND MISCELLANEOUS.

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as beekeeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	(a)	(b)	(c) ¹	
	Beekeeping.	Handicraft.		
206. Number of method demonstrations given.....				206
207. Number of adult result demonstrations started or under way.....				207
208. Number of result demonstrations completed or carried through the year.....				208
209. Number of units in these completed demonstrations.....				209
210. Number of junior clubs ²				210
211. Number of members enrolled.....				} 211
(1) Boys.....				
(2) Girls.....				
212. Number of members completing.....				} 212
(1) Boys.....				
(2) Girls.....				
213. Number of units involved in junior club work completed.....				213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page.....				214
[Use space below to include other important data relating to miscellaneous work.]				

¹ Indicate name over column. 8-5146
² States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME-DEMONSTRATION WORK.

FOODS.

Report only this year's extension activities and results that are supported by records.

FOOD PREPARATION.

215. Number of project clubs or groups ¹	{ (a) Women..... (b) Juniors.....	215
216. Number of members enrolled in food preparation.....	{ (a) Women..... (b) Girls..... (c) Boys.....	216
217. Number of members completing ²	{ (a) Women..... (b) Girls..... (c) Boys.....	217
218. Number of method demonstrations given. (See definition 6, page 3.).....		218
219. Number of result demonstrations started or under way. (See definition 6, page 3.).....	{ (a) Women..... (b) Girls..... (c) Boys.....	219
220. Number of result demonstrations completed or carried through the year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	220
221. Number of individuals adopting improved practices in bread making this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	221
222. Number of individuals adopting improved practices in meat cookery this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	222
223. Number of individuals adopting improved practices in vegetable cookery this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	223
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	224
225. Number of individuals adopting improved practices in meal preparation and service this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	225
226. Number of homes budgeting the family food supply for the first time.....		226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Include entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.).....		227

[Use space below to include other important data relating to food preparation.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.
² Include those who have finished the work undertaken, or such portion of it as it was planned to finish during the report year. 8-5146

CLOTHING.

Report only this year's extension activities and results that are supported by records.

252. Number of project clubs or groups ¹	{ (a) Women ---- } 252
	{ (b) Juniors..... } 252
253. Number of members enrolled in clothing work.....	{ (a) Women ---- } 253
	{ (b) Girls..... } 253
	{ (c) Boys..... } 253
254. Number of members completing.....	{ (a) Women ---- } 254
	{ (b) Girls..... } 254
	{ (c) Boys..... } 254
255. Number of method demonstrations given.....	255
256. Number of result demonstrations started or under way.....	{ (a) Women ---- } 256
	{ (b) Girls..... } 256
	{ (c) Boys..... } 256
257. Number of result demonstrations completed or carried through the year.....	{ (a) Women ---- } 257
	{ (b) Girls..... } 257
	{ (c) Boys..... } 257
258. Number of individuals adopting improved practices in selection and construction.....	{ (a) Women ---- } 258
	{ (b) Girls..... } 258
	{ (c) Boys..... } 258
259. Number of individuals adopting improved practices in renovation and remodeling.....	{ (a) Women ---- } 259
	{ (b) Girls..... } 259
	{ (c) Boys..... } 259
260. Number of individuals adopting improved practices in millinery.....	{ (a) Women ---- } 260
	{ (b) Girls..... } 260
261. Number of individuals adopting improved practices in costume designing.....	{ (a) Women ---- } 261
	{ (b) Girls..... } 261
262. Number of individuals adopting improved practices in infant wardrobe planning.....	{ (a) Women ---- } 262
	{ (b) Girls..... } 262
263. Number of individuals adopting improved practices in children's wardrobe planning.....	{ (a) Women ---- } 263
	{ (b) Girls..... } 263
264. Number of individuals adopting improved practices in adult wardrobe planning.....	{ (a) Women ---- } 264
	{ (b) Girls..... } 264
265. Total number of different homes adopting improved practices relative to the clothing work reported on this page.....	265
266. Number of dress forms made this year by.....	{ (a) Women ---- } 266
	{ (b) Girls..... } 266
267. Number of dresses and coats made this year by.....	{ (a) Women ---- } 267
	{ (b) Girls..... } 267
268. Number of undergarments made this year by.....	{ (a) Women ---- } 268
	{ (b) Girls..... } 268
269. Number of hats made this year by.....	{ (a) Women ---- } 269
	{ (b) Girls..... } 269

[Use space below to include other important data relating to clothing.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

270. Number of project clubs or groups ¹	{ (a) Women..... (b) Juniors..... }	270
271. Number of members enrolled in home management	{ (a) Women..... (b) Girls..... (c) Boys..... }	271
272. Number of members completing.....	{ (a) Women..... (b) Girls..... (c) Boys..... }	272
273. Number of method demonstrations given		273
274. Number of result demonstrations started or under way.....	{ (a) Women..... (b) Girls..... }	274
275. Number of result demonstrations completed or carried through the year.....	{ (a) Women..... (b) Girls..... }	275
276. Number of individuals following a systematized plan of household work for the first time.....	{ (a) Women..... (b) Girls..... }	276
277. Number of homes obtaining additional labor-saving equipment this year.....		277
278. Number of kitchens planned and rearranged for convenience this year.....		278
279. Number of individuals following improved laundry practices for the first time.....	{ (a) Women..... (b) Girls..... }	279
280. Number of individuals making budgets and keeping accounts for the first time.....	{ (a) Women..... (b) Girls..... }	280
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page.....		281
282. List below the number of labor-saving appliances involved in question 277:		282
(a) Hand washing machines.....	(f) Kitchen cabinets.....	
(b) Power washing machines.....	(g) Electric or gasoline irons.....	
(c) Fireless cookers.....	(h) Pressure cookers.....	
(d) Kitchen sinks.....	(i) Iceless refrigerators.....	
(e) Power vacuum cleaners.....	(j) Other.....	

[Use space below to include other important data relating to home management.]

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¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOUSE FURNISHINGS.

Report only this year's extension activities and results that are supported by records.

283. Number of project clubs or groups ¹	{ (a) Women..... (b) Juniors	283
284. Number of members enrolled in house furnishings.....	{ (a) Women..... (b) Girls	284
	(c) Boys	
285. Number of members completing	{ (a) Women..... (b) Girls	285
	(c) Boys	
286. Number of method demonstrations given.....		286
287. Number of result demonstrations started or under way	{ (a) Women..... (b) Girls	287
	(c) Boys	
288. Number of result demonstrations completed or carried through the year	{ (a) Women..... (b) Girls	288
	(c) Boys	
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year	{ (a) Women..... (b) Girls	289
	(c) Boys	
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year.....	{ (a) Women..... (b) Girls	290
	(c) Boys	
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year	{ (a) Women..... (b) Girls	291
	(c) Boys	
292. Number of rooms involved in questions 289, 290, and 291.....	{ (a) Bedrooms	292
	(b) Living rooms.....	
	(c) Dining rooms.....	
	(d) Other rooms.....	
293. Total number of different homes adopting improved practices relative to the house-furnishing work reported on this page.....		293

[Use space below to include other important data relating to house furnishings.]

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¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.
8-5146

HOME HEALTH—SANITATION.

Report only this year's extension activities and results that are supported by records.

294. Number of project clubs or groups ¹	{ (a) Women..... (b) Juniors..... }	294
295. Number of members enrolled in home health and sanitation.....	{ (a) Women..... (b) Girls..... (c) Boys..... }	295
296. Number of members completing.....	{ (a) Women..... (b) Girls..... (c) Boys..... }	296
297. Number of method demonstrations given		297
298. Number of result demonstrations started or under way.....	{ (a) Women..... (b) Girls..... (c) Boys..... }	298
299. Number of result demonstrations completed or carried through the year.....	{ (a) Women..... (b) Girls..... (c) Boys..... }	299

HEALTH.²

300. Number of homes adopting recommended health practices this year.....		300
301. Number of individuals adopting recommended practices in—		301
(a) Use of health score card	(f) Care of skin and hair	
(b) Good posture	(g) Home nursing	
(c) Prevention of colds	(h) First aid.....	
(d) Good elimination	(i)	
(e) Care of teeth	(j)	
302. Is your health program coordinated with the work of State and county health authorities?.....	{ (a) Yes..... (b) No..... }	302

SANITATION.

303. Number of homes installing sanitary closets or outhouses this year according to plans furnished....		303
304. Number of homes screened for the first time.....		304
305. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time		305
306. Total number of different homes adopting improved practices relative to the sanitation work reported on this page.....		306

[Use space below to include other important data relating to home health and sanitation.]

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¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.
² It is assumed that this work is conducted in cooperation with State and county health authorities.

AGRICULTURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 16.

307. Number of method demonstrations given.....	307
308. Number of result demonstrations started or under way.....	308
309. Number of result demonstrations completed or carried through the year.....	309
310. Number of dwellings constructed this year according to plans furnished.....	310
311. Number of dwellings remodeled this year according to plans furnished.....	311
312. Number of sewage-disposal systems installed this year according to plans furnished.....	312
313. Number of water systems installed this year according to plans furnished.....	313
314. Number of heating systems installed this year according to plans furnished.....	314
315. Number of lighting systems installed this year according to plans furnished.....	315
316. Number of poultry houses constructed this year according to plans furnished.....	316
317. Total number of different homes adopting improved practices relative to the agricultural engineering work reported on this page.....	317

[Use space below to include other important data relating to agricultural engineering.]

BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

318. Number of project clubs or groups ¹	(a) Women.....	} 318
	(b) Juniors.....	
319. Number of members enrolled in beautification of home grounds.....	(a) Women.....	} 319
	(b) Girls.....	
	(c) Boys.....	
320. Number of members completing.....	(a) Women.....	} 320
	(b) Girls.....	
	(c) Boys.....	
321. Number of method demonstrations given.....		321
322. Number of result demonstrations started or under way.....	(a) Women.....	} 322
	(b) Girls.....	
	(c) Boys.....	
323. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 323
	(b) Girls.....	
	(c) Boys.....	
324. Number of home grounds planted this year according to a landscape plan.....		324
325. Number of school and community grounds planted this year according to a landscape plan.....		325
326. Number of homes painted or whitewashed this year as a result of instruction in beautification...		326
327. Total number of different homes beautifying home grounds this year.....		327

[Use space below to include other important data relating to beautification of home grounds.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME GARDENS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

328. Number of project clubs or groups ¹	{ (a) Women..... (b) Juniors.....	} 328
329. Number of members enrolled in home gardens.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 329
330. Number of members completing.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 330
331. Number of method demonstrations given.....		331
332. Number of result demonstrations started or under way.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 332
333. Number of result demonstrations completed or carried through the year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 333
334. Number of gardens involved in result demonstrations.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 334
335. Number of individuals adopting improved practices in growing fruit trees this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 335
336. Number of individuals adopting improved practices in growing bush and small fruits this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 336
337. Number of individuals adopting improved practices in growing grapes this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 337
338. Number of individuals adopting improved practices in growing vegetables this year.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 338
339. Number of individuals saving improved stock or seed for the first time.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 339
340. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time.....		340
341. Number of individuals growing winter gardens for the first time.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 341
342. Total number of different homes adopting improved practices relative to the home-garden work reported on this page.....		342

[Use space below to include other important data relating to home gardens.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME POULTRY.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 14 and 15.

343. Number of project clubs or groups ¹	{(a) Women	343
	{(b) Juniors.....	
344. Number of members enrolled in home poultry.....	{(a) Women	344
	{(b) Girls.....	
	{(c) Boys.....	
345. Number of members completing.....	{(a) Women	345
	{(b) Girls.....	
	{(c) Boys.....	
346. Number of method demonstrations given.....		346
347. Number of result demonstrations started or under way.....	{(a) Women	347
	{(b) Girls.....	
	{(c) Boys.....	
348. Number of result demonstrations completed or carried through the year.....	{(a) Women	348
	{(b) Girls.....	
	{(c) Boys.....	
349. Number of birds in result demonstrations raised or managed by.....	{(a) Women.....	349
	{(b) Girls.....	
	{(c) Boys.....	
350. Total profit on result demonstrations conducted by.....	{(a) Women	350
	{(b) Girls.....	
	{(c) Boys.....	
351. Number of individuals culling flocks for the first time.....	{(a) Women	351
	{(b) Girls.....	
	{(c) Boys.....	
352. Number of homes culling flocks for the first time.....		352
353. Number of birds in these flocks.....		353
354. Number of birds discarded.....		354
355. Number of homes feeding better-balanced poultry rations for the first time.....		355
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year.....	{(a) Women	356
	{(b) Girls.....	
	{(c) Boys.....	
357. Number of homes assisted in obtaining standard-bred cockerels this year.....		357
358. Number of individuals adopting improved practices in early hatching and chick rearing this year.....	{(a) Women	358
	{(b) Girls.....	
	{(c) Boys.....	
359. Number of homes directly assisted in increasing the family income this year through poultry...		359
360. Number of homes controlling poultry insects for the first time.....		360
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page.....		361

[Use space below to include other important data relating to home poultry.]

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¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion. 8-5146

HOME DAIRY.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 14 and 15.

362. Number of project clubs or groups ¹	{ (a) Women..... (b) Juniors.....	} 362
363. Number of members enrolled in home-dairy work	{ (a) Women..... (b) Girls..... (c) Boys.....	} 363
364. Number of members completing	{ (a) Women..... (b) Girls..... (c) Boys.....	} 364
365. Number of method demonstrations given.....		365
366. Number of result demonstrations started or under way	{ (a) Women..... (b) Girls..... (c) Boys.....	} 366
367. Number of result demonstrations completed or carried through the year	{ (a) Women..... (b) Girls..... (c) Boys.....	} 367
368. Number of cows or calves in result demonstrations raised or managed by.....	{ (a) Women..... (b) Girls..... (c) Boys.....	} 368
369. Number of homes feeding better dairy rations for the first time.....		369
370. Number of homes adopting better practices in the sanitary production and care of milk this year.....		370
371. Number of homes adopting better practices in butter or cheese making this year.....		371
372. Number of pounds of butter made		372
373. Number of pounds of cheese made		373
374. Total number of different homes adopting* improved practices relative to the home-dairy work reported on this page.....		374

[Use space below to list other important data relative to home dairying.]

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¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

375. Number of method demonstrations given..... 375

376. List below the cooperative-marketing associations organized *during this year* upon suggestion and counsel of the Extension Service. 376

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Saving.
Curb or bazaar markets.....		\$.....	\$.....	\$.....	\$.....
Egg circles.....					
TOTAL					

377. List below this year's results in connection with the cooperative-marketing associations in the county *previously* organized and with which the Extension Service counseled or advised. 377

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Saving.
Curb or bazaar markets.....		\$.....	\$.....	\$.....	\$.....
Egg circles.....					
TOTAL					

378. Number of homes standardizing and grading products for markets: 378

- (a) Poultry and poultry products.....
- (b) Canned goods.....
- (c) Dairy products.....
- (d) Fruits and vegetables.....
- (e)
- (f)

378½. Total number of different homes adopting improved marketing practices (include entries for questions 376 (b) and 377 (b) less duplications plus other homes not in cooperative associations) 378½

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

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COMMUNITY ACTIVITIES AND MISCELLANEOUS—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 18.

Use this page to include work on any other home-economics project not included in the preceding pages, such as rug making, basket making, other handicraft, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	(1) ¹	(2) ¹	(3) ¹	
379. Number of project clubs or groups ²				} 379
{ (a) Women.....				
{ (b) Juniors.....				
380. Number of members enrolled.....				} 380
{ (a) Women.....				
{ (b) Girls.....				
{ (c) Boys.....				
381. Number of members completing.....				} 381
{ (a) Women.....				
{ (b) Girls.....				
{ (c) Boys.....				
382. Number of method demonstrations given.....				} 382
383. Number of result demonstrations started or under way.....				} 383
{ (a) Women.....				
{ (b) Girls.....				
{ (c) Boys.....				
384. Number of result demonstrations com- pleted or carried through the year.....				} 384
{ (a) Women.....				
{ (b) Girls.....				
{ (c) Boys.....				
385. Number of units involved in such result demonstrations.....				} 385
{ (a) Women.....				
{ (b) Girls.....				
{ (c) Boys.....				
386. Total number of different homes adopting improved practices relative to the miscellaneous work reported on this page.....				} 386
[Use space below to include other important data relating to miscellaneous work.]				
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¹ Indicate name over column.

² States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.