



# Arizona Seasonal Passes for Exhibition Livestock

*Cheyenne Colville and Ashley Wright*



## What is a Seasonal Pass?

A Seasonal Pass is a simple and concise self-inspection form used to document the movement of exhibition livestock. Seasonal Passes are provided and administered by the Arizona Department of Agriculture. All exhibition cattle, sheep, and goats are required to have a Seasonal Pass. As of August 6, 2016 swine will no longer be required to have a Livestock Inspector issue a "Certificate of Inspection of Exhibition Swine." Instead, swine will also be required to have a Seasonal Pass.

## Who needs a Seasonal Pass?

If you exhibit sheep, goats, swine, or cattle and are a resident of the State of Arizona, you are required to have a Seasonal Pass for your livestock to exhibit at any show or fair in Arizona.

## Why do I need a Seasonal Pass for my livestock?

Based on Arizona Revised Statutes (ARS) 3-1346 and Arizona Administrative Code R3-2-703, all exhibition livestock owners are required to have a Seasonal Pass (also referred

to as a Seasonal Inspection Certificate) for their livestock for any purpose other than slaughter, sale, or trade. This pass is meant to aid in tracing animal movements in case of a disease outbreak.

You can access ARS 3-1346 here:  
<http://www.azleg.gov/FormatDocument.asp?inDoc=/ars/3/01346.htm&Title=3&DocType=ARS>

You can access R3-2-703 here:  
[http://apps.azsos.gov/public\\_services/Title\\_03/3-02.pdf](http://apps.azsos.gov/public_services/Title_03/3-02.pdf)

## How do I obtain a Seasonal Pass?

To be issued a Seasonal Pass, each exhibitor must submit an application to the Arizona Department of Agriculture, Animal Services Division. You can download the application form online at <https://agriculture.az.gov/seasonal-passes>. You will then submit the completed application and payment to the Arizona Department of Agriculture to be processed.

## How much does a Seasonal Pass cost?

The Seasonal Pass costs \$5.00 per exhibitor for up to 10 animals. Each additional animal is \$0.50 per head.

## How long does it take to get my Seasonal Pass?

To obtain your Seasonal Pass, mail your completed application and payment (check or money order only) to the Arizona Department of Agriculture, Attention Self-Inspection. They will mail your seasonal pass back to you in approximately three to four weeks. If you need your pass sooner, you can include a note to have the pass sent to you electronically, which takes approximately two weeks. You can also bring your application and payment in person to the Arizona Department of Agriculture office in Phoenix. You will be issued your pass during the same office visit.

## What information do I need to obtain my Seasonal Pass?

The Seasonal Pass application needs to be filled out completely. Each animal listed needs to be identified by species, breed, sex, color, and permanent I.D. (such as ear tag, brand, tattoo, or microchip). If you are exhibiting sheep, goats, or swine, you will need to list the AZ Flock ID, Premise ID, or Scrapie ID number. AZ Premise ID is not required for cattle. You will also need to provide proof of ownership with a Bill of Sale for each animal (required by ARS 3-1291), and an Arizona Self-Inspection Certificate Number or an Arizona Livestock Inspection Certificate Number. However, animals purchased out-of-state have additional requirements and will also need a Health Certificate Number and an Entry/Permit number (also referred to as an Import Permit number) as well as a Livestock Inspection Certificate from the state of purchase or a Bill of Sale from the previous owner.

## What if I get a new animal and want to add it to my current Seasonal Pass?

New animals MAY NOT be added to an existing pass. You must submit another application for your new animals with payment, and a second pass for the additional animals will be issued to you.

## What if I do not have a Bill of Sale or other proof of ownership?

If you do not have a Bill of Sale or other proof of ownership for each animal, you must arrange to have the animals inspected by a Livestock Officer or Inspector. You can call (623) 445-0281 to reach the Arizona Department of Agriculture, Livestock Inspection Dispatch to schedule an inspection.

## What is an AZ Premise ID?

The AZ Premise ID number (also known as the AZ Flock ID) is required on your Seasonal Pass application if you are showing sheep, goats, or swine. This number is permanently marked on swine (found on the breeder's ear tag or tattoo), and is used to order unique Scrapie ID tags for sheep and goats. This method of permanent identification is a way of

tracing animals back to their place of origin in the event of a disease outbreak. It is unlawful to remove this tag from your animal.

## Where do I get an AZ Premise ID/AZ Flock ID?

If you purchased your swine, sheep, or goats from a producer, they will already be tagged with either a Premise/Flock ID (swine) or a Scrapie ID (Sheep and Goats). This number must be recorded in the AZ Premise ID section for each animal on the Seasonal Pass application form. If you breed your own show animals, you will need to apply for your own AZ Flock ID number to identify animals born on your premises. The AZ Flock ID is tied to animals. If you move, your ID will move with you. To learn more about these programs and find application forms visit <https://agriculture.az.gov/animal-identification-0>.

## What is the difference between an AZ Flock ID and an AZ Scrapie ID?

Swine are required to be tagged with a special tamper-proof tag or tattooed with an AZ Flock ID number, an official number identifying the premises where the animal was born. Each animal born at the same facility receives the same ID number, and the number is tied to the location. Scrapie ID is not used in the swine industry.

Sheep or goats should be tagged with a unique Scrapie ID that ties each individual animal to the flock where it originated. If you breed your own exhibition sheep or goats, your AZ Flock ID will allow you to order unique Scrapie tags for all sheep or goats born on your operation directly from the USDA. These tags are required for all sheep and goats nationwide.

## How do I get an Arizona Self-Inspection Certificate or Arizona Livestock Inspection Certificate Number?

When you purchase your animals from an Arizona livestock producer, you should receive either an Arizona Self-Inspection Certificate or an Arizona Livestock Inspection Certificate at the time of the sale. You must retain this form for your personal record keeping, and record the number on your Seasonal Pass application. If you are the breeder of your exhibition animals, you will need to have them inspected by an Arizona Livestock Services field staff or obtain a Self-Inspection Certificate from the Department of Agriculture. Instructions for the self-inspection program can be found here: <https://agriculture.az.gov/self-inspection-program>.

## How long is a seasonal pass valid?

A seasonal pass is valid for one year from the date of issuance or until all listed animals have been sold or slaughtered, whichever comes first.

## How do I use the seasonal pass?

Your seasonal pass will need to accompany your animals each time they are moved off your property. Fill out the date, name of exhibition, location, and date of return for each animal. If you sell an animal, write the buyer's name, address, and phone number in the space provided on the seasonal pass.

Your pass is required to be returned to the Arizona Department of Agriculture within two weeks after you have sold or slaughtered the animal(s) listed on the form pursuant to R3-2-703. If the pass expires before the animals are sold or terminated, you must still return the pass. If you sell only one or some of the animals listed on the form, you must turn in a copy of the form to the Arizona Department of Agriculture, indicating which animals have been sold. Keep the original and continue using it until either you have sold all of the animals or the pass expires, then turn it in.

## I would like to purchase an animal from out-of-state, what paperwork is required to bring the animal home and to show it in Arizona?

If you purchase an animal from out-of-state, a Health Certificate and an Entry Permit Number (also known as the Import Permit Number) are required, as well as a Livestock Inspection Certificate from that state or a Bill of Sale from the previous owner. The Health Certificate must be issued by a licensed veterinarian, and is valid for 30 days. The Entry Permit Number is obtained by calling the Arizona State Veterinarian's Office at (602) 542-4293. This permit is valid for 15 days. Be aware that disease testing or other conditions may need to be fulfilled before an Entry Permit Number can be issued. Keep these forms for your records; you will need to provide the Health Certificate and Entry Permit Numbers from your out-of-state animal on the application for the Seasonal Pass.

## I am an exhibitor from out-of-state, what do I need to do to exhibit my animal(s) in Arizona?

Out-of-state residents may not receive an Arizona Seasonal Pass. If you are an out-of-state resident who would like to exhibit livestock at an Arizona show, you will follow the same requirements as if you were purchasing the animal and bringing it into Arizona. You will need a Health Certificate issued by a licensed veterinarian (valid for 30 days), an Entry Permit Number from the Arizona State Veterinarian's Office (valid for 15 days), and either a Bill of Sale or the Livestock Inspection Certificate that you received when you purchased the animal. Each fair or show may have their own additional

requirements; be sure to contact them in advance to determine what other information you may need. It is recommended that you also contact the Arizona State Veterinarian's Office several weeks in advance to verify if any additional or unforeseen disease testing (e.g. in case of a disease outbreak) needs to be completed, or if there are any other conditions you must meet in order to bring your animal into Arizona.

## Where can I find the Seasonal Pass instructions, forms, and contacts for more information?

Seasonal Pass instructions and forms can be found here:

<https://agriculture.az.gov/seasonal-passes>

Questions regarding seasonal passes: (602) 542-6407

Arizona Department of Agriculture, Animal Services

Division: (602) 542-4373 Ext. 2

<https://agriculture.az.gov/animal-services-division>

Arizona State Veterinarian's Office: (602) 542-4293

<https://agriculture.az.gov/office-state-veterinarian>

Arizona Department of Agriculture, Livestock Inspection

Dispatch: (623) 445-0281

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Cooperative  
Extension

THE UNIVERSITY OF ARIZONA  
COLLEGE OF AGRICULTURE AND LIFE SCIENCES  
TUCSON, ARIZONA 85721

CHEYANNE COLVILLE  
Assistant Agent, 4-H/FCHS

ASHLEY D. WRIGHT  
Area Assistant Agent, Livestock

CONTACT:  
CHEYANNE COLVILLE  
[cheyannek@email.arizona.edu](mailto:cheyannek@email.arizona.edu)

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